

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: June 19, 2013
Place: Lyon County Government Center
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:25 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 19, 2013 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Lois Schmidt
- Marvin Tinklenberg
- William Johnson
- Butch Miller
- Bob Moline
- Gerald Magnus
- Bob Jarchow
- Joan Jagt
- Stephen Ritter
- Rick Anderson
- Ron Boyenga
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- Pam VanOverbeke

Member(s) absent:

- Gail Byers
- Richard Bakken
- Curt Blumeyer

Staff present:

Chris Sorensen	Marie Meyers
Ann Schiller	Sherry Marks
Carol Biren	Stacey Longtin
Nancy Walker	Stacy Jorgensen
Kathryn Herding	Julie Marthaler
Jenifer Klein	Ann Orren
Michelle Buysse	Monica Christianson
Dale Hiland	Kami Parker
Ann Przybilla	Paula Bloemendaal
Cindy Nelson	Ardis Henriksen
Karla Drown	

Chairperson Jagt asked that everyone at the meeting introduce themselves.

Chairperson Jagt asked if there were any additions or deletions to the agenda for the meeting. There were none. She asked if any of the Board members wished to identify a conflict of interest. None were identified. She asked if there were any corrections or additions to the minutes from the May 15, 2013 meeting. Motion by Tinklenberg and second by Moline: To approve the Consent Agenda as presented. The motion carried unanimously.

Chairperson Jagt asked Deputy Director Walker to come forward to present the Financial Report. Deputy Director Walker reviewed the running balance as presented on the printed report. She commented that the bank charges with Bremer Bank

are fairly high but she has been talking to E.J. Moberg, the Lyon County Auditor/Treasurer and Fiscal Agent for the agency, on options for investments where the interest would help to offset the bank charges. She reviewed some of the rationale that she and Mr. Moberg have discussed regarding the possibility of changing banking systems, but no decision have been made. Deputy Director Walker pointed out that the report shows that the Treasurer's Cash Trail Balance and the running balance are the same. The fund reports for this report show that Health Services is 17% over budget for revenues and 2% over budget for expenditures, while Human Services is 6% below budget for revenues and 1% over budget for expenditure. The results of a financial spot-check done before the meetings show that Health Services is 1% over budget for expenditures at the mid-month point and Human Services is 2% below budget. Director Sorensen commented that there is a possibility that state money will be made available for counties going through a redesign process and he thinks that now might be a good time to go to DHS to see if there would be any funding for Southwest. Deputy Director Walker stated that staff is waiting to hear what the findings of the audit were and will then be able to schedule an exit meeting, as the final step of the audit. Motion by Anderson and second by Magnus: To move the Financial Report forward to the Governing Board for final approval. The motion carried unanimously.

Chairperson Jagt asked if there were any comments or questions regarding the caseload numbers presented as part of the agenda. There were no comments made.

Director Sorensen stated that changes being proposed to Income Maintenance Policy Number 2 – Consolidated Fund Emergency Assistance (EA) and Emergency General Assistance (EGA) Guidelines are to give clarification to the policy language. Motion by Schmidt and second by Miller: To approve the revision of Income Maintenance Policy Number 2 – Consolidated Fund Emergency Assistance (EA) and Emergency General Assistance (EGA) Guidelines as presented. The motion carried unanimously.

Director Sorensen and Kathryn Herding, Income Maintenance Supervisor, gave an update on the rollout of the Affordable Care Act. More information about how the rollout will take place has been made known. The target date for rollout is October 1, 2013. The Centers for Medicare and Medicaid Services (CMS) has announced that the reimbursement rate for administrative services will be 75% on all MA enrollees. This rate does not have a sunset date. A promotion campaign will be started by MNSure. Anderson asked if there was an estimated amount that the agency would realize through this rollout. Director Sorensen said that he could not provide a strong estimate at this time but should be able to by the July meeting. In answer to a question as to whether enrollment for all clients will be on the same date, Kathy stated that those clients already on the caseload would maintain their current re-enrollment date.

Kathryn Herding, Income Maintenance Supervisor, stated that the agency has been working on imaging for a few years but are now ramping up the practice to include the eligibility area. The project is being starting in Lyon and Rock Counties. A client's whole file is not being scanned, or imaged, just the most recent information is being done. The process is going well and right now the workers want to scan and have to be reminded that they still need to complete their paperwork.

Chairperson Jagt asked if there was anything more to be brought before the Board. Hearing nothing, she adjourned the meeting at 9:25 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director