

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: April 16, 2014
Place: Health and Human Services Building
1091 North Hiawatha Avenue
Pipestone, Minnesota

Opened: 9:00 am
Adjourned: 9:38 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, April 16, 2014 at the Health and Human Services Building, 1091 North Hiawatha Avenue in Pipestone, Minnesota. The meeting was called to order by Vice-Chair Magnus. The Pledge of Allegiance was said.

Members present:

Jeane Anderson
Lois Schmidt
Marvin Tinklenberg
William Johnson
Butch Miller
Stephen Ritter
Curt Blumeyer
Gerald Magnus
Bob Moline
Rick Anderson
Bob Jarchow
Ron Boyenga
Priscilla Klabunde
Carol Ann Flahaven

Member(s) absent:

Joan Jagt
Richard Bakken
Al Kokesch
Pam VanOverbeke

Guests:

Juanita Lauritsen
Mary Mulder

Staff present:

Stacy Jorgensen	Judy Pitzl
Carol Biren	Nancy Walker
Krista Kopperud	Karri Harvey
Karla Drown	Jennifer Beek
Dale Hiland	Jenifer Klein
Christine Versaevel	Nancy Lange
Kristin Deacon	Chris Tauer
Angie Stephens	Christina Blomme
Diane Boyenga	Cody Arnold
Heather Bruse	Michelle Buysse
Stacey Longtin	Marie Meyers
Chris Sorensen	Ardis Henriksen

C. Consent Agenda –

1. Amend/Approve Agenda – no additions or deletions
2. Conflict of Interest – none

3. Approval of 03/19/2014 board minutes

Motion by Moline and second by Tinklenberg: To approve the Consent Agenda as presented. The motion carried unanimously.

D. **Financial –**

Deputy Director Walker stated that we have now completed a quarter of the year. The summary of accounts shows that there was a reduction in the cash balance of about \$135,000. The Treasurer's Cash Trial Balance is in balance with the Summary of Financial Accounts Report. The Agency Health Insurance fund is still in the upper range of \$300,000. The Health Services fund was 2% above budget for revenues and 1 % above for expenditures, while Human Services was 11% below budget for revenues and 1 % below budget for expenditures. The entrance interview for the upcoming audit was held with the staff from the Office of the State Auditor and they will again be looking at us for our segregation of duties. The auditors expect to start working within the agency sometime in April and are hoping for the first reports in late June. The quarterly reports for Human Services are due to DHS in June. Motion by Boyenga and second by Anderson: To move the Financial report forward to the Governing Board for final review and approval. The motion carried unanimously.

E. **Caseload –**

Vice-Chair Magnus asked if there were any questions or comments related to the caseload numbers. It was asked if the state recovery is documented anywhere. It was pointed out that the gross amount of state recovered funds can be found under miscellaneous income area on the financial report.

F. **Decision items – None**

G. **Discussion items –**

1. Vice Chair Magnus invited the representatives from the Private Industry Council (PIC) to come forward. Juanita Lauritsen and Mary Mulder introduced themselves to the Board. Juanita stated that they are going around to all of the counties in the region to report on their activity for this year, before turning the presentation over to Mary. Mary stated that she is the program director for the Welfare to Work program. This region is the only region in the state to do a regional plan. Previously the money was awarded to each county and if any county had a high rate of activity and used all of their funds there was no way to transfer funds to them. Under the regional plan a quarterly review is done and the money can be moved to where it is needed. Mary explained what the MFIP and DWP programs are and how the two programs work together. She announced that a Fast Track Partnership is being developed with the area vocational and technical schools and Adult Basic Education. Under this program they will concentrate their time and funding on training individuals in the skill areas that are needed in the current job market. The time an individual would spend in this program would count as part of their time on the MFIP program. Mary talked about some of the possible changes that may come out of this legislative session and the effect those changes might have on the PIC program.

2. Vice Chair Magnus invited Christine Versaevel, Social Worker, forward to talk about her involvement on the MN State Council on Disability, an organization created by legislation. Christine stated that she had learned of an opportunity with this agency early in 2013 and after a three (3) to four (4) week application process had been informed that she was being considered for a position on the council. The purpose of the organization is to advise, provide technical assistance to make sure or monitor that services to the disabled are available and appropriate. The council provides information and collects a lot of data related to services provided. The organization has eight (8) staff members, who are very busy working at the capital to promote legislation to improve services for the disabled, and a seventeen (17) member council. Christine stated that her involvement on this council has really opened her eyes to things that she was not aware of and has given her the ability to be involved. Director Sorensen stated that having an agency representing a larger area, such as SWHHS does, puts us in a place to be recognized as a source for participants for statewide committee and councils.

Vice-Chair Magnus asked if there were any more items to bring before the Board. Hearing none, he adjourned the meeting at 9:38 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director