



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: September 20, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:14 a.m.
Adjourned: 9:46 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, September 20, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield.

Members present: Jeane Anderson Todd Draper
 Rick Anderson Lois Schmidt
 Greg Burger Doug Nagel
 Jackie Meier Rick Wakefield
 Les Nath Dennis Welgraven
 Mic Vandevere Dan Wildermuth
 Jim Salfer

Members absent: Steve Hauswedell Joan Jagt
 Maydra Maas Sherri Thompson

Staff present: JoAnne Brisk Ann Orren
 Tiffany Bailey Corey Remiger
 Chris Cauwels Ashley VanOverbeke
 Monica Christianson Nancy Walker
 Lisa DeBoer Beth Wilms

J. **Call to Order**

K. **Consent Agenda-**

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the August 16, 2023 meeting. Motion by Mic Vandevere second by Rick Anderson to approve the Consent Agenda. The motion carried unanimously.

L. **Financial –**

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board.

M. **Caseload-**

Director Wilms asked if there were any comments or concerns regarding the caseload. There were none.

N. **Discussion Items-**

1. **Environmental Health Fee increase proposal- Jason Kloss-**

The last fee increase occurred in 2019. SWHHS tries to stay similar to what MDH would charge; which is why the proposed fees increased approximately 5-10% percent. This would increase revenue by around \$1000.00 annually. Discussion held around the re-inspection fee. New proposed amount is \$200. SWHHS board states it should be higher, to \$300. Discussion also held regarding SWHHS beginning to charge city and county campgrounds. Board decided against that. Decision to move to discussion item to decision item: Accept the 2024 proposed fees, with the re-inspection fee being raised to \$300.00. Motion by Dan Wildermuth, second by Greg Burger. The motion carried unanimously.

O. **Decision Items-**

1. **Public Health Strategic Plan- Ann Orren and Beth Wilms-**


This will be in two phases. Phase 1 would be to provide opportunities for staff to look at priorities and Phase 2 would be to open this up to communities and community partners to plan for the future. There will be three funding streams, Public Health Emergency Preparedness; Public Health Foundational Funding; beginning 1/1/2024, and the cannabis funding that will begin on 7/1/2024. Motion by Mic Vandevere, second by Rick Anderson to approve the SRDC contract provided in the board packet.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:46am.

Approved Date 10/18/2023

Authorized Rick Wakefield
Chairperson, Community Health Board

Monica Christianson
Recording Secretary, Community Services Board

Attest: 
Director