

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date:	April 17, 2013	Opened:	9:00 am
Place:	Health and Human Services Building Pipestone, Minnesota	Adjourned:	9:10 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, April 17, 2013 in the Health and Human Services Conference Room at 1091 North Hiawatha Avenue in Pipestone, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

Gail Byers
Lois Schmidt
Marvin Tinklenberg
William Johnson
Bob Moline
Gerald Magnus
Curt Blumeyer
Joan Jagt
Stephen Ritter
Rick Anderson
Bob Jarchow
Ron Boyenga
Richard Bakken
Al Kokesch
Priscilla Klabunde
Carol Ann Flahaven
Pam VanOverbeke

Member(s) absent:

Butch Miller

Staff present:

Chris Sorensen
Ardis Henriksen
Sherry Marks
Nancy Walker
Stacey Longtin
Mandy Hozapfel
Cindy Nelson
Rachel Johnston
Kristin Deacon
Carol Biren
Jenifer Klein
Lori McGee

Chairperson Jagt asked if there were any additions or deletions from the agenda as presented. There were none. She asked if any Board member wished to identify a conflict of interest. None were identified. She asked if there were any additions or corrections to the minutes from the March 13, 2013 meeting. Motion by Tinklenberg and second by Moline: To approve the Consent Agenda as presented. The motion carried unanimously.

Chairperson Jagt asked Deputy Director Walker to come forward to give the Financial Report. She stated that the agency's cash balance has decreased, which is a normal occurrence for this time of year. The fund balance at the end of March 2103 for Health Services was 9% over budget for revenues and 1% below budget for expenditures and for Human Services was 1% over budget for revenues and 1% below budget for expenditures. The quarterly reports for Human Services are due by the end of the week. An attempt was made to purchase a bond but there were none available. \$500,000 was invested at a tiered rate of 1.25% up to 5%. Deputy Director Walker stated that they expect it to be called in six (6) to nine (9) months. In doing a sneak peek at expenditures to date, she saw that Health Services is 3% below budget and Human is 4% below budget. In response to a question about the amounts given on the written report regarding the Local Collaborative Time Study (LCTS), it was stated that all of the funds that are expected by the schools have been paid up for this school year. Motion by Anderson and second by Johnson: To accept the Financial Report and to move it forward to the Governing Board for approval. The motion carried unanimously.

Chairperson Jagt asked if there were any questions or comments regarding the caseload numbers. Director Sorensen stated that the conversation regarding what staff structure will be needed to accommodate the Accordable Care Act is ongoing. He said that he hopes to learn more at the MACCSA meeting being held during the next week, which will give more clarity to the issue. Staff needs a better understanding of the expected numbers and what will be needed to handle the increase in possible caseload.

Chairperson Jagt asked if there was anything more to come before the Board. Hearing nothing, she adjourned the meeting at 9:10 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director