



**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: December 17, 2014
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:40 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, December 17, 2014 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Curt Blumeyer
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- William Johnson
- Priscilla Klabunde
- Al Kokesch
- Gerald Magnus
- Butch Miller
- Bob Moline
- Stephen Ritter
- Lois Schmidt
- Marvin Tinklenberg
- Pam VanOverbeke

Member(s) absent: Bob Jarchow

Staff present:

Shandra Bavier	Jennifer Beek
Carol Biren	Wendy Bossuyt
Michelle Buysse	Janet Bush
Kristin Deacon	Karla Drown
Ardis Henriksen	Dale Hiland
Dawn Popowski	Jenifer Klein
Jason Kloss	Krista Kopperud
Sarah Kirchner	Stacey Longtin
Kelly Meyerann	Marie Meyers
Cindy Nelson	Michelle Schutz
Chris Sorensen	Rachel Vierra
Nancy Walker	Corrie Weizel

- C. **Consent Agenda –**
1. Chairperson Jagt asked if there were any corrections or additions to the meeting agenda. There were none.
 2. Chairperson Jagt asked if any member of the Board had any conflict of interest to report. None were identified.
 3. Chairperson Jagt asked if there were any additions or corrections to the minutes from the November 20, 2014 meeting.
- Motion by Tinklenberg and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

D. Financial –

Chairperson Jagt asked Deputy Director Walker to come forward to present the Financial Report. Deputy Director Walker reviewed information about the agency cash balance. She reviewed the detail about the Agency Insurance Fund, stating that at the end of November 2014 the fund showed a balance of \$295,838 and stated that because the agency is moving from pre-pay to current there will be no revenue for that fund during December. Since the end of November there have been some large claims received so the balance has gone down significantly but that when insurance premiums are receipted again in January the fund should level off again. The Health Services fund was 2% over budget for revenues and 4% over budget for expenditures and the Human Services fund was 12% below budget for revenue and 1% over budget for expenditures. Motion by Miller and second by Boyenga: To move the Financial Report forward to the Governing Board for approval. The motion carried unanimously.

E. Caseload -

Chairperson Jagt asked if there were any questions or comments regarding the caseload numbers. There were no inquiries.

F. Decision Items –

1. Director Sorensen stated that Social Services Policy Number 10 – Court Visitor Policy has been revised to follow changes made to statute. He asked that the Board approve the revisions. Motion by Johnson and second by Ritter: To approve the revision to Social Services Policy Number 10 – Court Visitor Policy as presented. The motion carried unanimously.
2. Director Sorensen stated that Social Service Policy Number 16 – Payment: Guardianship for Incapacitated Persons has been revised to follow changes made to statute, as well as, procedure. He asked that the Board approve the revision. Motion by Magnus and second by Kokesch: To approve the revision of Social Service Policy Number 16 – Payment: Guardianship for Incapacitated Persons as presented. The motion carried unanimously.
3. Director Sorensen stated that there is funding built into the budget for some additional FTEs and special projects but overall it is a consistent budget. The numbers reflect the 1% increase in county tax levy. He asked that the Board approve the budget for 2015 and move it forward to the Governing Board. Motion by Boyenga and second by Miller: To approve the 2015 budget for Human Services in the amount of \$22,927,954 and move the proposed budget forward to the Governing Board for final approval. The motion carried unanimously.

G. Discussion/Information –

No items on the agenda.

Chairperson Jagt asked if there was anything further to be brought to the Board. Hearing nothing she adjourned the meeting at 9:40 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director