



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: May 18, 2022

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 am

Adjourned: 9:35 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 18, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Steve Hauswedell
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Corey Sik
David Thiner
Sherri Thompson
Rick Wakefield
Dennis Welgraven
Greg Burger
Corey Sik
Dan Wildermuth

Members absent:

Joan Jagt
Steve Schulze

Staff present:

Carol Biren	Lisa DeBoer
Lisa DeBoer	Stacey Longtin
Cindy Nelson	Corey Remiger
Nicole Slegers	Christine Versaevel
Nancy Walker	Beth Wilms
Brittany Meyer	Candya Griffin
D'Ajah Tye	Cody Rofshus
Janet Bush	Sarah McCabe
Michelle Gianneli	Tristan Nelson

C. Consent Agenda-

Chairperson Wildermuth asked if there were any additions or changes to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 20, 2022 meeting. There were none. Motion by C. Sik second by R. Anderson to approve the Consent Agenda. The motion carried unanimously.

D. Introduction of New Staff:

Director Beth Wilms came forward to introduce new staff.

- Jada Kokesch, Eligibility Worker, Redwood Falls
- Michelle Giannelli, Eligibility Worker, Marshall
- Candya Griffin, Office Support Specialist, Sr., Pipestone
- Tristan Nelson, Fraud Prevention Investigator, Luverne
- Josephine Schelhaas, Child Support Officer, Pipestone
- Leslie Erickson, Social Worker (DD), Luverne
- D'Ajah Tye, Social Worker (CP), Marshall

E. Employee Recognition:

Director Wilms indicated that staff are present to receive recognition.

- Megan Amundson, 1 year, Social Worker (AMH), Marshall
- Marissa Brown, 1 year, Social Worker (Adult Services), Redwood Falls
- Sara McCabe, 1 year, Social Worker (CMH), Pipestone
- Loni Eilers, 5 years, Social Worker (AMH), Marshall
- Brittney Meyer, 5 years, Eligibility Worker, Marshall
- Stacey Longtin, 25 years, Social Services Supervisor, Marshall

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the April 2022 financials. The month of April started out with a beginning balance in checking of \$5,223,964 and ended at \$4,017,951. Remaining 1st quarter PH levy funding of \$. We ended April with an overall cash and investment balance of \$7,551,268. When excluding the designated funds, the ending balance for the month was \$6,154,545, which is up \$2,473,634 million from last year at this time. The self-insurance fund was at \$1,046,275 as of the end of the month. The fund is slightly up by approximately \$72,964 from the prior year. As of today, that fund balance is \$956,286. Fund Balances: Fund 01 (PH) \$3,750,709, Fund 05 (HS) \$2,403,836. Looking at the numbers from a budget perspective for month end: Public Health was 15 percent OVER budget for revenues and 3 percent UNDER budget for expenditures. Overall, revenues exceeded expenditures by \$689,011. Human Services was 16 percent UNDER budget for revenues and 4

percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$2,607,114. Agency wide expenditures exceeded revenues by \$2,607,114.

Motion by C. Sanow second by G. Berger to forward the Financials to the Governing Board. The motion carried unanimously.

Lisa DeBoer stated that she will be setting up a finance committee meeting in the next 6 week to talk about the 2023 budget. She also stated that she heard from enterprise and our last 6 cars are being manufactured.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

H. Discussion/Information- D. Wildermuth discussed caring hands dental. June 6th is the first day patients will be seen. The clinic is right on track for opening on time.

I. Decision Items:

1. Income Maintenance Policy 3 – Burial and Cremation Policy

Nancy Walker, Deputy Director discussed recent communications with local funeral homes and presented some revisions needed in the policy. Requested to increase the liner fees due to cost of price increase for that particular item. Wording is being clarified in 1A and section 2 in A and B. D. Wildermuth asked if an urn is left behind what are people supposed to do with it? No one really knew what to do with it. Beth Wilms stated that we would have to do some research on that topic. Motion by G. Berger second by C. Sik to update Income Maintenance Policy 3. The motion carried unanimously.

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:35 a.m.

Approved Date June 15 2022

Authorized *Dan Wildermuth*
Chairperson, Human Services Board

Nicole Slegers
Recording Secretary, Human Services Board

Attest:

Boehm

Director