



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: February 27, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:35 a.m.
Adjourned: 9:55 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Monday, February 27, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield.

Members present:

- Jeane Anderson
- Mic Vandever
- Doug Nagel
- Lois Schmidt
- Jackie Meier
- Dennis Welgraven
- Rick Wakefield
- Todd Draper
- Jim Salfer
- Greg Burger
- Maydra Maas

Members absent:

- Joan Jagt
- Les Nath
- Steve Hauswedell
- Rick Anderson
- Dan Wildermuth
- Sherri Thompson

Staff present:

Carol Biren	Beth Wilms	Renae VanGelder
Nancy Walker	Lisa DeBoer	Nicole Slegers
Cindy Nelson	Chelsea Self	Krista Bassett

J. **Call to Order**

K. **Consent Agenda-**

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the January 18, 2023 meeting. Motion by G. Burger second by M. Vandevere to approve the agenda as presented the January 18, 2023 minutes. The motion carried unanimously.

L. **Financial –**

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board.

M. **Caseload-**

Director Wilms asked if there were any comments or concerns regarding the caseload. None were stated.

N. **Discussion/Information-**

1. Immunization update – Chelsea Self and Renae VanGelderren

Two different programs are offered with immunizations. The first program is Minnesota Vaccine for children program. You need to be 18 and under, under insured, Medicaid eligible or not insured. The second program is underinsured or uninsured for adults. The underinsured or uninsured is typically for undocumented aliens. We refer to clinic if they have Medicaid as we like them to see their provider. Vaccines are not ordered ahead of time as vaccines expire and we do not want to waste and throw away vaccines. There is approximately \$70,000 in vaccinations at a time on hand. We can ask for an administration fee but we do not charge for the vaccination. We rarely get fees paid for even the administration fee, as people cannot afford to pay. Undocumented students are referred from clinics or schools. Schools were not required to send in reports to the state during covid so now we are seeing many vaccinations to get schools caught up on student vaccinations. We carry all the required vaccines that schools need. Refugees need certain vaccinations for permanent status in the United States and we carry those as well. There is a lot of paperwork that is done with the vaccinations. The paperwork is held onto for 3 years for audit purposes. There is an extreme amount of monitoring with the vaccinations even before administration. The temperatures of the refrigerators where the vaccinations are kept are done several times a day. There is a refrigerator for children, one for adults, and one freezer. We do vaccines in Pipestone office as well.

O. **Decision Items**

1. Appoint Community Health Board Members – Carol Biren

Steve Hauswedell is primary, Mic Vandevere is secondary for Lincoln County, Rick Anderson and Todd Draper are primary for Lyon County, Jackie Meier is primary, Dennis Welgraven is

secondary for Murray County, Dan Wildermuth is primary, Doug Nagel is secondary for Pipestone County, Rick Wakefield is primary, Jim Salfer is secondary for Redwood County, Sherri Thompson is the primary, Greg Burger is secondary for Rock County. We are waiting to hear who the alternate is for Lyon County.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:55 a.m.

Approved Date 3/15/2023

Authorized Rick Wakefield
Chairperson, Community Health Board

Nicole Segers
Recording Secretary, Community Services Board

Attest: Beckmire
Director