



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: January 18, 2023  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:57 a.m.  
Adjourned: 10:43 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, January 18, 2023 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield.

Members present:

- Jeane Anderson
- Rick Anderson
- Doug Nagel
- Lois Schmidt
- Jackie Meier
- Dennis Welgraven
- Rick Wakefield
- Todd Draper
- Steve Hauswedell
- Jim Salfer
- Sherry Thompson
- Dan Wildermuth
- Greg Burger
- Maydra Maas

Members absent:

- Joan Jagt
- Les Nath
- Mic Vandever

Staff present:

Carol Biren	Beth Wilms	Ann Orren
Nancy Walker	Lisa DeBoer	Nicole Slegers
Cindy Nelson	Christine Versaevel	Taaylr Egeness
Mariah Cleppe	Emilee Potter	Jason Klaas
Monica Christianson		

**J. Call to Order**

**Election of Officers-**

1. Appoint SCHASC Representative and Alternate  
Chairperson Wakefield appointed Salfer and Wildermuth as SCHASC representatives. C. Biren will also stay on. The next meeting is February 24, 2023. The main action for the representatives is to share the information from this meeting back to your CHB, County or City Commissioner and Local Public Health leaders. Complete and return the Legislative Relationships form that was sent separately. Watch for emails about the Mentorship Program and sign up to participate.

**K. Consent Agenda-**

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the December 21, 2022 meeting. Motion by S. Hauswedell second by D. Welgraven to approve the agenda as presented the December 21, 2022 minutes. The motion carried unanimously.

**L. Financial –**

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board.

**M. Caseload-**

Director Wilms asked if there were any comments or concerns regarding the caseload. None were stated.

**N. Discussion/Information-**

1. SCHSAC Update – Carol Biren

The next meeting is February 24, 2023. The main action for the representatives is to share the information from this meeting back to your CHB, County or City Commissioner and Local Public Health leaders. Complete and return the Legislative Relationships form that was sent separately. Watch for emails about the Mentorship Program and sign up to participate. Carol discussed the meetings with dates and times. G. Burger stated since there is a negative information about covid vaccinations out there are we seeing less people getting their vaccinations. C. Biren stated that people are not getting the boosters. S. Thompson asked about the legislation with THC, are states going to be seeing more control with the THC policies. A. Orren stated that it is a 204 page document, so she really believes a lot could change before the legislation is final.

2. Opioid Settlement Update – Ann Orren

Ann Orren gave a quick update on the opioid settlement. She started with a brief description for the new members on the board about the opioid settlement. The counties are going to receive \$2.6 million dollars over the 18 years. Public health is the lead strategist over the settlement. A. Orren is gathering community partners and discussing where the allocation of funds should be put to use. So far Southwest Health & Human

Services has received 3 payments from Lyon County and 1 payment from Rock County. A. Orren asked if anyone has seen any allocations for what the counties should get. R. Anderson stated that AMC has it out on their websites. R. Anderson stated that there are extra dollars coming due to additional settlements. A. Orren did reach out to the county administrators to appoint a representation from each county. Two separate meetings to discuss the strategies on what we are allowed to allocate those funds on.

O. **Decision Items**

1. Environmental Health Policy 5 – Inspection – Jason Klaas  
J. Klaas stated that the changes take away the implied and state it in writing.
2. Environmental Health Policy 15- Environmental Health Staffing Plan  
J. Klaas stated that he is the 24/7 emergency contact information informant. When J. Klaas is on vacation they have back up information.
3. Environment Health Policy 16 – Environmental Health Record Retention  
J. Klaas just updated what happens to our information after the 10 year retention window. Motion to approve Environmental Health Policy 5, 15, and 16. Motion by R. Anderson second by D. Wildermuth. The motion carried unanimously.
4. Adult Health Survey Approval – Carol Biren  
The adult health survey is done every 5 years. It is done for a 16 county region. We have went with Wilder research since they have the capability to do the research in other languages. The highest amount of money for the survey is \$59,055. Carol Biren stated that we are waiting to hear if some covid funds could be used. We are also waiting to hear if we could use some infrastructure funds. C. Biren stated that she did budget for \$50,000, so we are a little over budget. The \$59,055 is our portion for the 6 counties. L. Schmidt asked if we still have Covid funds available. C. Biren stated that we do have covid dollars that were not spent. Covid funds need to be spent by June of 2024. Wilder research can use 5 languages on these surveys. The hope is for 400 completed surveys to come back to our agency. The goal is for 1600 go out per county, and 2000 per county if we have the infrastructure funds to use. Motion to approve the Adult Health Survey for \$59,055 by G. Burger second by J. Salfur. The motion carried unanimously.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:43 a.m.

Approved Date 2/27/2023

Authorized Rich Wakefield  
Chairperson, Community Health Board

Nicole Stegers  
Recording Secretary, Community Services Board

Attest: Beckmire  
Director