

**SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD**

**MINUTES**

Date:	December 18, 2013	Opened:	9:00 am
Place:	Lyon County Government Center, Rooms 1 & 2 Marshall, Minnesota	Adjourned:	9:24 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, December 18, 2013 in Commissioners' Rooms 1 & 2 at the Lyon County Government Center, 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Vice-Chair Jarchow.

Members present:	Jeane Anderson Marvin Tinklenberg Lois Schmidt Butch Miller Bob Moline Donald Evers (Alternate) Bob Jarchow Gerald Magnus Stephen Ritter Rick Anderson Ron Boyenga Al Kokesch Priscilla Klabunde Carol Ann Flahaven Pam VanOverbeke
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Member(s) absent:	Curt Blumeyer Joan Jagt Rich Bakken
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Staff present:	Cindy Nelson Chris Sorensen Krista Kopperud Jenifer Klein Michelle Buysse Jennifer Beek Idriss Ibrahim Marie Meyers Judy Pitzl Stacy Jorgensen	Nancy Walker Carol Biren Karla Drown Dale Hiland Sherry Marks Amy Otterson Kristin Deacon Dawn Jenniges Karri Harvey Ardis Henriksen
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Vice Chair Jarchow asked if there were any additions or deletions to the agenda for the meeting. There were none. He asked if any Board member wished to identify a conflict of interest. None were identified for this meeting. He asked if there were any additions or corrections to the minutes of the November 20, 2013 meeting. Motion by Moline and second by Kokesch: To approve the Consent Agenda as presented. The motion carried unanimously.

Vice Chair Jarchow stated that the Financial Report had been heard during the Human Services Board and moved forward to the Governing Board.

Vice Chair Jarchow asked if there were any questions or comments related to the caseload numbers. Ritter requested that Dental Varnishing be added to the agenda for the January 2014 meeting.

Director Sorensen stated that the Board had before them the recommendations on Health Services fees for 2014. Carol Biren, Health Services Division Director, stated that the education fees have been increased to help cover the time for preparation. It was stated that it would, for purposes of clarification, help if the old fees were given along with the proposed new fees. Klabunde asked for explanation of the "Home" item listed under Public Health Nursing Clinics, stating that she had understood that the agency did not do Home Health. Marie Meyers, Nursing Supervisor, stated that this does not include services for Long-term Care Consultations but it would be monitoring of medication use and assistance with setting up meds for a set timeframe, which can be done either in the local Health Services office or the client's home. The fees for the Environmental Health Department would be handled through a different schedule but there are no proposed changes for 2014. Director Sorensen asked Carol Biren, Health Services Division Director, to report on the news that had been received during the monthly conference call with the Environmental Health Division at MDH. Carol reported that the staff at MDH had informed the agency that the \$20,000 invoice received from them does not need to be paid. Motion by Anderson and second by Ritter: To approve the Health Services Fee Schedule for 2014 as presented. The motion carried unanimously.

Director Sorensen stated that the 2014 Assurances and Agreements document before the Board at this time is an annual statement by the Board that they will follow the statutory requirements associated with the grant funds that are awarded to the agency by the Minnesota Department of Health. Motion by Klabunde and second by Ritter: To approve the signature of the 2014 Assurances and Agreements document stating that the Community Health Board will meet the statutory requirements for the receipt of grant funding by the Minnesota Department of Health. The motion carried unanimously.

Director Sorensen stated that the proposed 2014 Budget for Health Services is balanced. There has been some change in the tax levy for Redwood County, it has been decreased to \$20 per capita. He had hoped to be able to decrease it to \$18 per capita but that had not been doable. He hopes to bring it down more next year. An increase of 3% in payroll has been included in the budget. Motion by Moline and second by Ritter: To approve moving the 2014 Health Services Budget forward to the Governing Board for final approval. The motion carried.

Director Sorensen invited Dawn Jenniges, Registered Nurse, and Marie Meyers, Nursing Supervisor, forward to present on the Refugee Health program. Dawn stated that due to the resignation of the lead nurse working with the DP&C this last year she had been moved into that area of work, spending more time in Lyon County. At a recent meeting regarding the status of the refugee population, Dawn stated that she had learned that the agency service area will likely be seeing an increase of 40 to 50 new immigrants moving into the area. There will most likely be an increase in all agency counties due to the housing market. The Refugee Health staff at MDH notifies the agency of people whom we need to follow-up with, either getting them started with the shots they need, helping them develop community connections or testing them for TB. The TB testing is very important and if the test is positive MDH provides the necessary medication, which is a nine (9) month cycle. The agency currently has 35 clients that we are doing follow-up with. After an immigrant has been in the US for one year they can change their status by going through the "green card" paperwork process, Dawn stated that we are lucky in Marshall because the clinic has an occupational health program and a civil surgeon on staff. The process used for giving vaccinations has been changed in that the shots are now given by appointment only. The cost of each shot is \$20, or what the client can afford. There is a separate clinic scheduled for "green card" visits once a month. Dawn told a story of a Somali family that had moved into the area from another state and when they had been tested for TB all the results came back with a positive reading. When she was talking to the family about having to take medicine the oldest child had been very adamant about the children not needing to take the meds. In talking to them she discovered that the family had first settled in Utah and in doing research learned that they had already completed the full round of meds. This is a program that takes a degree of investigation to learn all the facts needed. Dawn stated that under the DP&C program TB tests are given to every inmate that is incarcerated for more than seven (7) days. She stated that a special clinic had been held to administer TB tests to a class of students studying to become CNAs through a class at Adult Basic Education. She works closely with Kim Jeppesen, the regional epidemiologic with MDH. He has reported multiple cases of whooping cough in the area, but it is his

responsibility to follow-up with the clients. Marie reported that the state of Minnesota takes in about 2,000 new refugees annually, usually they come through St. Paul, and another 2,000 secondary arrivals as well. Each new arrival is given \$1,000 to help them establish a home but when they move to another location there is no money to go with them. She has recently been at a meeting with Western Community Action and they are trying to become a VOLAG, which would allow them to do case management with refugees and also be a source of funds for the new residents. Dawn stated that she would like to start adding the numbers from this program to the caseload numbers report.

Director Sorensen asked Carol Biren, Health Services Division Director, to come forward to talk about Tobacco Free Policy/E-Cigarettes. Carol played a portion of a song that relates to tobacco use and how addictive it is. As she stopped the song she stated that we all know how bad smoking is but there are still a number of people who do it and the tobacco companies work very hard to continue to grow the market. The tobacco companies have now come out with e-cigarettes, a device that is not smoked but a person “vaps” it and it is available in many flavors. The items has not been around long enough to know what its effects are but it is a source of nicotine and possibly many other chemicals. The end goal of the Tobacco Free Policies is to help people quit smoking or to make sure that children do not start. E-cigarettes are not included in our current policies because they had not yet been invented when the policies were passed. Carol stated that she would like to see our Tobacco Free Policies revised to include the use of e-cigarettes. It was stated by the Board members that e-cigarettes had been discussed at the conference during the legislative platform discussion. It had been decided, with some opposition, that the AMC platform would be to working toward the taxation of e-cigarettes, the same as tobacco products. Moline asked if it would be possible for the Governing Board to pass a resolution in support of that platform to forward to our local legislators.

Vice Chair Jarchow asked if there was anything further to bring before the Board. VanOverbeke asked to be recognized and stated that she had attended an educational meeting about Southern Prairie Community Care and felt that it had been a very good meeting. She said that their focus on mental health had surprised her and she felt that there is a need for education on this subject to learn where these clients go and how we, as an agency, handle the issue. Schmidt commented that the issue is also on the radar of the Bremer Foundation. Hearing nothing further, he declared the meeting adjourned at 10:09 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

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Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director