

**SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD**

**MINUTES**

Date:	January 15, 2014	Opened:	9:00 am
Place:	Lyon County Government Center, Rooms 1 & 2 Marshall, Minnesota	Adjourned:	9:36 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, January 15, 2013 in Commissioners' Rooms 1 & 2 at the Lyon County Government Center, 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Lois Schmidt
- Marvin Tinklenberg
- William Johnson
- Butch Miller
- Robert Moline
- Gerald Magnus
- Curt Blumeyer
- Joan Jagt
- Stephen Ritter
- Rick Anderson
- Bob Jarchow
- Ron Boyenga
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- Pam VanOverbeke

Member(s) absent: Richard Bakken

Staff present

Chris Sorensen	Nancy Walker
Michelle Buysse	Sherry Marks
Carol Biren	Marie Meyers
Karla Drown	Karri Harvey
Janet Bush	Stacy Jorgensen
Melissa Haupt (intern)	Margaret Witzel (intern)
Jennifer Beek	Cindy Nelson
Stacey Longtin	Jason Kloss
Ardis Henriksen	

1. Motion by Magnus and second by Ritter: To nominate Joan Jagt to the position of Chairperson. Motion by Moline: That nominations cease and a unanimous ballot be cast for Joan Jagt as Chairperson. The motion carried unanimously.

2. Motion by Moline and second by Johnson: To nominate Gerald Magnus to the position of Vice-Chair. Chairperson Jagt called for additional nominations three (3) times and hearing none declared Magnus to the position of Vice-Chair.

3. Consent Agenda

- a. Amend/Approval of Agenda – no additions or deletions
- b. Identification of Conflict of Interest – none were identified
- c. Approval of 12/18/2013 board minutes

Motion by Tinklenberg and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

4. Nancy Walker, Deputy Director, informed the Board that there had been an increase of 3.1M in the cash balance. She requested authorization to work with E.J. Moberg, Lyon County Auditor/Treasurer and fiscal agent, for the agency, to look at options to invest more funds. She reported that at year-end Health Services was 7% over budget in expenses and 24% over budget in revenue and that Human Services was 1% over budget in expenses and 6% over budget in revenue. She pointed out that Fund 61 – Agency Health Insurance has been set up to help track the employee health insurance premiums and claims. Motion by Anderson and second by Boyenga: To move the Financial Report forward to the Governing Board for final approval. The motion carried unanimously.

5. Michelle Buysse, Social Services Supervisor, gave a report to the Board on the breakdown of what categories out-of-home placements fall into. She had developed a graph that showed the numbers for January and explained what each category meant. In the area of out-of-home placements a fair share of the cost is taken from county tax levy. She agreed to continue to show the placement breakdown in the future.

6. Chairperson Jagt asked if there was anything further to bring before the Board. Hearing nothing, she adjourned the meeting at 9:36 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Human Services Board

\_\_\_\_\_  
Recording Secretary, Human Services Board

Attest: \_\_\_\_\_  
Director