



“Committed to strengthening individuals, families and communities by providing quality services in a respectful, caring and cost-effective manner.”

**Board Agenda
Monday, February 27, 2023
Marshall Government Center
Commissioners Room – 2nd Floor
9:00 a.m.**

HUMAN SERVICES

- A. Call to Order
- B. Pledge of Allegiance
- C. Consent Agenda
 1. Amend/Approval of Agenda
 2. Identification of Conflict of Interest
 3. Approval of 1/18/2023 Board Minutes
- D. Introduce New Staff
 - Krista Bassett- Public Health Nurse, Marshall
 - Mariah Guldemann-Chiariello – Child Protection Social Worker, Redwood Falls
 - Kassandra Stangeland- Office Support Specialist, Sr., Pipestone
 - Amy Mead, Office Support Specialist, Sr., Marshall
- E. Employee Recognition

• Kaitlyn Roberts – Social Worker, Luverne	1 year
• Angela Schreifels – OSS Sr., Slayton	1 year
• Kate Legler – Eligibility Worker, Luverne	1 year
• Dallis Henrichs – Eligibility Worker, Luverne	1 year
• Christopher Nelsen – IT, Marshall	1 year
• Pat Buboltz – Accounting, Redwood Falls	30 years
- F. Financial

HUMAN SERVICES (cont.)

G. Caseload

	<u>1/23</u>	<u>1/23</u>	<u>12/22</u>	<u>11/22</u>
Social Services	3,719	3,636	3,744	3,771
Licensing	400	403	396	397
Out-of-Home Placements	172	152	173	176
Income Maintenance	14,624	13,589	14,582	14,538
Child Support Cases	2,795	2,895	2,789	2,805
Child Support Collections	686,967	667,591	727,805	674,652
Non IV-D Collections	108,489	84,595	295,029	93,682

H. Discussion/Information

1. Parent Support Outreach Program – CP Supervisors Emilie Potter, Mariah Cleppe, Taalyr Egeness

I. Decision Items

- 1.

COMMUNITY HEALTH

J. Call to Order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 1/18/2023 Board Minutes

L. Financial

M. Caseload

	<u>1/23</u>	<u>12/22</u>	<u>11/22</u>
WIC	N/A	2,032	2,032
Family Home Visiting	35	38	39
PCA Assessments	10	9	6
Managed Care	196	190	169
Dental Varnishing	0	0	0
Refugee Health	0	1	0
Latent TB Medication Distribution	5	2	4
Water Tests	93	108	159
FPL Inspections	26	41	36
Immunizations	51	102	49
Car Seats	16	4	16

COMMUNITY HEALTH (cont.)

N. Discussion/ Information

- 1. Immunization update: Chelsea Self, Renae VanGelderren

O. Decision Items

- 1. Appoint Community Health Board Members

GOVERNING BOARD

P. Call to Order

Q. Consent Agenda

- 1. Amend/Approval of Agenda
- 2. Identification of Conflict of Interest
- 3. Approval of 1/18/2023 Board Minutes

R. Financial

S. Human Resources Statistics

	<u>1/23</u>	<u>1/22</u>	<u>12/22</u>	<u>11/22</u>
Number of Employees	231	223	232	233
Seperations	1	6	2	4
New Hires	3		2	3
Current Open Positions	10			
Public Health Nurses		4		
Social Worker LADC		1		
Social Worker CPS		1		
Child Support Officer		1		
Office Support Specialist Sr		1		
Social Worker DD		1		
Social Worker AMH		1		

T. Discussion/Information

- 1. MCIT Certificate of Excellence– Lisa DeBoer

GOVERNING BOARD (cont.)

U. Decision Items

1. Savannah DuFrane, County Agency Social Worker, Children’s Mental Health, probationary appointment (12 months), \$24.60 hourly, effective 2/6/2023
2. Kaitlin Vos, County Agency Social Worker, Long Term Care, no probationary period, no change in rate of pay, effective 2/13/2023
3. Heather Arneson, County Agency Social Worker, Child Protection, probationary appointment (12 months), \$26.50 hourly, effective 2/27/2023
4. Paige Welsh, County Agency Social Worker, Long Term care, probationary appointment (12 months), \$24.60 hourly, effective 2/13/2023
5. Barbara Hall, Case Aide, probationary appointment (12 months), \$18.53 hourly, effective 2/13/2023
6. 2022 Single Audit Engagement Letter – Lisa DeBoer
7. Request for Copiers for Marshall and Redwood Falls Offices – Chris Cauwels
8. Donations
 - Upward Bound Students SMSU- Tied Blankets for Foster children- Marshall Office*
 - Melissa DeBaere – Pull Ups, Tooth Brushes, and Tooth Paste – Marshall Office*
 - Stacy Fier – Suit Cases, blanket for kids in care – Marshall Office*
 - St. Catherine’s Mission Sewing – 28 Stocking hats and 8 Fleece Blankets – Luverne Office*
 - First Presbyterian Church of Luverne – 6 Boxes of diapers for WIC – Luverne Office*
9. Contracts

V. Adjournment

Next Meeting Dates:
Wednesday, March 15, 2023 – Marshall
Wednesday, March 15, 2023 New Commissioner Orientation - Marshall
Wednesday, April 19, 2023 – Marshall
Wednesday, May 17, 2023 – Marshall