



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: December 20, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 8:58 a.m.
Adjourned: 9:49 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, December 20, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present:	Jeane Anderson	Todd Draper
	Rick Anderson	Greg Burger
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Jackie Meier
	Les Nath	Rick Wakefield
	Mic Vandever	Dennis Welgraven
	Jim Salfer	Dan Wildermuth
	Lois Schmidt	Sherri Thompson

Members absent: Joan Jagt

Staff present:	Carol Biren	Monica Christanson
	Stacy Jorgensen	Nancy Walker
	Stacey Longtin	Beth Wilms
	Amy Lueck	Chantelle Fogelson
	Elaine Herrick	Christine Harmon
	Kimberly Holm	Emilie Staeffler
	Lisa DeBoer	Jada Griffin

C. Chairperson Anderson asked if there were any additions or changes to the agenda. None were identified. Chairperson Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the November 15, 2023 meeting. There were none. Motion by Commissioner Widermuth second by Commissioner Meier to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Christine Harmon, Registered Nurse, Redwood Falls
- Holly Baatz, Parenting Time Specialist, (PT/Temp), Pipestone

E. Employee Recognition:

Director Beth Wilms indicated that staff are present to receive recognition.

- Emilie Staeffler, Social Worker (APS)- Luverne

F. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of November. The month of November started out with a beginning balance in checking of \$1,888,915 and ended at \$2,855,030. The 6-month Magic Investment of \$3,000,000 at 5.33% termed in mid-November with accrued interest of \$79,730.96. We ended November with an overall cash & investment balance of \$13,827,986. When excluding the designated funds, the ending balance for the month was \$12,091,413; which is up approximately \$2.5M from last year at this time. If also considering other restricted funding sources (MA, Prime West Grant, etc.) of \$1.1M then we are only up \$1.4M. The self-insurance fund was at \$862,791 as of the end of the month. The fund is up by \$200,507 from the prior year. To date, that fund balance is at \$1,027,099. The \$350,000 that was approved at the last board meeting will be moved from PH and HS funds by the end of the year. The Fund Balances for Fund 01 (PH) was \$4,280,939 and Fund 05 (HS) was at \$7,810,473. Looking at the numbers from a budget prospective for month end Public Health is 1% over budget for revenues and 7% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$322,615. For the Human Services perspective we are 0% under budget for revenues and 4% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$1,252,615. Second half of the settlement has been received as of 12/14/2023. YTD total level funding is \$13,763,790 (budgeted \$13,601,464). Motion by Commissioner Meier, second by Commissioner Salfer to forward the financials to the Governing Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions.

H. **Discussion/Information-**

1. Local Advisory Council

Elaine Herrick and Jada Griffin presented the Local Advisory Council report for 2023. The SWMN-LAC services Lincoln, Lyon, Pipestone, Murray, Redwood, Rock and Yellow Medicine counties. In 1987 and 1989 there was an act passed to have this Advisory Council and they meet every other month to review the status with mental health and identify any gaps in our communities and report that to their board of directors. The LAC consists of members who have mental health diagnosis, community partners, as well as representatives from SWHHS children and adult social service programs. For 2023 there were 25 members attending meetings. The dates for 2024 meetings will be held in the same fashion as 2023. The gaps that were identified in 2023 were transportation, lack of available bus routes and volunteer drivers. Housing- lack of available low income housing and those that are low income having conditions that are livable. Staffing issues- staffing in foster care homes, PCA and ARMHS service workers and mental health services. State Operated Services have a lack of beds and long wait lists for inpatient bed placements. Another gap identified was difficulties in the changes of the state insurance programs due to income guidelines changing post Covid-19 emergency.

2. Southwest Adult Mental Health Consortium

Kimberly Holm and Stacy Jorgensen presented more information regarding the Consortium. Kimberly is the director of the Southwest Adult Mental Health Consortium. She came to the Board with information about what the Consortium entails and what they do. They are the largest geographical consortium with 18 counties. The consortium helps cover funds for individuals that their insurance doesn't cover or if the individual does not have medical insurance. The consortium also has their own program called bridges to bridges that helps individuals find appropriate housing. They also have some money for flexible funding that is given to the counties to help with transportation costs, employment, etc. Kimberly also talked about having a grant with Southwestern Mental Health that has a fund for a position called regional housing resource specialist that puts together resources for housing options. The Consortium functions on state grants which are 2 year grants. Going into 2024 it will be the 2nd year of the grant. Stacy Jorganson requested in October for each county to set aside \$20,000 in a special reserve fund/magic fund which would be paid back. These funds would help with the gap between spending and when they were reimbursed from DHS. Not all of the 18 counties agreed to this so Stacy went to the board and it was requested and approved to go ahead and ask Primewest for assistance for the next year for funding. There was also a motion and approval to seek out assistance of an attorney to update the joint power agreement. There has been a taskforce created to update the joint power agreement along with seeing what the current process is and going forward what the joint powers need to look like, so they don't run into this situation again next year. Currently Des Moines Valley is the fiscal host of the consortium grant monies and receives 4% operating cost. Stacy is asking each board member to go back to their county boards and share the information that was shared.

I. Decision Items

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:49 a.m.

Approved Date 1/22/202

Authorized *Bick Wakefield*
Chairperson, Human Services Board

Chantelle Frayson
Recording Secretary, Human Services Board

Attest: *Beckmire*
Director