



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 15, 2022

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.

Adjourned: 9:23 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 15, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Steve Hauswedell
Les Nath
Jim Salfer
Lois Schmidt
Corey Sik
David Thiner
Dennis Welgraven
Greg Burger
Corey Sik
Dan Wildermuth

Members absent:

Joan Jagt
Steve Schulze
Charles Sanow
Sherri Thompson
Rick Wakefield

Staff present:

Carol Biren	Michelle Buysse
Lisa DeBoer	Beth Wilms
Cindy Nelson	Chris Cauwels
Nicole Slegers	Nancy Walker
DeLani Gylling	Amanda Lanners
Leslie Anderson	Andrea Gorter
Ryan Lupke	Cindy Buchert

- C. **Consent Agenda-**
 Chairperson Wildermuth asked if there were any additions or changes to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the May 18, 2022 meeting. There were none. Motion by R. Anderson second by S. Hauswedell to approve the Consent Agenda. The motion carried unanimously.
- D. **Introduction of New Staff:**
 Director Beth Wilms came forward to introduce new staff.
- Leslie Anderson, Office Support Specialist Sr., Marshall
 - Bridget Fitzgerald, County Agency Social Worker (CPS), Pipestone
 - Jada Griffin, County Agency Social Worker (CMH), Pipestone
 - Andrea Gorter, Office Support Specialist, Sr., Marshall
- E. **Employee Recognition:**
 Director Wilms indicated that staff are present to receive recognition.
- DeLani Gylling, 1 year, Case Aide, Ivanhoe
 - Amanda Lanners, 1 year, Eligibility Worker, Pipestone
 - Ryan Lubke, 1 year, Information Technology Specialist, Marshall
 - Addie Miller, 1 year, Social Worker (Adoptions), Marshall
 - Angela Schmiesing-Doyle, 15 years, Social Worker, Redwood Falls
 - Dawn Hagen, 20 years, Case Aide, Redwood Falls
 - Cynthia Buchert, 40 years, Office Support Specialist, Sr., Marshall
- F. **Financial-**
 Lisa DeBoer, Director of Business Management, came forward to present the May 2022 financials. The month of May started out with a beginning balance in checking of \$4,017,951 and ended at \$4,066,136. We ended May with an overall cash and investment balance of \$7,600,155. When excluding the designated funds, the ending balance for the month was \$6,265,087, which is up \$2,549,900 from last year at this time. The self-insurance fund was at \$933,827 as of the end of the month. The fund is slightly down by approximately \$91,466 from the prior year. As of today, that fund balance is \$947,126. Fund Balances: Fund 01 (PH) \$3,760,050, Fund 05 (HS) \$2,505,037. Looking at the numbers from a budget perspective for month end: Public Health was 13 percent OVER budget for revenues and 8 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$698,351. Human Services was 17 percent UNDER budget for revenues and 6 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$3,194,924. Agency wide expenditures exceeded revenues by \$2,496,573. So far in June, we have received Murray, Redwood, and Lyon first half levy of \$4.3M with \$2.0M from the remaining counties. Official audit start date is Monday, June 13th. The QSA audit should be finalized by late summer/early September. We are a single audit. The preliminary budget work is also starting. 6 remaining fleet cars went into production a month ago and are in the process of being delivered. New

vehicles should be in place by the end of June. There are no requests for new fleet cars in 2023 due to low mileage and usage in 2020 cars.

Motion by L. Nath second by S. Hauswedell to forward the Financials to the Governing Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. Beth explained the changes in Income Maintenance caseload size. It stated 13,002 and it was supposed to state 14,002. No questions were stated.

H. Discussion/Information-

I. Decision Items:

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:23 a.m.

Approved Date 7/20/2022

Authorized Don Wildermuth
Chairperson, Human Services Board

Nicole Segers
Recording Secretary, Human Services Board

Beckmire
Attest: _____
Director