

SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date:	October 16, 2013	Opened:	9:00 am
Place:	Health and Human Services Building, Community Room Luverne, Minnesota	Adjourned:	9:36 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, October 16, 2013 in the Community Room of the Rock County Health and Human Services building at 2 Roundwind Road in Luverne, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Lois Schmidt
- Marvin Tinklenberg
- Butch Miller
- Bob Moline
- Gerald Magnus
- Curt Blumeyer
- Joan Jagt
- Stephen Ritter
- Rodney Stensrud
- Bob Jarchow
- Ron Boyenga
- Richard Bakken
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- William Johnson

Member(s) absent: Pam Van Overbeke

Staff present:	Chris Sorensen	Ardis Henriksen
	Nancy Walker	Marie Meyers
	Kristin Deacon	Carol Biren
	Krista Kopperud	Kathy Herding
	Ann Schiller	Sherry Marks
	Karla Drown	Michelle Buysse
	Nancy Lange	Stacy Jorgensen
	Cathy Michaels	

Chairperson Jagt asked everyone to introduce themselves. Moline introduced Jeane Anderson as the new lay representative for Murray County.

Chairperson Jagt asked if there were any additions or deletions from the agenda. There were none. She asked if any Board member wished to identify a conflict of interest. None were identified. She asked if there were any additions or corrections to the minutes from the September 18, 2013 meeting. Motion by Tinklenberg and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

Chairperson Jagt invited Deputy Director Walker forward to present the Financial Report. She reviewed numbers from the running balance, pointing out that receipts were about half of the amount of disbursement resulting in a

decrease to the cash balance. There is now a process in place to receive the receipts for interest on investments so there is an amount shown indicating what receipts were received in September. The report shows that the financial figures for cash balance and investments on the agency records match that of the fiscal agent report. The Health Services fund shows that revenues are 29% over budget and expenditures are 6% over budget and the Human Services fund shows that revenues are even with budget and expenditures are 1% over budget. A question was asked about whether or not the federal shutdown has affected the agency. Deputy Director Walker stated that it has not at this time. Motion by Miller and second by Boyenga: To move the Financial Report forward to the Governing Board with the recommendation to approve. The motion carried unanimously.

Chairperson Jagt asked if there were any questions or comments about the caseload. Director Sorensen stated that because of the new partners there is no contextual basis for the numbers that are reported but as we move forward some of that will be added.

Director Sorensen asked Michelle Buysse, Social Services Supervisor, to come forward to address the CIRCLE program. Michelle stated that the Lyon County CIRCLE program is full at this time. She has had recent conversations with the Rock-Nobles Community Corrections regarding a contract in place with them for the provision of outreach services by them for the CIRCLE program in Pipestone and Rock Counties. They have been notified that we will no longer be contracting with them and that the agency will do the outreach to get CIRCLE more active in Pipestone and Rock Counties. Staff is still working to get CIRCLE set up in Lincoln County. It is going slow but they will keep working on it. They are looking at the possibility of having town CIRCLES. Johnson asked what the time commitment would be for a volunteer. Michelle stated that she will receive a list of the current volunteers and then be able to determine what the time commitment would be.

Chairperson Jagt invited Cathy Michaels, Social Worker working in adult mental health in Pipestone County, to come forward to give her success story. Cathy talked about the monthly newsletter that she puts together and sends out to all of her clients. The newsletter includes comments made by various clients about their successes, but only with the pre-approval of the client. Cathy reviewed a number of the successes that her clients reported.

Chairperson Jagt asked if there was anything further to be brought before the Board. Hearing nothing, she adjourned the meeting at 9:36 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director