



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: March 15, 2023

Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:00 a.m.

Adjourned: 9:21 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, March 15, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson. The Pledge of the Allegiance was said.

Members present:

Todd Draper  
Lois Schmidt  
Dennis Welgraven  
Rick Wakefield  
Doug Nagel  
Jim Salfer  
Dan Wildermuth  
Rick Anderson  
Steve Hauswedell

Members absent:

Mic Vandevere  
Les Nath  
Jeane Anderson  
Jackie Meier  
Maydra Maas  
Greg Burger  
Sherri Thompson

Staff present:

Carol Biren	Beth Wilms	Nancy Walker
Nicole Slegers	Cindy Nelson	Lisa DeBoer
Monica Christianson	Kami Parker	Kara Miller
JoAnne Brisk	Kate Legler	Dallis Henrichs
Savannah DuFrane		

C. Chairperson Anderson asked if there were any additions or changes to the agenda. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the February 27, 2023 meeting. There were none. Motion by D. Welgraven second by D. Wildermuth to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Savannah DuFrane, Social Worker - Children's Mental Health, Marshall
- Paige Welsh, Social Worker - Long Term Care, Marshall
- Barbara Hall, Case Aide, Ivanhoe
- Heather Arneson, Social Worker - Child Protection, Redwood Falls

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- |  |          |
|--|----------|
| • Kaitlyn Roberts – Social Worker, Luverne                   | 1 year   |
| • Kate Legler – Eligibility Worker, Luverne                  | 1 year   |
| • Dallis Henrichs – Eligibility Worker, Luverne              | 1 year   |
| • Monica Christianson – Human Resources Specialist, Marshall | 10 years |
| • Kami Parker – Child Support Officer, Marshall              | 10 years |
| • Kara Miller – Public Health Nurse, Marshall                | 15 years |

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the February 2023 financials. The month of February started out with a beginning balance in checking of \$4,439,752 and ended at \$4,906,002. We ended February with an overall cash and investment balance of \$11,548,891. When excluding the designated funds, the ending balance for the month was \$10,567,341; which is up approximately \$2.2 Million from last year at this time. The self-insurance fund was at \$678,479 as of the end of the month. The fund balance is down by \$318,436 from the prior year. For a current picture, that fund balance is at \$638,514 as of today. Fund Balances: Fund 01 (PH) \$4,485,621 Fund 05 (HS) \$6,081,720. Looking at the numbers from a budget perspective for month end: Public Health was 10 percent OVER budget for revenues and 3 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$527,296. Human Services was 4 percent UNDER budget for revenues and 3 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$474,222. Agency wide revenues exceeded expenditures by \$53,074.

Remaining Q1 PH levies have been received of \$83,801. Receiving MDH/DHS quarterly reimbursement in Feb/March.

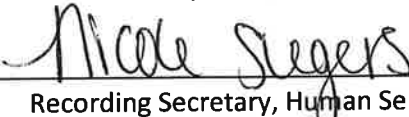
Motion by D. Wildermuth second by S. Hauswedell to forward the Financials to the Governing Board. The motion carried unanimously.


- H. Caseload-  
Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.
- I. Discussion/Information
  - 1. Licensing Services – Gail Bielen and Scott Winter  
Discussion was postponed due to weather. This presentation will happen at a future date.
- J. Decision Items

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:21 a.m.

Approved Date 4-19-23

Authorized   
Chairperson, Human Services Board

  
Recording Secretary, Human Services Board

Attest:   
Director