

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: January 16, 2013
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:12 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, January 16, 2013 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Vice-Chair Jagt. The Pledge of Allegiance was said.

Present:

Gail Byers
Lois Schmidt
Marvin Tinklenberg
Bill Johnson
Butch Miller
Bob Moline
Gerald Magnus
Curt Blumeyer
Joan Jagt
Stephen Ritter
Bob Jarchow
Ron Boyenga
Al Kokesch
Priscilla Klabunde
Pam VanOverbeke

Guests

Vicki Knobloch, Redwood County Administrator

Staff present:

Nancy Walker
Kathryn Herding
Sherry Marks
Carol Biren
Marie Meyers
Dale Hiland
Nicole Prellwitz
Michelle Buysse
Karla Drown
Jenifer Klein
Stacy Longtin
Kristin Deacon

Vice Chair Jagt asked everyone to introduce themselves. She gave a special welcome to the new members on the Board.

Vice Chair Jagt turned the chair over to Director Sorensen for the election of the position of Chairperson. Motion by Blumeyer and second by Ritter: To nominate Joan Jagt for the position of Chairperson. Director Sorensen called for further nominations. Motion by Moline and second by Ritter: That nominations cease and that the secretary cast a unanimous ballot for Joan Jagt for the position of Chairperson. The motion carried unanimously. Director Sorensen turned the chair back to Chairperson Jagt.

Chairperson Jagt called for nominations for the position of Vice Chair. Motion by Moline and second by Kokesch: To nominate Gerald Magnus for the position of Vice Chair. Chairperson Jagt called for additional nominations from the floor. Motion by Blumeyer and second by Boyenga: That nominations cease and the secretary cast a unanimous ballot for Gerald Magnus for the position of Vice Chair. The motion carried unanimously.

Chairperson Jagt designated Ardis Henriksen, Executive Assistant to be the Recording Secretary for the Human Services Board.

Chairperson Jagt asked if there were any additions to the agenda for the meeting. There were none. She asked the members of the Board to identify any conflicts of interest. None were identified. She asked if there were any additions or corrections to the minutes from the December 19, 2012 meeting. There were none. Motion by Ritter and second by Jarchow: To approve the Consent Agenda for the meeting as presented. The motion carried unanimously.

Chairperson Jagt asked Deputy Director Walker to come forward to present the Financial Report. Deputy Director Walker pointed out to the Board that this report is for December 2012 and, therefore, does not include any information for either Pipestone Family Services or Redwood County. She reviewed the running balance and pointed out that the final figure of \$6,035,430 is very good in comparison to the two (2) year average, which is indicated on the written report. The report for the Health Services fund shows that revenue was 12% above budget and that expenditures were 2% under budget. The final figures for the Human Services fund show that revenue was 6% above budget and that expenditures were 1% below budget. Deputy Director Walker stated that the agency is beginning to realize the benefits of centralization and specialization for duties. The accounting staff is working on merging the approved budgets for Pipestone and Redwood Counties into the approved SWHHS budget. Motion by Moline and second by Ritter: To move the Financial Report forward to the Governing Board for approval. The motion carried unanimously.

Chairperson Jagt asked if there were any questions or comments regarding the caseload numbers. There were none.

Director Sorensen requested that the Board consider and approve the Resolution of Signature Authority, which gives himself and Deputy Director Walker the authority to carry out business for the Human Services Board. Motion by Jarchow and second by Magnus: To approve signature of the Resolution of Signature Authority by Chairperson Jagt, authorizing Director Sorensen and Deputy Director Walker to carry out business on behalf of the Human Services Board. The motion carried unanimously.

Chairperson Jagt asked if there was anything further to bring before the Board. Hearing nothing, she adjourned the meeting at 9:12 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director