



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: July 19, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:15 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 21, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Les Nath
- Mic Vandevere
- Jim Salfer
- Todd Draper
- Lois Schmidt
- Maydra Maas
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Jackie Meier
- Joan Jagt
- Doug Nagel
- Sherri Thompson

Staff present:

Carol Biren	Kristin Deacon	Ashley VanOverbeke
JoAnne Brisk	Lisa DeBoer	Nancy Walker
Chris Cauwels	Cindy Nelson	Beth Wilms
Monica Christianson	Ann Orren	Jennifer Klenken
Mariah Cleppe	Chelsea Self	Angela Voss

Jessica Kronke	Courtney Felton	Candace Swenson
Brady Dinger	Heather Gorden	Courtney Heppler
Andrea Fuerstenberg	Lowell Freeman	

- C. Chairperson Anderson asked if there were any additions or changes to the agenda. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the June 21, 2023 meeting. There were none. Motion by Dan Wildermuth second by Steve Hauswedell to approve the Consent Agenda. The motion carried unanimously.
- D. Introduction of New Staff:
Director Beth Wilms came forward to introduce new staff.
- Krista Zimmer, Office Support Specialist, Sr., Redwood Falls
 - Jessica Kronke, Case Aide, Ivanhoe
 - Jennifer Klenken, Child Support Officer, Marshall
- E. Employee Recognition:
Director Wilms indicated that staff are present to receive recognition.
- Angela Voss, Case Aide, Pipestone- 25 years
- F. Financial-
Lisa DeBoer, Director of Business Management, came forward to present the June 2023 financials. The month of June started out with a beginning balance in checking of \$3,428,075 and ended at \$3,555,454. With tax settlement dollars coming in, a transfer of \$3.5M to the Magic account was completed to get a better return on interest earnings. We ended June with an overall cash and investment balance of \$13,789,129. When excluding the designated funds, the ending balance for the month was \$12,210,818; which is up approximately \$1.4 million from last year at this time. The self insurance fund was at \$779,663 as of the end of the month. The fund balance is down by \$63,680 from the prior year. For a current picture, that fund balance is at \$767,383 as of today. Fund Balances: Fund 01 (PH) \$4,413,234 Fund 05 (HS) \$7,797,583. Looking at the numbers from a budget perspective for month end: Public Health was 8 percent OVER budget for revenues and 3 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$454,910. Human Services was 2 percent OVER budget for revenues and 2 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$1,239,734. County contributions received in June were \$5,547,475 and interest earnings of \$21,888. Q2 reports to MDH and DHS are being completed and we should see reimbursements coming back in the next month. 2022 Audit is being finalized and will be in the final review state in the next few weeks. Audit exit meeting will hopefully be in August with a full board exit presentation in September. 2024 allocation amounts are coming in from the State and drafting of the 2024 preliminary budget process is progressing.
- Motion by Rick Wakefield second by Jim Salfer to forward the Financials to the Governing Board. The motion carried unanimously.

- H. Caseload-
Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.
- I. Discussion/Information
None

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:15 a.m.

Approved Date 8/16/2023

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director