

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: May 15, 2013
Place: Lincoln County Courthouse
Ivanhoe, Minnesota

Opened: 9:00 am
Adjourned: 9:15 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 15, 2013 in the Assembly Room of the Lincoln County Courthouse, 319 North Rebecca Street in Ivanhoe, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Gail Byers
- Lois Schmidt
- Marvin Tinklenberg
- William Johnson
- Butch Miller
- James Jens
- Bob Moline
- Curt Blumeyer
- Joan Jagt
- Stephen Ritter
- Rick Anderson
- Bob Jarchow
- Ron Boyenga
- Richard Bakken
- Al Kokesch
- Priscilla Klabunde
- Carol Flahaven

Member(s) absent: Pam VanOverbeke

Staff present:

- Nancy Walker
- Kristin Deacon
- Chris Tauer
- Marie Meyers
- Carol Biren
- Dale Hiland
- Karla Drown
- Cindy Nelson
- Michelle Buysse
- Stacy Jorgensen
- Stacey Longtin
- Karri Harvey
- Deb Seidel
- Chris Sorensen
- Ardis Henriksen

Chairperson Jagt asked if there were any additions to or deletions from the agenda as presented. There were none. She asked if any of the Board members wished to identify a conflict of interest. None were identified. She asked if there were any additions or corrections to the minutes of the April 17, 2013 meeting. Motion by Boyenga and second by Tinklenberg: To approve the Consent Agenda as presented. The motion carried unanimously.

Chairperson Jagt invited Deputy Director Walker to come forward to present the Financial Report. She reviewed the balances of the financial accounts. She stated that the quarterly reports had just been submitted at the end of the previous week, therefore, in the next month or so that money should be received and reported as revenue. Just the day before the meeting the agency was given the opportunity to purchase another bond. Upon receiving approval from Ritter, the Chairperson of the Governing Board, another \$500,000 bond was purchased. The agency now holds two (2) bonds, with staggered maturity dates. Deputy Director Walker stated that she had made a recommendation to Director Sorensen and Chairperson Ritter to move more funds from the Magic Fund because of the very low interest realized through the Magic Fund. In reviewing the standing of the program funds, Deputy Director Walker stated that the Health Services fund, at the end of April, was 8% over budget for revenue and 1% over budget for expenditures, while the Human Services fund is 6% below budget for revenue and right at budget for expenditures. She pointed out that there was a spike in out-of-home placement, which showed up in April but some of the payments were for care given in January and February, as well as during 2012. The audit of the 2012 financial records for 2012 is almost complete. She expects that there will be findings, one of which she is sure will be segregation of duties. She talked about some of the possible financial changes that could be realized because of the MNChoice and Accountable Care changes coming later in the year. Looking at the expenditure figures as of the meeting showed that Health Services is 4% below budget and Human Services is 5% below budget. Motion by Ritter and second by Johnson: To move the Financial Report forward to the Governing Board for final approval. The motion carried unanimously.

Chairperson Jagt asked if there were any comments or questions regarding the caseload numbers. There were none.

Chairperson Jagt asked if there was anything further to bring before the Board, hearing nothing she adjourned the meeting at 9:15 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director