



**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date: March 16, 2016
Place: Lyon County Government Center
Public Health Conference Rooms 1 & 2
Marshall, Minnesota

Opened: 9:50 am
Adjourned: 10:25 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday March 16, 2016 in Public Health Conference Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson VanDeVere.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Gerald Magnus
- Bob Moline
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke
- Dan Wildermuth

Members absent: Priscilla Klabunde

Guest Present:

- Angela Larson
- Melissa Kidrowski
- Samira Sheikh
- Shelly Rykhus

Staff present:

Ann Abraham	Tiffany Bailey
Jennifer Beek	Carol Biren
Michelle Buysse	Karla Drown
Karri Harvey	Ardis Henriksen
Stacy Jorgensen	Jason Kloss
Krista Kopperud	Stacey Longtin
Kristin Malin	Marie Meyers
Cindy Nelson	Vanessa Netro-Moua (intern)
Ann Orren	Chris Sorensen

I. **Consent Agenda –**

Chairperson VanDeVere asked if there were any additions to the agenda. Motion by Wildermuth and second by Thompson: To approve the consent agenda has presented. The motion carried unanimously.

J. **Financial –**

Chairperson VanDeVere stated that the financial report had been moved forward to the Governing Board for approval.

K. **Caseload –**

Chairperson VanDeVere asked if there were any comments about the caseload. There were none.

L. **Decision Items –**

No items on the agenda.

M. **Discussion/Information –**

1. Director Sorensen invited Dawn Jenniges, Registered Nurse, and Angela Larson, with Western Community Action, to come forward to report on the Western Community Action VOLAG. Dawn gave a definition of refugee health, explained what a VOLAG is and what role public health plays in working with refugees. To be a VOLAG an organization must be federally recognized. Dawn stated that in 2015 the agency had a 99% rate of completion on refugee health assessments. Angela said that Western Community Action had worked, as a VOLAG, with their first family during December 2015. When a family works with a VOLAG to resettle each member is give \$1,025 to help them get set up in a living situation and the agency receives \$900 to provide the service. Western Community Action has partnered with Turkey Valley Farms to have a place to offer employment. For a refugee to move to any one area they need to have a family member as an anchor in that area. Samira Sheikh, an intern with Western Community Action, shared her story of being part of a refugee family.

2. Chairperson VanDeVere invited Jason Kloss, Environmental Health Manager, to come forward to give an update on Environmental Health. Jason stated that the agency has been having conversations with MDH about developing a delegation agreement in both Lyon and Redwood Counties. The process is moving forward and if staff is able to complete the things that have been outlined as points to accomplish it looks like this will be possible as of 01/01/2017. It will be necessary to present ordinances to both of the counties but if there are any changes in the ordinance it will need to go back to every county. He felt that all of the programmatic things are in place but there might need to be some minor policy changes. If the process is on track, it will be necessary to have plans in place to make sure that we have the needed staff.

3. Chairperson VanDeVere invited Carol Biren, Public Health Division Director, and Krista Kopperud, Health and Human Services Planner, to come forward to report on Quality Improvement and Performance Management. Carol stated that the agency has had a quality improvement program in place for about five (5) years. Krista commented that Domain 9 for the PHAB accreditation process is about having a performance management program in place. At this point DHS has a good process in place but MDH has work to do on their process. Changes are being made to the QI work plan and program plan to make the plans be in line with the needs of the agency. They reviewed that QI report from 2015, the work plan for 2016 and the

QI Plan revisions. There is a steep learning curve on what is a true QI project but progress is being made.

Chairperson VanDeVere asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 10:25 am.

Approved _____ Date

Authorized _____
Chairperson, Community Health Board

Recording Secretary, Community Health Board

Attest: _____
Director