

**Southwest Health and Human Services
Community Health Board**

Minutes

Date: March 13, 2013
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:28 am
Adjourned: 9:44 am

The monthly meeting of the Community Health Board of Southwest Health and Human Services was held on Wednesday, March 13, 2013 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Blumeyer.

Members present: Marvin Tinklenberg
William Johnson
Butch Miller
Robert Moline
Gerald Magnus
Curt Blumeyer
Joan Jagt
Stephen Ritter
Rick Anderson
Bob Jarchow
Ron Boyenga
Richard Bakken
Al Kokesch
Carol Ann Flahaven
Pam VanOverbeke

Member(s) absent: Gail Byers
Lois Schmidt
Priscilla Klabunde

Guest: Katie Chapman
Rena VanGelderren
Sara Feste
Todd Buringame
Nikki Cheskie

Staff present Chris Sorensen
Ardis Henriksen
Carol Biren
Nancy Walker
Dale Hiland
Karla Drown
Michelle Buysse
Marie Meyers
Sherry Marks
Jason Kloss

Chairperson Blumeyer asked if there were any additions or deletions from the agenda as presented. There were none. He asked if any Board member needed to identify a conflict of interest. None did. He asked if there were any additions or corrections to the minutes of the February 20, 2013 meeting. He requested the correction of a typo be made to the final sentence of the minutes before signature. Motion by Jarchow and second by Kokesch: To approve the Consent Agenda with the correction to the minutes. The motion carried unanimously.

Chairperson Blumeyer stated that the Financial Report had been heard and forwarded to the Governing Board for approval.

Chairperson Blumeyer asked if there were any questions or comments regarding the caseload numbers. There were none.

Director Sorensen stated that the Board has before them an interagency Memorandum of Agreement with neighboring Public Health agencies to provide coverage for the environmental health program in the case of an absence of the certified environmental health specialist. This agreement will insure that if any of the partner agencies have an unexpected absence of their environmental health specialist one of the other agencies will be available to cover for them. Motion by Ritter and second by Anderson: To approve the Memorandum of Agreement for Environmental Health coverage as presented. The motion carried unanimously.

Director Sorensen commented that the Board had approved a fee schedule for 2013 at the February meeting but that since then it was realized that there were some services not included on the fee schedule. A revised schedule was presented, which included rates for day care inspections, dental varnishing, Education/Wellness presentations, foot care clinics (available in Redwood) and three sizes of sharps containers. Motion by Ritter and second by Johnson: To approve the revised 2013 Fee Schedule as presented. The motion carried unanimously.

Chairperson Blumeyer invited Katie Chapman, Peer Breastfeeding Counselor, to come forward to tell the Board about the program. Katie stated that the Peer Breastfeeding program is a relatively new program being offered through the WIC program. The program has been in place since January 2012. During the year of 2012 the peer counselor went through a lot of training and worked on establishing connections with clients. Katie said that her hours have been increased to include working on education. She is working with day cares and the development of a coalition for breastfeeding moms and professionals. There are two (2) peer counselors who work at WIC clinics and they continue to build up their clientele. VanOverbeke asked if the peer counselors would be open to attending health fairs if invited. Katie told her that they would be willing to do so. The Board thanked Katie for her report on the program.

Chairperson Blumeyer asked if there was anything more to be brought before the Board, hearing nothing more he declared the meeting adjourned at 9:44 am.

Approved _____ Date

Authorized _____
Chairperson, SWHHS Community Health Board

Recording Secretary, SWHHS Community Health Board

Attest: _____
Director