



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: January 19, 2022
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:51 am
Adjourned: 10:18 am

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, January 19, 2022 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Salfer.

Members present:

- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- David Thiner
- Sherri Thompson
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Jeanne Anderson
- Carol Ann Flahaven
- Joan Jagt
- Steve Schulze

Staff present:

- Carol Biren
- Lisa DeBoer
- Cindy Nelson
- Beth Wilms
- Chris Cauwels
- Toni Lecy
- Nancy Walker

- L. **Election of Officers-**
 - 1. Appoint SCHASC Representative and Alternate

Chairperson Wakefield appointed Salfer as SCHASC representative and Biren as SCHASC alternate.

M. Consent Agenda-

Chairperson Wakefield asked if there were any additions to the agenda. Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the December 15, 2021 meeting. Motion by Nath second by Wildemuth: to approve the agenda as presented. The motion carried unanimously. Motion by Anderson second by Burger: to approve of December 15, 2021 minutes. The motion carried unanimously.

N. Financial –

Chairperson Wakefield stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board. Motion by Salfer second by Sanow: to move Financials to Governing Board. The motion carried unanimously.

O. Caseload-

Chairperson Wakefield asked if there were any comments or concerns regarding the caseload. None were stated.

P. Discussion/Information-

1. Public Health Overview – Public Health Division Director Carol Biren, came forward to present the Public Health Overview. Public Health follows Statute 145A. There are 6 areas of Public Health responsibility and they all tie into the “Framework for governmental public health in Minnesota” (“Funding public health in Minnesota: Strengthening our public health infrastructure” handout included in the January Board packet). The foundational capabilities are assessment and planning, communications, community partnerships, and other infrastructure areas and the foundational areas are infectious disease prevention and control, environmental health, prevention and population health improvement and access to health services. All of the programs PH does fit into these foundational areas. Some of the programs carried out include, food safety, towards zero deaths, family home visiting, WIC program, access to health services, disease prevention and control and SHIP. You will hear about these programs and others the remainder of this year. A short video about public health was presented.

Q. Decision Items-

1. Acuity Renewal, Public Health Division Director Biren came forward to present the Acuity Renewal. Acuity Scheduling is the software used for scheduling patients for the COVID-19 vaccine clinics.

Motion by Wakefield second by Nath: to approve the Acuity renewal for \$3,000. The motion carried unanimously.

2. Public Health Infrastructure Funds, Public Health Division Director Biren came forward to present the Public Health Infrastructure funds. Funding didn’t come down from the state yet as we expected it to. The four areas looking at are communications, data and epidemiology, community partnerships and health equity. The funding we would like to apply for is due in early

February. Would like to hire a public relations/communications position with the funding, would need permission from the Board to apply for the grant. Would bring back information to the personnel committee and the Board as to whether we will accept the grant or not.
Motion by Thiner second by Salfer: to approve the request to apply for the Public Health Infrastructure funds grant. The motion carried unanimously.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:18 am.

Approved Date 2/16/2022

Authorized *Rick Wakefield*
Chairperson, Community Health Board

Joni Secy
Recording Secretary, Community Services Board

Attest: *[Signature]*
Director - Deputy