



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: September 20, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:14 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, September 20, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present: Jeane Anderson Todd Draper
 Rick Anderson Lois Schmidt
 Greg Burger Doug Nagel
 Jackie Meier Rick Wakefield
 Les Nath Dennis Welgraven
 Mic Vandever Dan Wildermuth
 Jim Salfer

Members absent: Steve Hauswedell Joan Jagt
 Maydra Maas Sherri Thompson

Staff present: JoAnne Brisk Ashley VanOverbeke Tami Dorenkamper
 Chris Cauwels Nancy Walker
 Mariah Cleppe Beth Wilms
 Lisa DeBoer Monica Christianson
 Amy Lueck Connie Einck
 Ann Orren Tiffany Bailey
 Sherri Pickthorn Kaia Jordahl
 Corey Remiger Zachary Johnson

- C. Chairperson Anderson asked if there were any additions or changes to the agenda. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the August 16, 2023 meeting. There were none. Motion by Dennis Welgraven second by Dan Wildermuth to approve the Consent Agenda. The motion carried unanimously.
- D. Introduction of New Staff:
 Director Beth Wilms came forward to introduce new staff.
- Kaia Jordahl, Social Worker (CPS), Marshall
 - Tami Dorenkamper, Social Worker (DD), Redwood Falls
 - Zachary Johnson, Social Worker (CPS), Marshall
- E. Employee Recognition:
 Director Wilms indicated that staff are present to receive recognition.
- Connie Einck, Health Services Program Aide- Marshall 10 years
- F. **Financial-**
 Lisa DeBoer, Director of Business Management, came forward to present the August 2023 financials. The month of August started out with a beginning balance in checking of \$4,534,808 and ended at \$4,432,472. The month of August ended with an overall cash and investment balance of \$14,708,502. When excluding the designated funds, the ending balance for the month was \$13,067,756; which is up approximately \$2.9M from last year at this time. The self insurance fund was at \$833,855 as of the end of the month. The fund balance is up by \$133,325 from the prior year. For a current picture, that fund balance is at \$880,549 as of today. Dennis Welgraven asked approximately how many months reserves does that balance cover; from which Lisa DeBoer stated approximately two or three months. Fund Balances: Fund 01 (PH) \$4,465,577; Fund 05 (HS) \$8,602,178. Looking at the numbers from a budget perspective for month end: Public Health is 8 percent over budget for revenues and 5 percent under budget for expenditures. Overall to date, revenues exceeded expenditures by \$504,204. Human Services is 4 percent over budget for revenues and 3 percent under budget for expenditures. Overall, revenues exceeded expenditures by \$1,992,247.
- Motion by Rick Wakefield, second by Jackie Meier to forward the Financials to the Governing Board. The motion carried unanimously.
- G. Caseload-
 Director Wilms asked if there were any comments or concerns about the caseload. No questions.
- H. Discussion/Information- None

I. Decision Items

1. Income Maintenance Policy #5- Drug Felon Random Testing

Request for this policy to sunset effective today, September 20, 2023. Motion to sunset Income Maintenance Policy #5- Drug Felon Random Testing effective September 20, 2023 by Greg Burger, second by Jim Salfer. The motion carried unanimously.

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:14 a.m.

Approved Date 10/18/2023

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director