



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: September 21, 2022
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 10:00 a.m.
Adjourned: 11:21 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, September 21, 2022 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Anderson.

Members present:

- Jeane Anderson
- Rick Anderson
- Les Nath
- Jim Salfer
- Lois Schmidt
- David Thiner
- Dennis Welgraven
- Greg Burger
- Rick Wakefield
- Charles Sanow
- Dan Wildermuth
- Sherri Thompson
- Steve Hauswedell
- Maydra Maas

Members absent:

- Joan Jagt
- Steve Schulze
- Corey Sik

Staff present:

Carol Biren	Nancy Walker
Lisa DeBoer	Beth Wilms
Ann Orren	Chris Cauwels
Nicole Slegers	Michelle Buysse
Stacey Longtin	Erika Morrow
Lori Sanderson	Sherri Pickthorn
Becca Baumann	

P. Call to Order

Q. Consent Agenda-

Chairperson Anderson asked if there were any changes to the agenda. There were none indicated. Anderson asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the August 17, 2022 meeting. There were none. Motion by D. Wildermuth second by D. Welgraven to approve the agenda and the board minutes as presented. The motion carried unanimously.

R. Financials-

Chairperson Anderson asked if there were any questions or comments regarding the financial report as given during the Community Health Board meeting. There were none. Motion by L. Nath second by J. Salfer to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

S. Human Resources Statistics

Chairperson Anderson asked if there were any questions regarding the statistics given. There were none.

Recess: 10:02 a.m.

Reconvene: 10:12 a.m.

T. Discussion/Information Items-

1. 2021 Audit – Melody Caron and Amy Thomas, MN State Auditor

Melody Caron, with Office of the State Auditors, came forward to present the 2021 Audit findings. An audit of the financial statements as well as a single audit was done. These are performed together, two opinions were given on the financial statements, one on the CEFA, as well as one on the financial statements along with an opinion on compliance with the federal programs reviewed. That information was in the report provided to Board members via email. The opinion means that the Agency's financial statements were materially correct in accordance with generally accepted accounting principles. Two programs were tested compliance, Child Support and Medical Assistance. Medical assistant had a repeat finding for eligibility testing. A corrective action plan has been created. Caron then went over the hand out provided in the Board packet. The copies of the single audit were submitted to the Data Clearing House, accepted, and completed on September 20th, 2022. Which does meet the September 30th deadline.

2. Opioid Settlement-

The Opioid Settlement will be paid over 18 years time per county. Each county was awarded different funding due to the opioid use and population of the county. The counties should have all received notice from the state on their proposed award. Each county should receive 3-5 payments this year and then at least annually. The payments are front loaded in the years. Years 10-18 will be fairly similar in funding amounts. Public health is to be considered the chief strategists on this. Reporting will be through MN DHS. DHS has reporting mechanism is already in place. Additional settlements are pending. Funding will pass right through to the cities and counties. A. Orren stated that it is important to get all

the voices from all the community sectors. They talk about public health, human services, and public safety being the main concerns. Very important to have a group community board to help decide where the funding should go. Setting up a committee you would look at the data and resources and then look where the funding should go. Funding could go to large projects or several smaller projects. The counties have to agree to turn all the funding over to public health to start the committee and figure out where the funding is best used in each community. All sectors would have an opinion. You report what you spent the money on but you don't have to spend all the money in one year. If you are spending over \$25,000 then you report to the DHS. A. Orren stated that setting up a committee would allow for goals and strategies among several community sectors. The funding should be used on prevention of the opioids and as well the treatment of opioids. You can go to the Attorney Generals website and you can see the projections of funding for each community. Counties need to make the decision if they are going to give the funds to Southwest Health and Human Services. R. Anderson stated that this decision should be decided by January 1st, 2023. A. Orren did state if counties decided not to turn the funding over to Southwest Health & Human services it would still need to be a community decision on where the funds were allocated. Commissioners asked A. Orren and/or C. Biren to attend each county board meeting to discuss by the end of the year.

3. Human Services Levy Formula

N. Walker and L. DeBoer met to discuss the levy formula. It was decided the best option would be to have a work session in November to discuss the levy formula and how that looks with every county. B. Wilms asked to have a work session following this meeting in November and lunch would be provided. It was agreed that the work session would follow the November Board Meeting.

4. Review of Agency Bylaws

N. Walker is asking if we want to offer zoom meetings? D. Thiner stated that we need to think about potential lawsuits for ADA. S. Thompson stated that she would like to have zoom meetings. The rest of the board felt like offering zoom meetings opened up to many risks. B. Wilms asked if we want to look at rotating sites? It was stated that we could try and rotate counties. R. Anderson asked to have a proposed rotating site calendar put out for 2023. L. DeBoer asked about changes in Article 9: Executive and Finance Committee Section under letter e and f. It was decided that L. DeBoer would change some verbage in those areas.

5. 2022 MCIT Insurance Dividend

Workers compensation Dividend for 2022 was for \$20,908. This is the 2nd check we have received.

U. Decision Items-

1. Brady Dinger, County Agency Social Worker (CPS), probationary appointment (12 months), \$25.36 hourly, effective 8/29/2022
2. Jordan Hacker, Eligibility Worker, probationary appointment (12 months), \$18.88 hourly, effective 9/12/2022
3. Jessie Wichmann, Registered Nurse, probationary appointment (12 months), \$25.50 hourly, effective 9/26/2022

Motion by D. Wildermuth second by S. Hauswedell to approve the probationary appointment as presented. The motion carried unanimously.

4. IT Request for HIPAA Monitoring Software – Chris Cauwels

Easily monitor staff and files for HIPAA regulations. The software would also allow staff to change passwords if they were locked out of programs without needing the help of IT. Motion by G. Burger second by L. Nath to approve the IT Request for HIPAA Monitoring Software from Netwrix Auditor for \$16,777.64 for next three years. The Motion carried unanimously.

5. 2023 Insurance Recommendations-

Preferred One is no longer going to carry health insurance. The Insurance Collaborative voted in August to move to Blue Cross Blue Shield. Our agent of record is recommending a 3% increase to funding. It equates to nearly \$85,000 increase. We do our own cobra administration and we can add an additional 2% for anyone on cobra. No changes in any other area of Dental, Life, Long Term Disability, Short Term Disability, and Vision. We changed from Further to WEX for our VBEA and HSA accounts. Nothing changed for our flex accounts. Motion by D. Thiner and second by C. Sanow to approve BCBS as the new provider of healthcare insurance. The Motion carried unanimously. Motion by G. Burger and second by D. Welgraven to accept the rates for the new healthcare insurance with the 3% increase to funding factors. The motion carried unanimously.

6. Donations -

- Royal Family Kids Camp SW MN – Seven \$100 gift cards for the foster children who attended Royal Family Kids Camp this summer
- Tiphany Dvorak – Tied Blankets
- Employees of ADM – 25 Backpacks, Socks, Underwear, school supplies, and toys.
- Adam & Shanel Connor Family & Friends – 30 activity bags for foster children.

Motion by D. Wildermuth second by L. Nath to accept the donations and send thank you notes for the donations. The Motion carried unanimously.

7. Contracts –

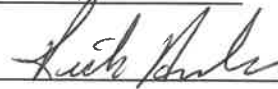
- **DPS Toward Zero Deaths (TZD) Safe Roads – Lincoln & Pipestone Counties – 10/01/22 to 09/30/23;** Grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$14,282 (renewal).
Fiscal Note: FFY2022 \$16,931; FFY2021 \$17,340; FFY2020 \$17,541
- **DPS Toward Zero Deaths (TZD) Safe Roads – Lyon & Redwood Counties – 10/01/22 to 09/30/23;** Grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$16,768 (renewal).
Fiscal Note: FFY2022 \$16,931; FFY2021 \$17,300; FFY2020 \$17,537; FFY2019 \$17,009
- **MDH Statewide Health Improvement Program (SHIP) – 11/01/20 to 10/31/25;** Amendment of the SHIP master grant that provides program services that target reducing obesity and tobacco usage in MN; Year 3 \$224,631 (renewal).
Fiscal Note: 2022 \$224,631; 2021 \$224,631

Motion by S. Hauswedell second by R. Anderson to approve the contracts as presented. The motion carried unanimously.

V. **Adjournment**

Motion by Chairperson Anderson: to adjourn meeting. Chairperson Anderson asked if there were any other questions. Hearing none he adjourned the meeting at 11:21 a.m.

Approved Date 10-19-2022

Authorized 
Chairperson, SWHHS Governing Board

 
Recording Secretary, SWHHS Governing Board

Attest: _____
Director