



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: August 16, 2023  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:40 a.m.  
Adjourned: 9:51 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, August 16, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield.

Members present:      Jeane Anderson              Todd Draper  
                                 Rick Anderson              Lois Schmidt  
                                 Greg Burger                  Doug Nagel  
                                 Jackie Meier                  Maydra Maas  
                                 Steve Hauswedell          Sherri Thompson  
                                 Les Nath                      Rick Wakefield  
                                 Mic Vandever                Dennis Welgraven  
                                 Jim Salfer                     Dan Wildermuth

Members absent:      Joan Jagt

Staff present:           Carol Biren                      Ann Orren                      Brady Dinger  
                                 Michelle Buysse              Stacey Strand                Heather Bruse  
                                 Chris Cauwels                Nancy Walker                Megan Boerboom  
                                 Monica Christianson        Beth Wilms                    Nicole Stubbe  
                                 Kristin Deacon                Taalyr Egeness              Khailee Nelson  
                                 Lisa DeBoer                    Vickie Freese  
                                 Stacey Longtin                Erika Morrow  
                                 Cindy Nelson                    Kelsey Appel

J. **Call to Order**

K. **Consent Agenda-**

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the July 19, 2023 meeting. Motion by Mic Vandever second by Sherri Thompson to approve the Consent Agenda. The motion carried unanimously.

L. **Financial –**

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board.

M. **Caseload-**

Director Wilms asked if there were any comments or concerns regarding the caseload. There were none.

N. **Discussion Items-**

1. **SCHSAC Update-**

SCHSAC update was included in the packet. Commissioners Salfer and Wildermuth were both in attendance at the last meeting. Carol reported that Bree Allen is representing LPH/SW MN on the Foundational Public Responsibilities Funding Workgroup. Carol reported this ties in with SWHHS's Public Health Strategic Planning process. Carol is on the EP Funding Workgroup. These two workgroups will bring forward information at the next SCHSAC meeting in September.

2. **2024 Preliminary Community Health Budget-**

Lisa DeBoer discussed the 2024 Community Health Services Budget with the Board. DeBoer stated that the Agency is not requesting an increase this year. The main reason the Agency was able to do this was due to the PHEP new funding, PH Transformation including infrastructure changes, the Cannabis Grant that will be received in July of 2024 and the Workforce Grant. The opioid settlement will also continue with implementation. The request will remain at \$14.25 per capita, for a total levy request of \$1,049,384. Total 2024 preliminary Public Health budget of \$4,576,312.

O. **Decision Items-**

1. **Opioid Funding Subcommittee Membership Revision-**

Ann Orren stated that Sara Ackerman will be on an extended leave, so is looking to appoint an alternate representative. Motion by Greg Burger second by Dennis Welgraven to approve appoint an alternative representative for Sarah Ackerman . The motion carried unanimously.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:51am.

Approved Date 9/20/2023

Authorized Bill Wakefield  
Chairperson, Community Health Board

Monica Christianson  
Recording Secretary, Community Services Board

Attest:   
Director