



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: February 16, 2022
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:18 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, February 16, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Sherri Thompson
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Carol Ann Flahaven
- Joan Jagt
- Les Nath
- Steve Schulze
- David Thiner

Staff present:

Carol Biren	Chris Cauwels (phone)
Monica Christianson	Lisa DeBoer
Kathy Herding	Toni Lecy
Jennifer Nelson	Ann Orren
Nancy Walker	

- C. Consent Agenda-
Chairperson Wildermuth asked if there were any additions to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the January 19, 2022 meeting. There were none. Motion by Sanow second by Welgraven: to approve the Consent Agenda. The motion carried unanimously.
- D. Introduction of New Staff: Deputy Director Nancy Walker came forward to introduce new staff.
Victoria Skorczewski, Registered Nurse, Marshall
Saul Ibarra, Social Worker CPS, Redwood Falls
Tracie Balsley, Child Support Officer, Marshall
Maleah Roiger, Social Worker DD, Redwood Falls
Melissa St. Aubin, Eligibility Worker, Marshall
- E. Employee Recognition:
Office Services Supervisor Monica Christianson recognized Toni Lecy, 1 year, Office Support Specialist, Sr., Marshall.
- F. Financial-
Lisa DeBoer, Director of Business Management, came forward to present the January 2022 financials. The month of January started out with a beginning balance in checking of \$3,555,857 and ended at \$2,530,256. Partial 1st quarter PH levy funding of \$149,325 was received as well as \$360,841 in HS year-end tax settlement. We ended January with an overall cash and investment balance of \$9,063,232. When excluding the designated funds, the ending balance for the month was \$7,808,567, which is up \$935,060 from last year at this time. The self-insurance fund was at \$954,095 as of the end of the month. The fund is down approximately \$149,413 from the prior year. As of today, that fund balance is \$915,208. Fund Balances: Fund 01 (PH) \$3,188,144, Fund 05 (HS) \$4,520,424. Looking at the numbers from a budget perspective for month end: Public Health was 4 percent OVER budget for revenues and 1 percent OVER budget for expenditures. Overall, revenues exceeded expenditures by \$126,445. Human Services was 5 percent UNDER budget for revenues and 1 percent UNDER budget for expenditures. Overall, expenditures exceeded revenues by \$1,079,535. Agency wide expenditures exceeded revenues by \$953,090.
- Motion by Sanow second by Thompson: to forward the Financials to the Governing Board. The motion carried unanimously.
- G. Caseload-
Deputy Director Walker asked if there were any comments or concerns about the caseload. No questions were stated.
- H. Discussion/Information-
1. County Burials, Financial Assistance Supervisor Kathryn Herding came forward to explain the county burials policy. Our agency provides service to the public to pay for funeral services for those who cannot pay for such services. The financial workers are the ones who get the requests

for burials. The basic service costs approximately \$3,900. In 2020 there were 105 total county burials at an average cost of \$3,900, in 2021 there were 82 county burials at an average cost of \$4,124 per burial. We do not pay for headstones or viewing at the funeral homes. If the deceased person is on public assistance, the person's accounts are frozen and the collections office takes over. Family cannot upgrade the funeral and cannot add on to the services our agency provides.

I. Decision Items – none.

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:18 am.

Approved Date 3/16/2022

Authorized *Don Wildermuth*
Chairperson, Human Services Board

Toni Leacy
Recording Secretary, Human Services Board

Attest: *Beckman*
Director