



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: August 17, 2022

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.

Adjourned: 10:01 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, August 17, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Les Nath
Jim Salfer
Lois Schmidt
Corey Sik
David Thiner
Dennis Welgraven
Greg Burger
Corey Sik
Charles Sanow
Dan Wildermuth
Sherri Thompson
Maydra Maas

Members absent:

Joan Jagt
Steve Schulze
Rick Wakefield
Steve Hauswedell

Staff present:

Carol Biren	Nancy Walker
Lisa DeBoer	Beth Wilms
Cindy Nelson	Chris Cauwels
Nicole Slegers	Jake Kieft
Kelsey Appel	Christine Versavel
Jennifer Severson	Stacy Jorgensen
Stacey Longtin	Elaine Herrick
Ann Orren	

C. Consent Agenda-

Chairperson Wildermuth asked if there were any additions or changes to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the July 20, 2022 meeting. There were none. Motion by D. Welgraven second by R. Anderson to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Kelsey Appel, Case Aide, Marshall
- Candace Jenniges, County Agency Social Worker (CPS), Marshall
- Kristi Kerkhoff, Office Support Specialist, Sr., Redwood Falls
- Jake Kieft, County Agency Social Worker (LTC), Marshall

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- Jennifer Nelson, 5 years, Health Educator, Slayton
- Jennifer Severson, 30 years, Fiscal Officer, Pipestone

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the July 2022 financials. The month of July started out with a beginning balance in checking of \$8,391,389 and ended at \$5,221,474. A 90 day Magic Fund term investment was initiated on July 11th for \$3,000,000 at a rate of 2.25%. We ended July with an overall cash and investment balance of \$11,759,180. When excluding the designated funds, the ending balance for the month was \$10,629,050 which is up \$2,000,000 from last year at this time. The self-insurance fund was at \$833,163 as of the end of the month. The fund has decreased by \$124,343 from the prior year. As of today, that fund balance is \$650,775. Fund Balances: Fund 01 (PH) \$3,801,848, Fund 05 (HS) \$6,827,202. Looking at the numbers from a budget perspective for month end: Public Health was 15 percent OVER budget for revenues and 5 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$740,184. Human Services was 0 percent UNDER/OVER budget for revenues and 3 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$1,129,876. Agency wide revenues exceeded expenditures by \$1,870,060.

The OSA management exit meeting is scheduled after board meeting and full board presentation will be scheduled for September. 2023 preliminary budgets will be presented during the meeting for review and approval.

Motion by L. Nath second by G. Burger to forward the Financials to the Governing Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

H. Discussion/Information-

1. Adult Mental Health Services-Elaine Herrick and Stacy Jorgensen

Substance Use Disorder is known as SUD. Covid really changed mental health illness. In 2020 the clients that were already stressed went into crisis when covid 19 came into play, resulting in a higher percentage of holds and pps. PPS is Prepetition Screening Process. In 2021 many went into lock down or hiding. The social workers only saw people via zoom or phone conversations, which lowered the amount of intakes or pps. In 2022 as everything is opening back up social workers are seeing people that may have gotten help sooner if they had been out in the community. We are now seeing increased complexities to their illnesses. 60% of all cases are resulting in a hold, which means that they are a danger to themselves or someone else. Out of all of the intakes 22% this year are resulting in a screening for commitment. D. Wildermuth asked if the court is being supportive of the PPS process. Elaine Herrick stated that yes they are. PPS process – we are the mandated agency. Collect, obtain, and share information with inpatient hospitals, therapists, family members. Limited scope for a civil commitment. If it doesn't meet those standards social workers then start coming up with other ideas of what can be done to help the clients. Examiners statement is the doctor asking us to start the process. This needs to be done within 72 hours. Elaine is able to finish this within 3 hours if the information is ready available. Rule 20 is criminal charges. Judge may order and mandate SWHHS to start the process. Write a very specific letter to SWHHS for a civil commitment. This can take up to 5 business days. Trends we are seeing is the family members writing a specific letter and asking us to help. They can go into the ER 3-5 times before getting a request for a civil commitment. We collect the medical records. Prepetition screening team decides if it meets the level of civil commitment. Elaine Herrick stated that she usually does 2/week. Elaine is stating that she is seeing longer stays. State operated services is taking 2-3 months to get them moved. Closings of adult foster cares are also creating issues for our services.

2. Southwestern Mental Health Center update

G. Burger and L. Nath sit on the Southwestern Mental Health board. Rock County administrator stated to Beth Wilms that they are removing themselves from Southwestern Mental Health Center. This has been recommended for Pipestone County as well. Starting January 1, 2023 we need to start having other agencies supplying us with services. We will not be affiliated with a community mental health center and Rule 29 allows for this. Internal group meetings will be taking place to discuss the timelines, services, and prioritizing the services needed immediately within our Southwest Health & Human Services Agency. Mobile crisis is a concern for us. Beth Wilms stated that she will keep Rock and Pipestone County apprised of our situation with services. L. Nath stated that they pulled out a physical office out of Pipestone County and are requesting more money, which is creating the desire to separate from them. Southwestern Mental Health Center is requesting \$500,000/year from each Rock and Pipestone Counties. It was asked what Southwestern Mental Health has in reserves? Luke stated that they have \$4,000,000. The cost increase

for them to hire more clinicians and more staff to provide additional services. Cindy Nelson stated that Luke would still like to be a partner with us and could offer some services. We are looking at some individual providers, pipestone counseling, greater Minnesota. R. Anderson asked if we can cross over to South Dakota? It was stated that it would depend if they accept a client's specific insurance. Bethesda counseling was suggested by G. Burger. Western mental health center and Southwestern Mental Health Center allows a sliding scale fee for our clients, which needs to be reviewed now that we are separating from Southwestern Mental Health Center.

3. 2023 Preliminary Human Services Budget

Lisa DeBoer presented the Board with the 2023 preliminary budget. L. DeBoer went over the open positions that need to be filled: 13 open positions mostly Social Workers and Public Health Nurses. There will be hardware upgrades and replacements, 75 docking station replacements, and 50 laptop replacements. 0365 upgrade estimate. Shared expenses with Lyon County related to IT equipment. Some new purchases for IT would be servers in four locations, Appxtender hardware upgrade, SAN Replacement, HIPAA & FTI compliance monitoring, and Zero Touch Help Desk. L. DeBoer went over vehicle expenses. There are 35 vehicles in the fleet this number is not changing. We will not be adding any new vehicles in 2023. L. DeBoer pointed out that county burials have decreased in the last year. Lastly, DeBoer went over rent cost and increases. DeBoer requested the Board look into their packets to review the Human Services budget. It includes a levy increase of six percent, totaling an increase of \$717,262, with the total levy request being \$12,671,623. Total 2023 preliminary Human Services budget of \$30,066,737. D. Thiner asked about insurance increases in budget? N. Walker stated that this would come out of reserves in the health agency fund.

I. Decision items:

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:01 a.m.

Approved Date 9/21/22

Authorized *Dan Wildermuth*
Chairperson, Human Services Board

Alou Stegers
Recording Secretary, Human Services Board

Beckmire
Attest: _____
Director