



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 21, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:54 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 21, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present:

- Todd Draper
- Lois Schmidt
- Rick Wakefield
- Doug Nagel
- Dan Wildermuth
- Steve Hauswedell
- Greg Burger
- Mic Vandevere
- Les Nath
- Jackie Meier
- Maydra Maas
- Jeane Anderson
- Jim Salfer
- Rick Anderson

Members absent:

- Joan Jagt
- Sherry Thompson
- Dennis Welgraven

Staff present:

Carol Biren	Beth Wilms	Nancy Walker
Nicole Slegers	Lisa DeBoer	Jasmine Clark
Lowell Freeman	Mariah Cleppe	Taaylr Egeness
Emiliee Potter	Jada Griffin	Kristin Heltzel
Tannen Kanengieter	Brittney Ormberg	Nicole Longtin

Stacey Longtin	JoAnne Brisk	Michelle Buysse
Christine Versaevel	Chris Cauwels	Ashley VanOverbeke
Stacy Jorgensen	Cindy Nelson	

C. Chairperson Anderson asked if there were any additions or changes to the agenda. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the May 17, 2023 meeting. There were none. Motion by D. Wildermuth second by S. Hauswedell to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Jasmine Clark, Social Worker – Adult Mental Health, Pipestone
- Lowell Freeman, Social Worker- Child Protection, Marshall

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- | | |
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| • Jada Griffin, Social Worker, CMH– Pipestone | 1 Year |
| • Kristin Heltzel, Child Support – Luverne | 1 Year |
| • Tannen Kanengieter, Social Worker, LTC – Luverne | 1 Year |
| • Brittney Ormberg, Accounting Technician – Marshall | 1 Year |
| • Nicole Longtin, Social Worker, APS – Marshall | 10 Years |
| • Shannon Leyson, Eligibility Worker - Slayton | 15 Years |
| • Shelly Schrunk, Eligibility Worker – Marshall | 25 Years |

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the May 2023 financials. The month of May started out with a beginning balance in checking of \$2,614,645 and ended at \$3,428,075. We ended May with an overall cash and investment balance of \$10,138,948. When excluding the designated funds, the ending balance for the month was \$8,482,957; which is up approximately \$1.6 Million from last year at this time. The self insurance fund was at \$763,093 as of the end of the month. The fund balance is down by \$170,734 from the prior year. For a current picture, that fund balance is at \$819,717 as of today. Fund Balances: Fund 01 (PH) \$4,392,590 Fund 05 (HS) \$4,090,366. Looking at the numbers from a budget perspective for month end: Public Health was 7 percent OVER budget for revenues and 4 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$434,266. Human Services was 12 percent UNDER budget for revenues and 3 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$2,467,481. Agency wide expenditures exceeded revenues by \$1,558,000. Q1 HS levy \$791,745 has been received from one county and additional levy dollars have come in the month of June.

Motion by G. Burger second by T. Draper to forward the Financials to the Governing Board. The motion carried unanimously.

H. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

I. Discussion/Information

1. Child Protection Services – Mariah Cleppe, Taalyr Egeness, and Emilie Potter

Intakes usually come in from mandated reporters, such as schools. E. Potter talked about a specific case that happened in Redwood Falls. Intake reports come into the agency. The CP unit then screens the reports over a zoom call at 8:30 a.m., screening happens within 24 hours of an intake. There is a document from DHS that shows or states what and how they decide what to screen in or out. Rapid consult is also available for cases and deciding what to screen in or out. If they screen in the report then we move forward with family interaction and working with the family on a plan. They start with a family assessment which is usually done within 5 days of talking with family. They usually visit with the children involved in the report within 24 hours. One thing child protection looks at is the parents criminal background. If it is a child is native American they notify the tribes within 24 hours. When a home visit is done, it is usually with the police. They look to make sure the home is safe for the children. An investigation would be warranted if there are firearms involved, drugs, police reports for the family. If we are trying to work with a family and the family is avoiding us then we would file a chips petition which would remove the children from their home due to safety concerns and lack of family cooperation. It is generally much easier for the child protection team if the police put a 72 hour hold on the children or there is an emergency placement through the courts. They try to get siblings in same homes, but this doesn't always happen. Case management services are then started for family and sibling visits. The social worker meets at least once a month at minimum with the children while in foster care. This is generally way more than that at the beginning of a placement. Case management is when we really start figuring things out and what is happening in a family. Kids start sharing what is going on in the household. The child protection team starts working towards a plan usually between 8-9 months. This means the team starts to work on if the children will be going back home to their family or if they will be permanently placed in another home. Usually at a years time the parental rights are terminated or there is a transfer of parental rights. Trials are involved with both of these situations. Child protection cases are very trying and demand a lot of attention. Many hours go into each case in order to make the right decisions for the children involved. This causes much stress on our child protection team.

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:54 a.m.

Approved Date _____

Authorized  _____

Chairperson, Human Services Board

Monica Christianson

Recording Secretary, Human Services Board

Attest:

Beckmire

Director