



Board Agenda
Wednesday March 16, 2022
Commissioners Room
Government Center, 2nd Floor
Marshall
9:00 a.m.

HUMAN SERVICES

- A. Call to Order

- B. Pledge of Allegiance

- C. Consent Agenda
 1. Amend/Approval of Agenda
 2. Identification of Conflict of Interest
 3. Approval of 2/16/2022 Board Minutes

- D. Introduce New Staff:
 - Valarie Anderson, Eligibility Worker, Redwood Falls
 - Kaitlyn Roberts, County Agency Social Worker (LADC), Luverne
 - Angela Schreifels, Office Support Specialist, Sr., Slayton
 - Kate Legler, Eligibility Worker, Luverne
 - Dallis Henrichs, Eligibility Worker, Luverne
 - Christopher Nelsen, IT Specialist, Marshall

- E. Employee Recognition:
 - Heather Bowman, 1 year, Eligibility Worker, Marshall
 - Jessica Robison, 1 year, Social Worker (CMH), Redwood Falls
 - Nicole Slegers, 5 years, Collections Officer, Pipestone
 - Dawn Anderson, 10 years, Case Aide, Luverne
 - Roseanne Venable, 10 years, Eligibility Worker, Redwood Falls
 - Danette Smit, 25 years, Social Worker (LTC), Pipestone
 - Scott Winter, 25 years, Social Worker (Licensing), Slayton

HUMAN SERVICES (cont.)

F. Financial

G. Caseload

	<u>2/22</u>	<u>2/21</u>	<u>1/22</u>	<u>12/21</u>
Social Services	3,666	3,641	3,636	3,717
Licensing	399	417	403	405
Out-of-Home Placements	152	155	152	157
Income Maintenance	13,604	13,067	13,589	13,466
Child Support Cases	2,915	3,101	2,895	2,908
Child Support Collections	\$684,635	\$684,984	\$667,591	\$707,773
Non IV-D Collections	\$165,729	\$142,594	\$84,595	\$231,478

H. Discussion/Information

1. Adult Protection Services-Stacey Longtin

I. Decision Items

- 1.

COMMUNITY HEALTH

J. Call to Order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 2/16/2022 Board Minutes

L. Financial

COMMUNITY HEALTH (cont.)

M. Caseload	<u>02/22</u>	<u>01/22</u>	<u>12/21</u>
WIC	N/A	1892	1901
Family Home Visiting	33	32	31
PCA Assessments	9	9	10
Managed Care	157	152	239
Dental Varnishing	0	0	0
Refugee Health	0	1	1
Latent TB Medication Distribution	27	26	19
Water Tests	75	109	76
FPL Inspections	36	33	32
Immunizations	59	22	12
COVID Vaccine Admin	4	36	33
Car Seats	12	9	8

N. Discussion/Information
1.

O. Decision Items
1.

GOVERNING BOARD

P. Call to Order

Q. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 2/16/22 Board Minutes

R. Financial

GOVERNING BOARD (cont.)

S. Human Resources Statistics

	<u>02/22</u>	<u>02/21</u>	<u>01/22</u>	<u>12/21</u>
Number of Employees	219	230	223	230
Separations	3		6	7

T. Discussion/Information

1. Board Per Diem

U. Decision Items

1. Mariah Cleppe, Social Services Supervisor, probationary appointment (12 months), \$65,280 annual salary, effective 2/14/2022
2. Stephanie Bengtson, Social Work Team Lead, probationary appointment (6 months), \$28.58 hourly, effective 2/14/2022
3. Jennifer VanderSchaaf, Social Work Team Lead, probationary appointment (6 months), \$34.03 hourly, effective 2/14/2022
4. Christopher Nelsen, IT Specialist, probationary appointment (12 months), \$26.50 hourly, effective 2/28/2022
5. Alexis Wegner, Office Support Specialist, Sr., probationary appointment (12 months), \$16.16 hourly, effective 3/21/2022
6. Stacy Kuehl, Office Support Specialist, Sr., probationary appointment (12 months), \$16.16 hourly, effective 3/21/2022
7. Michelle Giannelli, Eligibility Worker, probationary appointment (12 months), \$18.88 hourly, effective 4/11/2022
8. Nicole Slegers, Office Services Supervisor, probationary appointment (12 months), \$51,261 annually, effective 3/28/2022
9. Toni Lecy, Eligibility Worker, probationary appointment (6 months), \$18.88 hourly, effective 3/28/2022
10. IT Request for Multi-Factor Authentication
11. Admin Policy 10 LAN Email Internet Access and Personal Computing Equipment
12. Donations:
 - Moody County Happy Youngsters 4-H Club donated baby diapers & wipes to WIC county participants or Out of Home Placements
 - Christ Lutheran Cloth with Love donated children's clothing to a family in need
13. Contracts
14. Closed Session- Labor Negotiations Strategy

V. Adjournment

Next Meeting Dates:

- **Wednesday, April 20, 2022 – Marshall**
- **Wednesday, May 18, 2022 – Marshall**
- **Wednesday, June 15, 2022 – Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT For the Month Ending: **February 28, 2022**

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$2,530,256
RECEIPTS		
Monthly Receipts	3,031,180	
County Contribution	120,783	
Interest on Savings	49	
TOTAL MONTHLY RECEIPTS		3,152,012
DISBURSEMENTS		
Monthly Disbursements	2,546,104	
TOTAL MONTHLY DISBURSEMENTS		2,546,104
ENDING BALANCE		\$3,136,163

REVENUE

<i>Checking/Money Market</i>	\$3,136,163
<i>SS Benefits Checking</i>	\$3,000
<i>Bremer Savings</i>	\$892,917
<i>Great Western Bank Savings</i>	\$75,520
<i>Certificate of Deposit</i>	\$3,000,000
<i>Investments - MAGIC Fund</i>	\$2,561,588

Feb 2021 Ending Balance

\$7,755,541

ENDING BALANCE **\$9,669,189**

Feb 2021 Ending Balance

\$1,443,581

DESIGNATED/RESTRICTED FUNDS

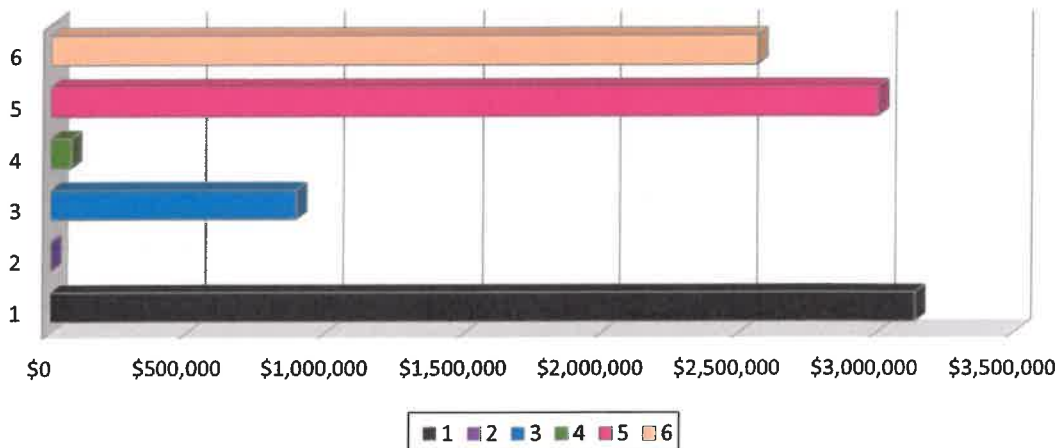
Agency Health Insurance	\$954,095
LCTS Lyon Murray Collaborative	\$192,057
LCTS Rock Pipestone Collaborative	\$44,465
LCTS Redwood Collaborative	\$63,371
Local Advisory Council	\$678

Feb 2021 Ending Balance

AVAILABLE CASH BALANCE **\$8,414,524**

\$6,023,304

REVENUE DESIGNATION



SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER

FEBRUARY 2022

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				2,530,255.75
02/01/22	48240-48295	Dep	198,345.70		2,728,601.45
02/02/22	74582 - 74585 ACH	Payroll		1,994.98	2,726,606.47
02/02/22	10193	Disb		14,188.08	2,712,418.39
02/03/22	VOID 119352	Disb		(16.00)	2,712,434.39
02/04/22	119965-119995	Disb		5,998.19	2,706,436.20
02/04/22	11196-11199 ACH	Disb		265.78	2,706,170.42
02/04/22	119996-120058	Disb		93,336.92	2,612,833.50
02/04/22	11200-11240 ACH	Disb		89,459.43	2,523,374.07
02/04/22	48296-48352	Dep	263,226.39		2,786,600.46
02/07/22	10194	Disb		86,717.36	2,699,883.10
02/07/22	10195	Disb		2,451.43	2,697,431.67
02/07/22	VOID 119915	Disb		(258.00)	2,697,689.67
02/08/22	48353-48374	Dep	151,072.85		2,848,762.52
02/10/22	VOID113384	Disb		(6.60)	2,848,769.12
02/10/22	10196	Disb		52,974.18	2,795,794.94
02/11/22	10110 - 10128	Payroll		138,686.54	2,657,108.40
02/11/22	74586 - 74813 ACH	Payroll		505,218.87	2,151,889.53
02/11/22	120059-120084	Disb		1,634.24	2,150,255.29
02/11/22	11241-11247 ACH	Disb		774.50	2,149,480.79
02/11/22	120085-120146	Disb		83,390.77	2,066,090.02
02/11/22	11248-11283 ACH	Disb		85,351.50	1,980,738.52
02/11/22	48375-48412	Dep	200,945.90		2,181,684.42
02/11/22	VOID R#48357	Dep	(422.00)		2,181,262.42
02/14/22	10197	Disb		10,448.79	2,170,813.63
02/15/22	48413-48433	Dep	814,500.81		2,985,314.44
02/16/22	10198	Disb		13,603.75	2,971,710.69
02/18/22	120147-120199	Disb		9,185.40	2,962,525.29
02/18/22	11284-11322 ACH	Disb		6,753.00	2,955,772.29
02/18/22	120200-120339	Disb		85,247.96	2,870,524.33
02/18/22	11323-11408 ACH	Disb		46,323.72	2,824,200.61
02/18/22	120340-120366	Disb		2,521.80	2,821,678.81
02/18/22	11409-11415 ACH	Disb		1,328.35	2,820,350.46
02/18/22	120367-120413	Disb		172,654.18	2,647,696.28
02/18/22	11416-11436 ACH	Disb		124,971.18	2,522,725.10
02/18/22	48434-48497	Dep	782,805.17		3,305,530.27
02/22/22	10200	Disb		18,499.66	3,287,030.61
02/22/22	10201	Disb		10,722.58	3,276,308.03
02/22/22	10202	Disb		783.75	3,275,524.28
02/22/22	48498-48520	Dep	31,000.65		3,306,524.93
02/24/22	transfer from SS account	Transfer	10,470.00		3,316,994.93
02/24/22	VOID R#48479	Dep	(648.00)		3,316,346.93
02/25/22	10129 - 10150	Payroll		139,068.61	3,177,278.32
02/25/22	74814 - 75050 ACH	Payroll		500,844.38	2,676,433.94
02/25/22	120414-120430	Disb		20,044.58	2,656,389.36
02/25/22	11437-11439 ACH	Disb		280.10	2,656,109.26
02/25/22	120431-120471	Disb		166,500.24	2,489,609.02
02/25/22	11440-11455 ACH	Disb		38,981.06	2,450,627.96
02/25/22	48521-48571	Dep	687,929.22		3,138,557.18
02/28/22	120472	Disb		2,074.00	3,136,483.18
02/28/22	10203	Disb		15,801.31	3,120,681.87
02/28/22	48572-48594	Dep	12,785.16		3,133,467.03
02/28/22	VOID 120101	Disb		(400.00)	3,133,867.03
02/28/22	VOID 120305	Disb		(2,296.36)	3,136,163.39
					3,136,163.39
	balanced 3/2/22 js	TOTALS	3,152,011.85	2,546,104.21	3,136,163.39

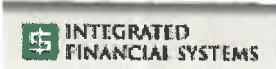
Checking - SS Beneficiaries
 Savings - Bremer
 Savings - Great Western
 Investments - Magic Fund

3,000.00
892,916.88
75,520.26
2,561,588.36

TOTAL CASH BALANCE

6,669,188.89

Southwest Health and Human Services



LMD
3/7/22 12:15PM

Treasurer's Cash Trial Balance

As of 02/2022

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	2,581,698.33			
Receipts		613,343.26	1,075,834.76	
Disbursements		59,073.13-	182,432.19-	
Payroll		219,965.84-	432,394.91-	
Fund Total		334,304.29	461,007.66	3,042,705.99
5 Human Services Fund 410 General Administration	452,414.25-			
Receipts		58,089.99	118,632.79	
Disbursements		66,833.54-	103,113.81-	
Payroll		7,760.28-	15,738.42-	
Dept Total		16,503.83-	219.44-	452,633.69-
5 Human Services Fund 420 Income Maintenance	1,513,160.78			
Receipts		864,383.20	1,165,120.31	
Disbursements		273,397.45-	621,956.67-	
Payroll		317,504.00-	646,126.37-	
Dept Total		273,481.75	102,962.73-	1,410,198.05
5 Human Services Fund 431 Social Services	5,836,273.96			
Receipts		1,228,357.53	1,886,988.24	
Disbursements		77,641.69-	278,351.65-	
SSIS		512,606.82-	939,460.41-	
Payroll		718,496.02-	1,448,322.16-	
Dept Total		80,387.00-	779,145.98-	5,057,127.98
5 Human Services Fund 461 Information Systems	3,717,061.88-			
Receipts		6,292.50	7,188.50	
Disbursements		0.00	8.77-	
Payroll		22,087.24-	43,590.48-	
Dept Total		15,794.74-	36,410.75-	3,753,472.63-

Southwest Health and Human Services

LMD
3/7/22 12:15PM

Treasurer's Cash Trial Balance

As of 02/2022

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		77,927.00	77,927.00	
Disbursements		77,927.00-	77,927.00-	
Dept Total		0.00	0.00	0.00
Fund Total	3,179,958.61	160,796.18	918,738.90-	2,261,219.71
61 Agency Health Insurance				
	1,025,248.14			
Receipts		225,190.45	603,504.69	
Disbursements		182,370.20-	631,837.84-	
Fund Total		42,820.25	28,333.15-	996,914.99
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	192,056.54			
Receipts		35,774.00	35,774.00	
Disbursements		10,699.00-	10,699.00-	
Dept Total		25,075.00	25,075.00	217,131.54
Fund Total	192,056.54	25,075.00	25,075.00	217,131.54
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	47,452.81			
Receipts		15,502.00	15,502.00	
Disbursements		0.00	2,988.00-	
Dept Total		15,502.00	12,514.00	59,966.81
Fund Total	47,452.81	15,502.00	12,514.00	59,966.81
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	63,370.51			
Receipts		27,201.00	27,201.00	
Dept Total		27,201.00	27,201.00	90,571.51

Southwest Health and Human Services



LMD
3/7/22 12:15PM

Treasurer's Cash Trial Balance

As of 02/2022

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Fund Total	63,370.51	27,201.00	27,201.00	90,571.51
77 Local Advisory Council	477	Local Advisory Council		
	678.34			
Dept Total		0.00	0.00	678.34
Fund Total	678.34	0.00	0.00	678.34
All Funds	7,090,463.28			
Receipts		3,152,060.93	5,013,673.29	
Disbursements		747,942.01-	1,909,314.93-	
SSIS		512,606.82-	939,460.41-	
Payroll		1,285,813.38-	2,586,172.34-	
Total		605,698.72	421,274.39-	6,669,188.89

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 02/2022

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2022 BUDGET	% OF BUDG	% OF YEAR	
FUND 1 HEALTH SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	120,783.00-	270,108.75-	1,080,435.00-	25	17	
INTERGOVERNMENTAL REVENUES	11,199.00-	140,445.00-	166,000.00-	85	17	
STATE REVENUES	118,105.92-	147,314.34-	939,267.00-	16	17	
FEDERAL REVENUES	338,040.00-	458,206.16-	1,119,614.00-	41	17	
FEES	25,025.65-	59,507.56-	481,630.00-	12	17	
EARNINGS ON INVESTMENTS	7.86-	16.28-	550.00-	3	17	
MISCELLANEOUS REVENUES	9.47-	15.31-	6,750.00-	0	17	
TOTAL REVENUES	613,170.90-	1,075,613.40-	3,794,246.00-	28	17	11% over
EXPENDITURES						
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	17	
PAYROLL AND BENEFITS	219,965.84	432,394.91	3,088,224.00	14	17	
OTHER EXPENDITURES	58,900.77	182,210.83	706,022.00	26	17	
TOTAL EXPENDITURES	278,866.61	614,605.74	3,794,246.00	16	17	1% unde

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 02/2022

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2022 BUDGET	% OF BUDG	% OF YEAR	
FUND 5 HUMAN SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	0.00	360,841.01-	11,954,362.00-	3	17	
INTERGOVERNMENTAL REVENUES	5,000.00-	18,335.00-	95,971.00-	19	17	
STATE REVENUES	518,989.72-	644,744.30-	5,536,980.00-	12	17	
FEDERAL REVENUES	1,258,812.29-	1,491,424.76-	7,789,285.00-	19	17	
FEES	270,159.88-	388,961.28-	2,485,160.00-	16	17	
EARNINGS ON INVESTMENTS	41.22-	85.41-	2,200.00-	4	17	
MISCELLANEOUS REVENUES	122,111.55-	228,737.12-	1,510,451.00-	15	17	
TOTAL REVENUES	2,175,114.66-	3,133,128.88-	29,374,409.00-	11	17	6% unde
EXPENDITURES						
PROGRAM EXPENDITURES	804,868.97	1,446,415.60	12,167,552.00	12	17	
PAYROLL AND BENEFITS	1,074,591.59	2,138,259.45	14,490,742.00	15	17	
OTHER EXPENDITURES	134,858.42	467,193.73	2,716,115.00	17	17	
TOTAL EXPENDITURES	2,014,318.98	4,051,868.78	29,374,409.00	14	17	3% unde

Southwest Health and Human Services

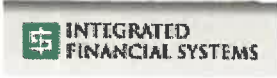


Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				17
			Expend.	11,327.51	17,116.56	0.00	0 17
			Net	11,327.51	17,116.56	0.00	0 17
930 PROGRAM	Administration						
			Revenue	147,167.16-	296,515.14-	1,147,735.00-	26 17
			Expend.	47,774.79	104,890.84	757,820.00	14 17
			Net	99,392.37-	191,624.30-	389,915.00-	49 17
410 DEPT	General Administration	Totals:					
			Revenue	147,167.16-	296,515.14-	1,147,735.00-	26 17
			Expend.	59,102.30	122,007.40	757,820.00	16 17
			Net	88,064.86-	174,507.74-	389,915.00-	45 17
481 DEPT	Nursing						
100 PROGRAM	Family Health						
			Revenue	2,564.71-	3,394.71-	22,780.00-	15 17
			Expend.	789.79	1,898.37	13,539.00	14 17
			Net	1,774.92-	1,496.34-	9,241.00-	16 17
103 PROGRAM	Follow Along Program						
			Revenue	2,910.68-	2,910.68-	32,900.00-	9 17
			Expend.	2,081.42	4,992.10	18,276.00	27 17
			Net	829.26-	2,081.42	14,624.00-	14- 17
110 PROGRAM	TANF						
			Revenue	75,316.53-	75,316.53-	127,876.00-	59 17
			Expend.	710.55	25,563.48	94,553.00	27 17
			Net	74,605.98-	49,753.05-	33,323.00-	149 17
130 PROGRAM	WIC						
			Revenue	98,931.00-	201,579.00-	450,000.00-	45 17
			Expend.	37,892.21	80,662.19	620,585.00	13 17
			Net	61,038.79-	120,916.81-	170,585.00	71- 17
210 PROGRAM	CTC Outreach						
			Revenue	16,271.66-	45,208.22-	262,270.00-	17 17
			Expend.	15,814.77	32,086.43	299,144.00	11 17
			Net	456.89-	13,121.79-	36,874.00	36- 17
270 PROGRAM	Maternal Child Health - Title V						
			Revenue	35,556.19-	40,079.27-	237,036.00-	17 17
			Expend.	15,171.92	52,129.85	257,985.00	20 17
			Net	20,384.27-	12,050.58	20,949.00	58 17
280 PROGRAM	MCH Dental Health						
			Revenue	0.00	0.00	1,200.00-	0 17
			Expend.	37.14	554.43	13,375.00	4 17
			Net	37.14	554.43	12,175.00	5 17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdqt</u>	<u>% of Year</u>
285 PROGRAM	MCH Blood Lead		Revenue					17
			Expend.	89.36	396.53	0.00	0	17
			Net	89.36	396.53	0.00	0	17
295 PROGRAM	MCH Car Seat Program		Revenue	0.00	609.36-	35,500.00-	2	17
			Expend.	3,372.71	5,999.07	45,158.00	13	17
			Net	3,372.71	5,389.71	9,658.00	56	17
300 PROGRAM	Case Management		Revenue	21,601.37-	46,291.67-	451,000.00-	10	17
			Expend.	21,167.38	55,069.51	432,037.00	13	17
			Net	433.99-	8,777.84	18,963.00-	46-	17
330 PROGRAM	MNChoices		Revenue	64,170.00-	64,170.00-	154,000.00-	42	17
			Expend.	12,847.55	27,505.42	219,957.00	13	17
			Net	51,322.45-	36,664.58-	65,957.00	56-	17
603 PROGRAM	Disease Prevention and Control		Revenue	18,177.55-	22,560.03-	162,301.00-	14	17
			Expend.	13,169.12	29,003.17	219,137.00	13	17
			Net	5,008.43-	6,443.14	56,836.00	11	17
660 PROGRAM	MIIC		Revenue					17
			Expend.	131.76	170.48	0.00	0	17
			Net	131.76	170.48	0.00	0	17
481 DEPT	Nursing	Totals:	Revenue	335,499.69-	502,119.47-	1,936,863.00-	26	17
			Expend.	123,275.68	316,031.03	2,233,746.00	14	17
			Net	212,224.01-	186,088.44-	296,883.00	63-	17
483 DEPT	Health Education							
500 PROGRAM	Direct Client Services		Revenue	1,409.07-	1,409.07-	950.00-	148	17
			Expend.	141.50	830.58	18,895.00	4	17
			Net	1,267.57-	578.49-	17,945.00	3-	17
510 PROGRAM	SHIP		Revenue	0.00	14,490.29-	224,631.00-	6	17
			Expend.	45,072.65	60,812.01	224,541.00	27	17
			Net	45,072.65	46,321.72	90.00-	51,469-	17
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	0.00	10,155.00-	0	17
			Expend.	172.47	610.12	10,155.00	6	17
			Net	172.47	610.12	0.00	0	17
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	0.00	10,155.00-	0	17
			Expend.	103.10	360.51	10,155.00	4	17
			Net	103.10	360.51	0.00	0	17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
551 PROGRAM	Pipestone Drug Free Communities		Revenue	0.00	0.00	125,000.00-	0	17
			Expend.	7,719.54	18,498.01	125,000.00	15	17
			Net	7,719.54	18,498.01	0.00	0	17
900 PROGRAM	Emergency Preparedness		Revenue	19,050.54-	19,050.54-	95,357.00-	20	17
			Expend.	6,140.68	13,710.57	112,734.00	12	17
			Net	12,909.86-	5,339.97-	17,377.00	31-	17
905 PROGRAM	COVID- 19 Pandemic		Revenue					17
			Expend.	12,572.92	23,595.34	0.00	0	17
			Net	12,572.92	23,595.34	0.00	0	17
906 PROGRAM	COVID- 19 Vaccination Planning Grant		Revenue	63,668.85-	64,242.03-	0.00	0	17
			Expend.	862.94	7,199.22	0.00	0	17
			Net	62,805.91-	57,042.81-	0.00	0	17
907 PROGRAM	Crisis Response Workforce Grant (CO)		Revenue					17
			Expend.	0.00	1,682.07	0.00	0	17
			Net	0.00	1,682.07	0.00	0	17
483 DEPT	Health Education	Totals:	Revenue	84,128.46-	99,191.93-	466,248.00-	21	17
			Expend.	72,785.80	127,298.43	501,480.00	25	17
			Net	11,342.66-	28,106.50	35,232.00	80	17
485 DEPT	Environmental Health							
800 PROGRAM	Environmental		Revenue	38,292.52-	167,562.52-	216,400.00-	77	17
			Expend.	18,016.61	36,667.99	247,237.00	15	17
			Net	20,275.91-	130,894.53-	30,837.00	424-	17
809 PROGRAM	Environmental Water Lab		Revenue	8,083.07-	10,224.34-	27,000.00-	38	17
			Expend.	5,686.22	12,600.89	53,963.00	23	17
			Net	2,396.85-	2,376.55	26,963.00	9	17
485 DEPT	Environmental Health	Totals:	Revenue	46,375.59-	177,786.86-	243,400.00-	73	17
			Expend.	23,702.83	49,268.88	301,200.00	16	17
			Net	22,672.76-	128,517.98-	57,800.00	222-	17
1 FUND	Health Services Fund	Totals:	Revenue	613,170.90-	1,075,613.40-	3,794,246.00-	28	17
			Expend.	278,866.61	614,605.74	3,794,246.00	16	17
			Net	334,304.29-	461,007.66-	0.00	0	17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				17
			Expend.	16,504.33	220.44	105,344.00	0
			Net	16,504.33	220.44	105,344.00	0
410 DEPT	General Administration	Totals:	Revenue				17
			Expend.	16,504.33	220.44	105,344.00	0
			Net	16,504.33	220.44	105,344.00	0
420 DEPT	Income Maintenance						
0 PROGRAM	...						
			Revenue				17
			Expend.	106.06	212.12	0.00	0
			Net	106.06	212.12	0.00	0
600 PROGRAM	Income Maint Administrative/Overhea		Revenue	36,808.74-	146,919.18-	3,758,977.00-	4
			Expend.	92,666.06	237,037.22	1,551,896.00	15
			Net	55,857.32	90,118.04	2,207,081.00-	4-
601 PROGRAM	Income Maint/Random Moment Payro		Revenue				17
			Expend.	194,183.92	389,313.22	2,645,029.00	15
			Net	194,183.92	389,313.22	2,645,029.00	15
602 PROGRAM	Income Maint FPI Investigator		Revenue	21,667.00-	21,667.00-	130,000.00-	17
			Expend.	4,496.77	8,931.67	149,454.00	6
			Net	17,170.23-	12,735.33-	19,454.00	65-
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	4,368.64-	5,414.64-	65,400.00-	8
			Expend.	0.00	0.00	65,000.00	0
			Net	4,368.64-	5,414.64-	400.00-	1,354
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	561.00-	812.00-	15,000.00-	5
			Expend.	0.00	0.00	11,250.00	0
			Net	561.00-	812.00-	3,750.00-	22
620 PROGRAM	General Asst (GA) / Burials		Revenue	5,000.05-	5,203.05-	51,500.00-	10
			Expend.	37,592.52	73,502.52	401,125.00	18
			Net	32,592.47	68,299.47	349,625.00	20
630 PROGRAM	Food Support (FS)		Revenue	151,234.00-	151,915.00-	553,000.00-	27
			Expend.	0.00	0.00	2,750.00	0
			Net	151,234.00-	151,915.00-	550,250.00-	28

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
640 PROGRAM	Child Support (IVD)		Revenue	222,832.66-	237,916.44-	1,631,525.00-	15	17
			Expend.	72,872.14	166,186.75	1,235,062.00	13	17
			Net	149,960.52-	71,729.69-	396,463.00-	18	17
650 PROGRAM	Medical Assistance (MA)		Revenue	420,721.21-	593,893.10-	3,970,000.00-	15	17
			Expend.	188,659.08	392,574.64	2,875,000.00	14	17
			Net	232,062.13-	201,318.46-	1,095,000.00-	18	17
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	865.00-	1,055.00-	0.00	0	17
			Expend.					17
			Net	865.00-	1,055.00-	0.00	0	17
420 DEPT	Income Maintenance	Totals:	Revenue	864,058.30-	1,164,795.41-	10,175,402.00-	11	17
			Expend.	590,576.55	1,267,758.14	8,936,566.00	14	17
			Net	273,481.75-	102,962.73	1,238,836.00-	8-	17
431 DEPT	Social Services							
700 PROGRAM	Social Service Administrative/Overhea		Revenue	491,626.92-	773,051.62-	11,059,756.00-	7	17
			Expend.	181,816.85	491,065.07	3,032,994.00	16	17
			Net	309,810.07-	281,986.55-	8,026,762.00-	4	17
701 PROGRAM	Social Services/SSTS		Revenue					17
			Expend.	608,213.53	1,223,618.11	7,908,093.00	15	17
			Net	608,213.53	1,223,618.11	7,908,093.00	15	17
710 PROGRAM	Children's Social Services Programs		Revenue	138,937.48-	246,073.38-	1,936,045.00-	13	17
			Expend.	244,066.58	571,853.46	3,886,574.00	15	17
			Net	105,129.10	325,780.08	1,950,529.00	17	17
711 PROGRAM	YIP Grant (Circle)- Dept of Public Safet		Revenue	6,573.85-	6,573.85-	0.00	0	17
			Expend.	3,533.24	7,076.94	0.00	0	17
			Net	3,040.61-	503.09	0.00	0	17
712 PROGRAM	CIRCLE Program		Revenue	5,000.00-	5,000.00-	0.00	0	17
			Expend.	793.25	1,020.65	16,000.00	6	17
			Net	4,206.75-	3,979.35-	16,000.00	25-	17
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	0.00	0.00	53,000.00-	0	17
			Expend.	4,577.97	7,942.00	53,000.00	15	17
			Net	4,577.97	7,942.00	0.00	0	17
715 PROGRAM	Children Waivers		Revenue	11,767.38-	20,806.37-	220,000.00-	9	17
			Expend.					17
			Net	11,767.38-	20,806.37-	220,000.00-	9	17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	0.00	0.00	41,780.00-	0	17
			Expend.	0.00	0.00	41,780.00	0	17
			Net	0.00	0.00	0.00	0	17
717 PROGRAM	Family Assmt Response Grant/Discr F		Revenue	0.00	0.00	47,909.00-	0	17
			Expend.	812.06	1,994.09	47,909.00	4	17
			Net	812.06	1,994.09	0.00	0	17
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	0.00	0.00	30,853.00-	0	17
			Expend.	507.96	613.96	30,853.00	2	17
			Net	507.96	613.96	0.00	0	17
720 PROGRAM	Child Care/Child Protection		Revenue	1,700.00-	3,200.00-	18,600.00-	17	17
			Expend.	0.00	0.00	4,600.00	0	17
			Net	1,700.00-	3,200.00-	14,000.00-	23	17
721 PROGRAM	CC Basic Slide Fee/Cty Match to DHS		Revenue	0.00	1,266.00-	42,594.00-	3	17
			Expend.	0.00	0.00	43,365.00	0	17
			Net	0.00	1,266.00-	771.00	164-	17
726 PROGRAM	MFIP/SW MN PIC		Revenue	0.00	690.00-	12,000.00-	6	17
			Expend.					17
			Net	0.00	690.00-	12,000.00-	6	17
730 PROGRAM	Chemical Dependency		Revenue	63,419.12-	72,174.85-	323,000.00-	22	17
			Expend.	3,086.38	17,300.38	398,100.00	4	17
			Net	60,332.74-	54,874.47-	75,100.00	73-	17
741 PROGRAM	Mental Health/Adults Only		Revenue	206,197.40-	245,810.03-	1,317,814.00-	19	17
			Expend.	123,946.68	140,410.08	2,023,955.00	7	17
			Net	82,250.72-	105,399.95-	706,141.00	15-	17
742 PROGRAM	Mental Health/Children Only		Revenue	89,031.89-	110,957.60-	881,694.00-	13	17
			Expend.	98,920.27	124,863.21	1,937,363.00	6	17
			Net	9,888.38	13,905.61	1,055,669.00	1	17
750 PROGRAM	Developmental Disabilities		Revenue	50,950.17-	89,610.97-	853,928.00-	10	17
			Expend.	20,119.16	43,203.12	330,428.00	13	17
			Net	30,831.01-	46,407.85-	523,500.00-	9	17
760 PROGRAM	Adult Services		Revenue	97,056.10-	180,379.36-	1,425,284.00-	13	17
			Expend.	3,527.41	10,253.89	89,500.00	11	17
			Net	93,528.69-	170,125.47-	1,335,784.00-	13	17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year- To- Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
765 PROGRAM	Adult Waivers		Revenue	64,576.55-	127,623.94-	904,000.00-	14	17
			Expend.	13,302.52	21,148.99	165,000.00	13	17
			Net	51,274.03-	106,474.95-	739,000.00-	14	17
431 DEPT	Social Services	Totals:	Revenue	1,226,836.86-	1,883,217.97-	19,168,257.00-	10	17
			Expend.	1,307,223.86	2,662,363.95	20,009,514.00	13	17
			Net	80,387.00	779,145.98	841,257.00	93	17
461 DEPT	Information Systems		Revenue	6,292.50-	7,188.50-	30,750.00-	23	17
0 PROGRAM	...		Expend.	22,087.24	43,599.25	322,985.00	13	17
			Net	15,794.74	36,410.75	292,235.00	12	17
461 DEPT	Information Systems	Totals:	Revenue	6,292.50-	7,188.50-	30,750.00-	23	17
			Expend.	22,087.24	43,599.25	322,985.00	13	17
			Net	15,794.74	36,410.75	292,235.00	12	17
471 DEPT	LCTS Collaborative Agency		Revenue	77,927.00-	77,927.00-	0.00	0	17
702 PROGRAM	LCTS		Expend.	77,927.00	77,927.00	0.00	0	17
			Net	0.00	0.00	0.00	0	17
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	77,927.00-	77,927.00-	0.00	0	17
			Expend.	77,927.00	77,927.00	0.00	0	17
			Net	0.00	0.00	0.00	0	17
5 FUND	Human Services Fund	Totals:	Revenue	2,175,114.66-	3,133,128.88-	29,374,409.00-	11	17
			Expend.	2,014,318.98	4,051,868.78	29,374,409.00	14	17
			Net	160,795.68-	918,739.90	0.00	0	17
FINAL TOTALS	959 Accounts		Revenue	2,788,285.56-	4,208,742.28-	33,168,655.00-	13	17
			Expend.	2,293,185.59	4,666,474.52	33,168,655.00	14	17
			Net	495,099.97-	457,732.24	0.00	0	17

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2021	2694	560	3254
2022			

2022	Adult Services	Children's Services	Total Programs
January	2655	578	3233
February	2676	591	3267
March			0
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
Average	2666	585	542

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	453	319	2623
2021	9	362	13	0	272	50	926	14	299	446	303	2609
2022												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

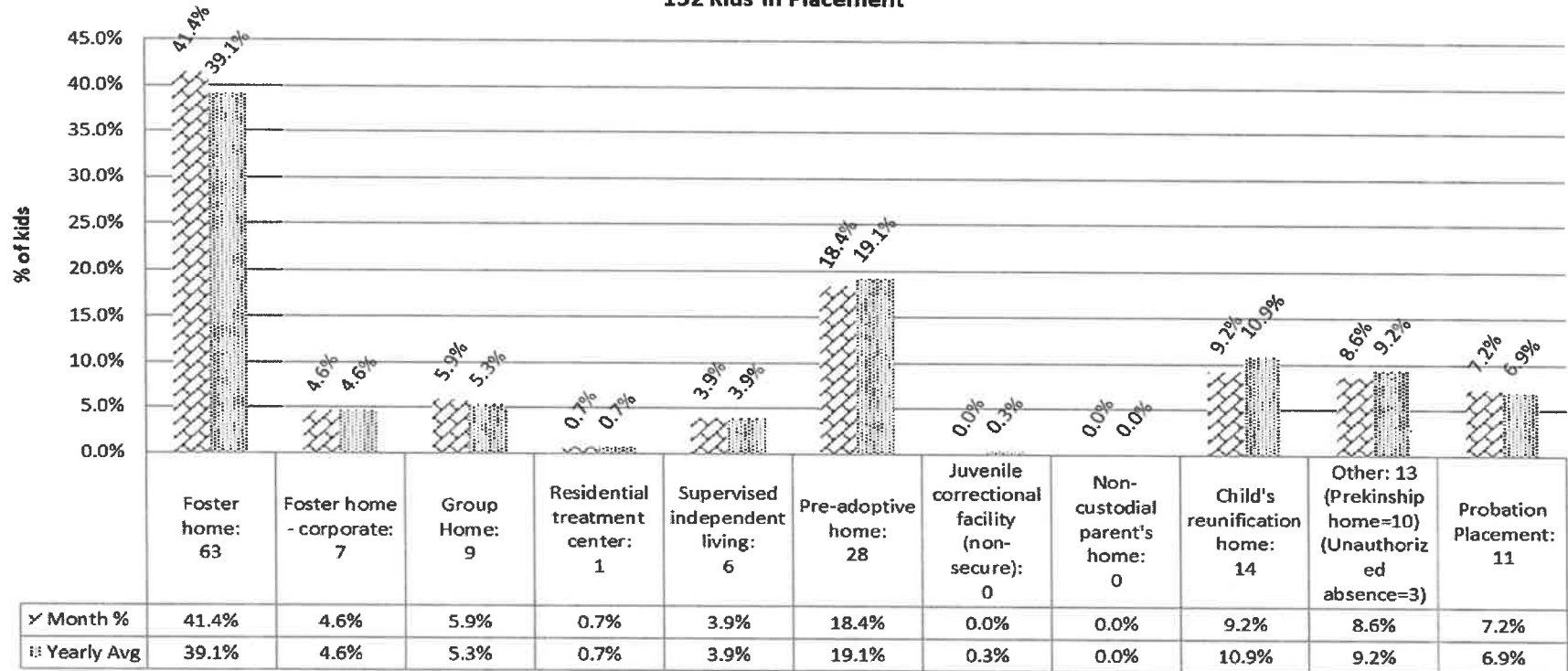
2022	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	9	375	13	0	270	48	955	13	235	447	290	2655
February	9	374	13	0	269	51	958	13	256	446	287	2676
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	9	375	13	0	270	50	957	13	246	447	289	1777

Children's - Social Services Caseload

Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021	21	33	0	13	59	165	155	85	0	0	31	591
2022												

2022	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	22	30	0	13	63	182	154	83	0	0	31	578
February	21	29	0	13	64	187	160	84	0	0	33	591
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	22	30	0	13	64	185	157	84	0	0	32	390

February 2022 - Placements by Category
152 Kids in Placement



February 2022: Total kids in placement = 152

Total of 10 Children entered placement

2	Lyon	Foster Home
1	Lyon	Group Home
5	Murray	Foster Home
1	Pipestone	Probation
1	Redwood	Foster Home

Total of 10 Children were discharged from placement (discharges from previous month)

5	Lyon	Child's Reunification Home
1	Lyon	Pre-kinship Home
3	Murray	ADOPTED
1	Murray	Juvenile Correctional Facility

NON IVD COLLECTIONS

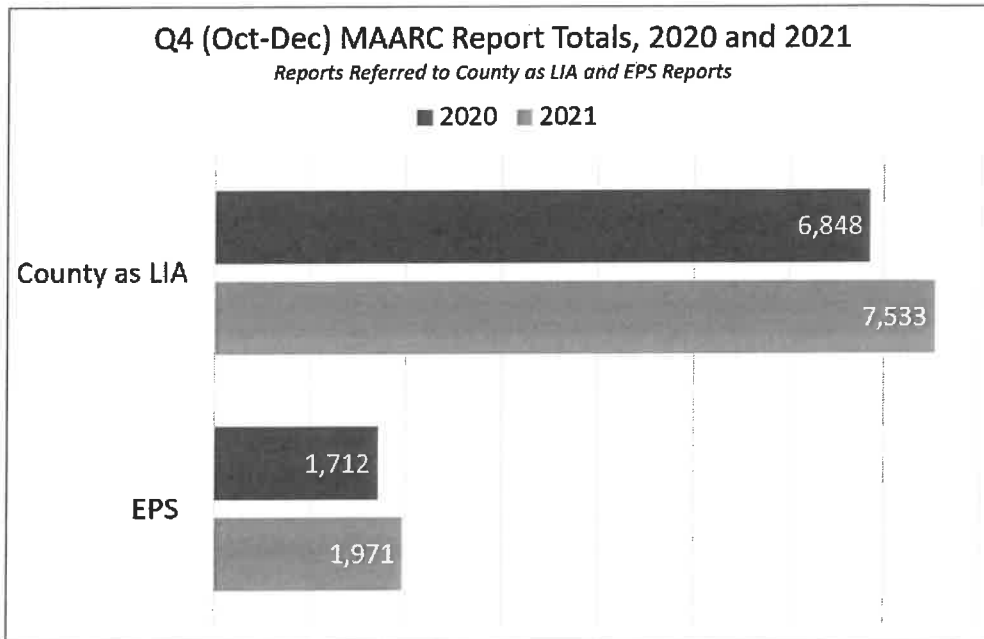
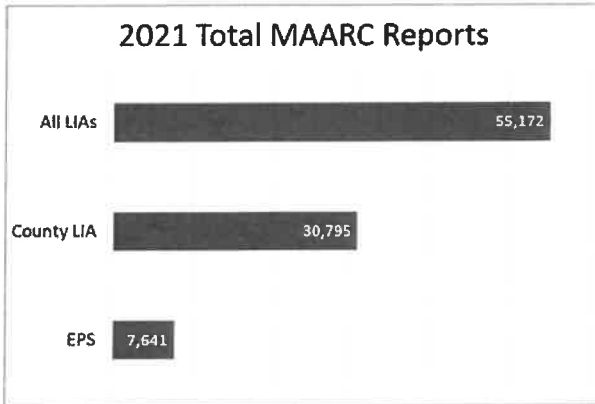
FEBRUARY 2022

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	4,318
TANF (MFIP/DWP/AFDC)	05-420-610.5803	561
GA	05-420-620.5803	188
FS	05-420-630.5803	0
CS (PI Fee, App Fee, etc)	05-420-640.5501	253
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	70,169
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	50,602
OOH/FC Recovery	05-431-710.5803	16,256
CHILDCARE		
Licensing	05-431-720.5502	700
Corp FC Licensing	05-431-720.5505	1,000
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
SUD Assessment Fee	05-431-730.5504	163
CD Assessments	05-431-730.5519	3,625
Detox Fees	05-431-730.5520	5,875
SUD Treatment	05-431-730.5523	5,130
Over Payments	05-431-730.5803	4,000
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	2,889
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		165,729

SWHHS Adult Protection Board Presentation
March 16th 2022

- APS Adult Protective Services
- MAARC Minnesota Adult Abuse Reporting Center
- EPS Emergency Protective Services
- LIA Lead Investigative Agency

State Wide:



SWHHS 2021 Statistics

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Reports Total	26	26	47	53	45	40	36	28	39	29	29	35
Lincoln	4	0	1	3	5	3	5	0	3	4	1	1
Lyon	8	12	17	26	22	20	8	12	13	9	11	14
Murray	3	1	0	5	5	1	1	2	3	1	0	1
Pipestone	2	1	2	4	2	3	4	4	7	4	5	7
Redwood	6	10	21	21	8	11	16	7	9	8	10	8
Rock	3	2	4	4	3	2	1	2	3	3	2	4
Other	0	0	0	0	0	0	1	1	1	0	0	0
Opened for assessment	3	8	6	10	3	10	4	5	4	5	5	4
Screened out for investigation	18	12	31	38	35	25	29	21	32	23	24	28
Refer to current workgroup	0	0	9	3	7	4	0	0	1	1	0	2
Open for case management	1	1	0	1	0	1	2	0	1	0	0	1
Other jurisdiction	1	1	1	1	0	0	1	2	1	0	0	0

SWHHS 2022 So far.

2022	Jan	Feb			
Reports Total	34	31			
Lincoln	2	2			
Lyon	11	12			
Murray	7	3			
Pipestone	4	3			
Redwood	8	5			
Rock	1	5			
Other	1	1			
Opened for assessment	4	7			
Screened out for investigation	26	20			
Refer to current workgroup	1	1			
Open for case management	0	0			
Other jurisdiction/Screen out EPS	3	1			

SWHHS Performance Management measures for APS.

1. Disposition timelines for response meet the 5-business day standard. 100% 2020 and 2021
2. Percent of Vulnerable Adults who Experience Maltreatment who do not experience a Repeat Maltreatment of the same type within 6 months. 100% 2020 and 2021



2022 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
'12 Avg	1857	48	15	187	81							
'13 Avg	2302	37	21	211	90							
'14 Avg	2228	60	25	225	112	6	30					
'15 Avg	2259	86	23	238	112	12	36					
'16 Avg	2313	52	22	265	97	12	27					
'17 Avg	2217	47	22	290	56	9	25					
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19	
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20	
'20 Avg	2008	27	8	224	-	-	6	129	34	21	7	
'21 Avg	1921	19	8	195	-	1	4	132	41	24	9	633

	WIC	Family Home Visiting*	MnChoices Assessments*	Managed Care*	Dental Varnish	Refugee Health	LTBI/DOT Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
11/21	1915	31	1	175	0	1	8	118	40	46	9	17
12/21	1901	31	10	239	0	1	19	76	32	12	8	33
1/22	1892	32	9	152	0	1	26	109	33	22	9	36
2/22		33	9	157	0	0	27	75	36	59	12	4
3/22												
4/22												
5/22												
6/22												
7/22												
8/22												
9/22												
10/22												
11/22												
12/22												

*Includes telehealth visits

State Community Health Services Advisory Committee (SCHSAC) take-home points: February 18, 2022

Upcoming meetings

Full SCHSAC membership

- Next meeting: April 15, 2022 (9:00-11:00 AM)
- SCHSAC will determine further full-membership meeting dates in spring 2022.

Executive Committee

- March 10, 2022 (9:30-11:30 AM)
- May 12, 2022 (9:30-11:30 AM)
- July 14, 2022 (9:30-11:30 AM)
- September 8, 2022 (9:30-11:30 AM)
- November 10, 2022 (9:30-11:30 AM)

For the most current meeting dates for full membership and the Executive Committee, visit: [SCHSAC meetings and materials](https://www.health.state.mn.us/communities/practice/schsac/meetings.html) (<https://www.health.state.mn.us/communities/practice/schsac/meetings.html>).

Action items

- **Connecting with state legislators:** By **March 7**, please add your name and connections to Minnesota state legislators to **slides 1-8** of the [SCHSAC Policy Agenda Jamboard](https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer) (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer>). For more context on this action item, scroll to the take-home points section called “Policy agenda.”
- **Mentoring in SCHSAC:** If you would like to participate in mentoring new SCHSAC members as a mentor or a mentee, please indicate your interest **by March 7** on **slide 10** of the [SCHSAC Policy Agenda Jamboard](https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer?f=9) (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer?f=9>). For more context on this action item, scroll to the take-home points section called “Member orientation and mentorship.”
- **Study, coffee, and conversations:** If you would like to join SCHSAC’s public health study coffee and conversations, please indicate your interest **by March 7** on **slide 9** of the [SCHSAC Policy Agenda Jamboard](https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer?f=8) (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYIImRYvgyNS1nAsFnBkOw/viewer?f=8>). For more context on this action item, scroll to the take-home points section called “Study sessions.”
- **Suggestions for future meetings:** If you have suggestions for agenda items for the future, please reach out to your region’s [Executive Committee representative](https://www.health.state.mn.us/communities/practice/schsac/workgroups/executive.html) (<https://www.health.state.mn.us/communities/practice/schsac/workgroups/executive.html>).
- **Please share:** Share these take-home points with your community health board.

Commissioner's remarks (Jan Malcolm)

- We have an opportunity to build on the attention of the past few years—we've seen more appreciation for public health, and some critiques about how people would like to see public health work differently. We can use lessons learned to build a stronger public health system.
- **COVID update:** We're moving toward a time where COVID is preventable (vaccination) and treatable. Those are the conditions we need to say something is manageable vs. completely taking over and disrupting our world. The wild card is new variants. Things are feeling good right now, and we don't mean to minimize that. And: We need to continue to be prepared for future waves. We don't know how large they'll be or how long. We're thankful for our local public health leaders who have been on the front lines, and for local policymakers who have had to make some really hard decisions. Thank you for your leadership, endurance, support of public health. We look forward to building on your work.
- **Legislative session update:** We have a historically large budget surplus. The governor invited agencies to think big and come up with some proposals to take advantage of this opportunity. MDH's proposals include (but are not limited to): how to improve health care access/affordability, increasing support for providers in rural areas and geographies, prevention proposals, home visiting expansion, and more. This is exciting and also gives us pause, given workforce challenges. We're looking forward to more robustly turning our focus to issues other than COVID.
- **On restoring the public's trust in public health:** It's a big challenge. It's not only a loss of trust in public health, but in government and large institutions as a whole. We've learned an important lesson: We don't automatically get public trust; we have to earn it. We also saw the disconnect between our mission in public health (reduce risk as much as possible) and people wanting to make their own decisions and determine their own comfort with risk (schools are a prime example). We need to keep giving people the knowledge and tools to protect themselves, their families, their communities—and keep framing our decisions as: we're not trying to take away choices, but making sure people have the right tools to make decisions. We can't just be the world's best scientists—we have to meet the public where they are, and understand their experience so that we can make sure our recommendations meet the real-world test. We ignore this disconnect at our peril.

Update: Public health system transformation in Minnesota (Phyllis Brashler, Kim Milbrath)

For a full review of past SCHSAC work to strengthen the public health system, please see Phyllis' slides.

- MDH has a long history of working in partnership with SCHSAC and local public health leaders to strengthen the statewide public health system. But for all our efforts, persistent variation remains in the capacity of public health departments across Minnesota to carry out foundational responsibilities.
- Just before the pandemic, there was an effort to start to consider system-level changes that could strengthen Minnesota's statewide public health system.
- Two key national constructs informed the first *Strengthening Public Health in Minnesota* workgroup:
 - the notion that public health practice must evolve into what has been referred to as Public Health 3.0, and
 - a national framework created to illustrate foundational governmental public health services and organizational capabilities.

- The COVID-19 pandemic response interrupted this work. It also offered an opportunity to learn a lot about our statewide governmental public health system—state, local, and tribal—including its strengths and its challenges.
- We are now resuming this work in a few different ways:
 - We are re-engaging our partners in these conversations—SCHSAC, local public health leaders, and tribal nation leaders.
 - The Minnesota Public Health Infrastructure Fund offers us an early opportunity to try new things and think about how best to assure that foundational capabilities are in place across different settings across our state. This is intended to be seed money to start thinking about better ways to meet foundational capabilities across the state. MDH saw 45 applications from over 60 jurisdictions, and has now moved into competitive review, to occur in March. For more information, visit: [Public Health Infrastructure Fund](https://www.health.state.mn.us/communities/practice/systemtransformation/infrastructurefund.html) (<https://www.health.state.mn.us/communities/practice/systemtransformation/infrastructurefund.html>).

Policy agenda (Sheila Kiscaden, Tarryl Clark)

- We are the conduit for our legislators to know what’s happening in public health, and what current issues are. Let’s build relationships so that we’re the go-to people about what’s happening with public health in our communities and what our communities’ needs and priorities are. We can connect our colleagues and legislators to the information they need.
- Every one of us on SCHSAC has a legislator that represents us. Every one of us can be an educator and communicator about the value of public health. To find your legislator, visit: [Who Represents Me?](https://www.gis.lcc.mn.gov/iMaps/districts/) (<https://www.gis.lcc.mn.gov/iMaps/districts/>).
- We’d like to document our members’ connections to legislators; this doesn’t just need to be your own representative, but can be someone you know from current/past work or are connected to another way.
- **ACTION ITEM BY MARCH 7:** Please add your name and connections to Minnesota state legislators to **slides 1-8** of the [SCHSAC Policy Agenda Jamboard](https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYllmRYvgyNS1nAsFnBkOw/viewer) (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYllmRYvgyNS1nAsFnBkOw/viewer>). This Jamboard is evergreen—that is, it will stay online and you can continually add relationships to it in the future.

Member orientation and membership (Sheila Kiscaden, Tarryl Clark)

- We know it can be hard to enter SCHSAC and understand your role right away.
- We’d like to propose that we start pairing new members with existing members, to build relationships, answer questions, and provide some orientation on how we operate.
- As we gauge interest, we’ll continue to flesh this idea out with the Executive Committee.
- **ACTION ITEM BY MARCH 7:** If you would like to participate in mentoring new SCHSAC members as a mentor or a mentee, please indicate your interest on **slide 10** of the [SCHSAC Policy Agenda Jamboard](https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYllmRYvgyNS1nAsFnBkOw/viewer?f=9) (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYllmRYvgyNS1nAsFnBkOw/viewer?f=9>).

Study sessions (Sheila Kiscaden, Tarryl Clark)

- How do we stay on the forefront of what's happening in public health?
- We propose to start some study circles for us to learn together, to read articles or attend webinars and then answer common questions: What did I learn from this session? How can I apply it to our work in Minnesota? Should we share this information with SCHSAC at large?
- These study sessions will be open to all SCHSAC members.
- **ACTION ITEM BY MARCH 7:** If you would like to join SCHSAC's public health study coffee and conversations, please indicate your interest on **slide 9** of the SCHSAC Policy Agenda Jamboard (<https://jamboard.google.com/d/1NQu6kjZqcAGoY3Ut-OrH9aYllmRYvgyNS1nAsFnBkOw/viewer?f=8>).

The following webinars may be of interest to SCHSAC members, and helpful for future discussions:

- Reimagining a Public Health System to Build an Equitable Tomorrow (County Health Rankings & Roadmaps) (<https://www.countyhealthrankings.org/learn-from-others/webinars/reimagining-a-public-health-system-to-build-an-equitable-tomorrow>)
- Lights, Camera, Action: The Future of Public Health National Summit Series (CDC Foundation) (<https://futureofpublichealth.org/>)

Minnesota Department of Health
State Community Health Services Advisory Committee (SCHSAC)
651-201-3880
health.ophp@state.mn.us
www.health.state.mn.us/schsac

February 18, 2021

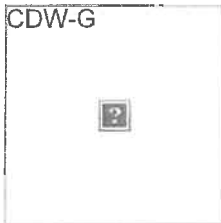
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	RSA SID ACC BASE SUB 1MO 10-500U Mfg. Part#: SIDACCBASE-S-T1	5760	4461109	\$2.82	
	RSA SID700 60SEC 2YR 100 PACK Mfg. Part#: SID700-6-60-24-100	1	1051966	\$4,945.28	



**RSA SID700 60SEC
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511 Atlantic Ave., Morris, MN 320-589-1781

To: Southwest Health and Human Services
 Chris Cauwels
Phone: 507-532-1223
Cell: 651-271-5862

Date
 2/21/2022

From: Morris Electronics Inc
 Shawn Larsen
Phone: 320-589-1781
Cell: 320-287-0922
Fax: 320-589-3595
E-mail: shawn.larsen@morriselectronics.net

240 USERS - 2 YEAR SUBSCRIPTION:

Qty	Part #	Description	per unit \$	extended \$
1	T02944	RSA SecurID SID700 Key Fob - AES - 2 Year Validity - No Returns - 100 Pack	\$ 5,465.24	\$ 5,465.24
7	T02943	RSA SecurID SID 700 Key Fob - AES - 2 Year Validity - No Returns - 10 Pack	\$ 546.53	\$ 3,825.71
1	T02953	RSA SecurID SID 700 Key Fob - AES - 2 Year Validity - No Returns - 5 Pack	\$ 273.26	\$ 273.26
1800	8E0777	RSA SecurID Multi-Factor Authentication - Subscription License - 1 User - 1 Month - Price Level (10-250) License - Volume - 75 Users x 24 Months = 1800	\$ 1.55	\$ 2,790.00
5760	8E0749	RSA SecurID Access Base Edition - Subscription License - 1 User - 1 Month - Price Level (10-500) License - Volume - PC 10-500 Users - 240 Users x 24 Months = 5760	\$ 2.33	\$ 13,420.80
			Sub Total	\$ 25,775.01
			Sales Tax	EXEMPT
			Total	\$ 25,775.01

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Annual Preventive Maintenance and Emergency Repairs/Parts for Okuma machine and tools.

Notice ID: W911KF-22-Q-0003

This announcement serves as a synopsis for informational purposes only. This is not an RFQ. Anniston Army Depot intends to solicit a contract for A...

Department/Ind.Agency	Subtier	Office
DEPT OF DEFENSE	DEPT OF THE ARMY	WOLK ANNISTON DEPOT PROP DIV

Ozonesondes

Notice ID: NRMJ10002200188CM2

NOAA'S ACQUISITION & GRANTS OFFICE, WESTERN ACQUISITION DIVISION-BOULDER, EARTH SYSTEM RESEARCH LABORATORY (ESRL), GLOBAL MONITORING LAB

Department/Ind.Agency	Subtier	Office
COMMERCE, DEPARTMENT OF	NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION	DEPT OF COMMERCE NOAA

Sort by Date Modified/Updated

Inactive Contract Opportunities

Current Response Date January 28, 2022, 10:00 AM CST

Notice Type Updated Presolicitation

Updated Date Feb 12, 2022

Published Date Jan 21, 2022

Inactive Contract Opportunities

Current Response Date January 11, 2022, 02:00 PM CST

Notice Type Original Special Notice

Updated Date Jan 12, 2022

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The U.S. Army Contracting Command- Aberdeen Proving Ground (ACC-APG) Division D, APG, MD 21005, on behalf of The U.S. Army Security Assistance Comm...

Department/Ind.Agency
DEPT OF DEFENSE

DA01--Clinical Information System/Anesthesia Record Keeping System (CIS/ARK) Analytics/Decision Support Solution

Notice ID: 36C10B22Q0182

Request for Information 36C10B22Q0182 Clinical Information System/Anesthesia Record Keeping System (CIS/ARK) Analytics/Decision Support Solution This...

Department/Ind.Agency	Subtier	Office
VETERANS AFFAIRS, DEPARTMENT OF	VETERANS AFFAIRS, DEPARTMENT OF	TECHNOLOGY ACQUISITION CENTER NJ (36C10B)

Sort by Date Modified/Updated

Contract Opportunities

Current Response Date March 18, 2022, 01:00 PM CDT

Notice Type Original Special Notice

Updated Date Mar 3, 2022

Published Date Mar 3, 2022

Contract Opportunities

Current Response Date March 11, 2022, 11:00 AM CST

Notice Type Original Sources Sought

Updated Date Feb 25, 2022

Published Date Feb 25, 2022

SR...CCTV Camera

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 10**

EFFECTIVE DATE: 01/19/11

REVISION DATE: 12/17/14; 06/15/16; 12/20/17; 08/15/18; 12/18/19; 05/20/20; 09/08/21;
03/16/2022

AUTHORITY: Southwest Health and Human Services Joint Governing Board

--- LAN, E-MAIL, INTERNET ACCESS, AND PERSONAL COMPUTING EQUIPMENT ---

Section 1 - Introduction

- a. This policy has been prepared to serve as a guide for the effective and efficient use and operation of Southwest Health and Human Service Local Area Network (LAN). Hereinafter, Southwest Health and Human Services will be referred to as Agency. It is also to provide guidance on use of e-mail and Internet access associated with the Agency LAN.
- b. The LAN is to be used for conducting Agency business. Any information created or stored on the Agency LAN is the property of the Agency. The Agency reserves the right to track LAN usage to determine compliance with this policy.
- c. Any deviation from the established policy of operation and use will be recognized only on the authority of the Southwest Health and Human Services Governing Board or its designee.

Section 2 - Definitions

- a. Local Area Network (LAN): That system comprised of all equipment associated with a computer network including, but not limited to, Agency provided computer, monitor, keyboard, mouse, printer/s, servers, cell phones, tablets and software.
- b. Electronic Mail (e-mail): Text based, electronic communications distributed via a communications network. This can include documents, memos, data, or other electronically transmitted communications. It is Agency property and intended for Agency business. All data and other electronic messages within this system are the property of the Agency.
- c. Internet Access: Access via Agency network connection to the Internet.

Section 3 - System Security

- a. Password Protection - Access to the LAN system will be password protected. Do not share your password with other employees and especially non-Agency personnel. If non-Agency personnel need access to the LAN, the department head should contact the IT department.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 10**

- b. Multi-Factor Authentication (MFA) – Access to all agency owned computers and the LAN system will require using MFA . This requires that in order to access the system the employee will need to enter a username and password as form of authentication in addition to entering a code. The code is generated by either a cell phone application on an agency phone or a token that is issued to the employee. The employee will not be able to access the system unless both are used and verified. This is in order to protect our systems from bad actors should the employee’s password be compromised in a phishing attack or other method. Employees will need to safeguard the token and not share the token or codes with others including other staff and especially non-employees.
- c. Software - As viruses and security are of major concern, the only software to be used on the LAN system is that which is provided by the Agency. Employees will not be allowed to add software to their PC or introduce information or data from outside the Agency without permission from their supervisor and the IT department.

Only Agency standard software is allowed. Any other software must be approved by IT before purchasing and installation on any PC or the LAN.

It is understood that there may be occasions when it is necessary to introduce data from outside the Agency LAN. All data must be screened for viruses before prior to introduction into the LAN system. This includes but is not limited to USB devices, cell phones or cameras.

- c. Screen Lock – All screens will be locked after 5 minutes of inactivity. All staff must lock their screen when leaving their office and/or workstation. This is will prevent unauthorized access, as employees are responsible for all activity on their assigned PC or laptop.
- d. Computer Shutoff – Employees are required to shutoff computers at night and on weekends or anytime when they are not accessing them for a prolonged period of time. This limits the window of opportunity for hackers and secures our information.

Section 4 - Hardware/Personal Computing Equipment

- a. Only Agency supplied computer hardware and associated peripherals are allowed to be used. Personally supplied devices such as jump drives, USB devices, keyboards or mice may not be connected to Agency equipment, unless required and authorized by IT for specific business reasons. When working from a home office per the Remote Access Agreement (AG 19) staff may use a personally owned mouse, keyboard, headset

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**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 10**

and/or one monitor for the purpose of working more efficiently. Staff are advised that they must be technologically savvy and able to use, install and troubleshoot this equipment without the assistance of the IT department as IT does not support personally owned devices.

- b. Staff may not take agency owned equipment including keyboards and monitors home with the exception of an agency owned designated laptop, laptop bag/backpack, power supply and wireless mouse. This is to ensure our asset inventory remains up to date and that each office in our agency space has at least two monitors. The exception would be for those who have been approved for telecommuting per Personnel Policy 04 Telecommuting Policy.
- c. Staff may not use personally owned printers, smart speakers, storage devices, recording devices or connect personal cell phones to any agency owned equipment at any time or for any reason. This is to comply with our paperless workplace and our data privacy requirements and policies.
- a.d. Staff may use a personally owned mouse, keyboard and/or headset while in office with the understanding that IT does not support personally owned devices. Staff are responsible for ensuring that the mouse, keyboard and/or headset will work with the agency equipment without the assistance of the IT department. IT does not advise on the purchase of employee owned devices.

~~b.e.~~ Staff are not to use cloud storage such as dropbox or google docs for the storage of data or documents.

e.f. Staff may not bring your own device (i.e. cell phone, tablet) and connect to any of the agency systems including email/calendars. Personal cell phones cannot be used as a hotspot on any agency equipment. Using your personal device without approval for agency business is strictly prohibited and may result in corrective or disciplinary action. Staff may not use email, texting, photos, or video options on a personal device to capture any information that could be considered agency data. Staff may not connect their personal cell phones to their agency issued PC or laptop for any reason including charging the device.

~~d.g.~~ Staff may not connect personal computing devices, cellular phones or home entertainment equipment to agency owned MIFIs.

Section 5 - Electronic Mail

- a. Purpose - The Agency supports utilizing e-mail to increase timely and effective business communications throughout the Agency. The purpose of this policy is to encourage appropriate use of e-mail as an effective and efficient business communications tool.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 10**

- b. Access - All employees of the Agency will have access to e-mail.
- c. Security and Administration - Individual e-mail access will be password protected. While this security measure is beyond the usual measure taken to protect access to paper records and telephones, it should be recognized that no system of communication is completely secure, including e-mail.

An employee's e-mail address is owned by the Agency. When an individual's employment with the Agency is terminated, the e-mail administrator may either remove that individual's e-mail address or redirect their e-mail to another employee.

Problems or issues regarding e-mail should be sent to the IT unit. Guest e-mail accounts for individuals not employed by the Agency may be allowed in appropriate circumstances and will always be password protected.

- d. Appropriate E-mail Usage and Guidelines - The e-mail system is provided by the Agency for your use as an employee of the Agency. Access to e-mail is a privilege not a prerogative and certain responsibilities go with that privilege. Users of e-mail are expected to be ethical and responsible in their use. E-mail is subject to all the same laws, policies, and practices that apply to the use of other forms of communications such as telephones and paper records. Incidental or occasional personal use may be permitted subject to the limitations of this policy and provided such personal use: (1) does not interfere with the employee's or any other employee's job duties or routine business activities; (2) does not result in extra expense to the agency; (3) does not need modification to software or other system components; (4) is not for political, religious, unlawful or illegal practices, personal financial profit, or other promotional activities; (5) does not result in the consumption of Agency resources; (6) does not contain or imply threatening, obscene, or abusive language; and (7) does not contain or imply harassing, demeaning, or sexually explicit statements or materials.

Employees are not permitted to use or access pop up or chat mail unless authorized or pre-installed by IT. The only e-mail that may be used on agency computers is Microsoft Outlook, which is on the Agency LAN.

- e. Inappropriate Uses of Agency Computer Systems - It is a violation of policy for any employee, including supervisors, to use the computer systems for the purposes of satisfying idle curiosity about the affairs of others, with no work related purpose for obtaining access to the files, data, or communications of others.

It is also a violation for employees to intentionally intercept, eavesdrop, record, alter, read, or receive other employee's e-mail without proper authorization.

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Other violations of this e-mail policy that WILL NOT be tolerated include, but are not limited to:

- illegal activities
- wagering or betting activities
- harassment of any kind
- solicitation, except for Agency-sanctioned activities
- commercial activities
- promotion of political or religious positions or activities
- other unethical activities

- f. E-mail Review - The Agency, at its discretion, may also use computer programs that track e-mail messages electronically, checking for particular words or patterns of activity, for purposes of assuring system security and compliance with policies.

Supervisors have the right to review the contents of employees' e-mail communications. Even though staff are allowed to use agency email for incidental or occasional personal use, the agency retains the right to review all email communication. There is no assurance of privacy.

- g. Retention of E-mail - Generally, e-mail messages are temporary communications which are non-vital and may be discarded on a routine basis. Depending on the content of the e-mail message, it may be considered a more formal record and should be printed and retained or saved to the appropriate systems pursuant to a department's record retention schedules. Examples of messages of this nature are: policy, decision making connected to specific case files, contract related or otherwise an essential part of a larger record, or other memorandum of significant public business. As such, e-mail messages are like to printed communication and should be written with the same care.

Employees should be aware that when they have deleted a message from their mailbox it may not have been deleted from the e-mail system. The message may be residing in the recipient's mailbox or forwarded to other recipients. Furthermore, the message may be stored on the archiver or backup system.

Email will be retained on the Exchange Server, local computers and Archiver for 36 months. After that time, email will be deleted from the above named systems.

When an employee separates from employment, their email account will remain open no longer than six (6) months. After six (6) months, the account will be deleted from the system. If a former employee returns to the agency, they will be issued a new email account. Extenuating circumstances will be considered through a request to the Director.

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Section 6 - Internet Access/WIFI/MIFI

- a. Purpose - Internet access provides the Agency with significant access and dissemination of information to individuals outside the Agency. The use of the Internet access is intended to serve Agency business. Like all e-mail messages, messages sent through the Internet are capable of being forwarded without the express permission of the original author. Users must use caution in the transmission and dissemination of messages outside of the Agency LAN, and must comply with all state and federal laws.

The use of Internet access is intended to serve Agency business. Incidental or occasional personal use may be permitted subject to the limitations of this policy and specifically, subject to the same limitations stated in this policy's section on the personal use of e-mail. The Agency, at its discretion, under the direction of the LAN Administrator, may use computer programs to track Internet use electronically to assure system security and compliance with policies.

- b. Web Radio - Internet Web sites that use streaming video or audio, such as radio stations, are not allowed, except for training or specific business purposes!
- c. **Caution!!** Computer viruses can enter our computer system through the Internet. To prevent this **do not** download any software, files, or screen savers from the Internet without authorization from your supervisor and assistance from IT.
- d. Staff may not connect to the agency WIFI or agency MIFIs with any personal devices.
- e. Staff may not check out agency owned MIFIs over the weekend unless preapproved with their supervisor and IT.

Section 7 - Applicability

- a. This policy applies to all individuals who are provided access to the LAN, Internet, and e-mail systems.

Section 8- Agency Issued Cell phones

- a. Please see Personnel Policy # 27 Cell Phone Policy.

Section 8- Agency Owned MIFI

- a. Staff are to report any lost, damaged or stolen MIFI devices to IT immediately.

MARCH 2022

GRANTS ~ AGREEMENTS ~ CONTRACTS

for Board review and approval

- MDH Strong Foundations Family Home Visiting Grant (St Paul, MN) - 03/01/22 – 12/31/22;** New grant to support evidenced based home visiting program for at risk families; \$146,453 (NEW).
Fiscal Note:

- Ellison Center (St Cloud, MN) - 03/01/22 – 12/31/22;** New contract to provide reflective consultation for home visits related to the MDH Strong Foundations FHV grant; \$24,195 (NEW).
Fiscal Note:

- Ivonne Hart (Marshall, MN) – 01/01/22 to 12/31/22;** contract to provide interpreting services at \$40/hour for face-to-face during office hours and \$50/printed page for written document translation (no increase)(renewal).
Fiscal Note: 2022 \$400 to date; 2021 \$390; 2020 \$50



Signatures None
Signatures Partial
Signatures Completed