



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: November 17, 2021
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:27 am
Adjourned: 9:40 am

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, November 17, 2021 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Salfer.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- David Thiner
- Sherri Thompson
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Carol Ann Flahaven
- Joan Jagt
- Steve Schulze
- Corey Sik

Staff present:

Carol Biren	Chris Cauwels
Monica Christianson	Kristin Deacon
Lisa DeBoer	Toni Lecy
Cindy Nelson	Ann Orren
Corey Remiger	Nancy Walker
Beth Wilms	

L. **Consent Agenda-**

Chairperson Salfer asked if there were any additions to the agenda. Salfer asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the October 20, 2021 meeting. Motion made by Thompson, second by Wildermuth: to approve the agenda and minutes as presented. The motion carried unanimously.

M. **Financial –**

Chairperson Salfer stated the Financials had been received during the Human Services Board, and will be moved to the Governing Board. Motion by Sanow, second by Welgraven: to move financials to Governing Board. The motion carried unanimously.

N. **Caseload-**

Chairperson Salfer asked if there were any comments or concerns regarding the caseload. None were stated.

O. **Discussion/Information-**

1. 2022 Public Health Budget Formula, Director Wilms came forward to present the budget formula. Same discussion item as discussed in the HS Board using the 2010 census numbers. Recommendation is to use the 2010 census numbers regarding the budget item, total dollar amount of \$1,080,435.

P. **Decision Items-**

1. CTC Outreach Supplies

Kristin Deacon, PH Nursing Supervisor, presented the need for Child and Teen Checkup (CTC) outreach supplies, totaling approximately \$7,667.50. The supplies are covered in the CTC Grant and is approved in the work plan. Informational letters are sent to the families with children ages 0 – 21 to bring the families into the clinic and give their child and teen checkups. Motion by Burger, second by Sanow: to approve the CTC outreach supplies. The motion carried unanimously.

2. 2022 Public Health Budget

Motion by Rick Anderson, second by Thompson: to approve the 2022 PH budget of \$1,080,435. The motion carried unanimously.

Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:40 am.

Approved Date 12/15/21

Authorized *Jim Bayne*
Chairperson, Community Health Board

Toni Lecky
Recording Secretary, Community Services Board

Attest: Boehmwe
Director