



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: May 17, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 10:13 a.m.
Adjourned: 10:35 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, May 17, 2023 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Burger.

Members present:

- Todd Draper
- Lois Schmidt
- Dennis Welgraven
- Rick Wakefield
- Doug Nagel
- Jim Salfer
- Dan Wildermuth
- Rick Anderson
- Steve Hauswedell
- Les Nath
- Mic Vandever
- Jeane Anderson
- Jackie Meier
- Maydra Maas
- Greg Burger
- Sherri Thompson

Members absent:

- Jim Salfer
- Joan Jagt

Staff present:

Carol Biren	Beth Wilms	Nicole Slegers
Lisa DeBoer	Nancy Walker	Tiffany Bailey
Ann Orren	Ashley VanOverbeke	

P. Call to Order

Q. Consent Agenda-

Chairperson Burger asked if there were any changes to the agenda. Burger asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 19, 2023 meeting. Motion by D. Welgraven second by S. Hauswedell to approve the agenda and the board minutes as presented. The motion carried unanimously.

R. Financials-

Chairperson Burger asked if there were any questions or comments regarding the financial report as given during the Community Health Board meeting. There were none. Motion by R. Anderson second by J. Meier to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

S. Human Resources Statistics

Chairperson Burger asked if there were any questions regarding the statistics given. There were none.

T. Discussion/Information Items-

1.

U. Decision Items-

1. Ashley Verly, Office Support Specialist, Sr., probationary appointment (12 months), \$16.32 hourly, effective 4/24/2023
2. Nicole Longtin, County Agency Social Worker- Adult Protection, no probationary period, no change in rate of pay, effective 4/24/2023
3. Kristi Kerkhoff, Child Support Officer, probationary appointment (6 months), \$19.62 hourly, effective 5/22/2023 - Redwood Office
4. Kate Legler, Child Support Officer, probationary appointment (6 months), \$21.64 hourly, effective 5/22/2023 - Pipestone Office
5. Jennifer Klenken, Child Support Officer, probationary appointment (12 months), \$19.62 hourly, effective 6/19/2023 - Marshall Office

Motion by M. Vandevere second by D. Wildermuth to approve the probationary appointment as presented. The Motion carried unanimously.

6. Request for a new public health position - Community Public Health Supervisor – Carol Biren
C. Biren presented the position request form for a Community Public Health Supervisor. For five years this position would be funded 100%. After that it would be right around 60%. Public health pivots to where the needs are. Much work has been shifted to other workers. Motion by R. Anderson second by D. Wildermuth to approve the request for Community Public Health Supervisor. The motion carried unanimously.

7. Donations –

- 5 homemade twin size bed frames with mattresses, sheets, blankets, and homemade quilts – Redwood County Rotary Club
- Pack –n- Play – Mary Jacobs – Marshall

Motion by D. Welgraven second by D. Wildermuth to accept the donations and send thank you notes for the donations. The Motion carried unanimously.

8. Contracts

Lincoln County (Ivanhoe, MN) – 01/01/23 to 12/31/23; Office lease agreement of \$24,544 annually or \$6,136/qtr, utilities included plus \$400/year postage meter share and 20% attorney budget expense (renewal). *Fiscal Note: 2022 \$24,544; 2021 \$24,544; 2020 \$24,544; 2019, \$24,544; 2018 \$24,544*

Orlando Ortiz (Marshall, MN) – 05/OR.1/2023 – open; Agreement covering data sharing, HIPAA and privacy rules (new).

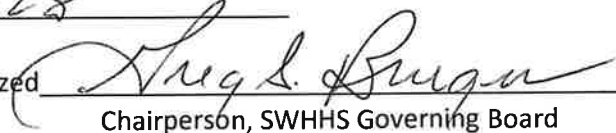
Motion by R. Anderson second by T. Draper to approve the contracts as presented. The Motion carried unanimously.

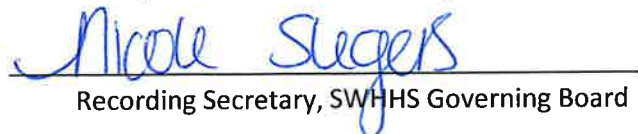
V. **Adjournment**


Chairperson Burger asked if there were any other questions. Hearing none, he adjourned the meeting at 10:35 a.m.

Approved Date 0-21-2023

Authorized


Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest: 
Director