

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: July 16, 2014
Place: Redwood County Courthouse
Large Business Meeting Room
Redwood Falls, Minnesota

Opened: 9:00 am
Adjourned: 9:12 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, July 16, 2014 in the large business meeting room of the Redwood County Courthouse at 250 South Jefferson Street in Redwood Falls, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

Jeanne Anderson
Curt Blumeyer
Carol Ann Flavhaven
Mark Goodenow (alternate)
Joan Jagt
Bob Jarchow
Priscilla Klabunde
Al Kokesch
Gerald Magnus
Bob Moline
Stephen Ritter
Lois Schmidt
Marvin Tinklenberg
Pam VanOverbeke

Member(s) absent:

Rick Anderson
Ron Boyenga
Bill Johnson
Butch Miller

Guests:

Matt Holida
Laurie Moore
Rick Pietrick
Melody Caron

Staff present:

Ann Abraham	Stephanie Bengtson
Carol Biren	Karla Drown
Megan Gullickson	Ardis Henriksen
Dale Hiland	Amanda Holzapfel
Krista Kopperud	Stacey Longtin
Abbie Meyer	Marie Meyers
Nicole Prellwitz	Julie Schuelke
Chris Sorensen	Dianna Tomlinson
Anita Van Veldhuizen	Nancy Walker

C. Consent Agenda –

1. Amend/Approval of Agenda – No changes
2. Identification of Conflict of Interest – none were identified.
3. Approval of 06/18/14 Minutes

Motion by Ritter and second by Tinklenberg: To approve the Consent Agenda as presented. The motion carried unanimously.

D. Financial –

Chairperson Jagt invited Deputy Director Walker forward to give the financial report. Deputy Director Walker stated that we are now at mid-year. All of the county contributions for the first half of the year have been received, but are not all reflected in the written report because the last of the funds were received after July 1, 2014. There was a CD that matured and she is working with the Lyon County auditor/Treasurer to determine the best way to invest the funds. There were some insurance claims during the month of June but she hopes that the fund balance will remain at around the \$300,000 level. There had been a second agency insurance meeting. It is hoped that the renewal rates for 2015 will be provided during the next insurance meeting. Director Sorensen stated that he had not been able to attend the first meeting, but was at the second and he saw feedback being received at a level he has never before seen. Deputy Director Walker stated that during the November or December 2014 meeting the Board will need to make a decision about what amount of funds will be put into reserves. The Health Services fund is 2% above budget for both expenditures and revenues and the Human Services fund is 1% over budget for expenditures and 4% below budget for revenues. Moline stated that the Lyon-Murray Collaborative Fund currently has a high balance but a determination will be made at their next meeting on how to distribute those funds, bringing the fund balance back down. Motion made by Blumeyer and second by Magnus: To move the financial report forward to the Governing Board for final review and approval. The motion carried unanimously.

E. Caseload –

Chairperson Jagt asked if there were any questions or comments regarding the caseload information presented on the agenda and reports. She thanked the staff for providing the tables detailing the program statistics.

F. Office of the State Auditor – 2013 Audit Report –

The audit team had not yet arrived so this agenda item was move to later in the meeting.

G. Decision Items –

None

H. Discussion/Information –

None

Chairperson Jagt asked if there was anything further to bring before the Board. Hearing nothing, she adjourned the meeting at 9:12 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director