



**SOUTHWEST
HEALTH & HUMAN
SERVICES**

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: July 20, 2022

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:25 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, July 20, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Steve Hauswedell
Les Nath
Jim Salfer
Lois Schmidt
Corey Sik
David Thiner
Dennis Welgraven
Greg Burger
Charles Sanow
Dan Wildermuth
Sherri Thompson
Rick Wakefield
Maydra Maas

Members absent:

Joan Jagt
Corey Sik
Steve Schulze

Staff present:

Carol Biren	Nancy Walker
Lisa DeBoer	Beth Wilms
Cindy Nelson	Chris Cauwels
Nicole Slegers	Michael Jans
Cody Rofshus	Cassandra Woitaszewski
Jennifer Beek	Stacy Jorgensen
Amy Lueck	Stacey Longtin

Tannen Kanengieter Lindsey Ahlert
Chelsea Self Ashley VanOverbeke
Brittany Ormberg Kristin Heltzel
Dawn Jenniges

C. Consent Agenda-

Chairperson Wildermuth asked if there were any additions or changes to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the June 15, 2022 meeting. There were none. Motion by D. Welgraven second by L. Nath to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Kristin Heltzel, Child Support Officer, Luverne
- Tannen Kanengieter, County Agency Social Worker (LTC), Luverne
- Brittney Ormberg, Accounting Technician, Marshall

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- Jennifer Beek, 1 year, Eligibility Worker, Marshall
- Michael Jans, 1 year, Social Worker (AMH), Pipestone
- Cody Rofshus, 1 year, Public Health Nurse, Luverne
- Cassandra Woitaszewski, 1 year, Public Health Nurse, Pipestone
- Beth Wilms, 5 years, Director, Marshall
- Dawn Jenniges, 25 years, Registered Nurse, Redwood Falls
- Dana Swanson, 25 years, Case Aide, Luverne

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the June 2022 financials. The month of June started out with a beginning balance in checking of \$4,066,136 and ended at \$8,391,389. We ended June with an overall cash and investment balance of \$11,926,914. When excluding the designated funds, the ending balance for the month was \$10,771,579 which is up \$1,634,351 from last year at this time. The self-insurance fund was at \$843,343 as of the end of the month. The fund has decreased by \$126,868 from the prior year. As of today, that fund balance is \$875,427. Fund Balances: Fund 01 (PH) \$3,637,056, Fund 05 (HS) \$7,134,523. Looking at the numbers from a budget perspective for month end: Public Health was 9 percent OVER budget for revenues and 7 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$575,357. Human Services was 0 percent

UNDER/OVER budget for revenues and 5 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$1,434,975. Agency wide revenues exceeded expenditures by \$2,010,333. All Public Health and Human Service levy funding has been received for the first half of the year. I have had recent communications with Lyon County, our fiscal agent, about investing for a short period of time. Best rate was with Magic Fund. A Magic Term fixed rate investment at 2.25% of \$3,000,000 was locked in for 90 days, available in October when we see decreased fund balances. Auditors are wrapping up and working on final notes to the audit. An exit meeting will likely be scheduled within the next month with a full board presentation in September. 2023 preliminary budget is a work-in-progress and will be presented for approval next month.

Motion by S. Thompson second by C. Sanow to forward the Financials to the Governing Board. The motion carried unanimously.


- G. Caseload-
Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.
- H. Discussion/Information-
- I. Decision items:

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:25 a.m.

Approved Date 8/17/2022

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director