



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: January 18, 2023
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:57 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, January 18, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Director Beth Wilms. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Todd Draper
- Lois Schmidt
- Jackie Meier
- Dennis Welgraven
- Rick Wakefield
- Sherri Thompson
- Steve Hauswedell
- Doug Nagel
- Maydra Maas
- Jim Salfer
- Greg Burger
- Dan Wildermuth

Members absent:

- Joan Jagt
- Les Nath
- Mic Vandever

Staff present:

Carol Biren	Beth Wilms	Ann Orren
Nicole Slegers	Christine Versaevel	Cindy Neslon
Lisa DeBoer	Nancy Walker	Gabryelle Wieme
Lori McGee	Sue Lingen	Samatha DeWit
Melissa St Aubin	Maleah Roiger	Emilie Staeffler
Renae VanGelderren	Victoria Skorcziewski	Taaylr Egeness
Mariah Cleppe	Emilee Potter	Jason Klaas
Monica Christianson		

C. Election of Officers

Director Beth Wilms opened the election of officers, stating the terms are 2-year terms for all chair positions.

1a. Director Wilms called for nominations for Governing Board Chairperson, motion by R. Anderson second by D. Wildermuth: to elect Greg Burger as Governing Board Chairperson.

Wilms called three times for other nominations, hearing none, the motion carried unanimously.

1b. Chairperson opens nominations for Vicechair of the Governing Board. Motion by R.

Anderson second by S. Thompson to elect D. Welgraven called three times for other nominations, hearing none, the motion carried unanimously.

1c. Chairperson opens nominations for Chairperson for the Human Services Board. Motion by D.

Welgraven second by J. Salfer: to elect R. Anderson as Chairperson of the Human Services Board. Burger called three times for other nominations, hearing none, the motion carried unanimously.

1d. Chairperson opens nominations for Vicechair of Human Services Board. Motion by D.

Wildermuth second by R. Wakefield: to elect Mic Vandevere as Vicechair of the Human Services Board. Burger called three times for other nominations, hearing none, the motion carried unanimously.

1e. Chairperson makes a motion to nominate R. Wakefield for Chair of the Public Health Board.

Motion by J. Meier second by D. Welgraven: to elect Rick Wakefield as Chairperson of the Community Health Board. Burger called three times for other nominations, hearing none, the motion carried unanimously.

1f. Chairperson makes a motion for D. Wildermuth for Vicechair of the Public Health Board.

Motion by R. Anderson second by T. Draper: to elect D. Wildermuth as Vicechair of the Community Health Board. Burger called three times for other nominations, hearing none, the motion carried unanimously.

- D. Chairperson Anderson asked if there were any additions or changes to the agenda. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the December 21, 2022 meeting. There were none. Motion by J. Salfer second by D. Wildermuth to approve the Consent Agenda. The motion carried unanimously.

E. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Samantha DeWit – Child Protection Social Worker, Redwood Falls
- Gabryelle Wieme – Collections Officer, Marshall
- Emilie Staeffler – Adult Protection Social Worker, Luverne

F. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- Victoria Skorczewski – Registered Nurse, Marshall 1 year
- Saul Ibarra Jr – Child Protection Social Worker, Redwood Falls 1 year
- Tracie Balsley – Child Support Officer, Marshall 1 year
- Melissa St Aubin – Eligibility Worker, Marshall 1 year
- Meleah Roiger – Child Welfare Social Worker, Redwood Falls 1 year
- Lori McGee – Adult Services Case Manager, Pipestone 10 years
- Renae VanGelderren – Public Health Nurse, Marshall 10 years
- Susan Lingen – Long Term Care Social Worker, Pipestone 30 years

G. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the December 2022 financials. The month of December started out with a beginning balance in checking of \$3,895,575 and ended at \$4,854,271. We ended December with an overall cash and investment balance of \$11,454,719. When excluding the designated funds, the ending balance for the month was \$10,514,279; which is up \$1,752,622 from last year at this time. The self-insurance fund was at \$623,423 as of the end of the month. The fund balance is down by \$401,825 as of today. For a current picture, that fund balance is at \$585,165 as of today. Fund Balances: Fund 01 (PH) \$3,958,921 Fund 05 (HS) \$6,555,358. Looking at the numbers from a budget perspective for month end: Public Health was 16 percent OVER budget for revenues and 8 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$897,223. Human Services was 2 percent UNDER budget for revenues and 5 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$857,344. Agency wide revenues exceeded expenditures by \$1,754,567. All County levies have been received and remaining year-end settlements will be received by the end of January. Opioid Settlement funds will be put in a designated fund. J. Salfer asked if there is concern about the self-insurance fund. N. Walker stated that the insurance committee will be meeting to discuss insurance issues and that they are monitoring this regularly.

Motion by J. Salfer second by S. Thompson to forward the Financials to the Governing Board. The motion carried unanimously.

H. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

I. Discussion/Information

1. Children’s Mental Health Services – Christine Versaevel

Children’s Mental Health case managers help children with mental illness and their families get the help they need. Case managers assess the child's needs and help connect the child and family to appropriate community resources. Resources may include mental, educational, health, vocational, recreational, social, and other necessary services. Common services offered include: individual therapy, family therapy, skills education, medication assessment and management, crisis planning, educational interventions, MNChoices referrals, neurological and psychological testing.

There are four core service components for CMH case management service:

- 1) Assessment- assessing the current needs
- 2) Service plan development- partnering with family to determine what they want to change and creating a realistic plan to create change
- 3) Referral and linkage- connecting the family with the services needed to support change
- 4) Monitoring and coordination- continuing to observe needs and work with others to address changing wants and needs

J. Decision Items


1. Burger calls for the appointment of two people to the Adult Mental Health Consortium, seeking volunteer. Wildermuth and Salfer volunteered for the position.
2. Wilms recommends Nicole Slegers as recording secretary. Motion made by R. Anderson second by D. Welgraven to appoint Nicole Slegers as the recording secretary. The motion carried unanimously.

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:57 a.m.

Approved Date 2-27-2023

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board


Attest: _____
Director