

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date:	February 19, 2014	Opened:	9:00 am
Place:	Lyon County Government Center, Rooms 1 & 2 Marshall, Minnesota	Adjourned:	9:34 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, February 19, 2014 in Commissioners' Rooms 1 & 2 at the Lyon County Government Center, 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Lois Schmidt
- William Johnson
- Butch Miller
- Stephen Ritter
- Gerald Magnus
- Curt Blumeyer
- Joan Jagt
- Bob Moline
- Rick Anderson
- Bob Jarchow
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- Pam Van Overbeke

Member(s) absent:

- Marvin Tinklenberg
- Ron Boyenga
- Richard Bakken

Guests:

- Steven Meister, MD

Staff present:	Chris Sorensen	Nancy Walker
	Carol Biren	Cindy Nelson
	Mandy Holzapfel	Stacey Longtin
	Jenifer Klein	Michelle Buysse
	Dale Hiland	Jennifer Beek
	Kathryn Herding	Karri Harvey
	Krista Kopperud	Marie Meyers
	Kristin Deacon	Amy Lueck
	Jessica Bosma	Stacy Jorgensen
	Lori McGee	Sharon Fried
	Gail Bielen	Pat Baumann
	Kayla Hall	Ardis Henriksen

1. Consent Agenda
 - a. Amend/Approval of Agenda – no additions or deletions
 - b. Conflict of Interest – none were identified. Schmidt stated that she has no conflicts at this time but she has begun a new position with Project Turnabout.
 - c. Approval of the 01/15/14 board minutes.

Motion by Johnson and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

2. Deputy Director Nancy Walker reported that they had received an amended financial report for December 2013. Because the January meeting had been so early in the month the Lyon County report was not available and when received the agency report did not balance with the Lyon County report. That difference has now been resolved. She reviewed the account balances for the end of January 2014. Deputy Director Walker had worked with E.J. Moberg, Lyon County Auditor/Treasurer and agency fiscal agent, to find new investment opportunities. After discussion with Chairperson Moline, a \$500,000 bond was purchased at a rate of 2% for ten (10) years. She stated that the bond will most likely be called before the end of the term. She asked the Board to take note of the Agency Health Insurance fund on the Treasurer's Cash Trial Balance. This report shows the balance of the account to be \$285,358.82. There have been a few claims submitted, primarily for prescriptions. The first administrative costs were also paid during the month of January. There is about \$175,000 collected each month in premiums from staff. She reported that Health Services after one (1) month shows they are 1% over budget and are at budget for expenses and Human Services is 4% below budget for revenues and at budget for expenses. Motion by Anderson and second by Jarchow: To move the Financial Report forward to the Governing Board for final approval. The motion carried unanimously.

3. Director Sorensen reviewed the reports included in the meeting packet that support the caseload numbers given on the agenda.

Decision Items – None

Discussion Items

4. Chairperson Jagt invited the staff presenting a success story to come forward. Shandra Bavier, Social Worker, and Mandy Holzapfel, Social Services Supervisor, came forward. Shandra stated that she has been working with two (2) children, who are waiting to be adopted. They were selected to attend the Timberwolves Holiday recruitment event, which showcases children who are waiting for a family. They attended the event, meeting a number of the Timberwolves players, received a Target gift card and were taken on a shopping trip. It was a very positive experience for the children.

5. Director Sorensen asked the members of the Transportation workgroup to come forward to present their proposal to the Board. Krista Kopperud, Health and Human Services Planner, presented each Board member with a condensed version of the proposal that was in their meeting packets. The workgroup had sixteen (16) members, some of whom were representatives from the area transportation providers. This workgroup spent time looking at the coordination of transportation services across all six counties in the agency and learned that there was not consistency in how travel requests were handled. There are about 800 Medical Assistance rides provide each month and about 200 Social Services rides. After their work they have decided to propose that a transportation arm be developed as part of the Income Maintenance department. It was their recommendation that two (2) FTEs be designated to do the transportation coordination, coordination with the accounting department and other jobs as can be fit into the mix. There is a federal return rate of 50% on a dollar for eligibility

workers, which would help to fund the positions. Director Sorensen stated that today's presentation was to plant a seed with the Board but there is a hope that this proposal move forward quickly. This type of project is one of the hopes for the joining all of the partners in the JPA, a way to save money through economy of scale. Motion by Moline and second by Blumeyer: To support the work on the transportation project and to move it forward, bringing back job descriptions and procedures for approval. The motion carried unanimously.

Chairperson Jagt asked if there was anything further to bring before the board. Hearing nothing, she adjourned the meeting at 9:34 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director