



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: September 8th, 2021  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:00am  
Adjourned: 9:44am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, September 8th, 2021 in the Commissioners room of the Lyon County Government Center, Marshall, Minnesota. The meeting was called to order by Vice Chairperson Welgraven. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Ann Flahaven
- Steve Hauswedell
- Les Nath
- Jim Salfer
- Charles Sanow
- Corey Sik
- Sherri Thompson
- Rick Wakefield
- Dennis Welgraven

Members present by phone: Lois Schmidt

Members absent:

- Joan Jagt
- Steve Schultze
- David Thiner
- Dan Wildermuth

Staff present:

Carol Biren	Chris Cauwels
Lisa DeBoer	Stacey Longtin
Cindy Nelson	Stacey Strand
Nancy Walker	Beth Wilms

Staff Present by phone: Monica Christianson

- C. Consent Agenda-  
Vice Chairperson Welgraven asked if there were any additions to the agenda. There were none indicated. Welgraven asked if anyone had a conflict of interest to identify. None were identified. Motion made by Nath second by Sanow: To approve the agenda as presented. Motion carried unanimously. He asked if there were any correction or additions to the minutes of the August 18th, 2021 meeting. There were none. Motion made by Sanow second by Anderson: To approve the minutes as presented. The motion carried unanimously.
- D. Introduction of New Staff:  
Director Wilms indicated that due to COVID-19 the Agency would not be introducing new staff in person at this time. A PowerPoint presentation was shown for new staff. Dean Slatko, County Agency Social Worker (CPS), Luverne.
- E. Employee Recognition:  
Director Wilms indicated due to COVID-19 staff are not present to accept recognition. PowerPoint presentation was shown of staff recognition. Courtney Heppler, 1-year, Social Worker (CPS), Luverne; Stephanie Holwerda, 1 year, Public Health Nurse, Marshall; Chris Hansen, 5 years, Sanitarian, Marshall; JoAnne brisk, 35 years, Child Support Supervisor, Marshall.
- F. Financial-  
Lisa DeBoer, Fiscal Officer, came forward to present the Board with August financials. The month of July started out with a beginning balance in checking of \$5,290,189 and ended at \$5,151,776. Included was the Trial Balance report again which shows the \$2,000,000 CD broke out across the three department areas. This is not included in the total fund balance. The Agency ended June with an overall cash and savings balance of \$7,696,380.41. When excluding the designated funds, the ending balance for the month was \$6,279,546, again this is excluding the \$2,000,000, CD. The self-insurance fund was at \$1,089,407 as of August 31, 2021. As of today, that fund balance is \$996,324. Fund Balances: Fund 01 (PH)\$2,607,270.22, Fund 05 (HS)\$3,672,275.38. Now looking at the numbers from a budget perspective: Ending August Public Health was nine percent over budget for revenues. PH was four percent under budget for expenditures. Ending August Human Services was one percent over budget for revenues. HS was three percent under budget for expenditures. Discussion on CD, the Board asked to have the CD amount listed as non-available funds. The CD will be available in one month. Discussion on reserves and the length it would take to get to the Agencies goal. Motion made by Anderson second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.
- G. Caseload-  
Vice Chairperson Welgraven asked if there were any comments or concerns about the caseload. There were none.

H. Discussion/Information

1. Stacy Strand, MnChoices Supervisor, and Stacey Longtin, Social Services Supervisor, came forward to provide and update for Home and Community Based Services. Longtin began by letting the Board know that in the last year the Agency had a Lead Agency Waiver Review, this happens every three years. DHS will come down and review all of the Agency's wavier programs. They reviewed included 125 cases files, surveys, supervisor pre-visits, interviews with supervisor groups, individuals, providers, accessors, case manager focus groups, and clients. They looked at county demographics, organization design and processes, support training, staff development, community integration including our person-centered practices, housing services and employment in the six counties. The final report consists of what Waiver Review team from DHS found in our strengths, recommendations, and a corrective action plan. Strand added that the team also looks at our last review and recommendation to make sure the Agency has met those which the Agency had. Longtin then gave some of the recommendations the Agency had been given. Longtin also gave examples of the Agency's strengths listed in the report.

2. Beth Wilms, Director, and Cindy Nelson, Social Services Supervisor, came forward to update the Board on Southwest Mental Health Center. Director Wilms began by stating that Southwest Health and Human Services is the mental health authority, meaning the Agency has to ensure there is access to mental health services. The Agency uses two centers one in the south called Southwestern Mental Health Center and one to the North which is Western Mental Health Center. This is a collaborative with Des Moines Valley, Nobles County, Rock County and Pipestone County that utilize these services. There is a concern for the financial health of Southwest Health Mental Center as well as a possibly reduction in services offered. This information is just let the Board know of the problem. Commissioner Burger shared that there would be a meeting conducted about Southwestern Mental Health to discuss some of the solutions that would need to happen to keep that organization going. Nelson shared the concern of two services offered by Southwestern Mental Health should it close. Those being In-Home Intensive Family Based Program, and Mobile Crisis Response.

I. Decision Items

None

Vice Chairperson Welgraven asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:44am.

Approved Date \_\_\_\_\_

Authorized \_\_\_\_\_

*D. Welch*  
Vice Chairperson, Human Services Board

*Toni Leary*  
Recording Secretary, Human Services Board

Attest: \_\_\_\_\_

*Beckmire*  
Director