



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: February 27, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:35 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Monday, February 27, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Welgraven. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Todd Draper
- Lois Schmidt
- Jackie Meier
- Dennis Welgraven
- Rick Wakefield
- Doug Nagel
- Maydra Maas
- Jim Salfer
- Greg Burger
- Mic Vandever

Members absent:

- Dan Wildermuth
- Rick Anderson
- Steve Hauswedell
- Les Nath
- Sherri Thompson

Staff present:

Carol Biren	Beth Wilms	Nancy Walker
Nicole Slegers	Cindy Nelson	Lisa DeBoer
Emilie Potter	Mariah Cleppe	Taalyr Egeness
Chelsea Self	Renae VanGelderren	Angela Schreifels
Amy Mead	Kassandra Stangland	Mariah Guldemann-Chiariello
Krista Bassett		

C. Vice Chairperson Welgraven asked if there were any additions or changes to the agenda. Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the January 18, 2023 meeting. There were none. Motion by M. Vandevere second by J. Salfer to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Krista Bassett- Public Health Nurse, Marshall
- Mariah Guldemann-Chiariello – Child Protection Social Worker, Redwood Falls
- Kassandra Stangeland- Office Support Specialist, Sr., Pipestone
- Amy Mead, Office Support Specialist, Sr., Marshall

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- Angela Schreifels – OSS Sr., Slayton 1 year
- Christopher Nelsen – IT, Marshall 1 year
- Pat Buboltz – Accounting, Redwood Falls 30 years

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the January 2023 financials. The month of January started out with a beginning balance in checking of \$4,854,271 and ended at \$4,439,752. We ended January with an overall cash and investment balance of \$11,060,333. When excluding the designated funds, the ending balance for the month was \$10,144,794; which is up approximately \$2.3 Million from last year at this time. The self-insurance fund was at \$612,669 as of the end of the month. The fund balance is down by \$341,426 from the prior year. For a current picture, that fund balance is at \$475,792 as of today. N. Walker stated that we are going to continue to get rebates for Rx through this year from Preferred One. We are closely watching the self-insurance fund. Insurance committee will start meeting in April. Fund Balances: Fund 01 (PH) \$4,092,370 Fund 05 (HS) \$6,052,424. Looking at the numbers from a budget perspective for month end: Public Health was 3 percent OVER budget for revenues and 0 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$134,045. Human Services was 2 percent UNDER budget for revenues and 1 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$512,557. Agency wide expenditures exceeded revenues by \$378,512. Partial Q1 PH levies have been received of \$178,545 and year-end tax settlements have been received of \$733,617. Q4 2022 reporting for PH and HS was submitted by the end of January and MDH/DHS reimbursement should be received during February/March.

Motion by G. Burger second by T. Draper to forward the Financials to the Governing Board. The motion carried unanimously.

H. Caseload-
Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

I. Discussion/Information

1. Parent Support Outreach Program – CP Supervisors Emilie Potter, Mariah Cleppe, and Taalyr Egeness

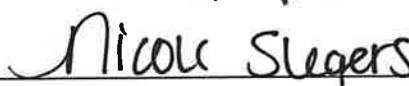
The Parent Support Outreach program is offered by child protection and is voluntary. Clients who are screened out for child protection calls are referred to this program. Some funding is available to help parents with food, transportation, and rent. The clients who are in this program are usually screened out child protection cases or parents who call in and ask what programs are available for them. Workers go out to families, talk to them, and let them know what is offered. Stats for 2022 - 234 PSOP intakes this includes unborn babies, which are unable to be screened in for Out of Home Placement. CP workers enjoy working with the Parent Support Outreach program. This program allows the workers to do good social work and have good outcomes. The families want to work with us and they realize there are issues they need help with. The program works with schools for referrals. Many times we do budgeting with the families so they understand where they spend there money. We are able to provide respite care for families. Also, provide parenting education for parents who do not understand how to parent. Pregnant moms get help with treatment. Coordination with the families for organization. PSOP is very proactive. G. Burger asked if you work with Nurse family partners. M. Cleppe said we make referrals to them. M. Vandevere asked if it was a constant client referral. M. Cleppe stated that yes it is.

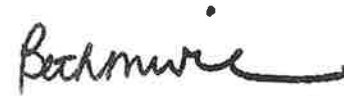
J. Decision Items

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:35 a.m.

Approved Date 3-15-2023

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director