



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: November 17, 2021
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:26 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, November 17, 2021 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Greg Burger
Steve Hauswedell
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
David Thiner
Sherri Thompson
Rick Wakefield
Dennis Welgraven
Dan Wildermuth

Members absent:

Carol Ann Flahaven
Joan Jagt
Steve Schulze
Corey Sik

Staff present:

Carol Biren	Chris Cauwels
Monica Christianson	Kristin Deacon
Lisa DeBoer	Toni Lecy
Cindy Nelson	Ann Orren
Corey Remiger	Nancy Walker
Beth Wilms	

C. Consent Agenda-

Chairperson Wildermuth asked if there were any additions to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the October 20, 2021 meeting. There were none. Motion by Sanow second by Rick Anderson: to approve the consent agenda. The motion carried unanimously.

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 10/20/21 Board Minutes

D. Introduction of New Staff:

Director Wilms indicated that due to COVID-19 the Agency would not be introducing new staff in person at this time. A slide show was presented with the following new staff: Kyla Fuerstenberg, County Agency Social Worker CMH, Luverne; Melanie Jo Feikema, Fraud Prevention Investigator, Luverne; MaKenna Den Herder, Eligibility Worker, Luverne.

E. Employee Recognition:

Director Wilms indicated due to COVID-19 staff are not present to accept recognition. A slide show presentation was shown with the following staff: Amy Marks, 5 years, Child Support Officer, Marshall; Mistin Allex, 10 years, Public Health Nurse, Marshall; Jennifer Pankonin, 15 years, Public Health Nurse (MnCHOICES), Redwood Falls; Lori Tammeus, 25 years, Case Aide (Licensing), Marshall.

F. Financial-

Lisa DeBoer, Director of Business Management, came forward to present the October 2021 financials. The month of October started out with a beginning balance in checking of \$4,052,561 and ended at \$4,846,648. The Trial Balance report has been included for reference showing the \$2,000,000 CD that has matured and deposited back to checking. Interest earned was \$252.06 for the three-month investment period. The month of October ended with an overall cash and savings balance of \$7,380,331. When excluding the designated funds, the ending balance for the month was \$6,077,973. The self-insurance fund was at \$1,043,093 as of the end of the month. As of today, that fund balance is \$997,135. Fund Balances: Fund 01 (PH) \$2,943,306, Fund 05 (HS) \$3,134,668. Looking at the numbers from a budget perspective for month end: Public Health was 8 percent OVER budget for revenues and 5 percent UNDER budget for expenditures. Overall, revenues are still exceeding expenditures by \$485,315. PH did receive \$92,115.50 in county contributions this month and an additional \$177,993.25 will be coming for Q4. Human Services was 9 percent UNDER budget for revenues and 3 percent UNDER budget for expenditures. Overall, expenditures have begun exceeding revenues by \$1,711,196. HS did receive some partial tax levy payments from the county entities of \$171,240. In reviewing HS tax levy budget, we are currently at 62 percent with a remaining \$4,420,167 to be received before year-end. Counties are receiving the second half of tax payments and we should be

seeing tax settlement payments at the end of the month or early in December. Motion made by Salfer second by Nath: to forward the financials to the Governing Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. No questions were stated.

H. Discussion/Information –

1. 2022 Human Services Budget Formula

Lisa DeBoer, Director of Business Management, came forward to present the H5 Budget formula, the original preliminary levy approval based on population of 75,820 is \$11,954,362. Based on the preliminary census data and the new populations within the census data, the amount for each county has changed. Dollars have gone up for some counties. The dollars were accurate at the time the preliminary budget was approved. Using the census data after the preliminary levy has been approved, the dollars can go up but cannot go down. Recommendation is to go with census data and the preliminary budget that was approved in August. Moving forward for 2023, we would use the finalized census numbers for the 2023 budget.

I. Decision Items -


1. 2022 Human Services Budget

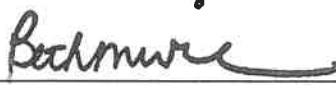
Motion by Rick Anderson second by Nath: to set levy amount for Southwest Health and Human Services at \$11,954,362 utilizing the 2010 census data. The motion carried unanimously.

Chairperson Wildermuth asked if there was anything further to bring to the board. Hearing nothing, he adjourned the meeting at 9:26 am.

Approved Date 12/15/2021

Authorized  12/15/21
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director