

**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date:	July 17, 2013	Opened:	9:20 am
Place:	Public Health Conference Room Redwood Falls, Minnesota	Adjourned:	9:50 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, July 17, 2013 in the Public Health Conference Room at 266 East Bridge Street in Redwood Falls, Minnesota. The meeting was called to order by Chairperson Blumeyer.

Members present:

- Lois Schmidt
- Marvin Tinklenberg
- Butch Miller
- Bob Moline
- Rick Anderson
- Curt Blumeyer
- Joan Jagt
- Stephen Ritter
- Bob Jarchow
- Ron Boyenga
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- Gerald Magnus

Member(s) absent:

- Bill Johnson
- Richard Bakken
- Gail Byers

Staff present:	Nancy Walker	Mandy Holzapfel
	Sherry Marks	Michelle Buysse
	Carol Biren	Ann Schiller
	Karla Drown	Lyn Rayburn
	Cindy Nelson	Dale Hiland
	Jenifer Klein	Michelle Salfer
	Stacy Jorgensen	Ardis Henriksen
	Kristin Deacon	Chris Sorensen
	Marie Meyers	

Chairperson Blumeyer asked if there were any additions or deletions from the agenda for the meeting. There were none. He asked if any Board member wished to identify a conflict of interest. None were identified. He asked if there were any additions or corrections to the minutes of the June 19, 2013 meeting. He pointed out that his name needed to be added to the list of member absent from the meeting. Motion by Ritter and second by Kokesch: To approve the Consent Agenda with the correction to the minutes of the June 19, 2013 meeting as noted. The motion carried unanimously.

Chairperson Blumeyer stated that the Financial Report had been moved forward to the Governing Board.

Chairperson Blumeyer asked if there were any questions or comments regarding the caseload information on the agenda. There were none.

Director Sorensen asked Carol Biren, Health Services Division Director, to come forward to give an update on the Food, Pools and Lodging program. Carol reported that the City of St. Paul had taken action in court to prevent the Minnesota Department of Health from cancelling their delegation agreement to provide Food, Pools and Lodging services. The judge had ruled in favor of the state. Director Sorensen stated that the City of St. Paul had been under the same type of conditional agreement that the Board had signed. During conversations with the MDH staff, Carol stated, that it is here feeling that MDH is knit picking the work that is being done by the agency. It was asked if MDH has gone through an evaluation process similar to what they are doing with local agencies. Carol stated that MDH has not yet been evaluated on their performance on inspections and licensing. Director Sorensen stated that the agency's agreement with MDH started in March, 2013 and that Jason Kloss, Environmental Health Manager, has followed the agreement in every way. The agreement does state that the state will send the agency an invoice, which has not been done. Carol stated that she has requested an invoice numerous times but has not yet received one. She did ask for a verbal statement of the amount and was given what they expect the amount to be. MDH is charging an hourly rate of \$100 and we are being charge for a quarter of the total cost for the required training and preparation for that training, which was attended by people from all over the state. In her conversation with Colleen Paulus, MDH staff, Colleen agreed to look into why SWHHS was being charge such a large portion of the cost and whether we needed to be so charged. Ritter asked if the agency has any legal recourse. Director Sorensen stated that the agency could attempt to remedy the issue by going directly to MDH. Another option would be to do some grassroots work and talk to our local Chambers to let them know what effects local businesses and customers would experience if MDH took cancelled the delegation agreement with SWHHS. Chairperson Ritter suggested to Director Sorensen that he contact our area legislators to inform them of what is going on so that if action is needed they are aware of the situation.

Director Sorensen invited Michelle Salfer, Fiscal Officer, to come forward to present on the E-Connectivity grant. Michelle stated that at the January 2013 meeting the Board had agreed to act as the fiscal host for this grant, which will be ending September 30, 2013. The key function of e-connectivity is sending and receiving health information in a format that is understandable by both parties. Michelle reported on what has been done through the grant, what the rationale has been for what is being done and what requirements (deadlines) are being worked with. The committee had recommended that a contract, which is part of the contract listing up for approval during the Governing Board meeting, be established with CHIC HIE – Bridge DIRECT out of Duluth, Minnesota. This system would meet all the requirements of the law.

Director Sorensen reported that grant applications have been submitted for the Oral Health Zone project for approximated one (1) quarter of a million dollars (\$250,000). He is hoping to arrange any opportunity for Dr. Deinard to come to a Board meeting in the near future to talk with the Board about what is being proposed. Our main partners will be 4-H and private providers. Miller asked what the 4-H program is being asked to do for this program, as he had concerns that this would be too far removed from the mission of 4-H. Director Sorensen stated that 4-H would help with the education piece of the project, using them in a leadership and community engagement direction.

Chairperson Blumeyer asked if there was anything more to bring before the Board, hearing nothing he adjourned the meeting at 9:50 am.

Approved _____ Date

Authorized _____
Chairperson, Community Health Board

Recording Secretary, Community Health Board

Attest: _____
Director