



**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD
MINUTES**

Date: December 17, 2014
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:40 am
Adjourned: 9:55 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, December 17, 2014 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Blumeyer.

Members present:

- Jeane Anderson
- Rick Anderson
- Curt Blumeyer
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- William Johnson
- Priscilla Klabunde
- Al Kokesch
- Gerald Magnus
- Butch Miller
- Bob Moline
- Stephen Ritter
- Lois Schmidt
- Marvin Tinklenberg
- Pam VanOverbeke

Member(s) absent: Bob Jarchow

Staff present:

Shandra Bavier	Jennifer Beek
Carol Biren	Wendy Bossuyt
Michelle Buysse	Janet Bush
Kristin Deacon	Karla Drown
Ardis Henriksen	Dale Hiland
Dawn Popowski	Jenifer Klein
Jason Kloss	Krista Kopperud
Sarah Kirchner	Stacey Longtin
Kelly Meyerann	Marie Meyers
Cindy Nelson	Michelle Schutz
Chris Sorensen	Rachel Vierra
Nancy Walker	Corrie Weizel

- I. **Consent Agenda –**
 1. Chairperson Blumeyer asked if there were any corrections or additions to the meeting agenda. There were none.

2. Chairperson Blumeyer asked if any member of the Board had any conflict of interest to report. None were identified.
3. Chairperson Blumeyer asked if there were any additions or corrections to the minutes from the November 20, 2014 meeting.
Motion by Anderson and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

J. Financial –

Chairperson Blumeyer stated that the Financial Report had been presented during the Human Services Board meeting and forwarded to the Governing Board for approval.

K. Caseload -

Chairperson Blumeyer asked if there were any questions or comments regarding the caseload numbers. There were no inquiries.

L. Decision Items –

1. Director Sorensen stated that he had asked Carol Biren, Public Health Division Director, and her staff to study the agency fees to make sure that we are keeping pace with program expenses. There were changes suggested for a few of the nursing services. Motion by Johnson and second by Klabunde: To approve the proposed 2015 Public Health Fee Schedule as presented. The motion carried unanimously.
2. Director Sorensen asked Jason Kloss, Environmental Health Manager, to come forward to address the request to increase the water lab fees. Jason stated that they had done a comparison between our fees, the fees charged by Countryside Public Health and a local private lab. Jason requested that the fees for all of the individual water tests be increased by \$2.00. He also recommended that the Board authorize discontinuing certification for nitrite testing because it is seldom requested and the stock solution outdates before it can all be used. The test can still be done as a non-certified test, using the outdated solution. He also stated that the cost of proficiency testing would decrease. This change would save approximately \$500 per year. Moline asked if the water lab could perform livestock testing, which Murray County now sends to the lab in New Ulm. Jason stated that he would like to have an opportunity to study that matter more. Jason stated that testing for public utilities and constructions projects make up a large portion of the business that the lab sees. Motion by Moline and second by Ritter: To approve the 2015 proposed fee schedule for the water lab and to authorize the discontinuation of state certification for the nitrite test. The motion carried unanimously.
3. Jason Kloss, Environmental Health Manager, stated that in an update on the Food, Pools and Lodging (FP&L) program that there had been a meeting with Tom Hogan, Environment Health Division Director at MDH, about the status of the delegation agreement for FP&L inspections and licensing. The staff at MDH stated that they are happy with the progress made by the agency. It is their plan to have the conditional agreement run its course, ending in February 2015. At which time they will conduct a limited survey of the program. The MDH staff also stated that it is their intention to allow the agency to add Lyon and Redwood Counties to our delegation agreement, but were not definite as to when that would happen. Jason felt that overall it had been a positive meeting.
3. Director Sorensen stated that the proposed 2015 budget is fairly consistent to the 2014 budget. There is one additional position built into the budge for a Health Education Program Coordination person. It had been decided that the agency would no longer be able to help New Horizons fund their relationship program because those funds would be needed to fund our membership in the Supporting Hands Nurse Family Partnership. New Horizons had been notified of the change and agency staff worked with them to help them find a new funding

source so that their program can continue. A question was raised about the funds (\$81,500) under county taxes for the Environmental Health fund. Karla Drown stated that was a typo and that amount should be reflected under federal funding for Administration. Motion by Anderson and second by Boyenga: To approve the 2015 budget for Health Services in the amount of \$3,367,514 and move the proposed budget forward to the Governing Board for final approval. The motion carried unanimously.

M. Discussion/Information –
No items on the agenda.

Chairperson Blumeyer asked if there was anything further to be brought to the Board. Hearing nothing he adjourned the meeting at 9:55 am.

Approved _____ Date

Authorized _____
Chairperson, Community Health Board

Recording Secretary, Community Health Board

Attest: _____
Director