



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: July 19, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:15 a.m.
Adjourned: 9:47 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, July 19, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Les Nath
- Mic Vandevere
- Jim Salfer
- Todd Draper
- Lois Schmidt
- Maydra Maas
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Jackie Meier
- Joan Jagt
- Doug Nagel
- Sherri Thompson

Staff present:

Carol Biren	Cindy Nelson	Brady Dinger
Chris Cauwels	Ann Orren	Andrea Fuerstenberg
Monica Christianson	Chelsea Self	Courtney Felton
Mariah Cleppe	Ashley VanOverbeke	Heather Gorden
Kristin Deacon	Nancy Walker	Lowell Freeman
Lisa DeBoer	Beth Wilms	Candace Swenson
		Courtney Heppler

J. **Call to Order**

K. **Consent Agenda-**

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the June 21, 2023 meeting. Motion by Mic Vandevere second by Greg Burger to approve the Consent Agenda. The motion carried unanimously.

L. **Financial –**

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board.

M. **Caseload-**

Director Wilms asked if there were any comments or concerns regarding the caseload. There were none.

N. **Discussion Items-**

O. **Decision Items-**

1. **CTC Program Supplies**

Kristin Deacon stated the supplies estimates were in the board packet. These will be covered by a grant. Motion by Mic Vandevere second by Dan Wildermuth to approve the ordering of the CTC Program supplies, including any shipping costs. The motion carried unanimously.

2. **Opioid Advisory Committee Bylaws**

Ann Orren reviewed Bylaws. Set Opioid Advisory Committee and Funding Subcommittee per diem and mileage reimbursement: The Bylaws for the Opioid Advisory Committee contains approximately 40-50 individuals from all six counties and the Funding Subcommittee includes a smaller, decision making group. Upon discussion, only the Funding Subcommittee members are eligible to receive per diem and mileage at the current IRS rate. Members of the Subcommittee who are professionals drawing a salary from their employer while serving on the subcommittee are not eligible for a per diem. Motion by Rick Anderson to accept the Opioid Advisory Committee Bylaws with discussed changes, second by Dennis Welgraven. The motion carried unanimously.

3. **Set Opioid Advisory Committee Per Diem**

See above in the Opioid Advisory Committee Bylaws.

4. **Opioid RFP Application**

Discussion indicated that the grant period is from 11/1/2023 to 12/31/2024. \$175,000 was previously approved for release by this board. The applications should be out by August 15, 2023 with a deadline of September 29, 2023. The application will be reviewed and revised at the Opioid Settlement Funding Subcommittee meeting. It was noted that a smaller amount of funding was released for the first round to ensure the process is efficient. Discussion also regarding Lincoln County opioid funding. Lincoln County has opted to keep their Settlement funding. To ensure collaboration between counties, Lincoln County

representatives will continue to be members of the Opioid Advisory Council and SWHHS will return any funding received from Lincoln County regarding Opioid Settlement funding to allow for use in the community. Motion made by Rick Anderson second by Mic Vandevere. The motion carried unanimously.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:47am.

Approved Date 8/16/2023

Authorized *Rick Wakefield*
Chairperson, Community Health Board

Monica Christianson
Recording Secretary, Community Services Board

Attest: *Beckmire*
Director