

**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date:	August 20, 2014	Opened:	10:00 am
Place:	Health and Human Services Building Conference Room Slayton, Minnesota	Adjourned:	10:39 am

The monthly meeting of the Community Health Board of Southwest Health and Human Services was held on Wednesday, August 20, 2014 in the conference room of the Health and Human Services Building at 3001 Maple Road in Slayton, Minnesota. The meeting was called to order by Chairperson Blumeyer.

Members present:

- Jeanne Anderson
- Rick Anderson
- Curt Blumeyer
- Ron Boyenga
- Carol Ann Flavhaven
- Joan Jagt
- Bob Jarchow
- James Jens (alternate)
- Priscilla Klabunde
- Al Kokesch
- Gerald Magnus
- Butch Miller
- Stephen Ritter
- Lois Schmidt
- Marvin Tinklenberg
- Pam VanOverbeke

Member(s) absent:

- Bill Johnson
- Bob Moline

Staff present:

Carol Biren	Kristin Deacon
Karla Drown	Ardis Henriksen
Dale Hiland	Lori Johnson
Jason Kloss	Krista Kopperud
Stacey Longtin	Holly Louwagie
Cindy Nelson	Nicole Prellwitz
Chris Sorensen	Christine Versaevel
Nancy Walker	

I. Consent Agenda –

1. Amend/Approval of Agenda – Director Sorensen asked that the following be added to the agenda: M-4 FP&L Update.
2. Identification of Conflict of Interest – none were identified.
3. Approval of 07/16/2014 Minutes

Motion by Ritter and second by Jarchow: To approve the Consent Agenda as presented. The motion carried unanimously.

- J. Financial –**
The financial report was moved forward to the Governing Board by motion of the Human Services Board.
- K. Caseload –**
Chairperson Blumeyer asked if there were any questions or comments regarding the caseload information presented on the agenda. There were none.
- L. Decision Items –**
1. Director Sorensen asked the Board to refer to the documents that give the verbal detail about the budgeting process and the spreadsheet that details the financial breakdown by categories giving the final budget total of \$3,154,164. The budget is not yet balanced but will be before it is brought to the Board for final approval. He stated that the one position that is under consideration would be at least partially funded by grant monies. Over the last four (4) years the agency has been in partnership with New Horizons, funding their Relationship Series through the use of TANF monies but the agency has an increasing need for funding of the Supporting Hands Nurse Family Partnership. New Horizons has been informed that we will no longer be able to provide funding for their program but will work with them to see if they can receive funding from a different source. Director Sorensen stated that Health Services has an option for additional money through the Healthy Home program which is once again being funded at the state level. A question was brought forth inquiring about the level of funds from the Foods, Pools and Lodging program. Director Sorensen asked Chairperson Blumeyer if it would be ok to give an update of the FP&L program at this point in the meeting rather than at the indicated time on the agenda. Chairperson Blumeyer approved the change in agenda order.
- M. Discussion Items –**
4. Director Sorensen stated that next week when the Commissioner of Health will be in Marshall, there will be a lunch held at which staff and Board members will have the opportunity to talk to Commissioner Ehlinger about our FP&L program. In order to make sure that the people working with this program at the state level are aware of this upcoming meeting and the subject matter, Carol Biren, Public Health Division Director, and Jason Kloss, Environmental Health Manager, had a conference call with Tom Hogan, Environmental Health Division Director at MDH. Mr. Hogan was very complimentary toward Jason and the work he has been doing. During the call Carol and Jason were informed that MDH staff will be removing the conditional delegation agreement and establish a full delegation agreement with the agency. Mr. Hogan has also agreed to work toward adding Lyon and Redwood Counties to the delegation agreement, but this most likely would not happen until at least January 1, 2016.
- F. Decision Items – continued**
1. Director Sorensen reviewed the two (2) options to consider for the county tax levy for Health Services.
Option 1: an increase in levy of \$1 per capita per year for three (3) years for Lincoln, Lyon, Murray, Pipestone and Rock Counties, bringing these counties to \$9 per capita by 2017. Redwood County would receive a reduction equal to the increase for the other five (5) counties for an annual savings of \$59,796 per year. This would bring Redwood County from their current levy of \$20 per capita to the target of \$9 per capita by 2017.
Option 2: to increase the levy by \$1.25 per capita per year, creating new base funding of \$56,850 over the course of the next three (3) years for Lincoln, Lyon, Murray, Pipestone and Rock Counties. There would be a reduction for Redwood County to equal the same amount in three years.

Motion by Anderson and second by Ritter: To approve an increase of county tax levy applying option #2. The motion carried unanimously.

M. Discussion/Information –

1. Chairperson Blumeyer invited Kristin Deacon, Nursing Supervisor for Family Health programming, to come forward to give an update of the Nurse Family Partnership. Kristin shared a table that showed the program numbers in comparison to the numbers from 2013. The agency has been able to more than double the number of participants with the addition of a nurse home visitor in Lyon County. Membership in the program is funded on behalf of the member counties through TANF and MCH grant monies. This year we were able to receive two (2) additional grants to help offset some of the cost. Grants were received from the Lyon/Murray Family Collaborative in the amount of \$10,000 and from United Way in the amount of \$3,825.
2. Carol Biren, Public Health Division Director, reported that on August 28, 2014, the day of the Pitch the Commissioner event, a noon lunch is being planned, possibly at Western Community Action. This lunch will be the agency's opportunity to discuss the FP&L delegation agreement with Commissioner Ehlinger. Carol will be sending out a message with the details to the members of the Board and will request that they let her know if they can attend. The main event will be held at Independence Park, weather permitting, with the rain location being SMSU, beginning at 1:00 pm. The route for the bike ride is being planned and the Board members should let her know if they need agency staff to line up a bike for them. The invitation was sent out via a website called PunchBowl and she asked that the Board members open the invitation to RSVP.
3. Carol Biren, Public Health Division Director, stated that the 2014 CHS Conference will be held September 17 – 19, 2014 at Craguns Conference Center and Resort near Brainerd. Tinklenberg will be attending the SCHSAC meeting on Wednesday, September 17th. Carol asked that if anyone on the Board wished to attend the conference to let Ardis Henriksen, Executive Assistant, know so she can register them and reserve a room at the resort for their stay.

Chairperson Blumeyer asked if there was anything further to bring before the Board. Hearing nothing, he adjourned the meeting at 10:39 am.

Approved _____ Date

Authorized _____
Chairperson, Community Health Board

Recording Secretary, Community Health Board

Attest: _____
Director