



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 18, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 10:12 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 18, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present:	Jeane Anderson	Todd Draper
	Rick Anderson	Lois Schmidt
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Sherri Thompson
	Les Nath	Rick Wakefield
	Mic Vandever	Dennis Welgraven
	Jim Salfer	Dan Wildermuth

Members absent:	Greg Burger	Jackie Meier
	Joan Jagt	

Staff present:	Carol Biren	Cindy Nelson	Tanya O'Leary
	Chris Cauwels	Ann Orren	Trish Grieme
	Monica Christianson	Ashley VanOverbeke	Hilary Kesteloot
	Lisa DeBoer	Nancy Walker	Kristine Goodrich
	Chantelle Fogelson	Beth Wilms	Scott Radloff
	Kathy Herding	Nick Brownrigg	Vicki Kletscher
	Stacy Jorgensen	Mary Mulder	
	Stacey Longtin	Daniela Cano Solis	

C. Chairperson Anderson asked if there were any additions or changes to the agenda. An addition by Stacy Jorgensen to discuss the Primewest Grant was added as discussion item 2. Chairperson Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the September 20, 2023 meeting. There were none. Motion by Commissioner Welgraven second by Commissioner Wildermuth to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Daniela Cano Solis, Eligibility Worker, Marshall
- Trish Grieme, Office Support Specialist, Sr., Slayton
- Scott Radloff, Social Worker (LADC), Marshall
- Nick Brownrigg, Network Administrator, Marshall
- Amanda Hall, Social Worker (CPS), Redwood Falls

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

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|--|----------|
| • Kristine Goodrich, Accounting Technician- Marshall | 1 Year |
| • Jordan Hacker, Eligibility Worker- Redwood Falls | 1 Year |
| • Hilary Kesteloot, Social Worker (LTC)- Marshall | 10 Years |
| • Tanya O'Leary, Social Worker (CD)- Pipestone | 25 Years |
| • Wendy Davis, Social Worker (LTC)- Slayton | 25 Years |

F. **Financial-**

Lisa DeBoer, Director of Business Management, came forward to present the September 2023 financials. The month of September started out with a beginning balance in checking of \$4,431,872 and ended at \$1,555,443. The month of September ended with an overall cash and investment balance of \$13,461,382. When excluding the designated funds, the ending balance for the month was \$11,734,522; which is up approximately \$2.8M from last year at this time. The self-insurance fund was at \$909,716 as of the end of the month. The fund balance is up by \$224,962 from the prior year. For a current picture, that fund balance is at \$882,886 as of today. Fund Balances: Fund 01 (PH) \$4,276,687; Fund 05 (HS) \$7,457,835. Looking at the numbers from a budget perspective for month end: Public Health is 3 percent over budget for revenues and 4 percent under budget for expenditures. Overall to date, revenues exceeded expenditures by \$318,363. Human Services is 0 percent over budget for revenues and 3 percent under budget for expenditures. Overall, revenues exceeded expenditures by \$899,980.

Motion by Commissioner Wildermuth, second by Commissioner Draper to forward the financials to the Governing Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions.

H. Discussion/Information-

1. Southwest Adult Mental Health Consortium Financial Concerns

Stacy Jorgensen is requesting \$20,000 from each of the 6 counties as well as from the 18 counties in the Southwest Mental Health Consortium. Some questions were raised about how to come up with the funds. No loan can be given as it has interest. Will the state auditor look at the reserve in the funds and decrease our grant? Is there a way that the state can pay us up front? Can Southwest Health and Human Services pay for the bills until the funds come in? A decision needs to be made by Friday, December 2nd. Board requests Stacy Jorgensen to go to each of the county boards and explain why the funds are needed and what the Consortium entails.

2. Prime West Grant

Stacy Jorgensen is working with UCAP for a Primewest grant of \$200,000 for one year. UCAP would be the grant holder. The grant would be for prime west clients only for secure transport. We would have three vehicles for locked secured transportation to free up our deputies and ambulances. Would also help with the afterhours ER trips. There was a question raised of who would be the volunteer driver and Stacy doesn't have one currently but has one in mind.


I. Decision Items

1. 2024-2025 County and Tribal National MFIP Biennial Service Agreement- Mary Mulder, SWPIC and Kathy Herding.

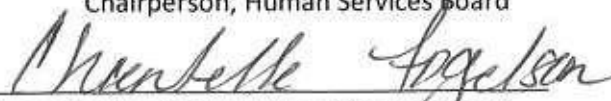
Mary Mulder brought forward the MFIP Biennial service agreement with a budget of \$760,611.00 . Mary explained what an important agreement this is for the folks in the 14 counties to support this. Decision of \$80,000 of the funds were set aside for Emergency Assistance. Motion by Commissioner Thompson, second by Commissioner Anderson. The motion carried unanimously.

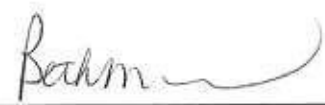
Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:12 a.m.

Approved Date 11/15/23

Authorized 

Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director