



“Committed to strengthening individuals, families and communities by providing quality services in a respectful, caring and cost-effective manner.”

**Board Agenda
Wednesday September 20, 2023
Marshall Government Center
Commissioners Room – 2nd Floor
9:00 a.m.**

HUMAN SERVICES

A. Call to Order

B. Pledge of Allegiance

C. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 8/16/2023 Board Minutes

D. Introduce New Staff

- Kaia Jordahl, Social Worker (CPS), Marshall
- Tami Dorenkamper, Social Worker (DD), Redwood Falls
- Veronica Rangel, Eligibility Worker, Luverne
- Zachary Johnson, Social Worker (CPS), Marshall

E. Employee Recognition

- Jordan Hacker, Eligibility Worker – Redwood Falls 1 Year
- Craig Wilson, Social Worker (SELF/EFC) – Marshall 10 Years
- Connie Einck, Health Services Program Aide- Marshall 10 Years
- Jill Pieske, Social Worker (AMH/CD)- Slayton 15 Years

F. Financial

HUMAN SERVICES (Cont.)

G. Caseload

	<u>8/23</u>	<u>8/22</u>	<u>7/23</u>	<u>6/23</u>
Social Services	3,805	3,653	3,821	3,798
Licensing	390	395	392	393
Out-of-Home Placements	141	184	142	147
Income Maintenance	14,685	14,243	14,586	14,769
Child Support Cases	2,719	2,866	2,745	2,741
Child Support Collections	\$737,993	\$691,702	\$706,259	\$766,862
Non IV-D Collections	\$127,685	\$15,173	\$68,883	\$169,509

H. Discussion/Information

1.

I. Decision Items

1. Income Maintenance Policy #5 – Drug Felon Random Testing

COMMUNITY HEALTH

J. Call to Order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 8/16/2023 Board Minutes

L. Financial

M. Caseload

	<u>8/23</u>	<u>7/23</u>	<u>6/23</u>
WIC	N/A	2,112	2,100
Family Home Visiting	32	27	36
PCA Assessments	18	9	11
Managed Care	160	125	179
Dental Varnishing	0	0	0
Refugee Health	6	1	2
Latent TB Medication Distribution	2	0	0
Water Tests	221	163	166
FPL Inspections	62	36	70
Immunizations	41	30	27
Car Seats	25	13	12

COMMUNITY HEALTH (Cont.)

N. Discussion/ Information

- 1. Environmental Health Fee increase proposal – Jason Kloss

O. Decision Items

- 1. Public Health Strategic Plan – Ann Orren and Beth Wilms

GOVERNING BOARD

P. Call to Order

Q. Consent Agenda

- 1. Amend/Approval of Agenda
- 2. Identification of Conflict of Interest
- 3. Approval of 8/16/2023 Board Minutes

R. Financial

S. Human Resources Statistics

	<u>8/23</u>	<u>8/22</u>	<u>7/23</u>	<u>6/23</u>
Number of Employees	235	235	233	236
Separations	5	6	1	3
New Hires	3	2	4	4

Current Open Positions 13

Public Health Nurses	5
Social Worker CPS	1
Social Worker (LTC & AMH)	2
Public Health Educator	2
Office Support Supervisor	1
Office Support Services Senior	2

T. Discussion/Information

- 1. MN Health Care Program (MHCP) Policy Revision Regarding Medical Assistance Overpayments - Tiffany Bailey and Lisa DeBoer
- 2. 2022 Audit Summary – Melody Caron, Office of MN State Auditor

GOVERNING BOARD (Cont.)

U. Decision Items

1. Zachary Johnson, County Agency Social Worker- Child Protection, probationary appointment (12 months), \$24.60 hourly, effective 8/28/2023 – Marshall Office
2. Daniela Cano Solis, Eligibility Worker, probationary appointment (12 months), \$19.07 hourly, effective 9/11/2023- Marshall Office
3. Trish Grieme, Office Support Specialist Sr., probationary appointment (12 months), \$16.32 hourly, effective 9/11/2023- Slayton Office
4. Nicholas Brownrigg, Network Administrator, probationary appointment (12 months), \$62,400 annual, effective 9/25/2023- Marshall Office
5. Amanda Hall, County Agency Social Worker- Child Protection, probationary appointment (12 months), \$24.60 hourly, effective 9/25/2023- Redwood Falls Office
6. Kassandra Stangeland, Case Aide- Resource Navigator, probationary appointment (6 months), \$20.00 hourly, effective 9/25/2023- Pipestone Office
7. Assign New Recording Secretary
8. Personnel Policy #30 – Job Establishment and Classification
9. Request for CaseWorks for IM, CS and Fraud
10. Request to Renew Spam Filter Licenses
11. Update on Hosted Email for Lincoln and Lyon Counties
12. Request for Server Upgrades and Software to Support CaseWorks
13. Request for Laptops
14. Donations
 - Backpacks for children in foster care from ADM. (12 included clothes and personal needs, etc., and 8 empty)
15. Contracts

V. Closed Session- Union Negotiations

W. Adjournment

Next Meeting Dates:

Wednesday, October 18, 2023 – Marshall
Wednesday, November 22, 2023 – Marshall
Wednesday, December 20, 2023 – Marshall

SOUTHWEST HEALTH & HUMAN SERVICES

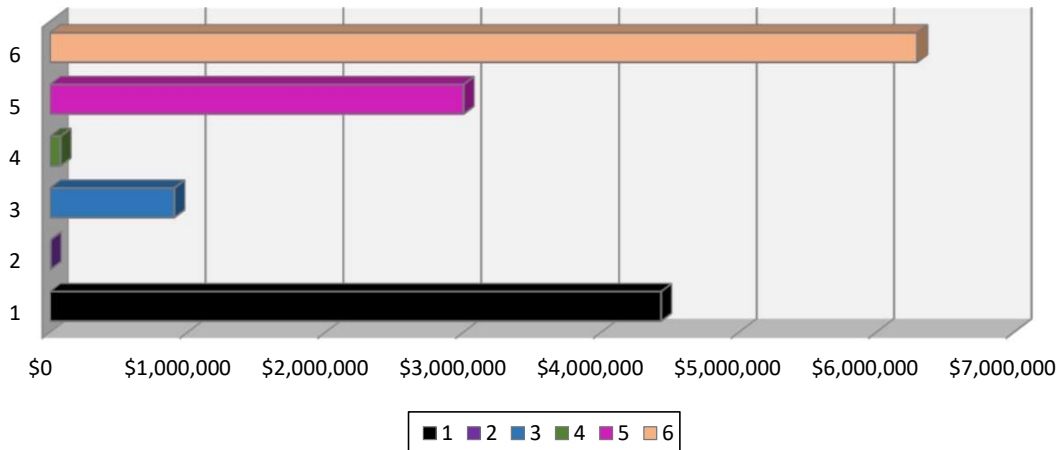
Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT For the Month Ending: **August 31, 2023**

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance	
BEGINNING BALANCE		\$4,534,808	
RECEIPTS			
Monthly Receipts	2,742,733		
County Contribution	257,818		
Interest on Savings	28,542		
TOTAL MONTHLY RECEIPTS		3,029,093	
DISBURSEMENTS			
Monthly Disbursements	3,131,429		
TOTAL MONTHLY DISBURSEMENTS		3,131,429	
ENDING BALANCE		\$4,432,472	
REVENUE			
<i>Checking/Money Market</i>	<i>\$4,432,472</i>		
<i>SS Benefits Checking</i>	<i>\$3,958</i>		
<i>Bremer Savings</i>	<i>\$901,003</i>		
<i>First Interstate Bank Savings</i>	<i>\$75,742</i>		
<i>CD or Term Investment - Magic Fund</i>	<i>\$3,000,000</i>		
<i>Investments - MAGIC Fund</i>	<i>\$6,295,326</i>		
ENDING BALANCE		\$14,708,502	August 2022 Ending Balance \$11,073,388
DESIGNATED/RESTRICTED FUNDS			
Opioid Settlement		\$487,041	August 2022 Ending Balance
Agency Health Insurance		\$833,855	\$700,530
LCTS Lyon Murray Collaborative		\$211,126	
LCTS Rock Pipestone Collaborative		\$67,560	
LCTS Redwood Collaborative		\$40,566	
Local Advisory Council		\$598	August 2022 Ending Balance
AVAILABLE CASH BALANCE		\$13,067,756	\$10,093,153

REVENUE DESIGNATION



SWHHS TREND ANALYSIS

Total Cash and Investment Balance by Month

ALL FUNDS

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$4,721,044.88	\$4,333,938.53	\$2,935,770.10	\$1,965,449.62	\$2,570,090.71	\$5,977,407.40	\$6,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.56	\$5,252,398.36	\$6,085,906.40	\$4,481,140.24
2019	\$5,468,300.08	\$5,390,753.05	\$3,560,027.40	\$2,614,293.54	\$4,269,080.30	\$7,062,814.89	\$7,420,076.79	\$6,778,561.83	\$5,219,902.01	\$4,511,324.16	\$5,788,830.92	\$7,097,094.23	\$5,431,754.93
2020	\$5,612,100.09	\$5,244,836.41	\$3,999,085.28	\$3,557,399.16	\$3,544,281.51	\$8,279,950.83	\$8,206,914.72	\$8,087,152.70	\$7,320,202.93	\$6,302,908.56	\$6,288,111.05	\$8,688,761.65	\$6,260,975.41
2021	\$8,213,250.83	\$7,755,540.60	\$6,331,255.58	\$4,926,907.49	\$5,077,191.48	\$10,354,544.54	\$9,823,063.10	\$9,696,380.41	\$8,596,377.19	\$7,380,331.30	\$7,918,904.38	\$10,090,463.28	\$8,013,684.18
2022	\$9,063,232.17	\$9,669,188.89	\$8,757,032.95	\$7,551,267.96	\$7,600,154.97	\$11,926,913.67	\$11,759,179.93	\$11,073,388.31	\$9,901,872.00	\$9,446,009.83	\$10,477,101.38	\$11,454,718.79	\$9,890,005.07
2023	\$11,060,333.16	\$11,548,890.82	\$10,317,240.69	\$9,301,999.20	\$10,138,948.20	\$13,789,129.14	\$14,781,337.63	\$14,708,502.17					\$11,955,797.63

PUBLIC HEALTH

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$1,962,214.72	\$1,943,637.75	\$1,780,622.98	\$2,023,315.56	\$1,870,382.57	\$1,633,344.06	\$1,816,127.45	\$1,643,850.72	\$1,584,218.99	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48	\$1,813,230.15
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42	\$1,974,715.22
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,628.66	\$2,443,036.94	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$2,236,196.53	\$2,383,533.05	\$2,377,097.32	\$2,458,002.48	\$2,177,376.84
2021	\$2,686,372.79	\$2,595,490.74	\$2,483,393.31	\$2,394,881.79	\$2,704,232.84	\$2,797,102.25	\$2,854,166.91	\$2,927,270.22	\$2,887,651.14	\$2,943,305.87	\$3,062,913.28	\$3,061,698.33	\$2,783,206.62
2022	\$3,188,143.70	\$3,522,705.99	\$3,489,931.37	\$3,750,709.18	\$3,760,049.78	\$3,637,055.84	\$3,801,847.69	\$3,792,898.70	\$3,701,291.30	\$3,780,582.03	\$4,015,468.97	\$3,958,921.27	\$3,699,967.15
2023	\$4,092,369.86	\$4,485,621.04	\$4,522,574.88	\$4,317,365.64	\$4,392,590.53	\$4,413,234.48	\$4,329,419.65	\$4,465,577.48					\$4,377,344.20

HUMAN SERVICES

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$2,027,812.89	\$1,484,259.33	\$191,366.90	-\$965,731.97	-\$501,975.29	\$2,490,788.49	\$3,357,738.65	\$3,035,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,063.22	\$1,653,402.17
2019	\$2,581,063.09	\$2,265,158.91	\$405,973.82	-\$661,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$1,895,296.62	\$1,080,003.92	\$2,347,069.20	\$3,881,423.66	\$2,174,266.46
2020	\$2,332,934.55	\$1,794,776.37	\$446,580.09	-\$301,075.40	-\$322,039.73	\$4,477,838.46	\$4,384,474.68	\$4,260,536.62	\$3,518,651.39	\$2,410,104.32	\$2,492,480.39	\$4,846,662.00	\$2,528,493.65
2021	\$4,187,134.17	\$3,427,813.26	\$2,563,120.41	\$1,286,019.28	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$4,305,643.19	\$3,134,667.60	\$3,557,047.37	\$5,699,958.61	\$3,371,501.75
2022	\$4,620,423.53	\$4,781,219.71	\$3,878,657.09	\$2,403,835.75	\$2,505,036.95	\$7,134,523.44	\$6,827,202.31	\$6,300,253.90	\$5,236,120.79	\$4,373,885.31	\$5,527,904.49	\$6,555,357.85	\$5,012,035.09
2023	\$6,052,424.45	\$6,081,720.18	\$4,666,308.71	\$3,354,346.73	\$4,090,366.08	\$7,797,583.18	\$8,821,277.15	\$8,602,178.45					\$6,183,275.62

HEALTH INSURANCE

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.54	\$709,870.88	\$736,904.37	\$727,502.48
2019	\$830,786.86	\$898,632.50	\$996,671.64	\$973,046.88	\$1,015,393.62	\$1,046,007.99	\$1,064,138.10	\$1,127,623.68	\$1,189,707.87	\$1,200,976.08	\$1,195,846.02	\$1,051,604.82	\$1,049,203.01
2020	\$1,070,978.00	\$1,108,164.79	\$1,071,726.42	\$1,126,237.51	\$1,216,443.58	\$1,252,789.13	\$1,289,386.59	\$1,328,430.70	\$1,343,792.01	\$1,297,527.65	\$1,206,581.80	\$1,132,234.63	\$1,203,691.07
2021	\$1,103,507.67	\$1,443,581.40	\$1,012,036.66	\$973,311.22	\$1,025,293.31	\$970,211.29	\$957,506.41	\$1,089,406.61	\$1,075,654.66	\$1,043,092.63	\$1,036,496.53	\$1,025,248.14	\$1,062,945.54
2022	\$954,094.74	\$996,914.99	\$1,020,096.29	\$1,046,274.83	\$933,827.04	\$843,343.19	\$833,162.73	\$700,529.94	\$684,754.43	\$988,223.72	\$662,283.75	\$623,422.50	\$857,244.01
2023	\$612,668.68	\$678,479.43	\$767,125.93	\$804,622.27	\$763,093.34	\$779,663.23	\$844,301.69	\$833,854.87					\$760,476.18

Southwest Health and Human Services



LMD
9/8/23 6:15PM

TREASURER'S CASH TRIAL BALANCE

As of 08/2023

Page 2

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	3,958,324.87			
Receipts		427,655.09	3,062,261.92	
Disbursements		50,701.34-	594,012.85-	
Payroll		240,795.92-	1,969,940.07-	
Journal Entries		0.00	471,056.39-	
Fund Total		136,157.83	27,252.61	3,985,577.48
2 Opioid Settlement	0.00			
Receipts		21,178.58	508,303.15	
Disbursements		444.87-	10,639.16-	
Payroll		181.48-	1,679.12-	
Journal Entries		0.00	8,943.61-	
Fund Total		20,552.23	487,041.26	487,041.26
5 Human Services Fund		410	General Administration	
	561,625.96-			
Receipts		61,803.07	498,637.40	
Disbursements		61,432.61-	494,040.25-	
Payroll		12,757.09-	79,723.42-	
Dept Total		12,386.63-	75,126.27-	636,752.23-
5 Human Services Fund		420	Income Maintenance	
	3,483,235.92			
Receipts		712,346.11	7,755,930.73	
Disbursements		404,436.93-	3,284,124.83-	
Payroll		349,608.75-	3,047,994.23-	
Journal Entries		0.00	870,000.00-	
Dept Total		41,699.57-	553,811.67	4,037,047.59
5 Human Services Fund		431	Social Services	
	7,637,971.96			
Receipts		1,434,005.53	13,378,158.22	
Disbursements		151,773.15-	901,972.55-	

Southwest Health and Human Services



LMD
9/8/23 6:15PM

TREASURER'S CASH TRIAL BALANCE

As of 08/2023

Page 3

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
SSIS		720,175.51-	5,287,487.88-	
Payroll		787,525.55-	6,399,274.14-	
Journal Entries		0.00	1,650,000.00-	
Dept Total		225,468.68-	860,576.35-	6,777,395.61
5 Human Services Fund	461	Information Systems		
	4,003,627.67-			
Receipts		1,045.33	31,605.00	
Disbursements		529.65-	3,556.15-	
Payroll		11,425.50-	191,299.70-	
Dept Total		10,909.82-	163,250.85-	4,166,878.52-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		71,366.00	217,629.00	
Disbursements		0.00	146,263.00-	
Dept Total		71,366.00	71,366.00	71,366.00
Fund Total	6,555,954.25	219,098.70-	473,775.80-	6,082,178.45
61 Agency Health Insurance				
	623,422.50			
Receipts		329,193.93	2,427,376.36	
Disbursements		339,640.75-	2,216,943.99-	
Fund Total		10,446.82-	210,432.37	833,854.87
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	194,668.51			
Receipts		0.00	65,061.00	
Disbursements		0.00	48,603.06-	
Dept Total		0.00	16,457.94	211,126.45
Fund Total	194,668.51	0.00	16,457.94	211,126.45
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	47,935.81			

Southwest Health and Human Services



LMD
9/8/23 6:15PM

TREASURER'S CASH TRIAL BALANCE

As of 08/2023

Page 4

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		0.00	22,521.00	
Disbursements		0.00	2,897.00-	
Dept Total		0.00	19,624.00	67,559.81
Fund Total	47,935.81	0.00	19,624.00	67,559.81
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	73,734.51			
Receipts		0.00	59,331.00	
Disbursements		0.00	92,500.00-	
Dept Total		0.00	33,169.00-	40,565.51
Fund Total	73,734.51	0.00	33,169.00-	40,565.51
77 Local Advisory Council	477	Local Advisory Council		
	678.34			
Disbursements		0.00	80.00-	
Dept Total		0.00	80.00-	598.34
Fund Total	678.34	0.00	80.00-	598.34
All Funds	11,454,718.79			
Receipts		3,058,593.64	28,026,814.78	
Disbursements		1,008,959.30-	7,795,632.84-	
SSIS		720,175.51-	5,287,487.88-	
Payroll		1,402,294.29-	11,689,910.68-	
Journal Entries		0.00	3,000,000.00-	
Total		72,835.46-	253,783.38	11,708,502.17

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 08/2023

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2023 BUDGET	% OF BUDG	% OF YEAR	
FUND 1 HEALTH SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	213,115.75-	737,807.75-	1,049,384.00-	70	67	
INTERGOVERNMENTAL REVENUES	2,760.00-	16,385.04-	168,500.00-	10	67	
STATE REVENUES	67,007.39-	826,260.38-	1,076,231.00-	77	67	
FEDERAL REVENUES	111,906.30-	966,459.08-	1,279,428.00-	76	67	
FEES	27,998.07-	302,666.86-	527,650.00-	57	67	
EARNINGS ON INVESTMENTS	4,852.20-	28,265.03-	1,100.00-	2,570	67	
MISCELLANEOUS REVENUES	15.38-	183,507.83-	5,950.00-	3,084	67	
TOTAL REVENUES	427,655.09-	3,061,351.97-	4,108,243.00-	75	67	8%
EXPENDITURES						
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	67	over
PAYROLL AND BENEFITS	240,795.92	1,960,991.36	3,281,440.00	60	67	
OTHER EXPENDITURES	53,749.84	596,156.50	826,803.00	72	67	
TOTAL EXPENDITURES	294,545.76	2,557,147.86	4,108,243.00	62	67	5% under

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 08/2023

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2023 BUDGET	% OF BUDG	% OF YEAR	
FUND 5 HUMAN SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	44,702.00-	7,745,571.14-	12,552,080.00-	62	67	
INTERGOVERNMENTAL REVENUES	9,412.00-	84,783.00-	268,863.00-	32	67	
STATE REVENUES	417,762.04-	4,877,464.68-	5,815,087.00-	84	67	
FEDERAL REVENUES	1,046,503.91-	5,511,079.96-	7,595,371.00-	73	67	
FEES	237,209.86-	1,479,244.69-	2,414,700.00-	61	67	
EARNINGS ON INVESTMENTS	23,690.16-	147,166.85-	4,600.00-	3,199	67	
MISCELLANEOUS REVENUES	430,967.22-	1,514,700.52-	1,440,400.00-	105	67	
TOTAL REVENUES	2,210,247.19-	21,360,010.84-	30,091,101.00-	71	67	4%
EXPENDITURES						
PROGRAM EXPENDITURES	1,045,916.24	7,936,894.21	12,079,777.00	66	67	over
PAYROLL AND BENEFITS	1,160,948.21	9,716,174.60	15,281,056.00	64	67	
OTHER EXPENDITURES	274,562.20	1,714,694.95	2,730,268.00	63	67	
TOTAL EXPENDITURES	2,481,426.65	19,367,763.76	30,091,101.00	64	67	3% under

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>%of Bdgt</u>	<u>%of Year</u>
1 FUND	Health Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				67
			Expend.	3,786.81	34,188.57	0.00	0
			Net	3,786.81	34,188.57	0.00	0
910 PROGRAM	CHA/ CHIP		Revenue	0.00	192,069.70 -	60,000.00 -	320
			Expend.	407.10	156,237.57	84,834.00	184
			Net	407.10	35,832.13 -	24,834.00	144 -
915 PROGRAM	CDC Infrastructure Grant		Revenue	0.00			67
			Expend.	4,289.41	5,966.47	0.00	0
			Net	4,289.41	5,966.47	0.00	0
930 PROGRAM	Administration		Revenue	218,033.24 -	973,609.13 -	1,056,434.00 -	92
			Expend.	62,099.96	466,484.91	704,150.00	66
			Net	155,933.28 -	507,124.22 -	352,284.00 -	144
410 DEPT	General Administration	Totals:	Revenue	218,033.24 -	1,165,678.83 -	1,116,434.00 -	104
			Expend.	70,583.28	662,877.52	788,984.00	84
			Net	147,449.96 -	502,801.31 -	327,450.00 -	154
481 DEPT	Nursing						
100 PROGRAM	Family Health		Revenue	2,345.00 -	16,957.29 -	22,500.00 -	75
			Expend.	1,562.33	13,817.56	17,862.00	77
			Net	782.67 -	3,139.73 -	4,638.00 -	68
103 PROGRAM	Follow Along Program		Revenue	0.00	16,109.77 -	32,900.00 -	49
			Expend.	2,180.55	22,096.06	64,179.00	34
			Net	2,180.55	5,986.29	31,279.00	19
110 PROGRAM	TANF		Revenue	0.00	77,129.31 -	127,876.00 -	60
			Expend.	44.82	67,737.39	127,673.00	53
			Net	44.82	9,391.92 -	203.00 -	4,627
130 PROGRAM	WIC		Revenue	36,003.00 -	443,613.00 -	525,000.00 -	84
			Expend.	53,879.20	406,280.63	562,507.00	72
			Net	17,876.20	37,332.37 -	37,507.00	100 -
140 PROGRAM	Peer Breastfeeding Support Program		Revenue				67
			Expend.	0.00	0.66 -	0.00	0
			Net	0.00	0.66 -	0.00	0

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>%of Bdgt</u>	<u>%of Year</u>
210 PROGRAM	CTC Outreach		Revenue	0.00	102,275.67 -	179,961.00 -	57	67
			Expend.	13,061.12	96,268.41	184,017.00	52	67
			Net	13,061.12	6,007.26 -	4,056.00	148 -	67
265 PROGRAM	Strong Foundations FHV		Revenue	703.47 -	87,663.70 -	195,000.00 -	45	67
			Expend.	10,098.11	65,214.86	156,792.00	42	67
			Net	9,394.64	22,448.84 -	38,208.00 -	59	67
270 PROGRAM	Maternal Child Health - Title V		Revenue	18,351.26 -	90,457.04 -	232,037.00 -	39	67
			Expend.	10,098.28	95,363.89	285,070.00	33	67
			Net	8,252.98 -	4,906.85	53,033.00	9	67
280 PROGRAM	MCH Dental Health		Revenue	0.00	0.00	1,000.00 -	0	67
			Expend.	0.00	1,344.31	2,496.00	54	67
			Net	0.00	1,344.31	1,496.00	90	67
285 PROGRAM	MCH Blood Lead		Revenue					67
			Expend.	555.94	4,999.52	11,723.00	43	67
			Net	555.94	4,999.52	11,723.00	43	67
295 PROGRAM	MCH Car Seat Program		Revenue	479.60 -	7,688.70 -	35,000.00 -	22	67
			Expend.	5,145.73	33,109.83	63,861.00	52	67
			Net	4,666.13	25,421.13	28,861.00	88	67
300 PROGRAM	Case Management		Revenue	53,752.68 -	354,460.20 -	466,000.00 -	76	67
			Expend.	25,338.53	223,013.08	424,559.00	53	67
			Net	28,414.15 -	131,447.12 -	41,441.00 -	317	67
330 PROGRAM	MNChoices		Revenue	27,368.00 -	146,594.65 -	182,000.00 -	81	67
			Expend.	15,712.05	149,495.93	222,008.00	67	67
			Net	11,655.95 -	2,901.28	40,008.00	7	67
603 PROGRAM	Disease Prevention and Control		Revenue	282.00 -	90,542.70 -	164,920.00 -	55	67
			Expend.	16,857.22	134,329.21	269,599.00	50	67
			Net	16,575.22	43,786.51	104,679.00	42	67
660 PROGRAM	MIIC		Revenue					67
			Expend.	282.98	1,001.29	2,237.00	45	67
			Net	282.98	1,001.29	2,237.00	45	67
481 DEPT	Nursing	Totals:	Revenue	139,285.01 -	1,433,492.03 -	2,164,194.00 -	66	67
			Expend.	154,816.86	1,314,071.31	2,394,583.00	55	67
			Net	15,531.85	119,420.72 -	230,389.00	52 -	67
483 DEPT	Health Education							

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>%of Bdgt</u>	<u>%of Year</u>
500 PROGRAM	Direct Client Services		Revenue	0.00	3,789.41 -	950.00 -	399	67
			Expend.	1,758.12	5,700.42	19,002.00	30	67
			Net	1,758.12	1,911.01	18,052.00	11	67
510 PROGRAM	SHIP		Revenue	22,274.23 -	170,472.94 -	224,631.00 -	76	67
			Expend.	13,190.37	154,337.50	223,619.00	69	67
			Net	9,083.86 -	16,135.44 -	1,012.00 -	1,594	67
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	3,463.56 -	16,768.00 -	21	67
			Expend.	1,522.99	5,763.90	16,829.00	34	67
			Net	1,522.99	2,300.34	61.00	3,771	67
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	1,717.70 -	16,768.00 -	10	67
			Expend.	682.54	3,769.96	16,829.00	22	67
			Net	682.54	2,052.26	61.00	3,364	67
551 PROGRAM	Pipestone Drug Free Communities		Revenue	0.00	97,161.99 -	223,950.00 -	43	67
			Expend.	16,354.21	92,109.51	223,950.00	41	67
			Net	16,354.21	5,052.48 -	0.00	0	67
560 PROGRAM	Opioid Settlement		Revenue	0.00	142,101.96	0.00	0	67
			Expend.	0.00	780.87 -	0.00	0	67
			Net	0.00	141,321.09	0.00	0	67
570 PROGRAM	Regional Health Equity Network Grant		Revenue	5,788.20 -	5,864.53 -	0.00	0	67
			Expend.	611.01	7,300.69	0.00	0	67
			Net	5,177.19 -	1,436.16	0.00	0	67
900 PROGRAM	Emergency Preparedness		Revenue	22,635.14 -	64,223.80 -	94,148.00 -	68	67
			Expend.	5,719.79	54,477.64	97,493.00	56	67
			Net	16,915.35 -	9,746.16 -	3,345.00	291 -	67
901 PROGRAM	Med Reserve Corps		Revenue					67
			Expend.	967.00	967.00	0.00	0	67
			Net	967.00	967.00	0.00	0	67
905 PROGRAM	COVID- 19 Pandemic		Revenue	13,924.67 -	33,760.12 -	0.00	0	67
			Expend.	370.08	36,656.13	0.00	0	67
			Net	13,554.59 -	2,896.01	0.00	0	67
906 PROGRAM	COVID- 19 Vaccination Planning Grant		Revenue	26.60 -	1,059.24 -	0.00	0	67
			Expend.	0.00	480.60	0.00	0	67
			Net	26.60 -	578.64 -	0.00	0	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>%of Bdgt</u>	<u>%of Year</u>
907 PROGRAM	Crisis Response Workforce Grant (CO)		Revenue	0.00	10,622.50 -	0.00	0	67
			Expend.					67
			Net	0.00	10,622.50 -	0.00	0	67
483 DEPT	Health Education	Totals:	Revenue	64,648.84 -	250,033.83 -	577,215.00 -	43	67
			Expend.	41,176.11	360,782.48	597,722.00	60	67
			Net	23,472.73 -	110,748.65	20,507.00	540	67
485 DEPT	Environmental Health							
800 PROGRAM	Environmental		Revenue	2,766.00 -	158,853.00 -	217,900.00 -	73	67
			Expend.	20,084.44	161,573.88	240,944.00	67	67
			Net	17,318.44	2,720.88	23,044.00	12	67
809 PROGRAM	Environmental Water Lab		Revenue	2,922.00 -	53,294.28 -	32,500.00 -	164	67
			Expend.	7,885.07	57,842.67	86,010.00	67	67
			Net	4,963.07	4,548.39	53,510.00	9	67
485 DEPT	Environmental Health	Totals:	Revenue	5,688.00 -	212,147.28 -	250,400.00 -	85	67
			Expend.	27,969.51	219,416.55	326,954.00	67	67
			Net	22,281.51	7,269.27	76,554.00	9	67
1 FUND	Health Services Fund	Totals:	Revenue	427,655.09 -	3,061,351.97 -	4,108,243.00 -	75	67
			Expend.	294,545.76	2,557,147.86	4,108,243.00	62	67
			Net	133,109.33 -	504,204.11 -	0.00	0	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

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5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				67
			Expend.	12,388.41	77,024.41	89,449.00	86
			Net	12,388.41	77,024.41	89,449.00	86
410 DEPT	General Administration	Totals:	Revenue				67
			Expend.	12,388.41	77,024.41	89,449.00	86
			Net	12,388.41	77,024.41	89,449.00	86
420 DEPT	Income Maintenance						
0 PROGRAM	...		Revenue				67
			Expend.	5.10	15.30	0.00	0
			Net	5.10	15.30	0.00	0
600 PROGRAM	Income Maint Administrative/ Overhea		Revenue	52,632.35 -	3,101,007.90 -	3,950,641.00 -	78
			Expend.	130,369.82	972,219.05	1,611,243.00	60
			Net	77,737.47	2,128,788.85 -	2,339,398.00 -	91
601 PROGRAM	Income Maint/ Random Moment Payro		Revenue				67
			Expend.	206,194.12	1,803,734.47	2,841,938.00	63
			Net	206,194.12	1,803,734.47	2,841,938.00	63
602 PROGRAM	Income Maint FPI Investigator		Revenue	0.00	51,019.00 -	130,000.00 -	39
			Expend.	8,910.20	76,298.74	117,717.00	65
			Net	8,910.20	25,279.74	12,283.00 -	206 -
605 PROGRAM	MN Supplemental Aid (MSA)/ GRH		Revenue	2,565.00 -	27,647.46 -	50,300.00 -	55
			Expend.	8,209.99	37,524.02	50,000.00	75
			Net	5,644.99	9,876.56	300.00 -	3,292 -
610 PROGRAM	TANF(AFDC/ MFIP/ DWP)		Revenue	145.00 -	1,869.00 -	8,400.00 -	22
			Expend.	442.50	603.50	5,040.00	12
			Net	297.50	1,265.50 -	3,360.00 -	38
620 PROGRAM	General Asst (GA) / Burials		Revenue	8,256.15 -	21,884.01 -	36,500.00 -	60
			Expend.	27,717.63	198,221.64	351,000.00	56
			Net	19,461.48	176,337.63	314,500.00	56
630 PROGRAM	Food Support (FS)		Revenue	147,226.00 -	541,881.84 -	553,000.00 -	98
			Expend.	90.01	1,835.03	2,500.00	73
			Net	147,135.99 -	540,046.81 -	550,500.00 -	98

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

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640 PROGRAM	Child Support (IVD)		Revenue	205,174.71 -	1,095,424.25 -	1,555,233.00 -	70	67
			Expend.	92,430.51	720,023.06	1,271,035.00	57	67
			Net	112,744.20 -	375,401.19 -	284,198.00 -	132	67
650 PROGRAM	Medical Assistance (MA)		Revenue	296,006.90 -	2,905,512.78 -	4,168,000.00 -	70	67
			Expend.	303,722.74	2,537,383.70	3,105,000.00	82	67
			Net	7,715.84	368,129.08 -	1,063,000.00 -	35	67
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	340.00 -	1,377.00 -	0.00	0	67
			Expend.					67
			Net	340.00 -	1,377.00 -	0.00	0	67
420 DEPT	Income Maintenance	Totals:	Revenue	712,346.11 -	7,747,623.24 -	10,452,074.00 -	74	67
			Expend.	778,092.62	6,347,858.51	9,355,473.00	68	67
			Net	65,746.51	1,399,764.73 -	1,096,601.00 -	128	67
431 DEPT	Social Services							
0 PROGRAM	...		Revenue	315,511.21 -	315,511.21 -	0.00	0	67
			Expend.	14.00	56.00	0.00	0	67
			Net	315,497.21 -	315,455.21 -	0.00	0	67
700 PROGRAM	Social Service Administrative/ Overhea		Revenue	495,485.08 -	7,912,231.88 -	11,396,200.00 -	69	67
			Expend.	279,580.42	1,782,424.19	3,159,729.00	56	67
			Net	215,904.66 -	6,129,807.69 -	8,236,471.00 -	74	67
701 PROGRAM	Social Services/ SSTS		Revenue					67
			Expend.	661,517.43	5,463,947.33	8,322,128.00	66	67
			Net	661,517.43	5,463,947.33	8,322,128.00	66	67
710 PROGRAM	Children's Social Services Programs		Revenue	95,485.19 -	1,716,023.50 -	2,189,242.00 -	78	67
			Expend.	392,597.97	2,733,916.51	4,313,127.00	63	67
			Net	297,112.78	1,017,893.01	2,123,885.00	48	67
711 PROGRAM	YIP Grant (Circle)- Dept of Public Safet		Revenue	7,897.33 -	24,914.29 -	0.00	0	67
			Expend.	2,259.40	20,620.93	0.00	0	67
			Net	5,637.93 -	4,293.36 -	0.00	0	67
712 PROGRAM	CIRCLE Program		Revenue	0.00	5,200.00 -	5,000.00 -	104	67
			Expend.	1,936.36	11,188.48	23,379.00	48	67
			Net	1,936.36	5,988.48	18,379.00	33	67
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	21,391.00 -	37,397.00 -	51,500.00 -	73	67
			Expend.	1,638.45	13,264.10	51,500.00	26	67
			Net	19,752.55 -	24,132.90 -	0.00	0	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

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715 PROGRAM	Children Waivers		Revenue	0.00	54,368.95 -	220,000.00 -	25	67
			Expend.					67
			Net	0.00	54,368.95 -	220,000.00 -	25	67
716 PROGRAM	FGDM/ Family Group Decision Making		Revenue	0.00	53,330.43 -	123,032.00 -	43	67
			Expend.	6,335.21	82,706.85	123,032.00	67	67
			Net	6,335.21	29,376.42	0.00	0	67
717 PROGRAM	Family Assmt Response Grant/ Discr F		Revenue	9,626.51 -	31,230.50 -	38,506.00 -	81	67
			Expend.	9,823.25	33,553.21	38,506.00	87	67
			Net	196.74	2,322.71	0.00	0	67
718 PROGRAM	PSOP/ Parent Support Outreach Progra		Revenue	8,289.00 -	26,696.31 -	33,156.00 -	81	67
			Expend.	546.42	12,138.71	33,156.00	37	67
			Net	7,742.58 -	14,557.60 -	0.00	0	67
720 PROGRAM	Child Care/ Child Protection		Revenue	2,350.00 -	14,350.00 -	18,500.00 -	78	67
			Expend.	693.50	3,161.45	2,700.00	117	67
			Net	1,656.50 -	11,188.55 -	15,800.00 -	71	67
721 PROGRAM	CC Basic Slide Fee/ Cty Match to DHS		Revenue	7,635.04 -	16,862.04 -	40,020.00 -	42	67
			Expend.	3,614.00	29,239.00	43,365.00	67	67
			Net	4,021.04 -	12,376.96	3,345.00	370	67
722 PROGRAM	Child Care/ MFIP		Revenue	0.00	216.00 -	0.00	0	67
			Expend.					67
			Net	0.00	216.00 -	0.00	0	67
726 PROGRAM	MFIP/ SW MN PIC		Revenue	1,435.00 -	5,400.00 -	10,000.00 -	54	67
			Expend.					67
			Net	1,435.00 -	5,400.00 -	10,000.00 -	54	67
730 PROGRAM	Chemical Dependency		Revenue	6,038.23 -	129,401.79 -	345,000.00 -	38	67
			Expend.	21,022.16	139,168.31	244,000.00	57	67
			Net	14,983.93	9,766.52	101,000.00 -	10 -	67
740 PROGRAM	Mental Health (Both Adults & Children		Revenue	0.00	56.80 -	0.00	0	67
			Expend.					67
			Net	0.00	56.80 -	0.00	0	67
741 PROGRAM	Mental Health - Adults Only		Revenue	172,721.54 -	755,169.13 -	1,320,836.00 -	57	67
			Expend.	121,327.12	1,297,384.65	1,938,385.00	67	67
			Net	51,394.42 -	542,215.52	617,549.00	88	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

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742 PROGRAM	Mental Health - Children Only		Revenue	104,017.00-	457,882.36-	899,838.00-	51	67
			Expend.	119,828.69	594,121.10	1,388,975.00	43	67
			Net	15,811.69	136,238.74	489,137.00	28	67
750 PROGRAM	Developmental Disabilities		Revenue	13,219.00-	439,044.94-	804,000.00-	55	67
			Expend.	26,707.44	179,567.10	342,412.00	52	67
			Net	13,488.44	259,477.84-	461,588.00-	56	67
760 PROGRAM	Adult Services		Revenue	164,388.62-	891,660.40-	1,268,197.00-	70	67
			Expend.	6,509.11	54,397.23	81,700.00	67	67
			Net	157,879.51-	837,263.17-	1,186,497.00-	71	67
765 PROGRAM	Adult Waivers		Revenue	0.00	476,206.07-	844,000.00-	56	67
			Expend.	23,039.54	150,906.84	199,500.00	76	67
			Net	23,039.54	325,299.23-	644,500.00-	50	67
431 DEPT	Social Services	Totals:	Revenue	1,425,489.75-	13,363,153.60-	19,607,027.00-	68	67
			Expend.	1,678,990.47	12,601,761.99	20,305,594.00	62	67
			Net	253,500.72	761,391.61-	698,567.00	109-	67
461 DEPT	Information Systems	0 PROGRAM	Revenue	1,045.33-	31,605.00-	32,000.00-	99	67
			Expend.	11,955.15	194,855.85	340,585.00	57	67
			Net	10,909.82	163,250.85	308,585.00	53	67
461 DEPT	Information Systems	Totals:	Revenue	1,045.33-	31,605.00-	32,000.00-	99	67
			Expend.	11,955.15	194,855.85	340,585.00	57	67
			Net	10,909.82	163,250.85	308,585.00	53	67
471 DEPT	LCTS Collaborative Agency	702 PROGRAM	Revenue	71,366.00-	217,629.00-	0.00	0	67
			Expend.	0.00	146,263.00	0.00	0	67
			Net	71,366.00-	71,366.00-	0.00	0	67
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	71,366.00-	217,629.00-	0.00	0	67
			Expend.	0.00	146,263.00	0.00	0	67
			Net	71,366.00-	71,366.00-	0.00	0	67
5 FUND	Human Services Fund	Totals:	Revenue	2,210,247.19-	21,360,010.84-	30,091,101.00-	71	67
			Expend.	2,481,426.65	19,367,763.76	30,091,101.00	64	67
			Net	271,179.46	1,992,247.08-	0.00	0	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>%of</u> <u>Bdgt</u>	<u>%of</u> <u>Year</u>
FINAL TOTALS	1,150 Accounts		Revenue	2,659,080.86 -	24,921,834.85 -	34,199,344.00 -	73	67
			Expend.	2,776,610.72	21,938,354.36	34,199,344.00	64	67
			Net	117,529.86	2,983,480.49 -	0.00	0	67

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2021	2694	560	3254
2022	2729	567	3295
2023			

2023	Adult Services	Children's Services	Total Programs
January	2744	571	3315
February	2764	594	3358
March	2764	588	3352
April	2817	610	3427
May	2841	578	3419
June	2883	522	3405
July	2904	525	3429
August	2893	522	3415
September			0
October			0
November			0
December			0
Average	2826	564	3390

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	453	319	2623
2021	9	362	13	0	272	50	926	14	299	446	303	2609
2022	8	387	12	0	260	72	996	16	230	448	303	2671
2023												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2023	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	8	401	10	0	244	48	1036	17	222	448	310	2744
February	8	404	10	0	245	61	1044	15	222	445	310	2764
March	8	406	10	0	243	73	1049	16	202	446	311	2764
April	8	412	10	0	245	81	1065	15	220	450	311	2817
May	8	411	10	0	250	91	1074	16	233	448	300	2841
June	8	409	10	0	239	101	1080	16	263	451	306	2883
July	8	407	10	0	241	103	1080	18	281	451	305	2904
August	8	403	10	0	252	101	1073	19	275	448	304	2893
September												0
October												0
November												0
December												0
	8	407	10	0	245	82	1063	17	240	448	307	2757

Children's - Social Services Caseload

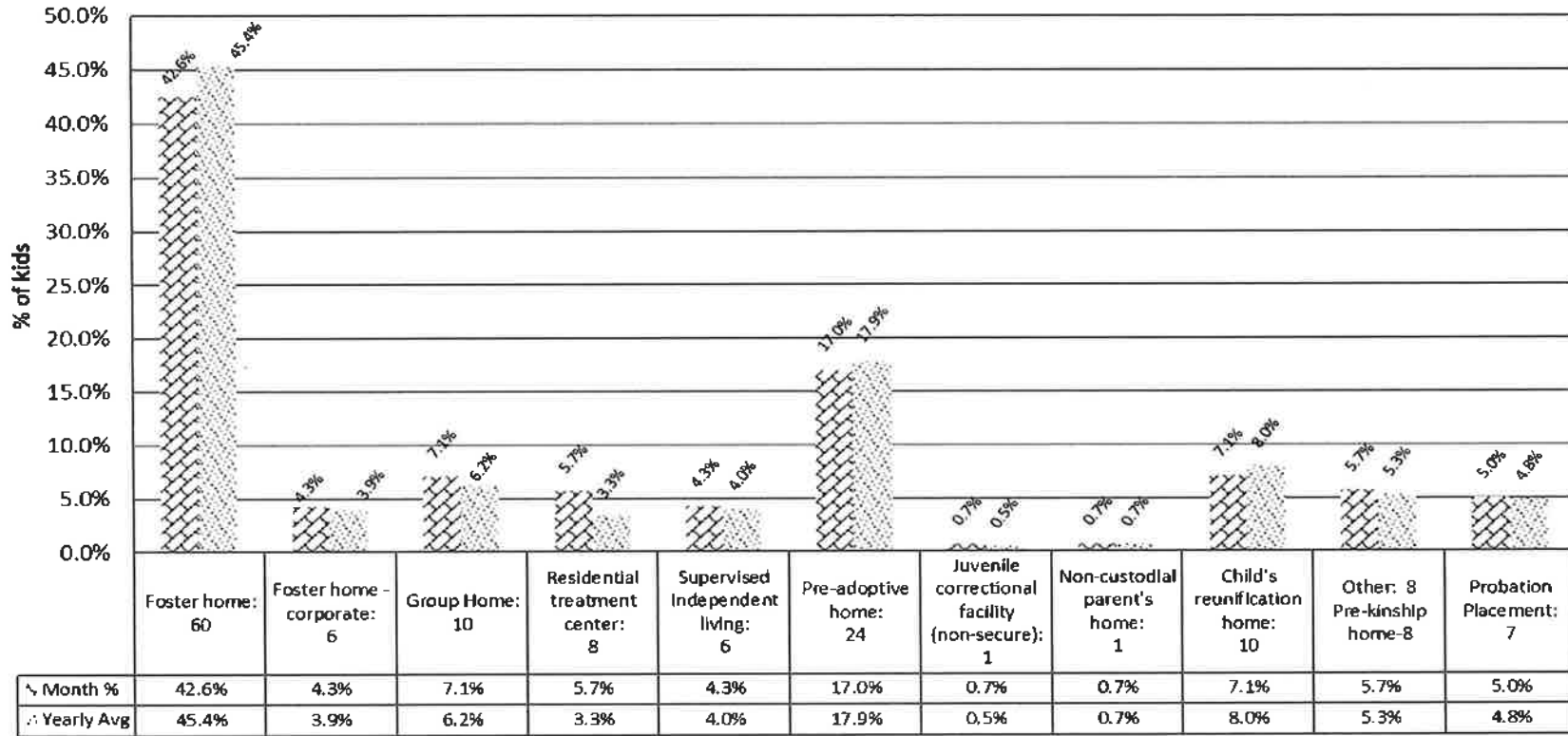
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021	21	33	0	13	59	165	155	85	0	0	31	591
2022	23	30	0	13	64	176	145	78	0	0	38	592
2023												

2023	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	20	35	0	11	63	179	154	76	0	0	33	571
February	20	35	0	11	62	196	160	76	0	0	34	594
March	20	34	0	11	63	179	170	76	0	0	35	588
April	20	34	0	12	66	188	170	78	0	0	42	610
May	20	33	0	12	66	167	155	86	0	0	39	578
June	22	30	0	12	64	140	132	84	0	0	38	522
July	23	28	0	12	64	143	136	87	0	0	32	525
August	24	31	0	12	64	133	140	85	0	0	33	522
September												0
October												0
November												0
December												0
	21	33	0	12	64	166	152	81	0	0	36	584

2023 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD Average	2022 Average
Lincoln	3	4	5	5	5	5	5	5					5	5
Lyon	51	47	45	48	49	48	44	43					47	51
Murray	15	11	10	10	11	15	17	17					13	14
Pipestone	22	21	21	18	18	19	22	22					20	25
Redwood	70	67	65	59	59	51	46	46					58	70
Rock	11	12	13	12	9	9	8	8					10	9
Monthly Totals	172	162	159	152	151	147	142	141	0	0	0	0		

August 2023 - Placement by Category
141 Kids in Placement



August 2023: Total kids in placement = 141

Total of 6 Children entered placement

1	Lyon	Group Home
3	Redwood	Foster Home
2	Redwood	Probation

Total of 7 Children were discharged from placement (discharges from previous month)

1	Lyon	Child's Reunification Home
1	Lyon	Probation
2	Redwood	ADOPTED
2	Redwood	Probation
1	Redwood	Child's Reunification Home

NON IVD COLLECTIONS
August 2023

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5803	2,565
TANF (MFIP/DWP/AFDC)	05-420-610.5803	145
GA	05-420-620.5803	0
GA County Burial Recovery	05-420-620.5804	8,256
FS	05-420-630.5803	150
CS (PI Fee, App Fee, etc)	05-420-640.5501	223
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	90,842
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	12,752
OOH/FC Recovery	05-431-710.5803	4,458
CHILDCARE		
Licensing	05-431-720.5502	1,550
Corp FC Licensing	05-431-720.5505	800
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
SUD Assessment Fee	05-431-730.5504	984
CD Assessments	05-431-730.5519	1,204
Detox Fees	05-431-730.5520	3,495
SUD Treatment	05-431-730.5523	262
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	0
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		127,685

EFFECTIVE DATE: 02/28/19

REVISION DATE: 11/16/22; 09/20/23

AUTHORITY: Southwest Health and Human Services Board – Human Services Board
MN Statute 256.01.
CM 11.27.03

--- DRUG FELON/RANDOM TESTING ---

Section 1 - Purpose and Legal Basis

- a. Any client convicted of a drug felony in the past 10 years will be subject to random drug testing as a condition of continued eligibility per CM 11.27.03 and in accordance with MN Statute 256.01. Drug testing will be coordinated with probation or providers offering those services.

Section 2 – Procedure

- a. Once the agency becomes aware that a convicted drug felon has applied or is receiving assistance, they are subject to random drug testing. Knowledge of conviction can be received via the Combined Application Form by self-attesting, list received from DHS on Drug Felony convictions, or other reliable documentation.
- b. Upon notification of a convicted drug felony, a general release of authorization (Elig 122 or DHS-2243A) will be sent or given to the client to sign in order to contact their probation officer or receive drug test results from the provider that is administering the test.
- c. The client will be given or sent DHS-6749A or 6749B; Elig 123, Elig 124, or Elig 126, appeal rights DHS-3353, and mandatory vendor form DHS-3365.
- d. If the client has a probation officer, a letter and copy of the signed release will be sent to their probation officer requesting that they supply SWHHS results of drug tests administered by them.
- e. If they do not have a probation officer, the Eligibility Worker will:
 - 1. Request a release. If the release is not signed and returned send a 2919 along with Elig 200. Indicate on the 2919 that they will need to schedule their own appointment and provide results within 10 days.

2. If the client does NOT schedule an appointment or show up for the test, close the case following 10 day notice: To reopen the client would have to take and pass a drug test.
 3. If the release is signed call the local clinic and request a random drug screening for your client –allow a week ahead of time in order to send the client the appointment letter.
 4. Fax a copy of the request using SharePoint form Elig 200 Request for Drug Screen.
 5. Send SNAP Random Drug Testing Appointment Letter (Elig 127m) to client with date and time on scheduled test.
 6. Test results are sent to whomever requested the test and/or we will be contacted by the local clinic. Once results are received, update DFLN following CM policy 0011.27.03.01-DRUG FELONS-SNAP.
 7. Set-up tikl for 4-6 months for another random drug test.
- f. If the Eligibility Worker is informed of a failed test (failed test includes positive test result or NO show for random test); DFLN will be updated and policy will be applied as outlined in CM 11.27.03:
1. MFIP/DWP/SNAP unit containing an applicant or participant (caregiver) convicted of a drug felony:
 - a. Payments for shelter and utility costs are mandatory vendor payments out of their case portion of assistance.
 - b. **1ST OCCURRENCE** of a failed drug test (including NO shows):
 1. Reduce the amount of the unit's Transitional Standard by 30%. Issue the balance of the grant (cash and/or food portion) to the unit. Vendor pay from the cash portion of the grant for shelter and utilities.
 - c. **2ND OCCURRENCE of failed drug test (including No shows):**
 1. PERMANENTLY disqualify the applicant or participant caregiver from both the cash and food portions of MFIP, and from MFIP Employment Services (MFIP-ES).
 2. Remove the needs of the caregiver who failed the drug test from both the cash and food portions. Deem to the assistance unit any income of the disqualified caregiver who is living in the home. Caregivers do not lose eligibility for Uncle Harry Food Support, or stand-alone SNAP.
 2. GA/MSA unit containing an applicant or participant convicted of a drug felony on or after 07-01-1997. If MORE than 5 years have passed from the date the convicted person completed terms of the court-ordered sentence, the applicant

or participant is NOT subject to random drug testing and the unit may receive benefits.

- a. If LESS than 5 years have passed from the date the convicted person completed terms of the court-ordered sentence, the ENTIRE unit is ineligible UNLESS the convicted member:
 1. Participates in a drug treatment program. OR
 2. Has successfully completed a drug treatment program. OR
 3. Has been assessed by the county as NOT needing a drug treatment program.

If the convicted person meets 1 of the above conditions, the unit may receive benefits. He/she is subject to random drug testing as a condition of continued eligibility. DHS suggests that county agencies coordinate efforts with local probation or court services to establish procedures and share costs of random drug testing for these clients.

- b. If the client fails a drug test while receiving assistance, or the county is informed by a probation officer or other official entity that the client has failed a drug test or has been convicted of another drug felony, the client is ineligible for assistance for 5 years beginning:
 1. The 1st of the month following the month of the positive (or NO show) test result for an illegal controlled substance.
 2. The 1st of the month following the month of discharge of sentence after conviction for another drug felony.
 3. The remaining unit members may continue to receive benefits.

Section 3 – No-Show Policy/Good Cause

- a. SWHHS is a No-Show county for SNAP and Cash; if a client fails to complete a random drug test as was scheduled and does not have good cause for not complying, SNAP and/or Cash will be sanctioned per CM 11.27.03. Good case for not showing for scheduled drug test means there were circumstances beyond the client's control that resulted in them not being able to make the appointment and/or comply with the drug test. Good cause requests will be reviewed by the Eligibility Worker and their Supervisor to determine if it will be granted. Circumstances could be but are not limited to:
 1. Illness or injury of client
 2. Illness or injury of another unit member requiring client to be present

3. Emergency within household
4. Lack of transportation to test
5. Provider administering test was closed when client arrived
6. Client was out of town at the time of the referral

Clients will be allowed a maximum of 2 good cause approvals within 12 months from date of application; thereafter, sanction policy will automatically be imposed.

| This policy shall sunset on 9/20/23.

SWHHS FPL 2024 Fee Increase Proposal
Fees for Food, Pools and Lodging Establishments, Youth Camps, MHP/RCA

	2023	2024	MDH	
Base Fee (all establishments)	\$165	\$165	\$165	
Limited Food Menu	\$56	\$60	\$110 (low risk/Category 1)	
Small Establishment	\$105	\$115	} \$245 (med risk/Category 2) \$385 (high risk/Category 3)	
Medium Establishment	\$252	\$265		
Large Establishment	\$398	\$415		
Alcohol Bar Service	\$152	\$160	\$175 (additional food service)	
Additional Alcohol Service	\$43	\$50	\$175	
Beer or Wine Table Service	\$40	\$45	n/a	
Licensed Facility Individual Water	\$56	\$60	\$60	
Licensed Facility Individual Sewer	\$56	\$60	\$60	
Lodging - No. of unit X (max \$850)	\$8.50	\$9	\$11	
Seasonal Food Stand	\$85	\$85	\$85	
Pool	\$225	\$240	\$355	
Each Additional Pool	\$145	\$155	\$200	
Spa/Whirlpool/Wading Pool	\$152	\$165	\$200	
Each Additional Spa/Whirlpool/Wading Pool	\$89	\$95	\$110	
Re-inspection Fee	\$150	\$200		
Late Penalty Fee (1-7 days after Jan 1)	\$55	\$75		
Late Penalty Fee (more than 7 days after Jan 1)	\$110	\$150		
Youth Camp			\$325 (≤99 campers)	
Youth Camp Fee	\$140	\$150	\$550 (100-199 campers) \$750 (200+ campers)	
School (no base fee)	\$290	\$300	\$550 (base fee+cat 3) \$250 (additional inspection fee)	
Fees for MHP/RCA				
MHP/RCA Base Fee	\$57	\$65	} \$165(MHP) \$55(≤24 sites) \$230(25-99 sites) \$330 (100+ sites)	
County/City RCA—no fee				
MHP/RCA site fee	\$4	\$4		\$5
Special Event Food Stand:				
One Day License	\$10	\$10	\$55	
Two Day License	\$20	\$20		
Three or More Day License	\$30	\$30		

All license fees are due before January 31st in any calendar year. A late penalty fee is due for any establishment, which has not made application and paid the required license fee prior to January 31st.

Fees for Plan Review:

A plan review is required for all new construction and remodeling for above licensed establishments except special event stands.

FBL Plan Fee:

Plan Review—New Establishment	\$300	\$325	\$400-\$500
Plan Review—Mobile Food/Seasonal Stand/Existing Est.	\$150	\$175	\$250-\$350
Plan Review—Existing Establishment less than \$20,000	\$0	\$0	

MHP/RCA Plan Fee:

Base Fee	\$57	\$65	\$375-\$500
Per site fee	\$4	\$4	

Our last fee increase was in 2019.

This proposal will increase revenue by approximately \$5000.

License categories were typically increase by 5-10% and rounded to a 0 or 5.

Provided a 2022 Food, Pools and Lodging license fee comparison of other agencies in MN.

SWHHS FPL fees are neither the lowest nor the highest compared with other agencies in MN.

License Category	Name	Number of Establishments	2023 Fee	2023 Amount	2024 Fee	2024 Amount
AL2	Additional Alcohol Bar Service	6	\$43.00	\$258.00	\$50.00	\$300.00
AL	Alcohol Bar Service	113	\$152.00	\$17,176.00	\$160.00	\$18,080.00
BFAE	Base Fee All Establishments	287	\$165.00	\$47,355.00	\$165.00	\$47,355.00
BWTS	Beer or Wine Table Service	7	\$40.00	\$280.00	\$45.00	\$315.00
2ISP	Each Additional Inside Pool	2	\$145.00	\$290.00	\$155.00	\$310.00
2ISW	Each Additional Inside Spa/Whirlpool/Wading Pool	1	\$89.00	\$89.00	\$95.00	\$95.00
2OSP	Each Additional Outside Pool	1	\$145.00	\$145.00	\$155.00	\$155.00
2OSW	Each Additional Outside Spa/Whirlpool/Wading Pool	1	\$89.00	\$89.00	\$95.00	\$95.00
FC	Food Cart	1	\$85.00	\$85.00	\$85.00	\$85.00
ISP	Inside Pool	12	\$225.00	\$2,700.00	\$240.00	\$2,880.00
ISW	Inside Spa/Whirlpool/Wading Pool	12	\$152.00	\$1,824.00	\$165.00	\$1,980.00
LE	Large Establishment	13	\$398.00	\$5,174.00	\$415.00	\$5,395.00
LFIS	Licensed Facility Individual Sewer	18	\$56.00	\$1,008.00	\$60.00	\$1,080.00
LFIW	Licensed Facility Individual Water	14	\$56.00	\$784.00	\$60.00	\$840.00
LFE	Limited Food Menu	46	\$56.00	\$2,576.00	\$60.00	\$2,760.00
LODG	Lodging Per Unit	1013	\$8.50	\$8,610.50	\$9.00	\$9,117.00
ME	Medium Establishment	92	\$252.00	\$23,184.00	\$265.00	\$24,380.00
BFMH	MHP Base Fee	12	\$57.00	\$684.00	\$65.00	\$780.00
MHP	MHP Per Site fee	515	\$4.00	\$2,060.00	\$4.00	\$2,060.00
MFU	Mobile Food Unit	15	\$85.00	\$1,275.00	\$85.00	\$1,275.00
OSP	Outside Pool	14	\$225.00	\$3,150.00	\$240.00	\$3,360.00
OSW	Outside Spa/Whirlpool/Wading Pool	7	\$152.00	\$1,064.00	\$165.00	\$1,155.00
BFRC	RCA Base Fee	19	\$57.00	\$1,083.00	\$65.00	\$1,235.00
CC	RCA Camping Cabin	1	\$8.50	\$8.50	\$9.00	\$9.00
RCA	RCA Per Site fee	754	\$4.00	\$3,016.00	\$4.00	\$3,016.00
SCHO	School	43	\$290.00	\$12,470.00	\$300.00	\$12,900.00
SPF	Seasonal Permanent Food Stand	2	\$85.00	\$170.00	\$85.00	\$170.00
STP	Seasonal Temporary Food Stand	2	\$85.00	\$170.00	\$85.00	\$170.00
SE	Small Establishment	106	\$105.00	\$11,130.00	\$115.00	\$12,190.00
YCS	Youth Camp Seasonal Fee	1	\$140.00	\$140.00	\$150.00	\$150.00
YCYR	Youth Camp Year Round Fee	2	\$140.00	\$280.00	\$150.00	\$300.00
Total				\$148,328.00		\$153,992.00

OCTOBER 2022 FEE COMPARISON (DOES NOT INCLUDE LIQUOR OR ENTERTAINMENT FEES)

	Anoka	Bloomington	Brooklyn Park	Edina	Hennepin	Maplewood	Minneapolis	Minnetonka	Ramsey	Richfield	Washington	Wayzata	MDH	MNOM	Countrywide	Fairbault/Martin	Horizon	Kandiyohi-Bemidji	Lake	Lakewood-Walton	Morrison	Dimmed	Perovskite/Marsh	Sr. Cloud	Stearns	SWINIS	Todd	RANGE	MEDIAN
A "typical" freestanding McDonalds / Burger King	760	1,236	580	865	961	673	530	920	1,049	941	876	976	410	746	492	250	660	430	285	410	483	1,447	485	375	650	417	385	\$250 - \$1447	\$650
Coffee Shop (i.e. Caribou or Starbucks)	635	618	580	610	374	673	400	715	587	691	876	767	410	746	224	250	400	430	285	410	483	1,012	295	375	365	270	385	\$224 - \$1012	\$430
Full-service restaurant with a bar (i.e. Olive Garden, Red Lobster, Applebee's, TGIF, etc.)	920	1,358	795	1,035	1,243	673	670	1,235	1,490	1,044	1,145	1,245	880	919	914	730	875	780	570	880	835	1,447	865	600	770	569	659	\$569 - \$1480	\$680
Full-service restaurant, with a HACCP plan, a bar, catering, and patio with a bar	1,412.50	1,600	1,095	1,215	1,718	673	910	1,650	1,631	1,147	1,515	1,514	1,230	919	1,114	730	1,022	1,470	570	1,230	1,135	1,447	1,205	1,079	920	749	653	\$570 - \$1718	\$1,147
A bar that serves frozen pizzas	627.50	372	515	n/a	565	103	530	715	n/a	450	424	n/a	275	422	224	200	465	235	155	275	233	874	295	375	245	221	218	\$103 - \$874	\$334
Apartment Building with Outdoor Pool and Spa	450	573	725	635	783	162	295	750	1,014	415	770	829	720	n/a	695	515	695	530	446	720	510	1,106	790	528	325	542	458	\$162 - \$1106	\$604
Lodging (65 rooms), indoor swimming pool, indoor spa pool, serving breakfast	1,754.25	1,906	1,635	1,690	2,281	576	1,505	2,385	2,039	2,891	1,904	2,480.50	1,660	1,538	1,570.50	1,135	1,657	1,665	1,176.75	1,680	1,538	2,603	1,400	1,460	1,390	1,199.50	1,173	\$576 - \$2891	\$1,657
Lodging (300 rooms), indoor swimming pool, indoor spa pool, full service restaurant with bar/separate kitchen for breakfast/room service	3,307.75	7,681	3,190	6,510	7,591	1,191	2,015	7,570	3,411	13,146	6,271	6,925	2,555	3,115	2,649	1,895	2,740	5,660	4,983	2,555	1,800	5,093	2,585	5,490	4,885	1,942	1,561	\$1191 - \$13146	\$3,308
School Food Service (includes 2nd inspection)	529	309	495	865	746	0	130	715	419	343	658	800	760	887	868	690	910	610	415	760	714	889	795	600	240	290	640	\$0 - \$910	\$658
Mobile Food Unit (Including Plan Review)	780	346	320	230	1,126	250	1,220	500	610	n/a	382.50	n/a	600	591	446	380	685	510	150	600	636	773	585	400	450	400	744	\$150 - \$1220	\$510

Carol Biren, M.S.

From: Yvonne Kinney <yvonne@consultingsolutions-llc.com>
Sent: Wednesday, September 13, 2023 10:57 AM
To: Carol Biren, M.S.
Subject: RE: Planning Follow Up

Caution:

This email was sent from an external account. If you were expecting an internal email you would not see this notice. Please exercise caution before clicking on any links. Report any suspicious email to the Help Desk.

Hi Carol –

Great to talk with you today for additional information, clarity and understanding on Phase I of the engagement. Please review what I have summarized here and let me know at your earliest convenience if this is captured accurately or if there are any discrepancies and edits. Once I hear back from you, I will put in a formalized service agreement for you to provide to the board for approval. In anticipation of approval, let's begin looking at a virtual pre-work meeting date to review the Cost and Capacity Assessment and executive summary (to be developed by you and the long-term employee with insight, data experience, etc.). Once I have categorized the activities and timing the fee is higher than estimated but now include the full scope. Let me know what questions you have.

Project: Facilitation of Funding Proposal Q4 2023

Purpose: Facilitate Group Meetings to assist with Formalized Plan and Proposal of Funding Streams with Directors, Supervisors, and selected Staff. County Commissioner liaison to be updated/involved as deemed necessary.

Services Provided: Consultant will work with Director for pre-work, meeting planning, facilitation of two in-person planning sessions with identified participants. Meetings will occur in person at Marshall MN location. Upon completion of each facilitated meeting, Consultant will summarize meeting notes and provide to Director. A third virtual meeting will occur with group to review finalized proposal. This engagement occurs Q4 2023 so deliverable of finalized proposal can be submitted 01.01.24.

Pework - Consultant will work with Director on pre-work including review of Cost and Capacity Assessment with input to SWMHHS staff to develop executive summary of information to be in a user-friendly format. Consultant will work with Director to develop agenda and meeting flow. Agenda, assessment, and summary will be sent to participants one week prior to the first meeting for review and preparation.

Onsite Facilitation – Consultant will facilitate meeting #1 & #2 in person at designated SWMHHS location in Marshall MN. Facilitation will include meeting design and structure to provide large group and small group work to effectively garner full participation, idea generation and forward momentum. Meeting #1 & #2 date TBD October 2023 both 2 hours duration.

Post Session Information/Notes Summary – Consultant will work with Director and staff to summarize information and notes gathered at each meeting and provide to Director following each meeting. Consultant will work with Director following each meeting to use summary and plan for next meeting.

Virtual Final Meeting – Consultant will meet virtually with Director and whomever else deemed necessary to finalize all details and ensure funding proposal is finalized and ready for submission by 01.01.24 deadline. Meeting TBD November 2023.

Fee to include:

- Develop scope of engagement, discovery meetings w/ Director virtual calls and follow up via email
- Review and analyze assessment data and prepare agenda, review prework w/ Director
- Consultant review and prepare for facilitation of meeting
- Facilitate two in person and one virtual meeting
- Summarize and compile action items and notes after each meeting and email to client
- Prepare for each following meeting
- Travel 2 days

Full Fee - \$8500; paid in two installments of \$4250

Additional expenses paid if needed:

1. Hotel if needed
2. \$75.00 Per Diem Per day for Food if needed

Thank you,
Yvonne



YVONNE KINNEY PhD
Consulting Solutions
320.766.7588 | yvonne@consultingsolutions-llc.com

GROWING YOUR PEOPLE so you can grow your business™

From: Yvonne Kinney
Sent: Wednesday, August 23, 2023 12:37 PM
To: Carol Biren, M.S. <Carol.Biren@swmhhs.com>
Subject: Planning Follow Up

Hi Carol,

Nice to meet you today! Attached is my bio and here is website link for your review and information.

<https://consultingsolutions-llc.com/>

Are you available 9/7 between 830-10 am for 30 minutes?

As a summary, we discussed two phases of your planning.

Phase I in Q4 2023 – facilitated group meeting (individuals TBD) to identify internal work needed for planning out the funding plans for submission by 01.01.24 based on initial discussion today, which can change but estimated at \$6000 for preparation, meetings, travel.

Phase II in Q1 2024 – plan and complete environmental scan, i.e. conduct and summarize data from: community health assessment, cost and capacity assessment, employee survey, etc.

TECHNICAL ASSISTANCE CONTRACT
BETWEEN THE
SOUTHWEST REGIONAL DEVELOPMENT COMMISSION AND
SOUTHWEST HEALTH AND HUMAN SERVICES

This Agreement is entered into by and between the Southwest Regional Development Commission, hereinafter referred to as the "SRDC", and the Southwest Health and Human Services, herein referred to as the "SWHHS".

I. Contract Agreement

- A. The work program shall include:
1. The SRDC will work with SWHHS directors and staff to develop a clear scope of work for a strategic plan for the Lincoln, Lyon, Murray, Pipestone, Redwood and Rock Counties of SWHHS Public Health.
 2. The SRDC will organize and facilitate meetings and conversations with SWHHS stakeholders to define the roles and responsibilities of the contractor in the strategic planning process, the roles and responsibilities of SWHHS staff in the strategic planning process, the timeline for the process, the number of goal areas, the type and frequency of meetings, the types of data gathering required, the general outline of what a completed strategic plan would look like for SWHHS and any other deliverables that are prioritized during the scoping process.
 3. The SRDC will deliver a final draft scope of work to complete the contract.
- B. The work elements specified in this contract shall be completed between September 20, 2023 and December 31, 2023 unless the contract period is extended by mutual agreement between the parties of this contract.

II. Financial Participation

- A. The SRDC shall make available a planner with competent training and experience to accomplish the assigned tasks and projects. Professional services are provided at \$90 an hour. Hourly rates include normal support costs. Other charges directly reimbursable to the SRDC by the SWHHS include printing and mileage at the SRDC's established rate of reimbursement.
- B. The total contract cost for the project attributed to SWHHS will not exceed \$4,500 including expenses.

III. Payment for Services Performed

Payment of funds to the SRDC by the SWHHS for services performed shall be made following submission by the SRDC of an invoice requesting funds for costs incurred. SRDC will invoice one time upon completion of the scope of work document. The invoice shall be submitted to:

Carol Biren
Southwest Health and Human Services
607 West Main, Suite 200
Marshall, MN 56258

IV. Records and Documentation

- A. Accounting. The SRDC shall be responsible for keeping records which disclose the time spent on the project along with travel or printing costs.
- B. Hold Harmless: SWHHS agrees to indemnify and hold harmless the SRDC against any legal actions brought by any personal entity whatsoever arising out of or claimed to be arising out of performance of either party under this agreement for services.

V. Miscellaneous

- A. The SWHHS shall review all reports for compliance with its guidelines and requirements.
- B. The contract shall be subject to all pertinent state statutes and regulations.
- C. The contract shall be subject to modification at any time provided there is mutual agreement between the SRDC and the SWHHS on the nature of modification.
- D. Any portion of this contract deemed invalid by a court of competent jurisdiction shall be held severable and shall not affect the remaining portions.

VI. Independent Contractor Status

The SRDC is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the SRDC as the agent, representative or employee of the SWHHS or any purpose or in any manner whatsoever. The SRDC acknowledges and agrees that the SRDC is not entitled to receive any of the benefits received by SWHHS employees and is not eligible for worker' or unemployment compensation benefits under the SWHHS. The SRDC also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due to the SRDC and that it is the SRDC's sole obligation to comply with the applicable provisions of all federal and state tax laws.

IN WITNESS, THEREOF, THE SRDC has caused this contract to be duly executed on its behalf and the SWHHS has caused the same to be duly executed on its behalf.

SWHHS

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

Authorized Official

Authorized Official

Attested By

Attested By

Date: _____

Date: _____

NUMBER
#23-19-01

DATE
June 1, 2023

OF INTEREST TO
County Directors

Tribal Chairpersons and Tribal
Health Directors

Social Services Supervisors and
Staff

Financial Assistance Supervisors
and Workers

Collection Supervisors and
Workers

Fiscal Supervisors and Staff

County Attorneys

Fraud Investigators

ACTION/DUE DATE
Please read information and
prepare for implementation

EXPIRATION DATE
June 1, 2025

DHS Revises Minnesota Health Care Programs Policy for Enrollee Overpayments

TOPIC

Revised Minnesota Health Care Programs (MHCP) policy for enrollee overpayments following federal guidance about the unwinding period and a federal waiver of fair hearing requirements

PURPOSE

To revise MHCP policy for enrollee overpayments

CONTACT

Counties and tribes should send questions about MHCP enrollee overpayments to MN.MHCPenrolleeoverpayments.DHS@state.mn.us via SIR Webmail.

SIGNED



Julie Marquardt
Interim Assistant Commissioner/State Medicaid Director
Health Care Administration

TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

I. Overview

This bulletin revises MHCP policy for enrollee overpayments following guidance published by the Centers for Medicare & Medicaid Services (CMS) about the COVID-19 public health emergency (PHE) unwinding and a waiver approved by CMS for the unwinding. There are three directives:

1. Stop assessing and recovering MHCP overpayments established by an agency finding of enrollee error. This practice is permanently discontinued.
2. Until March 1, 2025, do not assess and recover MHCP benefits overpaid during the course of an enrollee's administrative appeal of an agency's eligibility decision. Before March 1, 2025, an enrollee who continues to receive benefits during an appeal, and who eventually loses the appeal when the agency's eligibility decision is upheld by the human services judge is not subject to an overpayment.
3. Continue to assess and recover MHCP overpayments established by a criminal or civil court judgment finding that an enrollee's Medical Assistance (MA) or MinnesotaCare coverage was improperly paid because of the enrollee's or a representative's actions.

These three directives apply to three different types of enrollee overpayment. The remainder of this bulletin explains each of the three types of enrollee overpayment discussed in these directives, the events causing these directives, and actions you should take to implement these directives.

II. Bulletin Definitions

Agency finding of enrollee error: A finding by DHS, or by a county or tribe, that an MHCP enrollee's or a representative's error in providing eligibility information caused the enrollee to receive MHCP benefits that the enrollee was not entitled to before a notice of that enrollee's ineligibility for those benefits is sent.

Administrative appeal: An appeal for a fair hearing filed with the Appeals Division at DHS, which is in Minnesota's executive branch. On behalf of the DHS commissioner, chief human services judges issue orders for administrative appeals filed with DHS.

Court judgment: A decision by a court of law that tells a person to do something. Criminal and civil law courts in the federal and state judicial branch issue court judgments. Under MHCP enrollee overpayment policy, a "court judgment" is not an order by a DHS chief human services judge on behalf of the DHS commissioner.¹

¹ Compare the court judgment provisions in 42 U.S.C. § 1396p(a)(1)(A) and 42 C.F.R. § 433.36(g)(1) with the fair hearing provisions of 42 U.S.C. § 1396a(a)(3) and 42 C.F.R. §§ 431.200–431.250. Human services judges at DHS conduct fair hearings required by federal law and regulation for the MA and MinnesotaCare programs. A fair hearing decision is not a court judgment under 42 U.S.C. § 1396p(a)(1)(A). This interpretation comports with informal guidance provided by CMS to DHS.

III. Background

A. Past policy

Under past MHCP policy, an enrollee overpayment occurred when an MHCP enrollee received more MHCP benefits than they were entitled to because of fraud, theft, abuse, or error on the part of the enrollee.

1. Overpayment because of fraud, theft, or abuse (court judgment)

An overpayment of MHCP benefits to an enrollee due to fraud, theft or abuse is generally established by a court judgment finding that an enrollee's MA or MinnesotaCare coverage was improperly paid. This happens when an enrollee is convicted of fraud and a court orders restitution for that overpayment of coverage. It can also happen after a civil or criminal court judgment finds MA or MinnesotaCare coverage was improperly paid to an enrollee because of the enrollee's or a representative's actions, with or without a finding that this person committed fraud.

2. Overpayment as a result of enrollee error

"Enrollee error" was distinct from the other, more intentional, bases of overpayment resulting from fraud, theft, and abuse. MHCP policy stated there were two different grounds on which an overpayment resulting from enrollee error could be assessed: (1) an agency finding of enrollee error and (2) an administrative appeal decision based on enrollee error.

a. Agency finding of enrollee error

An "agency finding based on enrollee error" generally meant overpayment for a span of MHCP eligibility that an enrollee should not have received before an agency sent notice to the enrollee of that enrollee's ineligibility. For example, if during an eligibility span, an MA enrollee had an increase of income that made the enrollee ineligible for the MA program, but the enrollee failed to report it, and the agency discovered the discrepancy three months after that, then there was an overpayment for what DHS paid for those three months of MA eligibility. As long as there was no fraud, theft or abuse established (no court judgment finding improper payment) and the agency itself was not in error, then the overpayment was attributed to an agency finding of enrollee error – commonly the result of the enrollee providing incorrect or incomplete eligibility information.

b. Administrative appeal decision based on enrollee error

An "administrative appeal decision based on enrollee error" meant overpayment for an enrollee's continuation of benefits during the course of the enrollee's MHCP eligibility appeal. In other words, after an agency sends an enrollee advance notice of a reduction or termination of MHCP benefits, if the enrollee appeals that agency's decision before the date that the benefits are to be reduced or terminated, then the agency cannot terminate or reduce the enrollee's benefits until a DHS human services judge issues an order about the appeal. The enrollee's benefits must continue during the period awaiting this outcome of the appeal.

But if the human services judge upholds the agency's action, the agency can institute recovery procedures against the enrollee to recover the cost of any benefits overpaid due to the enrollee having requested a hearing before the date of action. This is sometimes called an overpayment "of benefits pending the outcome of a fair hearing" and it recovers the cost of MA or MinnesotaCare benefits provided to an enrollee *after* the agency was to correctly reduce or terminate benefits but *before* the appeal decision confirmed the agency was correct.

B. Suspension of assessing and recovering enrollee overpayments during the COVID-19 PHE

Beginning March 1, 2020, in accordance with guidance from CMS, DHS directed counties and tribes to stop assessing and recovering overpayments for MA and MinnesotaCare services received during the time coverage was required to be maintained during the COVID-19 PHE.

This was a condition of receiving a temporary federal MA percentage increase authorized under section 6008 of the Families First Coronavirus Response Act of 2020 (FFCRA). The FFCRA did not authorize recovery of funds from any individual whose eligibility was continued to comply with the terms of section 6008(b) of the FFCRA.

However, during the PHE there were individuals whose MA or MinnesotaCare eligibility could be terminated before the PHE ended. This included people who were not validly enrolled because of fraud or abuse. Assessment and recovery of enrollee overpayments under these circumstances was allowed during the PHE.

C. CMS guidance for the unwinding

On October 17, 2022, CMS published COVID-19 Public Health Emergency Unwinding Frequently Asked Questions for State Medicaid and CHIP Agencies. The guidance stated the following:

The only circumstances under which a state may recover funds from a [Medicaid] beneficiary are those explicitly provided for in federal statute and regulation. These include:

- (1) liens placed on a beneficiary's property when a court judgment finds that Medicaid benefits were improperly paid under section 1917(a) of the [Social Security] Act and 42 C.F.R. 433.36(g)(1);
- (2) estate recovery proceedings required under section 1917(b)(1) of the Act; and
- (3) benefits provided pending the outcome of a fair hearing under 42 C.F.R. 431.230.

Items (1) and (3) fall into the category of enrollee overpayment under MHCP policy.² Item (1) is enrollee overpayment established by a court judgment. Item (3) is an overpayment resulting from an administrative appeal decision based on enrollee error.

² Item (2) is a separate policy specific to the MA program called "estate recovery" and does not pertain to this bulletin.

However, an agency finding of enrollee error is not included in items (1) – (3). CMS guidance does not permit overpayments resulting from an agency finding of enrollee error to be assessed or recovered. Further consultation between CMS and DHS indicated that, in addition to MA, these same provisions apply to MinnesotaCare as a federally funded Basic Health Program.

This prohibition on assessing and recovering overpayments established by an agency finding of enrollee error does not end with the unwinding period after May 2024 (see DHS Bulletin #23-21-09 for more information about the unwinding period). Instead, this prohibition applies indefinitely, both now and beyond the unwinding period going forward.

D. Temporary waiver from CMS for the unwinding

On March 3, 2022, a CMS state health official letter provided strategies to promote the continuation of coverage and distribution of enrollment workloads for Medicaid, the Children’s Health Insurance Program (CHIP), and Basic Health Programs (BHPs) during the unwinding and return to regular operations after COVID-19. To support states facing significant operational issues regarding renewals and fair hearing processes during the unwinding, CMS gave states the option to apply for a federal waiver. Minnesota applied for this waiver from CMS.

During the 2023 regular Legislative Session, Minnesota enacted law temporarily extending the timeframe to take final administrative action on MA and MinnesotaCare fair hearing requests. CMS then approved the temporary waiver. This waiver is effective April 1, 2023, through February 28, 2025. During this time, as a condition of the waiver, Minnesota cannot assess or recover an overpayment resulting from an administrative appeal decision based on enrollee error in which the human services judge upholds the agency’s determination.

IV. Enrollee Overpayment Policies Effective Immediately

A. Permanently stop assessment and recovery of MHCP overpayments established by an agency finding of enrollee error

An agency finding of enrollee error is no longer a basis for assessing or recovering an MA or MinnesotaCare overpayment. This practice was suspended beginning March 1, 2020, for MA and MinnesotaCare services received during the COVID-19 PHE by enrollees who were protected by continuous coverage requirements.

Effective immediately, this practice is permanently discontinued. Stop assessing overpayments established by an agency finding of enrollee error. Assessment is prohibited regardless of whether the enrollee received the overpaid MHCP services before or after the PHE.

Stop recovering all previously assessed overpayments established by an agency finding of enrollee error. Refer to ONEsource for guidance on how to stop recovering these previously assessed overpayments.

B. Temporarily stop assessment and recovery of MHCP benefits overpaid during an enrollee's eligibility appeal

From April 1, 2023, through February 28, 2025, (the period of the federal waiver), DHS, counties and tribes cannot assess or recover overpayments resulting from an administrative appeal decision based on enrollee error. This is different from the prohibition against all enrollee overpayments established by an agency finding of enrollee error. Until March 1, 2025, do not assess or recover the cost of MHCP benefits overpaid to an enrollee who continued to receive benefits throughout an eligibility appeal and then lost the appeal.

DHS will provide counties and tribes with updated procedures and forms in the future so that they can resume assessment and recovery of overpayments resulting from an administrative appeal decision based on enrollee error beginning on March 1, 2025.

C. Continue to assess and recover MHCP enrollee overpayments established by criminal or civil court judgments

Continue to assess and recover enrollee overpayments established by a criminal or civil court judgment finding that MA or MinnesotaCare coverage was improperly paid to an enrollee because of the enrollee's or a representative's actions.

V. Action Required

County, tribal and DHS workers must follow the enrollee overpayment policies in section IV of this bulletin effective immediately.

VI. Legal Authority

Families First Coronavirus Response Act, Pub. Law No. 116-127, § 6008(b), 134 Stat 178, 208-209 (2020)

42 U.S.C. § 1396a(a)(3)

42 U.S.C. § 1396a(e)(14)(A)

42 U.S.C. § 1396p(a)

42 C.F.R. §§ 431.200–431.250

42 C.F.R. § 433.36(g)(1)

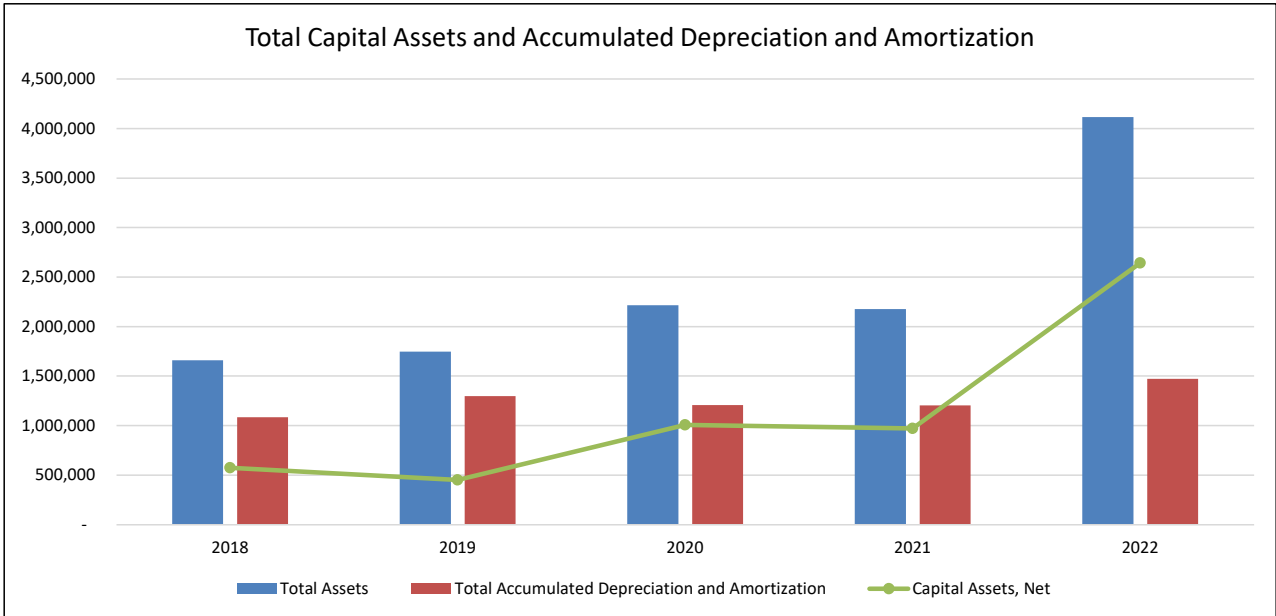
42 C.F.R. § 435.930(b)

Americans with Disabilities Act (ADA) Advisory

This information is available in accessible formats for people with disabilities by calling 651-297-3862 or toll free at 800-657-3672 or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.

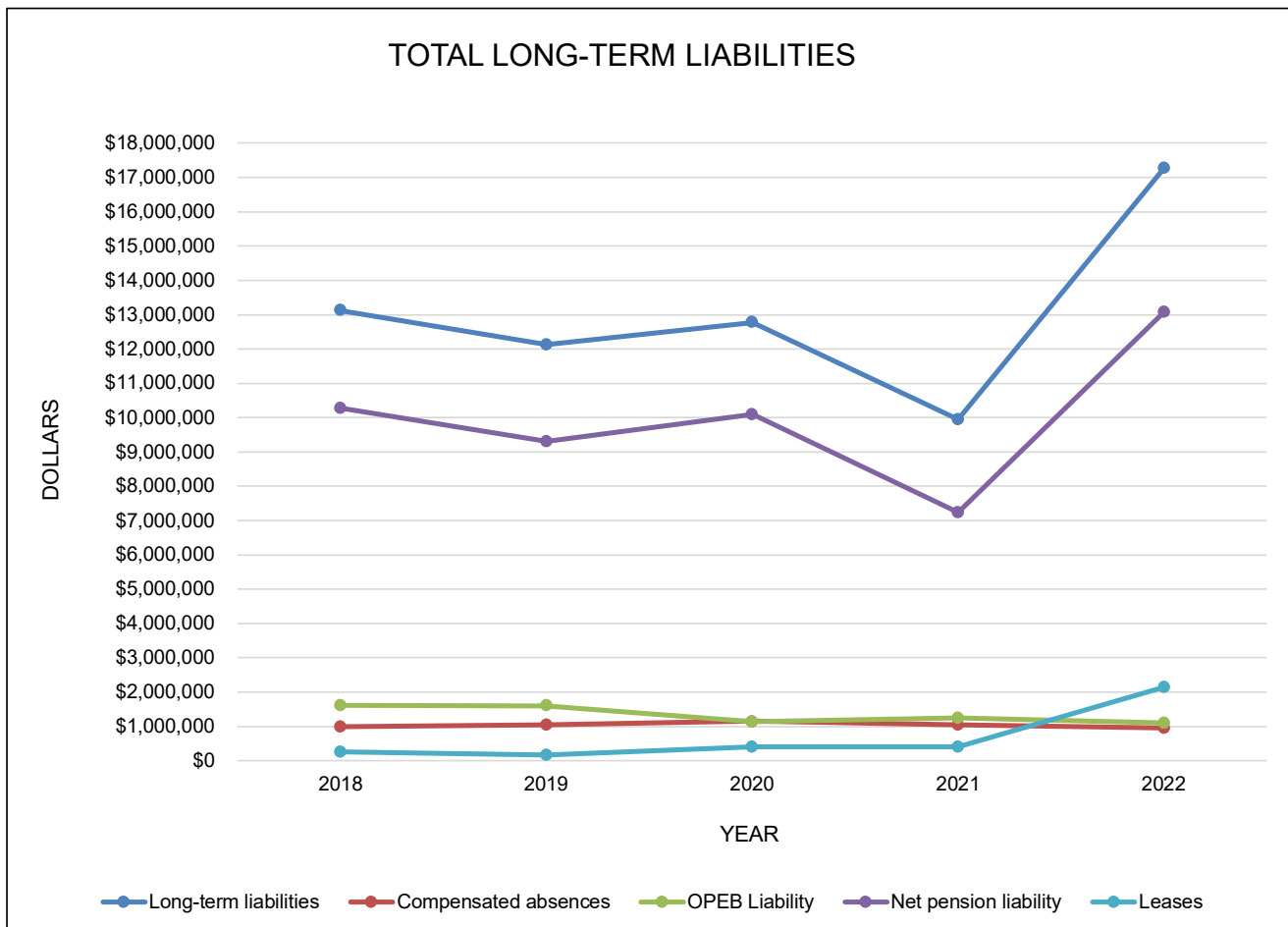
**Southwest Health and Human Services
Marshall, Minnesota
Capital Assets, Net of Accumulated Depreciation
December 31, 2022**

	2018	2019	2020	2021	2022
Equipment	1,659,580	1,747,470	2,214,820	1,202,034	1,256,056
Leased Equipment	-	-	-	974,504	709,711
Leased Buildings	-	-	-	-	2,151,684
Total Assets	1,659,580	1,747,470	2,214,820	2,176,538	4,117,451
Accumulated Depreciation and Amortization					
Equipment	1,083,994	1,296,436	1,206,456	749,045	862,138
Leased Equipment	-	-	-	455,461	162,262
Leased Buildings	-	-	-	-	448,862
Total Accumulated Depreciation and Amortization	1,083,994	1,296,436	1,206,456	1,204,506	1,473,262
Capital Assets, Net	575,586	451,034	1,008,364	972,032	2,644,189



**Southwest Health and Human Services
Marshall, Minnesota
Long-Term Liabilities
December 31, 2022**

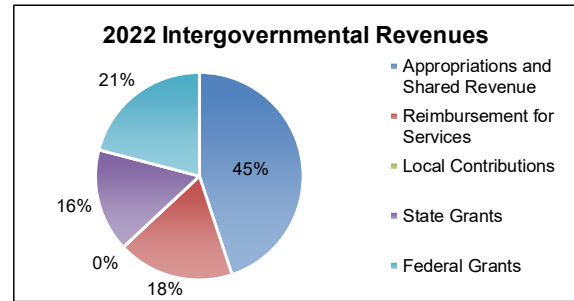
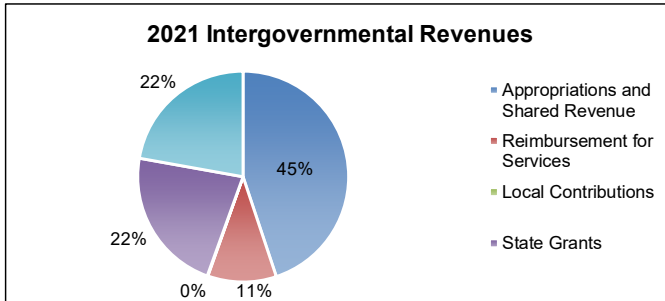
	2018	2019	2020	2021	2022
Compensated absences	982,921	1,042,125	1,142,128	1,050,061	945,196
OPEB Liability	1,606,048	1,603,589	1,141,103	1,244,739	1,103,523
Net pension liability	10,279,684	9,310,459	10,090,354	7,238,409	13,068,054
Leases	258,154	169,384	401,877	402,505	2,147,860
Long-term liabilities	\$ 13,126,807	\$ 12,125,557	\$ 12,775,462	\$ 9,935,714	\$ 17,264,633



	2018	2019	2020	2021	2022
Due within one year	\$ 235,746	\$ 253,087	\$ 233,307	\$ 241,311	\$ 709,597
Due in more than one year	1,005,329	958,422	1,310,698	1,211,255	2,383,459
OPEB liability	1,606,048	1,603,589	1,141,103	1,244,739	1,103,523
Net Pension Liability	10,279,684	9,310,459	10,090,354	7,238,409	13,068,054
Total	\$ 13,126,807	\$ 12,125,557	\$ 12,775,462	\$ 9,935,714	\$ 17,264,633

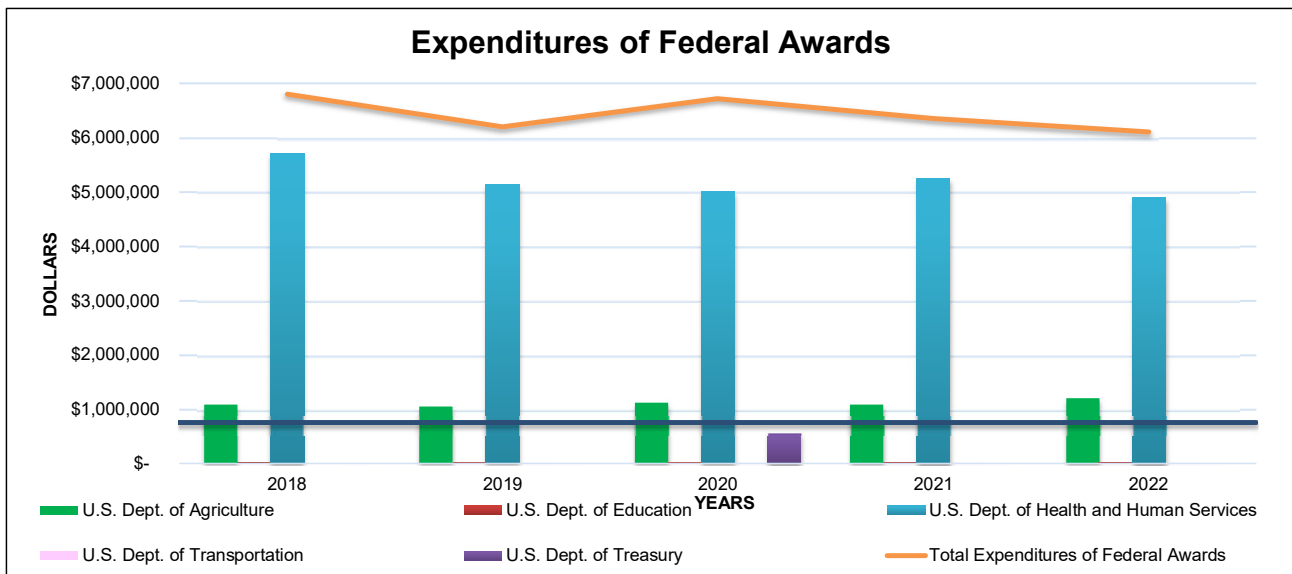
**Southwest Health and Human Services
Marshall, Minnesota
Intergovernmental Revenues - Governmental Funds
December 31, 2022**

	2018	2019	2020	2021	2022
Appropriations and Shared Revenue	\$ 11,340,865	\$ 11,776,267	\$ 12,632,972	\$ 12,734,981	\$ 13,167,334
Reimbursement for Services	2,549,744	2,611,373	2,961,311	2,975,964	5,323,959
Local Contributions	43,507	8,601	444	8,028	-
State Grants	5,989,994	6,277,862	6,348,678	6,296,496	4,668,011
Federal Grants	7,108,566	6,149,955	6,817,469	6,304,221	6,143,426
	\$ 27,032,676	\$ 26,824,058	\$ 28,760,874	\$ 28,319,690	\$ 29,302,730



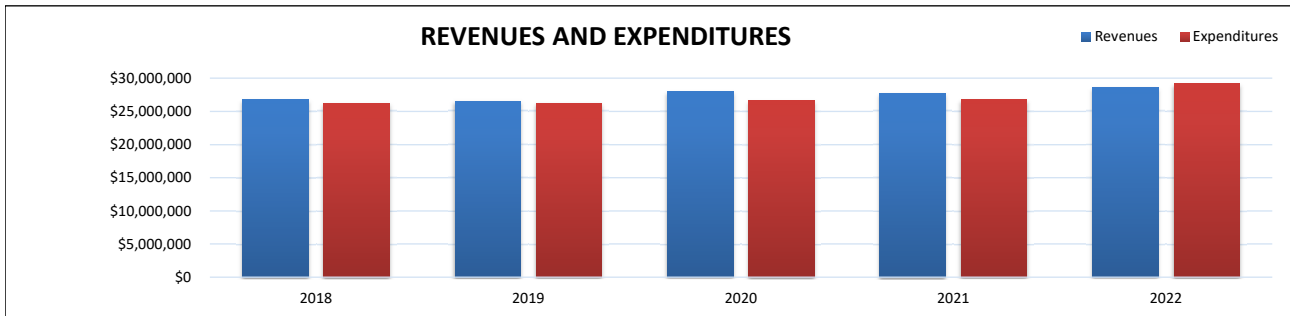
Expenditures of Federal Awards by Federal Source

	2018	2019	2020	2021	2022
U.S. Dept. of Agriculture	\$ 1,086,825	\$ 1,054,006	\$ 1,118,641	\$ 1,093,600	\$ 1,203,444
U.S. Dept. of Transportation	-	10,612	9,199	6,121	6,097
U.S. Dept. of Treasury	-	-	578,610	-	-
U.S. Dept. of Education	13,575	6,924	9,108	15,750	15,975
U.S. Dept. of Health and Human Services	5,705,572	5,134,959	5,012,545	5,244,904	4,886,698
Total Expenditures of Federal Awards	\$ 6,805,972	\$ 6,206,501	\$ 6,728,103	\$ 6,360,375	\$ 6,112,214

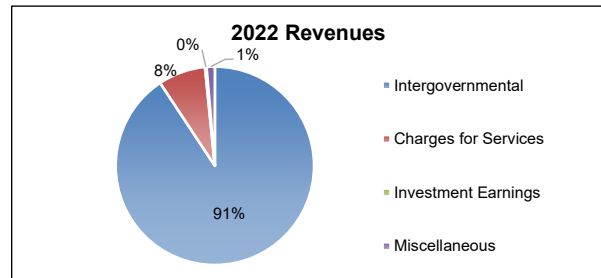
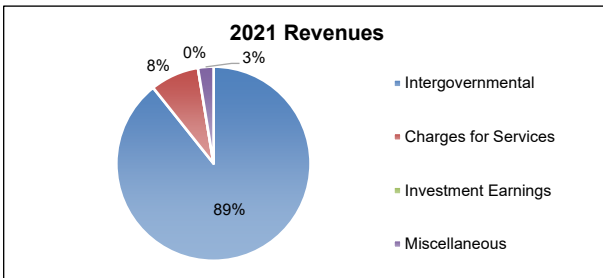


**Southwest Health and Human Services
Marshall, Minnesota
General Fund Revenues and Expenditures
December 31, 2022**

	2018	2019	2020	2021	2022
Revenues	\$ 26,759,333	\$ 26,531,000	\$ 27,987,157	\$ 27,626,381	\$ 28,556,631
Expenditures	26,214,459	26,246,696	26,614,869	26,787,512	29,153,033
Other Financing Sources (Uses)	9,505	14,509	371,953	89,084	1,911,164
Net Change in Fund Balance	554,379	298,813	1,744,241	927,953	1,314,762



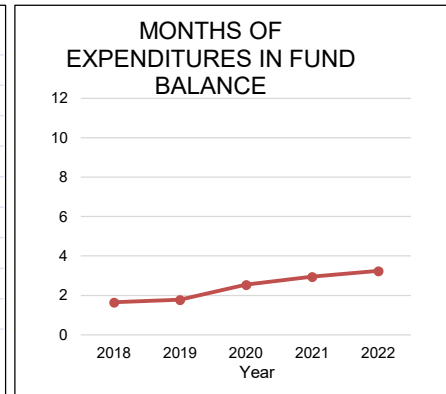
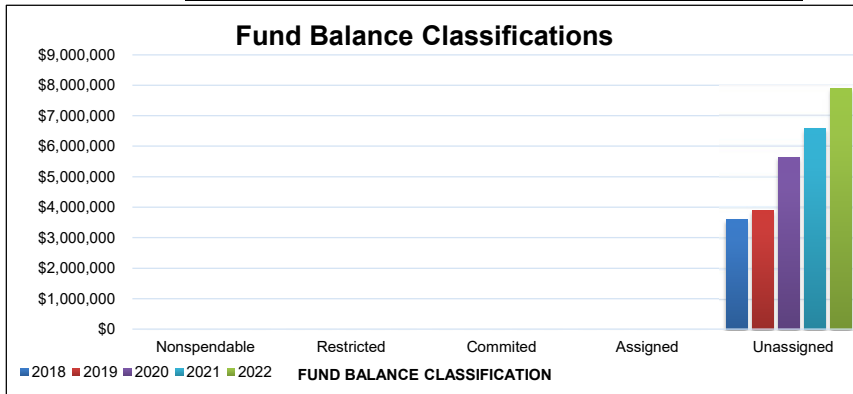
Revenue Classification	2018	2019	2020	2021	2022
Intergovernmental	24,030,708	23,814,507	24,998,476	24,672,414	25,909,415
Charges for Services	2,209,226	2,154,827	2,241,859	2,237,872	2,201,845
Investment Earnings	35,153	68,004	11,304	2,020	73,588
Miscellaneous	484,246	493,662	735,518	714,075	371,783
	<u>\$ 26,759,333</u>	<u>\$ 26,531,000</u>	<u>\$ 27,987,157</u>	<u>\$ 27,626,381</u>	<u>\$ 28,556,631</u>



**Southwest Health and Human Services
Marshall, Minnesota
Fund Balance & Cash and Investments - General Fund
December 31, 2022**

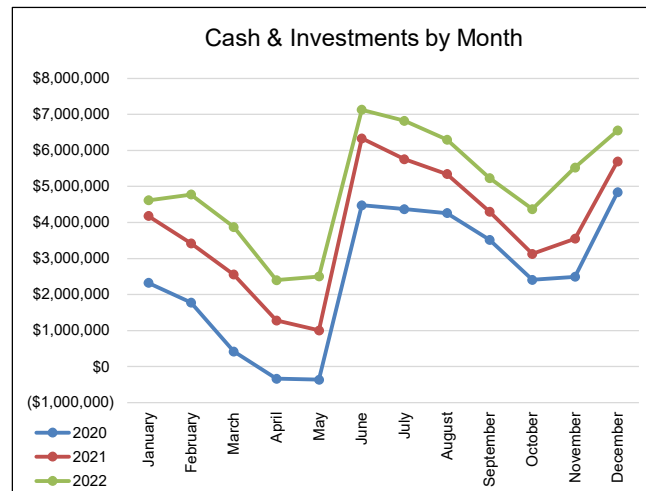
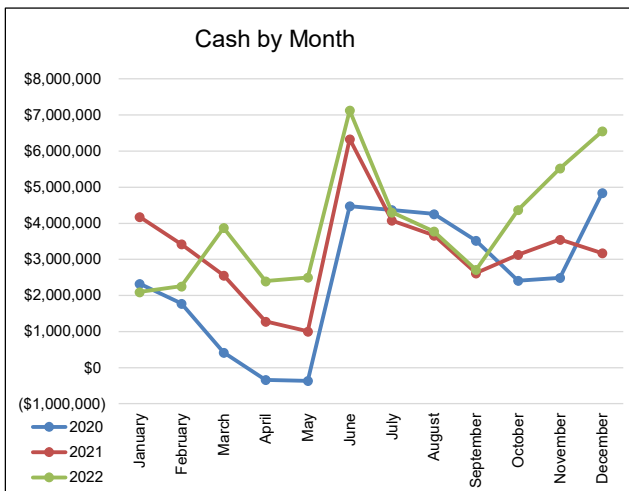
	2018	2019	2020	2021	2022
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-
Unrestricted					
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	3,605,569	3,904,382	5,640,545	6,568,498	7,883,260
Total	\$ 3,605,569	\$ 3,904,382	\$ 5,640,545	\$ 6,568,498	\$ 7,883,260

YEAR	MONTHS
2018	1.65
2019	1.79
2020	2.54
2021	2.94
2022	3.24



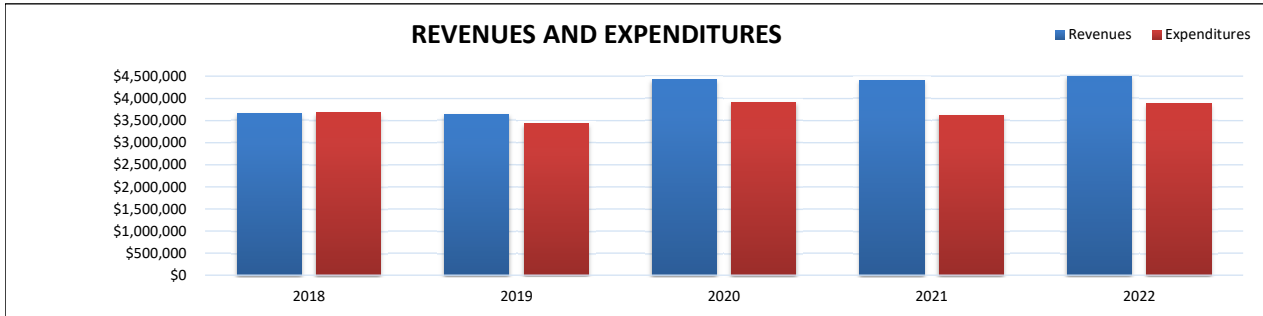
	Cash in IFS by Month		
	2020	2021	2022
January	2,324,869	4,179,685	2,096,510
February	1,776,669	3,420,451	2,257,306
March	419,442	2,555,966	3,874,719
April	(338,385)	1,278,657	2,399,922
May	(363,979)	1,003,592	2,501,123
June	4,477,795	6,332,764	7,130,609
July	4,369,535	4,076,223	4,303,288
August	4,260,537	3,664,913	3,776,340
September	3,518,651	2,617,767	2,712,223
October	2,410,104	3,127,306	4,370,568
November	2,492,480	3,549,685	5,524,604
December	4,839,213	3,175,276	6,552,040

	Cash & Investments in IFS by Month		
	2020	2021	2022
January	2,324,869	4,179,685	4,616,510
February	1,776,669	3,420,451	4,777,306
March	419,442	2,555,966	3,874,719
April	(338,385)	1,278,657	2,399,922
May	(363,979)	1,003,592	2,501,123
June	4,477,795	6,332,764	7,130,609
July	4,369,535	5,756,223	6,823,288
August	4,260,537	5,344,913	6,296,340
September	3,518,651	4,297,767	5,232,223
October	2,410,104	3,127,306	4,370,568
November	2,492,480	3,549,685	5,524,604
December	4,839,213	5,695,276	6,552,040

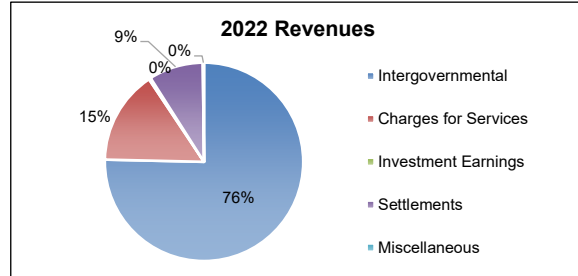
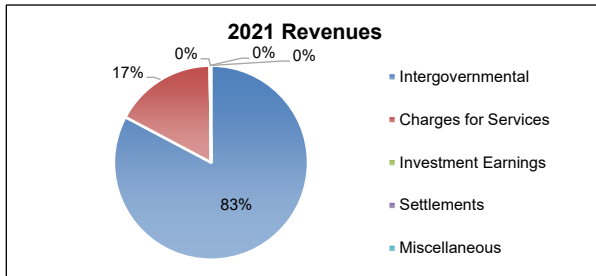


**Southwest Health and Human Services
Marshall, Minnesota
Health Fund Revenues and Expenditures
December 31, 2022**

	2018	2019	2020	2021	2022
Revenues	\$ 3,652,533	\$ 3,639,669	\$ 4,421,944	\$ 4,405,368	\$ 4,504,127
Expenditures	3,668,905	3,423,783	3,912,110	3,616,827	3,877,730
Other Financing Sources (Uses)	1,811	2,764	70,848	16,968	364,031
Net Change in Fund Balance	(14,561)	218,650	580,682	805,509	990,428



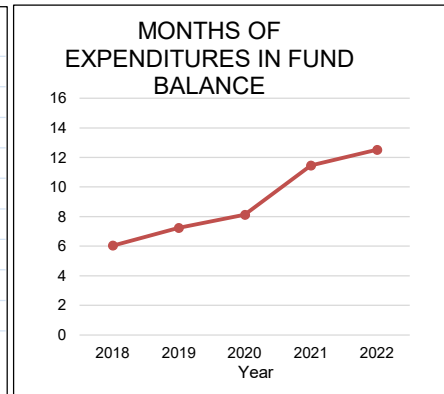
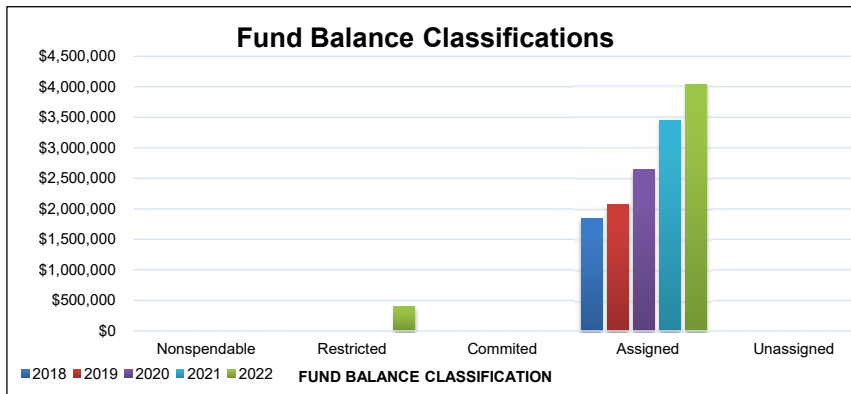
Revenue Classification	2018	2019	2020	2021	2022
Intergovernmental	\$ 3,001,968	\$ 3,009,551	\$ 3,762,398	\$ 3,647,726	\$ 3,393,315
Charges for Services	629,149	609,401	648,147	749,968	690,786
Investment Earnings	6,695	12,953	2,153	385	14,016
Settlements	-	-	-	-	396,748
Miscellaneous	14,721	7,764	9,246	7,739	9,262
Total	\$ 3,652,533	\$ 3,639,669	\$ 4,421,944	\$ 4,405,818	\$ 4,504,127



**Southwest Health and Human Services
Marshall, Minnesota
Fund Balance & Cash and Investments - Health Fund
December 31, 2022**

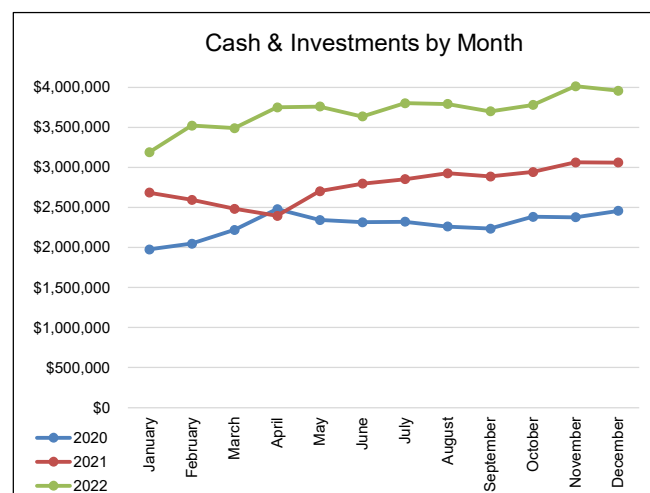
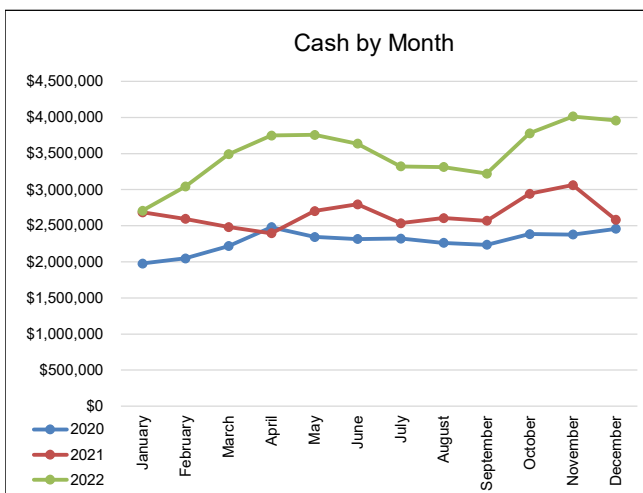
	2018	2019	2020	2021	2022
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	396,671
Unrestricted Committed	-	-	-	-	-
Assigned	1,847,554	2,066,204	2,646,886	3,452,395	4,046,152
Unassigned	-	-	-	-	-
Total	\$ 1,847,554	\$ 2,066,204	\$ 2,646,886	\$ 3,452,395	\$ 4,442,823

YEAR	MONTHS
2018	6.04
2019	7.24
2020	8.12
2021	11.45
2022	12.52



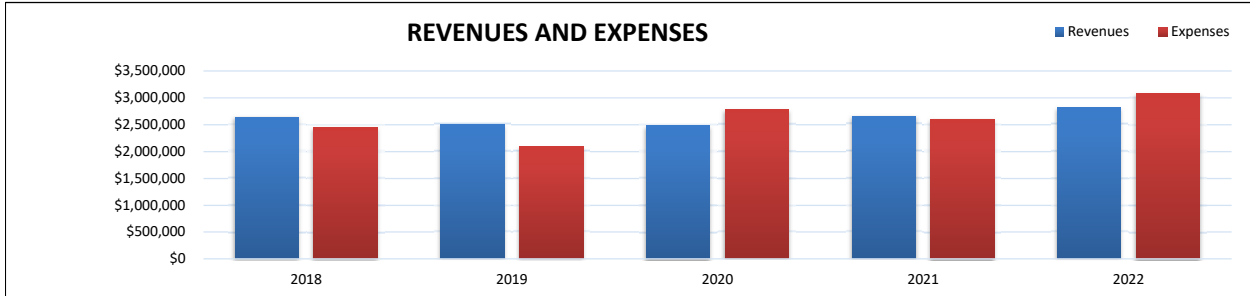
	Cash in IFS by Month		
	2020	2021	2022
January	1,975,873	2,686,361	2,708,402
February	2,047,266	2,595,491	3,042,706
March	2,218,767	2,483,186	3,489,956
April	2,480,346	2,394,882	3,750,709
May	2,344,618	2,704,233	3,760,050
June	2,314,857	2,797,102	3,637,056
July	2,322,029	2,534,167	3,321,848
August	2,261,644	2,607,270	3,312,899
September	2,236,197	2,567,651	3,221,294
October	2,383,533	2,943,306	3,779,986
November	2,377,097	3,062,913	4,014,855
December	2,457,991	2,581,698	3,958,325

	Cash & Investments in IFS by Month		
	2020	2021	2022
January	1,975,873	2,686,361	3,188,402
February	2,047,266	2,595,491	3,522,706
March	2,218,767	2,483,186	3,489,956
April	2,480,346	2,394,882	3,750,709
May	2,344,618	2,704,233	3,760,050
June	2,314,857	2,797,102	3,637,056
July	2,322,029	2,854,167	3,801,848
August	2,261,644	2,927,270	3,792,899
September	2,236,197	2,887,651	3,701,294
October	2,383,533	2,943,306	3,779,986
November	2,377,097	3,062,913	4,014,855
December	2,457,991	3,061,698	3,958,325

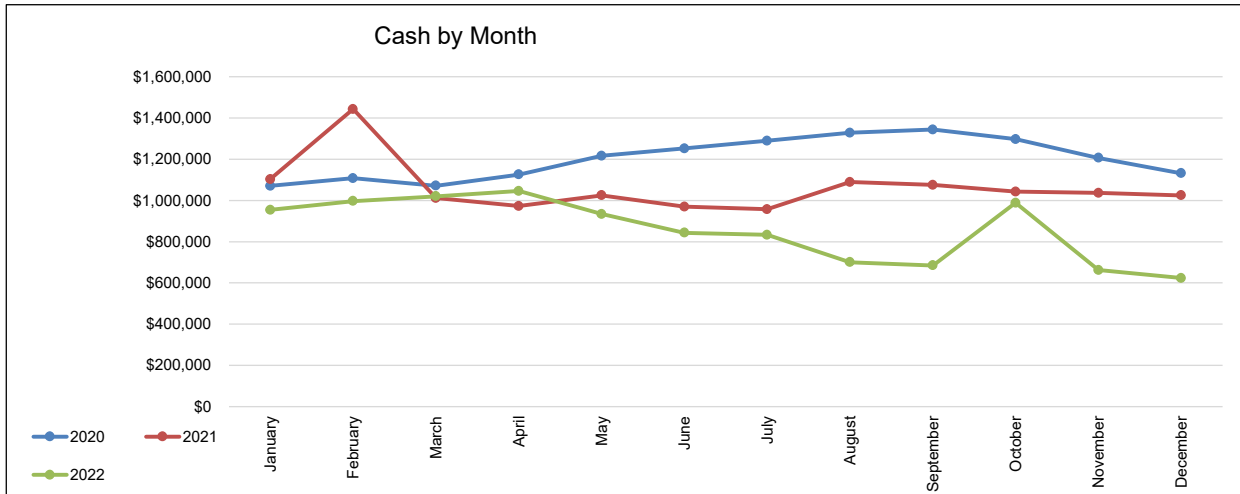


**Southwest Health and Human Services
Marshall, Minnesota
Internal Service Fund Revenues and Expenses
12/31/2022**

	2018	2019	2020	2021	2022
Revenues	\$ 2,642,741	\$ 2,494,570	\$ 2,476,913	\$ 2,655,854	\$ 2,811,966
Expenses	2,453,635	2,089,401	2,782,992	2,602,191	3,082,145
Change in Net Position	189,106	405,169	(306,079)	53,663	(270,179)



	Cash in IFS by Month		
	2020	2021	2022
January	1,070,978	1,103,508	954,095
February	1,108,165	1,443,581	996,915
March	1,071,726	1,012,037	1,020,096
April	1,126,238	973,311	1,046,275
May	1,216,444	1,025,293	933,827
June	1,252,789	970,211	843,343
July	1,289,387	957,506	833,163
August	1,328,431	1,089,407	700,530
September	1,343,792	1,075,655	684,754
October	1,297,528	1,043,093	988,224
November	1,206,582	1,036,497	662,284
December	1,132,235	1,025,248	623,423



**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 30**

EFFECTIVE DATE: 01/01/2021

REVISION DATE:

AUTHORITY: Southwest Health and Human Services Joint Governing Board

--- JOB ESTABLISHMENT AND CLASSIFICATION ---

Section 1 - Policy Statement

- a. It is the policy of Southwest Health and Human Services (SWHHS) to maintain a system of classifying positions designed for the purpose of (1) relating the duties and responsibilities of each position with the appropriate skills and qualifications needed to satisfactorily perform job requirements, and (2) achieving internal relative equity between positions.
- b. The classification system shall apply to all positions within SWHHS.

Section 2 – Job Establishment

- a. The Director and Executive Committee shall make recommendations about staffing types to the Joint Governing Board. In addition, the Personnel Committee of SWHHS will be consulted as needed.
- b. The appropriate Division Director/supervisor will consult with the Human Resources Department when there is a need for a new classification.

Section 3 – Job Classification

- a. For each position or job classification a job description shall be prepared that includes functions; core competencies; and qualifications such as knowledge, skills, abilities, education, experience, and physical requirements.
- b. Positions which are exempt from the Classification Plan are: SWHHS Board members, seasonal positions, interns, and contracted positions.
- c. The Deputy Director is delegated the authority to recommend to the Joint Governing Board whether evaluations of job classifications shall be performed internally or externally.
- d. If done internally, the rating system will be a numerical pointing system based upon various factors; such as education, external and internal contacts, supervisory status, autonomy in decision making, etc.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 30**

Section 4 – Maintenance of classification system

- a. The Human Resources may recommend changes to job classifications when needed to maintain relative internal equity between positions.

Section 5 – Regular evaluation of each position

- a. Each job description shall be updated and evaluated at least once every five (5) years on a schedule established by the Human Resources Department. The updated job description shall be reviewed and signed off by the employee, supervisor, and division director.
- b. A position that is changed significantly may be reviewed outside of the five (5) year review cycle at the request of the supervisor or Division Director. The Deputy Director shall determine whether the change in the position is significant enough to warrant review outside of the normal cycle.

Section 6 - Wage placement upon classification grade change

- a. When an employee's job classification changes as a result of a regular evaluation of the position or an evaluation due to a significant change of duties and if the new classification is considered promotional, the employee shall be placed at the minimum wage of the new classification or receive a wage increase of ~~\$3,000 annually, whichever is greatest determined by the hiring supervisor, Division Director, Deputy Director and Executive Director.~~

If an employee applies for a position that has a lower pay range, this will be considered a voluntary transfer. The new wage offered will be determined by the hiring supervisor, Division Director, Deputy Director and Executive Director.

When determining salary for either of the above events, consideration may include but are not limited to length of service, applicable/transferable knowledge and skills, and internal equity.

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Section 7 - Job Description Classification Appeals

- a. Job description content is the responsibility of supervisors and Division Directors. Appeals of job descriptions are not intended to and shall not be used as a method to challenge or appeal the points assigned to a position. However, if an employee indicates that his or her job description is significantly different than what the job requires, the employee may appeal the accuracy of the description, since a significantly inaccurate description may have impacted the points assigned. This same process applies if a supervisor believes an employee's job description or classification is not accurate.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 30**

- b. Employees should keep in mind that job descriptions are not intended to cover every detail, but should include major job activities.
- c. Appeals will be accepted by the Human Resources Department.
- d. The process of appeals includes the following steps:
 - Employee/Supervisor fills out the *Classification Appeal* form, which is available on SharePoint;
 - Reviews the job description and appeal form with their supervisor and Division Director;
 - Submit the appeal form, together with a copy of the current job description with any changes noted, to the Human Resources Department;
 - The Human Resources Department reviews the appeal:
 - At the sole discretion of SWHHS, the employee(s) may be asked to have a conversation with a compensation plan consultant (this is generally an outside third party consultant, retained by the Joint Governing Board) and the employee's supervisor about the specific questions or concerns;
 - If a change is recommended by either the Human Resources Department or a third party consultant this recommendation will be presented to the Joint Governing Board for review and consideration;
 - At the discretion of the Director or the Joint Governing Board, the Personnel Committee may review information regarding the appeal and make a recommendation to the Board.
 - The decision of the SWHHS Joint Governing Board shall be final.



Southwest Health & Human Services

Next Chapter Technology Revised Planning and Budget Document

August 30, 2023

Cost Model – FSE, MSE, CSE

Description	Year 1		Year 2	Year 3	Year 4	Year 5	Total - Five Years	
	From	To					From	To
CaseWorks FSE-MSE-CSE License								
Full Access User Licenses	147,000	154,350	-	-	-	-	147,000	154,350
Read Only User Licenses	8,400	8,820					8,400	8,820
Payment Approver User Licenses	-	-					-	-
Primary System Edition License	131,750	138,338					131,750	138,338
Multi-Edition Discount (FSE/MSE/CSE/SSE/ACE)	(71,788)	(75,377)					(71,788)	(75,377)
Total Software Licenses	215,363	226,131	-	-	-	-	215,363	226,131
EDMS User Hardware & 3rd Party Software								
Win2pdf	1,680	1,848					-	-
SP Cals	8,400	9,240					-	-
Scanners	-	-					-	-
Signature Pads	-	-					-	-
Keypads	-	-					-	-
iPads	-	-					-	-
Print from PRISM	500	550					-	-
Total Hardware	10,580	11,638	-	-	-	-	-	-
EDMS Infrastructure or Hosting Costs								
SP Serv License	8,750	9,188					8,750	9,188
Windows Serv License	1,220	1,281					1,220	1,281
SQL Serv Std - 2 Core	1,750	1,838					1,750	1,838
Server Hardware	7,500	7,875					7,500	7,875
Network Connectivity	-	-					-	-
Hosting Fees	-	-					-	-
Total Hardware	19,220	20,181	-	-	-	-	19,220	20,181
Project Fees								
NCT Implementation Project Fees	119,000	124,950					119,000	124,950
NCT Migration Services	10,000	10,500					10,000	10,500
0	-	-					-	-
Total Project Fees/Implementation Services	129,000	135,450	-	-	-	-	129,000	135,450
Annual Support								
NCT Annual Support	-	-	67,839	71,231	74,793	78,532	292,395	292,395
Total NCT Annual Support	-	-	67,839	71,231	74,793	78,532	292,395	292,395
Total	374,163	393,400	67,839	71,231	74,793	78,532	655,978	674,157
Total - After Federal Reimbursement	164,522	174,323	29,850	31,342	32,910	34,555	288,534	297,870

20% will be discounted off NCT Implementation Project Fees if project is combined with Nobles County.

Cost Summary - Phase I (FSE/MSE/CSE)

One Time Costs - Phase I - 2023 (FSE,MSE, CSE)

Description	Cost	To
Next Chapter Software Licenses	215,363	226,131
EDMS Hardware & Software	29,800	31,819
Implementation Services	119,000	124,950
NCT Migration Fees	10,000	10,500
Annual Support 2023*	0	0
Total	374,163	393,400
Total After Federal Reimbursement	164,522	174,323

20% will be discounted off NCT Implementation Project Fees if project is combined with Nobles County.

*Annual support is based on a December 2023 Go Live date.

Ongoing Costs

Description	2024	2025	2026	2027
Annual Maintenance & Support	67,839	71,231	74,793	78,532
Total	67,839	71,231	74,793	78,532
Total After Federal Reimbursement	29,850	31,342	32,910	34,555

CaseWorks™ Client Portal

❑ Client Portal

- Secure resident log-in and authentication.
- Documents uploaded via portal will route to assigned team or individual DocBox.
- Allows specialized workers to focus on case management activities – reduces clerical activities related to forwarding & managing email attachments.
- Reduces OSS burden scanning incoming mail or processing incoming electronic documents.
- Reduces returned mail – workers can share documents with residents via portal. Homeless, change of address, etc. still able to access documents electronically.

❑ County Portal

- Will support case file transfers to non-CaseWorks counties.
- Will support shared county libraries (e.g., Private sector company Health Insurance).

Customer Profile

OLMSTED COUNTY IMPROVES EFFICIENCIES BY AUTOMATING SIGNATURE WORKFLOWS TO PREPARE FOR UNWINDING

Olmsted County CEI Unit shortened the processing time on Group Health Care forms from weeks to days.



Facts at a glance

Solution: CaseWorks™
FSE/METS Edition

Olmsted County

- Population: 168,427
- Hybrid workforce
- 5 team members in CEI Unit

"NCT has been wonderful. The entire team is so responsive and they work closely with us to develop processes to improve our workflow. I would recommend NCT to any county looking to gain efficiencies and learn to automate their business processes."

Ruth Olson, Program Manager
Olmsted County
Family Support and Assistance
Department

Challenges

With the record volumes of recertifications with the PHE unwinding, Olmsted was in need of a more current and purpose-built technology to assist staff with their daunting tasks.

Olmsted County had over 1,000 DHS3767 (Group Health Plan) forms that needed to get signed by clients in order to catch up from the Covid pandemic. This process typically took 3 weeks or more.

Solution

NCT responded by configuring the DHS3767 to be usable with CaseWorks integrated eSignature feature.

Benefits

- Each worker using eSignature is saving approximately 5 hours/month on this form alone.
- Forms are getting signed and returned the same day or next day.
- County saves money on printing, stamps, mailing, and resending returned mail.
- Front desk/OSS staff saves time because they do not need to perform the mailing tasks and scan forms back into CaseWorks.



Southwest Health and Human Services
607 W Main St
Marshall, MN 56258

September 14, 2023

This document is to confirm that CaseWorks™ is a sole source product and is sold exclusively by NCT. Pursuant to Minnesota Statute 471.36, competitive bidding is not required, when by reason of copyright, patent, or exclusive franchise, purchases can only be made at a standard, fixed, or uniform price, and no advantage can be secured by advertisement and competitive bidding because of the non-competitive nature of the item to be purchased.

- 1) What is it about this purchase that makes it unique? (Patents/copyrights need compatibility with existing equipment, space constraints, and consequences if this were put out for bid, etc.)
 - ***Each edition of CaseWorks™ (Social Services, Financial Services, METS/MNsure, Child Support, and WorkForce), is integrated/interfaced with an associated Minnesota State System (e.g., SSIS, MAXIS, PRISM, etc.).*** Whenever possible, that integration/interface is accomplished utilizing Web Services, such that, as State Systems mature and change, the impact and therefore changes to the CaseWorks™ Editions are more easily managed. Additionally, CaseWorks™ Accounting Edition (built specifically for HHS Accountants) can import and export from the County financial system.
 - ***MNbenefits*** – CaseWorks™ integration with MNbenefits allows for the automation of MNbenefits documents to be received directly in CaseWorks™.
 - ***Continuous Delivery Model*** – NCT continues to invest, modernize, enhance, and meet the changing and emerging needs with multiple versions releases each year. Because of our continuous delivery model, we can deploy feature enhancements to the installed client base, easily support customers, provide consistent training and documentation, and keep support costs manageable.
 - NCT conducts formal user group meetings where customers can share ideas, techniques, and processes across all Counties.
 - CaseWorks™ offers a Case File Transfer feature that allows counties to transfer case files in real-time in an organized manner and in the appropriate taxonomy which results in significant time and cost savings.
 - The CaseWorks™ editions seamlessly integrate with each other to reduce duplicative effort among staff. For instance, a document can be scanned in one edition and routed to multiple editions without the need to scan the document multiple times. Documents can also be forwarded from one edition to another or copied from one edition to another as business



requirements dictate. Additionally, CaseWorks™ has some shared views of documents commonly required by units that work cooperatively. As an example, MNsure documents for a particular client can be viewed within the Maxis casefile if the client has an open Maxis case.

- NCT is focused on the Public Sector only, specializing in local County Government, and exclusively working in the Health and Human Services Departments. The impact is that we have a wealth of domain expertise that is used in every CaseWorks™ implementation to understand the County business (using an extensive Business Process Review), resulting in a CaseWorks™ solution configured to exactly match your optimized business processes.
- NCT includes Forms Maintenance as a part of our annual Support Services. This is unique to NCT. The impact to the County is that any change to an existing form, new form, or expiration of a current form is handled, behind the scenes, by NCT. This means that whether it is a State or Local form, NCT staff reviews, modifies, inserts the auto-fill links, tests, and deploys the Form to your county. Forms Maintenance is in addition to the normal Help Desk Support (Tickets and/or Phone Calls), Break/Fix Support, Feature Enhancements, Regular User Group Meeting, and others that are provided as a part of the annual support services.
- In addition to the above Forms Maintenance, NCT also supports the more recent State LCD (Dynamic) forms, including the unique auto-fill links.
- NCT has formed a Statewide CaseWorks™ Social Services User Group. Several committees (Executive, Forms, Enhancements, Technical, etc.) serve as an advisory group to NCT to continue to create stronger and closer, vendor/client relationships. **multiple specific for each HHS program... serves as an advisory to inform our product roadmap and enhancements
- The CaseWorks™ foundation was specifically and deliberately designed to serve as the basis for every future CaseWorks™ edition and CaseWorks™ module. For example, by implementing the Social Services edition, your County has the foundation to easily implement and integrate the mobile solution necessary to support the home or provider visits, that are today labor-intensive, time-consuming, and paper-driven.

Search 

Select Domain
All Domains 

Filter By 

Keyword Search
For more information on how to use our keyword search, visit our [help guide](#) 

Any Words 

All Words 

Exact Phrase 





Federal Organizations
 



No matches found

Your search did not return any results.

In new Filter Regulations, you must sign in.

Would you like to include similar results in your search results?

Search All Words e.g. 1606N020Q02

Select Domain
All Domains

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Keyword Search

For more information on how to use our keyword search, visit our help guide

Single Search Search Editor

Any Words
 All Words
 Exact Phrase

e.g. 1606N020Q02

"moris electronics"

Showing 1 - 2 of 2 results

Sort by Date Modified/Updated

6525--CIOS Alpha C-Arm Upgrade

Notice ID: 36C24623Q1325

Page 1 of 6 Page 1 of 6 This solicitation is issued as a Request For Quote (RFQ). The solicitation document and incorporated provisions and clauses...

Department/And Agency VETERANS AFFAIRS, DEPARTMENT OF	Subtier VETERANS AFFAIRS, DEPARTMENT OF	Office 246-NETWORK CONTRACTING OFFICE 6 (36C246)
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Contract Opportunities

Current Date Offers Due
September 08, 2023 at
09:00 AM CDT

Notice Type
Original Solicitation

Updated Date
Sep 6, 2023

Published Date
Sep 6, 2023

Tektronix for DA test Stations

Notice ID: 73283

Versatile Diagnostic Automatic Test Station (VDATS) Parts

The Government is conducting market research to identif

Department/And Agency DEPT OF DEFENSE	Subtier DEPT OF THE AIR FORCE	Office FA8571 MAINT CONTRACTING OFFICE
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Contract Opportunities

Current Response Date
December 02, 2022 at 04:00
PM CST

Notice Type
Original Sources Sought

Updated Date
Nov 21, 2022

The Computer Man, Inc.

1105 Canoga Park Drive
 Marshall, MN 56258
 Phone (507) 532-7562
 Fax (507) 532-2680
 www.fcmi.com

6/26/2023

Quote # 622207



Quote

business partner



Microsoft Partner

Silver Midmarket Solution Provider



Prepared For

Southwest Health & Human Services
 607 West Main Street Suite 100
 Marshall, MN 56258

PO Number	Terms	Rep
	Net 10 Days	MWT

Description	Qty	Price	Extended Price
New Open Value Agreement - 3 Year Spread Payment - 3 Equal Payments of Below 2 virtual machines running on the same host with 20 cores on the host			
Microsoft Windows Server Standard License 2 Core /w SA 1 Year Acquired Year 1	10	72.50	725.00
Microsoft SQL Server Standard 2 Core License w/ SA 1 Year Acquired Year 1	2	2,258.00	4,516.00
Microsoft SharePoint Server Standard License w/ SA 1 Year Acquired Year 1	1	4,282.00	4,282.00
Microsoft SharePoint User CAL License w/ SA 1 Year Acquired Year 1	100	77.00	7,700.00
SUBTOTAL			17,223.00
OR			
Year 3 Addition to Open Value Agreement #V5344485 (next payment would be SA only in new agreement) 2 virtual machines running on the same host with 20 cores on the host			
Microsoft Windows Server Standard License 2 Core /w SA 1 Year Acquired Year 3	10	155.60	1,556.00
Microsoft SQL Server Standard 2 Core License w/ SA 1 Year Acquired Year 3	2	4,839.00	9,678.00
Thank you for your business.		Subtotal	
		Sales Tax (6.875%)	
		Total	

The Computer Man, Inc.



1105 Canoga Park Drive
 Marshall, MN 56258
 Phone (507) 532-7562
 Fax (507) 532-2680
 www.tcmi.com

6/26/2023

Quote # 622207

Quote

business partner



Microsoft Partner

Small Business Midmarket Solution Provider



Prepared For

Southwest Health & Human Services
 607 West Main Street Suite 100
 Marshall, MN 56258

PO Number	Terms	Rep
	Net 10 Days	MWT

Description	Qty	Price	Extended Price
Microsoft SharePoint Server Standard License w/ SA 1 Year Acquired Year 3	1	9,176.00	9,176.00
Microsoft SharePoint User CAL License w/ SA 1 Year Acquired Year 3	100	165.00	16,500.00
SUBTOTAL			36,910.00
Microsoft 365 Licensing - Office 365 G3 Microsoft Office 365 G3 - Monthly	200	21.66	4,332.00
SUBTOTAL			4,332.00
OR			
Microsoft 365 Licensing - Microsoft 365 G3 Microsoft 365 G3 - Monthly	200	34.67	6,934.00
SUBTOTAL			6,934.00

Thank you for your business.	Subtotal	\$65,399.00
	Sales Tax (6.875%)	\$0.00
	Total	\$65,399.00

The Computer Man, Inc.

1105 Canoga Park Drive
 Marshall, MN 56258
 Phone (507) 532-7562
 Fax (507) 532-2680
 www.fcmi.com

9/14/2023

Quote # 622396



Quote

business partner



Microsoft Partner

Specialized Midmarket Solution Provider



Prepared For

Southwest Health & Human Services
 607 West Main Street Suite 100
 Marshall, MN 56258

PO Number	Terms	Rep
	Net 10 Days	MWT

Description	Qty	Price	Extended Price
HPE 64GB (1 x 64GB) Dual Rank x4 DDR4-2933 CAS-21-21-21 Registered Memory Kit P00930-B21	8	745.00	5,960.00
Subtotal			\$5,960.00
Sales Tax (6.875%)			\$0.00
Total			\$5,960.00



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ADD ITEM TO CART

Enter CDW or MFG #

Add

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p>HPE SmartMemory - DDR4 - module - 64 GB - DIMM 288-pin - 2933 MHz / PC4-234</p> <p>MFG Part: P00530-BL1 CDW Part: 6424457 UNSPSC:</p>	<p>Item Backordered</p> <p>This item will ship once it is in stock.</p>	<p>8812.06</p> <p>\$769.33</p> <p>Sourcewell 081419-CDW Tech Catalog</p>	<p>8</p>	<p>\$6,154.64</p>
<p>Top Recommendations</p>				

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Update All Remove All

Order Summary

Subtotal: **\$6,154.64**

Tax and Shipping calculated at checkout

Lease Option Pricing
\$172.88 / Month

Checkout

The Computer Man, Inc.



1105 Canoga Park Drive
 Marshall, MN 56258
 Phone (507) 532-7562
 Fax (507) 532-2680
 www.tcmi.com

8/14/2023

Quote # 622330

Quote

business partner



Microsoft Partner

Silver Midmarket Solution Provider



Prepared For

Southwest Health & Human Services
 607 West Main Street Suite 100
 Marshall, MN 56258

PO Number	Terms	Rep
	Net 10 Days	MWT

Description	Qty	Price	Extended Price
ADDITIONAL HPE MSA 1.92TB SAS 12G Read Intensive SFF (2.5in) M2 3 Year Warranty SSD R0Q47A	6	1,240.00	7,440.00

Thank you for your business.	Subtotal	\$7,440.00
	Sales Tax (6.875%)	\$0.00
	Total	\$7,440.00



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Shopping Cart

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ADD ITEM TO CART

Enter CDW# or MFG#

Add

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p>HPE MSA 1.92TB SAS 12G Read Intensive SFF M2 Solid State Drive MFG Part: R0Q474 CDW Part: 7119730 UNSPSC: 4320133H</p>	<p>3-5+ Days</p> <p>Expected in-stock date for this item is between 3-5 days. Item will ship once it is in stock.</p>	<p>\$2,444.00</p> <p>\$1,978.41</p> <p>Sourcewell 081413-CDW Tech Catalog</p>	<p>6</p>	<p>\$11,870.46</p>

[Top Recommendations](#)

Order Summary

Subtotal: \$11,870.46

Tax and Shipping calculated at checkout.

Lease Option Pricing
\$333.44 / Month

Checkout

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Search All Words e.g. 1606N020Q02

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words
All Words
Exact Phrase

e.g. 1606N020Q02

"computer man"

Showing 1 - 17 of 17 results

Financial Planning- Investment Subscription

Notice ID: FA805223PRE029

The Financial Planning - Investment Subscription is a subscription that specializes in providing investment information and instruction on in

Department/Intr.Agency	Submitter	Office
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	FA8052.773 ESS

Music and Streaming Subscription

Notice ID: FA805223MES

Combined Synopsis/Solicitation

Music and Streaming Subscription

173 Enterprise Sourcing Squadron

Invar Base San Antonio TX

Sort by

Date Modified/Updated

Contract Opportunities

Current Date Offers Due
September 18, 2023 at
04:00 PM CDT

Notice Type
Updated Combined
Synopsis/Solicitation

Updated Date
Sep 14, 2023 (1)

Published Date
Sep 14, 2023

Contract Opportunities

Current Date Offers Due
September 15, 2023 at
01:00 PM CDT

Notice Type
Updated Combined
Synopsis/Solicitation

Updated Date

Search All Words e.g. 1606N020Q02

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words
All Words
Exact Phrase

e.g. 1606N020Q02

cdw

Federal Organizations

Enter Code or Name

Showing 1 - 3 of 3 results

Soft Codec Add and Audio/Video Upgrade

Notice ID: FA880123Q0149

The Air Force Life Cycle Management Center, Base Support Element (AFLCMC, P210B) at Wright-Patterson Air Force Base (WPAFB), OH intends to award a so

Department/Intr.Agency	Submitter	Office
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	FA8G01 AFLCMC P210

Joint Enterprise License Agreement (JELA) to fulfill a requirement for Adobe Brand Name Solutions

Notice ID: 342367889

The Defense Information Systems Agency (DISA) is seeking sources for Adobe brand name solutions for the Department of Defense (DoD) Joint Enterpris

Department/Intr.Agency	Submitter	Office
DEPT OF DEFENSE	DEFENSE INFORMATION SYSTEMS AGENCY (DISA)	IT CONTRACTING DIVISION - PLB4

Sole Source to CDW-G

Sort by

Date Modified/Updated

Contract Opportunities

Current Response Date
September 22, 2023 at
09:00 AM CDT

Notice Type
Original Special Notice

Updated Date
Sep 13, 2023

Published Date
Sep 13, 2023

Contract Opportunities

Current Response Date
September 20, 2023 at
03:00 PM CDT

Notice Type
Updated Sources Sought

Updated Date
Sep 12, 2023 (1)

Published Date
Sep 12, 2023

Contract Opportunities

The Computer Man, Inc.

1105 Canoga Park Drive
 Marshall, MN 56258
 Phone (507) 532-7562
 Fax (507) 532-2680
 www.fcmi.com

9/14/2023

Quote # 622397



Quote

business partner



Microsoft Partner

Small Business Midmarket Solution Provider



Prepared For

Southwest Health & Human Services
 607 West Main Street Suite 100
 Marshall, MN 56258

PO Number	Terms	Rep
	Net 10 Days	MWT

Description	Qty	Price	Extended Price
16" Options (with 10-key) HP EliteBook 860 G10 16" Notebook - WUXGA - 1920 x 1200 - Intel Core i5 13th Gen i5-1340P Dodeca-core (12 Core) - 16 GB Total RAM - 16 GB On-board Memory - 256 GB SSD - Intel Chip - Windows 11 Pro - Intel UHD Graphics - In-plane Switching (IPS) Technology - English Keyboard - Front Camera/Webcam - IEEE 802.11ax Wireless LAN Standard	50	1,162.00	58,100.00
HP USB-C Dock G5 Essential Dock for Desktop PC/Notebook/Monitor - 65 W - USB Type C - 3 Displays Supported - 4 x USB Type-A Ports - USB Type-A - 1 x USB Type-C Ports - USB Type-C - 1 x RJ-45 Ports - Network (RJ-45) - Black - Wired - Ethernet	50	166.00	8,300.00

Thank you for your business.	Subtotal	\$66,400.00
	Sales Tax (6.875%)	\$0.00
	Total	\$66,400.00



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ADD ITEM TO CART

Enter CUV# or MFG#

Add

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p>HP EliteBook 860 G10 16" Notebook - W1VZGA - 1920 x 1200 - Intel Core i5 131 <small>MFG Part: 7Y3DPUT#ABA CDW Part: 7391636 UNSPSC: 43211903</small></p>	<p>In Stock</p> <p>Get it Monday, September 18 if ordered within 2 hrs 1 mins.</p>	<p>96,583.62</p> <p>\$1,515.74</p> <p><small>Sourcewell 081419-CDW Tech Catalog</small></p>	<p>50</p>	<p>\$75,787.00</p>
<hr/>				
<p>^ Top Recommendations</p>				
 <p>HP USB-C G5 Essential Dock <small>MFG Part: T2CT1AA#ABA CDW Part: 7163026 UNSPSC: 49211602</small></p>	<p>In Stock</p> <p>Get it Monday, September 18 if ordered within 2 hrs 1 mins.</p>	<p>877.50</p> <p>\$166.89</p> <p><small>Winnepesaukee Services Cooperative</small></p>	<p>50</p>	<p>\$8,344.50</p>
<hr/>				
<p>^ Top Recommendations</p>				

Order Summary

Subtotal: **\$84,131.50**

Tax and Shipping calculated at checkout.

Lease Option Pricing
\$2,255.57 / Month

Checkout

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Search All Words e.g. 1605NC20Q02

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words (1)
All Words (2)
Exact Phrase (2)

e.g. 1605NC20Q02

"computer man"

Showing 1 - 17 of 17 results

Financial Planning - Investment Subscription

Notice ID: FA805223PRE029

The Financial Planning - Investment Subscription is a subscription that specializes in providing investment information and instructions on it

Department/Ind Agency	Subor	Office
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	FA8052 773 ESS

Music and Streaming Subscription

Notice ID: FA805223NS6

Combined Synopsis/Solicitation

Music and Streaming Subscription

773 Enterprise Sourcing Squadron

Point Base San Antonio TX

Sort by Date Modified/Updated

Contract Opportunities

Current Date Offers Due September 18, 2023 at 04:00 PM CDT

Notice Type Updated Combined Synopsis/Solicitation

Updated Date Sep 14, 2023 (1)

Published Date Sep 14, 2023

Contract Opportunities

Current Date Offers Due September 15, 2023 at 01:00 PM CDT

Notice Type Updated Combined Synopsis/Solicitation

Updated Date

Search All Words e.g. 1605ND20Q02

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words (1)
All Words (1)
Exact Phrase (1)

e.g. 1605ND20Q02

cdw

Federal Organizations

Enter Code or Name

Showing 1 - 5 of 5 results

Soft Codec Add and Audio/Video Upgrade

Notice ID: FA860123Q0149

The Air Force Life Cycle Management Center, Base Support Branch (AFLCMC/PZIBB) at Wright-Patterson Air Force Base (WPAFB), OH intends to award a so

Department/Ind Agency	Subor	Office
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	FA8601 AFLCMC PZIO

Joint Enterprise License Agreement (JELA) to fulfill a requirement for Adobe Brand Name Solutions

Notice ID: 842367889

The Defense Information Systems Agency (DISA) is seeking sources for Adobe brand name solutions for the Department of Defense (DoD) Joint Enterprises

Department/Ind Agency	Subor	Office
DEPT OF DEFENSE	DEFENSE INFORMATION SYSTEMS AGENCY (DISA)	IT CONTRACTING DIVISION PL84

Sole Source to CDW-G

Sort by Date Modified/Updated

Contract Opportunities

Current Response Date September 22, 2023 at 09:00 AM CDT

Notice Type Original Special Notice

Updated Date Sep 13, 2023

Published Date Sep 13, 2023

Contract Opportunities

Current Response Date September 20, 2023 at 03:00 PM CDT

Notice Type Updated Sources Sought

Updated Date Sep 12, 2023 (1)

Published Date Sep 12, 2023

Contract Opportunities

SEPTEMBER 2023

GRANTS ~ AGREEMENTS ~ CONTRACTS

Board Review and Approval

- MDH Statewide Health Improvement Program (SHIP) – 11/01/20 to 10/31/25;**
Amendment of the SHIP master grant that provides program services that target reducing obesity and tobacco usage in MN; amendment to include walkable communities in Tyler, MN; \$1,127,112 (amendment).
Fiscal Note: grant increase of \$3,957

- Pipestone Publishing (Pipestone, MN) – 10/1/23 to 09/29/24;** Contract for media consultation services for the Pipestone Drug Free Communities grant to assist with all coalition message development in the media campaign, \$980/mo for a total of \$11,760 (renewal- no increase).
Fiscal Note: expenses reimbursed through grant

- PH Southwest Regional Development Commission (SRDC) (Slayton, MN) – 11/01/23 to 10/31/24;** Agreement for assistance with Active Living Plans and Safe Routes to Schools plan in connection with SHIP grant; \$90/hour for planner, not to exceed \$2,500 (Renewal – maximum amount decreased from \$5,000).
Fiscal Note: 2023 \$1,445; 2022 \$1,530; 2021 \$2,595; 2020 \$3,000; 2019 \$4,235

- Prairie Support Services (Walnut Grove, MN) – 01/01/24 to 12/31/24;** client guardianship services, \$40/hour plus mileage (33% increase) (renewal).
Fiscal Note: 2023 \$30,729.11; 2022 \$29,482; 2021 \$19,159; 2020 \$19,326; 2019 \$16,300

- Signatures None
- Signatures Partial
- Signatures Completed