



Board Agenda
Wednesday October 20, 2021
Commissioners Room
Government Center, 2nd Floor
Marshall
9:00 a.m.

HUMAN SERVICES

- A. Call to Order

- B. Pledge of Allegiance

- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 9/8/2021 Board Minutes
 - 4. Appointment of Recording Secretary

- D. Introduce New Staff:
 - Kia Balster, Eligibility Worker, Luverne
 - Kayla Chester, County Agency Social Worker CPS, Marshall

- E. Employee Recognition:
 - Samantha Antony, 1 year, Social Worker (CPS), Redwood Falls
 - Lacey Sanow, 1 year, Eligibility Worker, Marshall
 - Ashley Ludemann, 5 years, Social Worker (CAC/CADI/BI), Marshall
 - Karen Stewart, 15 years, Social Worker (CMH), Luverne
 - Pamela Beckmann, 35 years, Eligibility Worker, Slayton

- F. 2021 Southwest Spirit Awards

- G. Financial

HUMAN SERVICES (cont.)

H. Caseload	<u>09/21</u>	<u>09/20</u>	<u>08/21</u>	<u>07/21</u>
Social Services	3,703	3,601	3,652	3,642
Licensing	411	427	417	415
Out-of-Home Placements	174	160	179	179
Income Maintenance	13,409	12,704	13,317	13,356
Child Support Cases	2,947	3,147	2,961	3,012
Child Support Collections	\$736,333	\$744,822	\$728,929	\$726,333
Non IV-D Collections	\$67,469	\$145,863	\$82,406	\$92,903

- I. Discussion/Information
 - 1.

- J. Decision Items
 - 1. 2022-2023 TANF Biennial Service Agreement

COMMUNITY HEALTH

- K. Call to Order

- L. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 9/8/2021 Board Minutes

- M. Financial

COMMUNITY HEALTH (cont.)

N. Caseload	<u>09/21</u>	<u>08/21</u>	<u>07/21</u>
WIC	N/A	1901	1881
Family Home Visiting	27	21	10
PCA Assessments	1	14	10
Managed Care	153	173	197
Dental Varnishing	0	0	0
Refugee Health	5	0	0
Latent TB Medication Distribution	0	1	2
Water Tests	123	198	185
FPL Inspections	47	48	57
Immunizations	31	20	21
COVID Vaccine Admin	9	7	40
Car Seats	15	13	7

- O. Discussion/Information
1. SCHSAC update – Commissioner Salfer/Carol Biren

- P. Decision Items
1.

GOVERNING BOARD

- Q. Call to Order
- R. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 9/8/2021 Board Minutes
- S. Financial

GOVERNING BOARD (cont.)

T. Human Resources Statistics

	<u>09/21</u>	<u>09/20</u>	<u>08/21</u>	<u>07/21</u>
Number of Employees	235	234	236	232
Separations	5		1	2

U. Discussion/Information

1. Request for County Program Specialist
2. Southwest Mental Health Center Update

V. Decision Items

1. Makenna Den Herder, Eligibility Worker, probationary appointment (12 months), \$18.69 per hour, effective 10/25/2021
2. Christopher Hoss, Fraud Prevention Investigator, probationary appointment (6months), no change in pay, effective 10/25/2021
3. Melanie Jo Feikema, Fraud Prevention Investigator, probationary appointment (12 months), \$21.50 per hour, effective 10/11/2021
4. Kyla Fuerstenberg, County Agency Social Worker (CMH), probationary appointment (12 months), \$24.12 per hour, effective 10/11/2021
5. Emilie Potter, Social Services Supervisor, probationary appointment (12 months), \$63,072.40 annually, effective 10/25/2021
6. Crystal Giffen, County Agency Social Worker (LADC), probationary appointment (12 months), \$25.25 hourly, effective 11/08/2021
7. 2022 Insurance Committee Recommendations
8. Administrative Policy 05 Credit Card Policy
9. IT Request for Postage Machine Lease for Pipestone Office
10. IT Request for renewal of Zoom Subscriptions
11. Unclaimed Property
12. Donations:
 - a. Anonymous donation of pull-ups and diapers for kids in foster care
 - b. St. Matthew's Church donated \$300 for foster parents
13. Contracts

W. Adjournment

Next Meeting Dates:

- **Wednesday, November 17, 2021 – Marshall**
 - **Annual Meeting following Board**
- **Wednesday, December 15, 2021 – Marshall**
- **Wednesday, January 19, 2022 - Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

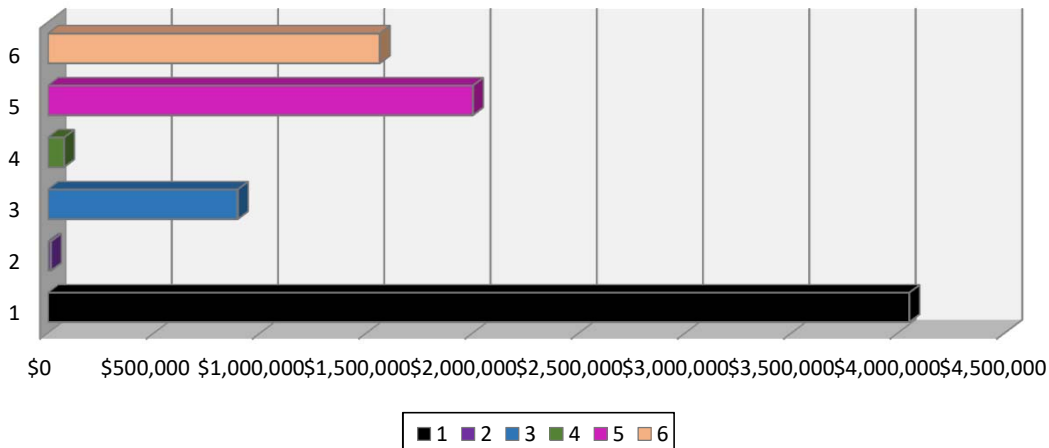
Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT For the Month Ending: **September 30, 2021**

* Income Maintenance * Social Services * Information Technology * Health *

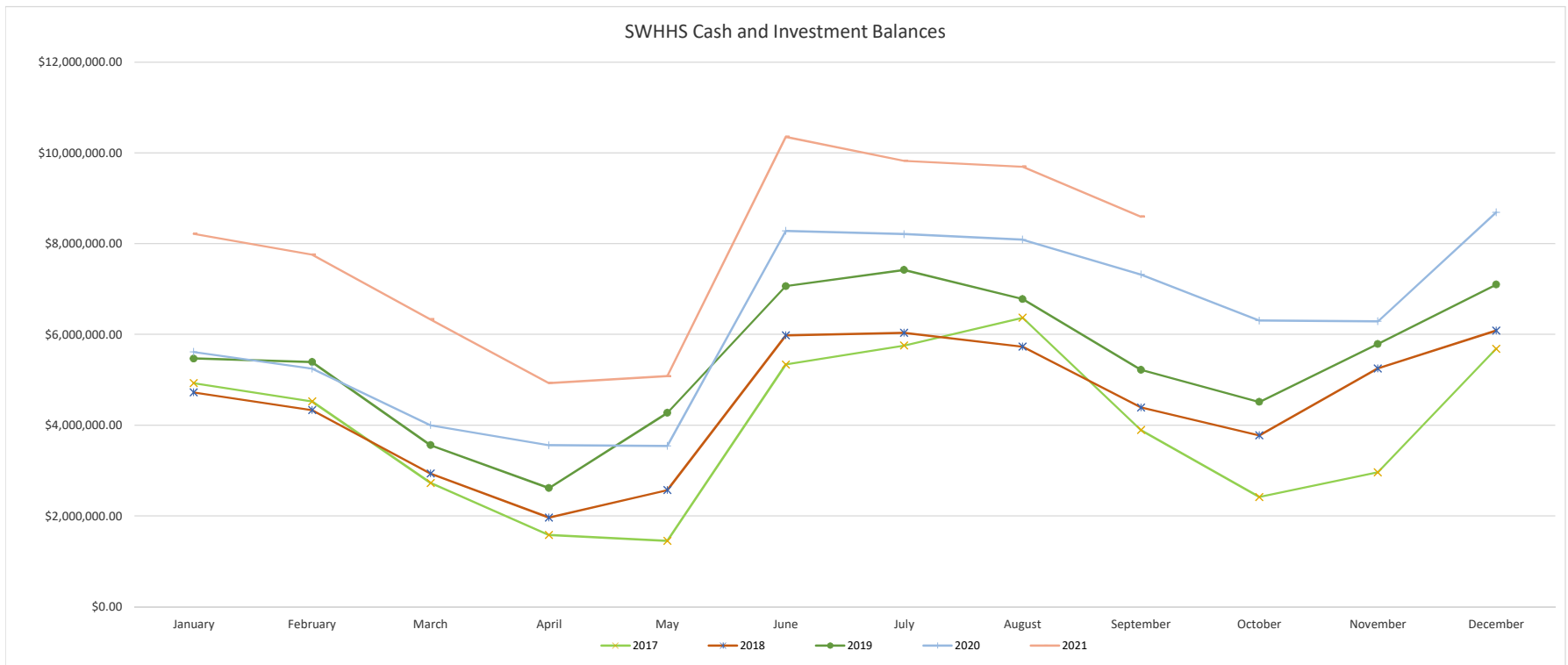
Description	Month	Running Balance	
BEGINNING BALANCE		\$5,151,776	
RECEIPTS			
Monthly Receipts	1,755,957		
County Contribution	12,539		
Interest on Savings	44		
TOTAL MONTHLY RECEIPTS		1,768,540	
DISBURSEMENTS			
Monthly Disbursements	2,867,755		
TOTAL MONTHLY DISBURSEMENTS		2,867,755	
ENDING BALANCE		\$4,052,561	
REVENUE			
<i>Checking/Money Market</i>	<i>\$4,052,561</i>		
<i>SS Benefits Checking</i>	<i>\$14,006</i>		
<i>Bremer Savings</i>	<i>\$892,842</i>		
<i>Great Western Bank Savings</i>	<i>\$75,517</i>		
<i>Certificate of Deposit</i>	<i>\$2,000,000</i>		
<i>Investments - MAGIC Fund</i>	<i>\$1,561,451</i>		
ENDING BALANCE		\$8,596,377	Sept 2020 Ending Balance \$7,320,203
DESIGNATED/RESTRICTED FUNDS			
Agency Health Insurance		\$1,075,655	Sept 2020 Ending Balance \$1,343,792
LCTS Lyon Murray Collaborative		\$208,548	
LCTS Rock Pipestone Collaborative		\$77,950	
LCTS Redwood Collaborative		\$40,253	
Local Advisory Council		\$678	Sept 2020 Ending Balance
AVAILABLE CASH BALANCE		\$7,193,294	\$5,754,848

REVENUE DESIGNATION



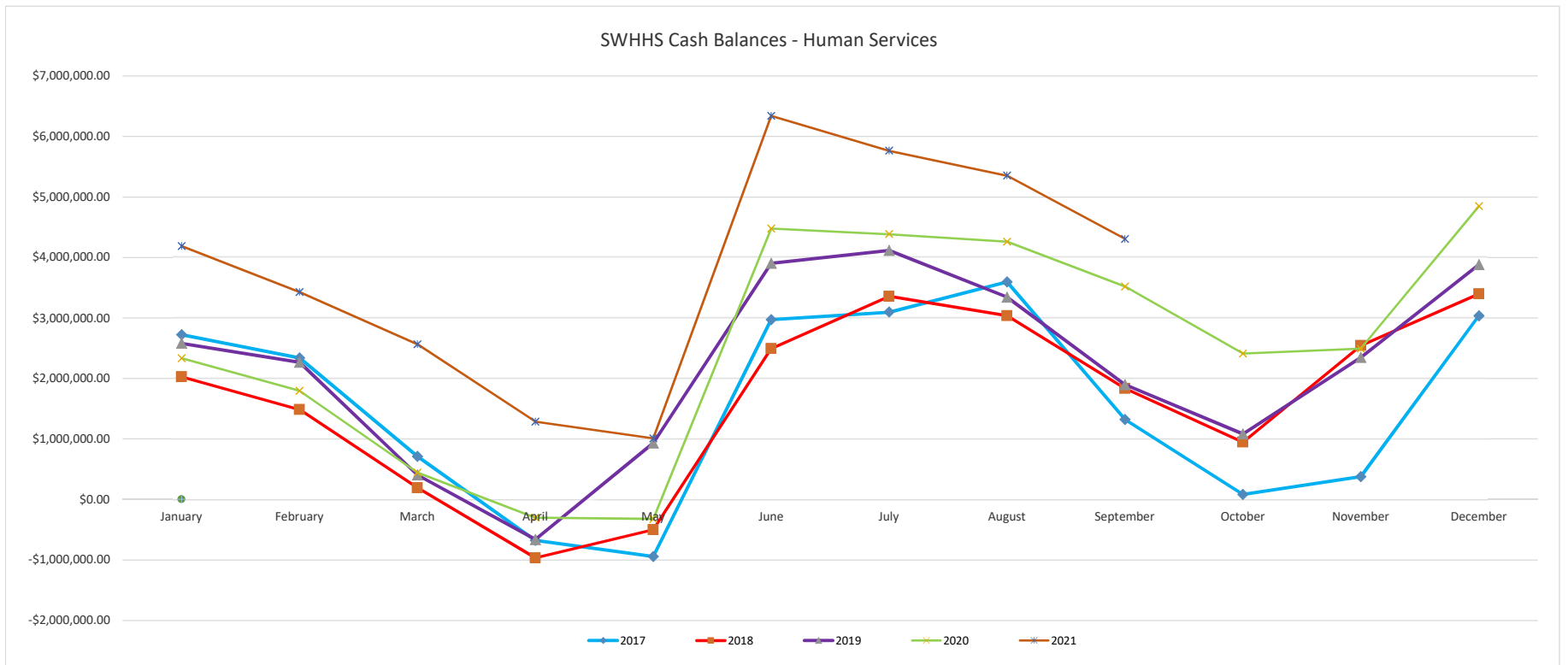
SWHHS
Total Cash and Investment Balance by Month - All Funds

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$4,926,902.34	\$4,524,066.02	\$2,727,751.26	\$1,578,173.97	\$1,451,585.61	\$5,337,553.73	\$5,754,867.08	\$6,366,564.57	\$3,893,362.07	\$2,417,547.50	\$2,962,222.15	\$5,684,746.63	\$3,968,778.58
2018	\$4,721,044.88	\$4,333,938.53	\$2,935,770.10	\$1,965,449.62	\$2,570,090.71	\$5,977,407.40	\$6,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.56	\$5,252,398.36	\$6,085,906.40	\$4,481,140.24
2019	\$5,468,300.08	\$5,390,753.05	\$3,560,027.40	\$2,614,293.54	\$4,269,080.30	\$7,062,814.89	\$7,420,076.79	\$6,778,561.83	\$5,219,902.01	\$4,511,324.16	\$5,788,830.92	\$7,097,094.23	\$5,431,754.93
2020	\$5,612,100.09	\$5,244,836.41	\$3,999,085.28	\$3,557,399.16	\$3,544,281.51	\$8,279,950.83	\$8,206,914.72	\$8,087,152.70	\$7,320,202.93	\$6,302,908.56	\$6,288,111.05	\$8,688,761.65	\$6,260,975.41
2021	\$8,213,250.83	\$7,755,540.60	\$6,331,255.58	\$4,926,907.49	\$5,077,191.48	\$10,354,544.54	\$9,823,063.10	\$9,696,380.41	\$8,596,377.19				\$7,863,834.58



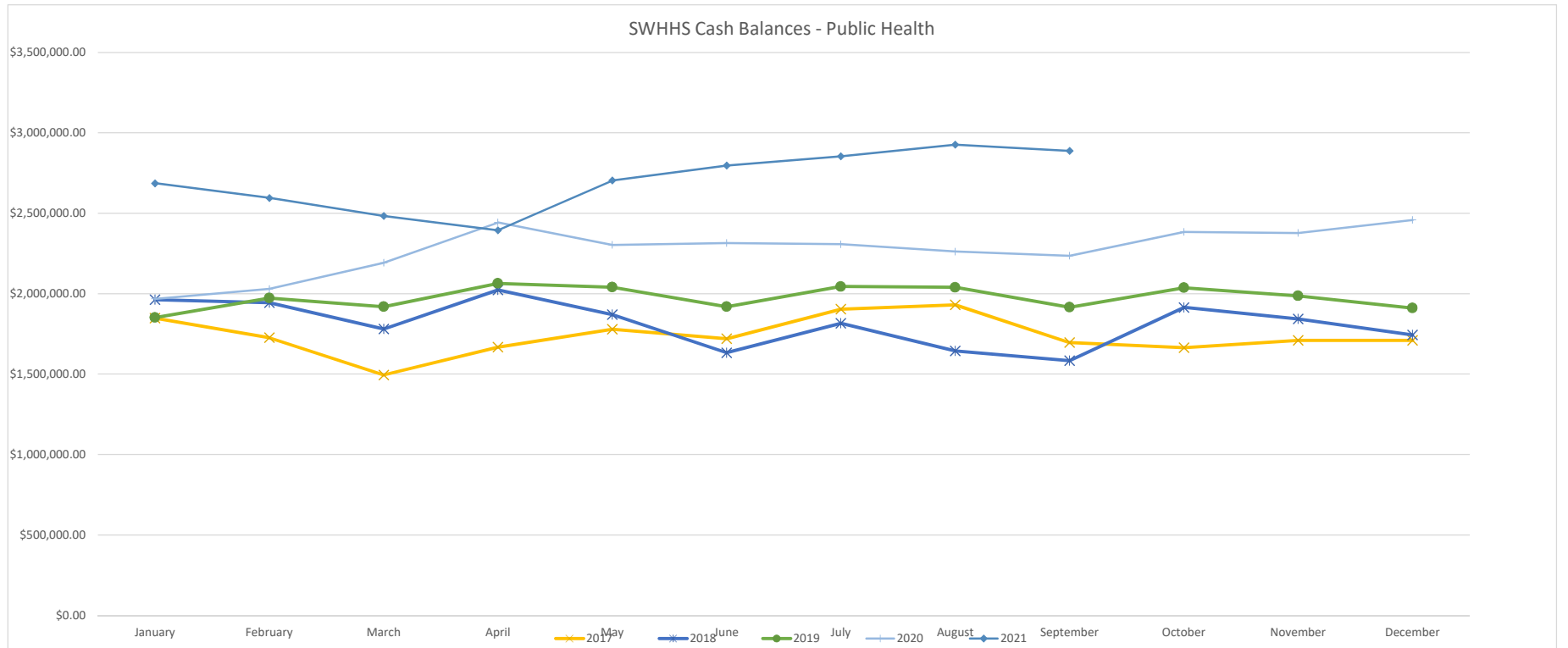
SWHHS
Total Cash and Investment Balance by Month - Human Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$2,721,514.18	\$2,337,060.47	\$710,988.71	-\$678,564.48	-\$945,146.15	\$2,972,035.68	\$3,096,420.77	\$3,593,641.96	\$1,322,585.71	\$84,999.25	\$377,552.55	\$3,035,263.95	\$1,552,362.72
2018	\$2,027,812.89	\$1,484,259.33	\$191,366.90	-\$965,731.97	-\$501,975.29	\$2,490,788.49	\$3,357,738.65	\$3,035,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,063.22	\$1,619,364.83
2019	\$2,581,063.09	\$2,265,158.91	\$405,973.82	-\$661,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$1,895,296.62	\$1,080,003.92	\$2,347,069.20	\$3,881,423.66	\$2,174,266.46
2020	\$2,332,934.55	\$1,794,776.37	\$446,580.09	-\$301,075.40	-\$322,039.73	\$4,477,838.46	\$4,384,474.68	\$4,260,536.62	\$3,518,651.39	\$2,410,104.32	\$2,492,480.39	\$4,846,662.00	\$2,528,493.65
2021	\$4,187,134.17	\$3,427,813.26	\$2,563,120.41	\$1,286,019.28	\$1,010,954.13	\$6,340,125.80	\$5,763,584.58	\$5,352,275.38	\$4,305,643.19				\$3,804,074.47



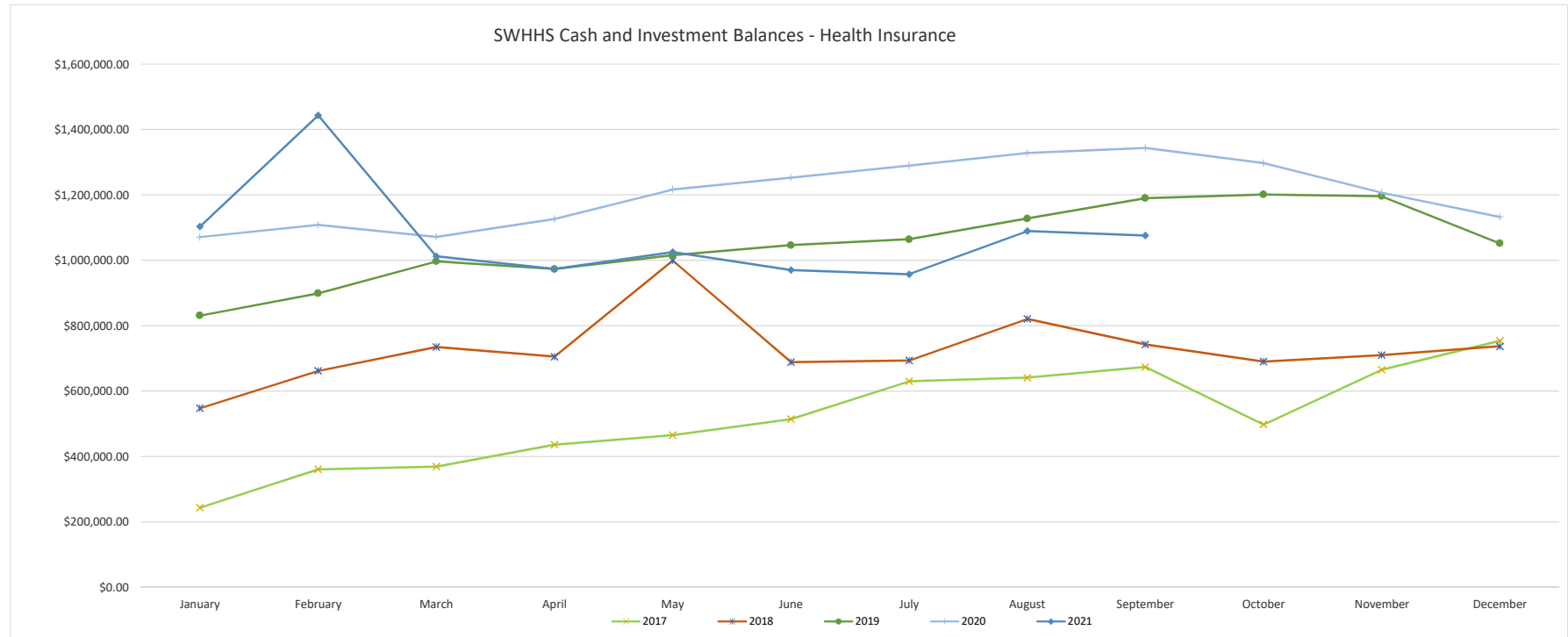
SWHHS
Total Cash and Investment Balance by Month - Public Health Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$1,847,930.47	\$1,726,463.73	\$1,494,923.91	\$1,667,703.90	\$1,778,696.76	\$1,720,044.88	\$1,903,354.71	\$1,930,710.27	\$1,695,805.50	\$1,663,861.45	\$1,709,269.13	\$1,709,425.15	\$1,737,349.16
2018	\$1,962,214.72	\$1,943,637.75	\$1,780,622.98	\$2,023,315.56	\$1,870,382.57	\$1,633,344.06	\$1,816,127.45	\$1,643,850.72	\$1,584,218.99	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48	\$1,813,230.15
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42	\$1,974,715.22
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,628.66	\$2,443,036.94	\$2,302,678.55	\$2,314,814.13	\$2,307,089.45	\$2,261,644.38	\$2,236,196.53	\$2,383,533.05	\$2,377,097.32	\$2,458,002.48	\$2,272,723.97
2021	\$2,686,372.79	\$2,595,490.74	\$2,483,393.31	\$2,394,881.79	\$2,704,232.84	\$2,797,102.25	\$2,854,166.91	\$2,927,270.22	\$2,887,651.14				\$2,703,395.78



SWHHS
Total Cash Balance by Month - Health Insurance

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$243,431.96	\$360,090.41	\$369,063.91	\$436,168.38	\$465,168.83	\$514,005.00	\$629,735.43	\$640,875.17	\$673,434.33	\$497,527.63	\$665,075.30	\$753,857.36	\$520,702.81
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.54	\$709,870.88	\$736,904.37	\$727,502.48
2019	\$830,786.86	\$898,632.50	\$996,671.64	\$973,046.88	\$1,015,393.62	\$1,046,007.99	\$1,064,138.10	\$1,127,623.68	\$1,189,707.87	\$1,200,976.08	\$1,195,846.02	\$1,051,604.82	\$1,049,203.01
2020	1,070,978.00	1,108,164.79	1,071,726.42	1,126,237.51	1,216,443.58	1,252,789.13	1,289,386.59	1,328,430.70	1,343,792.01	1,297,527.65	1,206,581.80	1,132,234.63	\$1,203,691.07
2021	1,103,507.67	1,443,581.40	1,012,036.66	973,311.22	1,025,293.31	970,211.29	957,506.41	1,089,406.61	1,075,654.66				\$1,072,278.80



SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER

September 2021

DATE	RECEIPT or CHECK #	DESC	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				5,151,775.50
09/01/21	transfer from SS account	transfer	11,838.00		5,163,613.50
09/01/21	10137	Disb		13,405.58	5,150,207.92
09/03/21	116943-116966	Disb		1,492.74	5,148,715.18
09/03/21	9991-9996 ACH	Disb		699.60	5,148,015.58
09/03/21	116967-117005	Disb		88,658.84	5,059,356.74
09/03/21	9997-10046 ACH	Disb		45,238.53	5,014,118.21
09/03/21	46375-46417	Dep	542,856.25		5,556,974.46
09/07/21	10138	Disb		93,082.44	5,463,892.02
09/07/21	46418-46434	Dep	18,675.52		5,482,567.54
09/08/21	10139	Disb		2,569.63	5,479,997.91
09/09/21	10140	Disb		50,570.95	5,429,426.96
09/10/21	9910 - 9928	Payroll		142,755.98	5,286,670.98
09/10/21	71966 - 72207 ACH	Payroll		522,026.20	4,764,644.78
09/10/21	117006-117052	Disb		16,804.78	4,747,840.00
09/10/21	10047-10053 ACH	Disb		1,443.75	4,746,396.25
09/10/21	117053-117114	Disb		458,585.73	4,287,810.52
09/10/21	10054-10097 ACH	Disb		45,953.23	4,241,857.29
09/10/21	46435-46479	Dep	274,114.70		4,515,971.99
09/13/21	10141	Disb		23,744.85	4,492,227.14
09/14/21	46480-46507	Dep	57,051.13		4,549,278.27
09/15/21	10142	Disb		13,427.30	4,535,850.97
09/17/21	117115-117170	Disb		8,464.50	4,527,386.47
09/17/21	10098-10133 ACH	Disb		5,449.50	4,521,936.97
09/17/21	117171-117356	Disb		106,778.23	4,415,158.74
09/17/21	10134-10147 ACH	Disb		5,700.81	4,409,457.93
09/17/21	117357-117397	Disb		6,287.06	4,403,170.87
09/17/21	10148-10149 ACH	Disb		187.66	4,402,983.21
09/17/21	117398-117462	Disb		106,067.68	4,296,915.53
09/17/21	10150-10182 ACH	Disb		144,758.56	4,152,156.97
09/17/21	46508-46559	Dep	102,193.50		4,254,350.47
09/17/21	VOID 117330	Disb		(671.55)	4,255,022.02
09/17/21	VOID 117449	Disb		(100.00)	4,255,122.02
09/20/21	10143	Disb		28,925.55	4,226,196.47
09/20/21	10144	Disb		13,439.76	4,212,756.71
09/21/21	46560-46573,46576-46583	Dep	29,307.78		4,242,064.49
09/22/21	10145	Disb		783.75	4,241,280.74
09/24/21	9929 - 9948	Payroll		142,175.88	4,099,104.86
09/24/21	72208 - 72454 ACH	Payroll		539,774.59	3,559,330.27
09/24/21	117463-117487	Disb		5,390.96	3,553,939.31
09/24/21	10183-10186 ACH	Disb		572.32	3,553,366.99
09/24/21	117488-117520	Disb		118,528.28	3,434,838.71
09/24/21	10187-10202 ACH	Disb		70,029.64	3,364,809.07
09/24/21	46574-46575,46584-46625	Dep	212,517.60		3,577,326.67
09/27/21	10146	Disb		31,389.79	3,545,936.88
09/28/21	46626-46660	Dep	110,544.98		3,656,481.86
09/29/21	10147	Disb		13,361.97	3,643,119.89
09/30/21	46661-46713	Dep	409,440.86		4,052,560.75
					4,052,560.75
					4,052,560.75
	Balanced 10/01/21 LMD	TOTALS	1,768,540.32	2,867,755.07	

Checking - SS Beneficiaries
 Savings - Bremer
 Savings - Great Western
 Investments - Magic Fund

14,006.00
892,842.03
75,517.09
1,561,451.32

TOTAL CASH BALANCE

6,596,377.19

**SOUTHWEST HEALTH AND HUMAN SERVICES SAVINGS & INVESTMENTS REGISTERS
2021**

BREMER BANK					
DATE	RECEIPT or CHECK #	DESCRIPTION	DEPOSITS	DISBURSEMENTS	BALANCE
01/01/21	BEGINNING BALANCE				2,892,536.98
01/11/21	50510	Interest	71.76		2,892,608.74
02/04/21	50889	Interest	73.70		2,892,682.44
03/10/21	Transfer to Ckg	Withdrawal		1,000,000.00	1,892,682.44
03/02/21	51275	Interest	44.38		1,892,726.82
04/07/21	Transfer to Ckg	Withdrawal		1,000,000.00	892,726.82
04/02/21	51806	Interest	37.08		892,763.90
05/04/21	52369	Interest	17.96		892,781.86
06/02/21	52913	Interest	15.16		892,797.02
07/02/21	53460	Interest	14.68		892,811.70
08/02/21	53918	Interest	15.16		892,826.86
09/02/21	54431	Interest	15.17		892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
					892,842.03
	ENDING BALANCE				892,842.03

GREAT WESTERN BANK					
DATE	RECEIPT or CHECK #	DESCRIPTION	DEPOSITS	DISBURSEMENTS	BALANCE
01/01/21	BEGINNING BALANCE				75,511.42
01/11/21	50512	Interest	0.64		75,512.06
02/04/21	50890	Interest	0.60		75,512.66
03/02/21	51276	Interest	0.58		75,513.24
04/02/21	51808	Interest	0.69		75,513.93
05/04/21	52371	Interest	0.62		75,514.55
06/02/21	52914	Interest	0.58		75,515.13
07/02/21	53461	Interest	0.68		75,515.81
08/02/21	53919	Interest	0.62		75,516.43
09/02/21	54432	Interest	0.66		75,517.09
					75,517.09
					75,517.09
					75,517.09
					75,517.09
					75,517.09
					75,517.09
					75,517.09
	ENDING BALANCE				75,517.09

MAGIC FUND					
DATE	RECEIPT or CHECK #	DESCRIPTION	DEPOSITS	DISBURSEMENTS	BALANCE
01/01/21	BEGINNING BALANCE				3,560,503.01
01/11/21	50511	Interest	93.54		3,560,596.55
02/04/21	50891	Interest	109.06		3,560,705.61
03/02/21	51277	Interest	71.77		3,560,777.38
04/02/21	51807	Interest	84.76		3,560,862.14
04/22/21	transfer to ckg	Withdrawal		2,000,000.00	1,560,862.14
05/10/21	52440	Interest	391.23		1,561,253.37
05/04/21	52372	Interest	62.33		1,561,315.70
06/02/21	52915	Interest	39.78		1,561,355.48
07/02/21	53462	Interest	38.59		1,561,394.07
08/02/21	53920	Interest	29.55		1,561,423.62
09/02/21	54433	Interest	27.70		1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
					1,561,451.32
	ENDING BALANCE				1,561,451.32

Southwest Health and Human Services



LMD
10/1/21 9:31AM

TREASURER'S CASH TRIAL BALANCE

As of 09/2021

Page 2

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	2,457,990.79			
Receipts		244,402.32	3,102,758.95	
Disbursements		33,855.43-	535,677.64-	
Payroll		250,165.97-	2,137,420.96-	
Journal Entries		0.00	320,000.00-	
Fund Total		39,619.08-	109,660.35	2,567,651.14
5 Human Services Fund	410	General Administration		
	309,915.58-			
Receipts		63,617.82	538,865.01	
Disbursements		77,638.30-	536,029.74-	
Payroll		13,664.10-	108,111.14-	
Dept Total		27,684.58-	105,275.87-	415,191.45-
5 Human Services Fund	420	Income Maintenance		
	744,487.98			
Receipts		443,080.88	6,875,134.11	
Disbursements		547,501.95-	3,400,075.37-	
Payroll		344,182.63-	3,154,186.68-	
Journal Entries		0.00	580,000.00-	
Dept Total		448,603.70-	259,127.94-	485,360.04
5 Human Services Fund	431	Social Services		
	7,886,764.87			
Receipts		797,084.62	13,123,825.03	
Disbursements		74,566.34-	1,000,904.17-	
SSIS		556,516.01-	6,054,224.06-	
Payroll		714,936.85-	6,648,939.76-	
Journal Entries		0.00	1,100,000.00-	
Dept Total		548,934.58-	1,680,242.96-	6,206,521.91
5 Human Services Fund	461	Information Systems		
	3,474,762.68-			
Receipts		2,479.00	37,155.31	
Disbursements		105.23-	2,409.54-	

Southwest Health and Human Services



LMD
10/1/21 9:31AM

TREASURER'S CASH TRIAL BALANCE

As of 09/2021

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Payroll		23,783.10-	211,031.40-	
Dept Total		21,409.33-	176,285.63-	3,651,048.31-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		0.00	205,308.00	
Disbursements		0.00	205,307.00-	
Dept Total		0.00	1.00	1.00
Fund Total	4,846,574.59	1,046,632.19-	2,220,931.40-	2,625,643.19
61 Agency Health Insurance	1,132,234.63			
Receipts		217,087.21	2,396,745.55	
Disbursements		230,839.16-	2,453,325.52-	
Fund Total		13,751.95-	56,579.97-	1,075,654.66
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	152,747.88			
Receipts		0.00	96,211.00	
Disbursements		0.00	40,411.34-	
Dept Total		0.00	55,799.66	208,547.54
Fund Total	152,747.88	0.00	55,799.66	208,547.54
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	43,882.53			
Receipts		0.00	37,187.00	
Disbursements		0.00	3,120.00-	
Dept Total		0.00	34,067.00	77,949.53
Fund Total	43,882.53	0.00	34,067.00	77,949.53
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	54,493.79			

Southwest Health and Human Services



LMD
10/1/21 9:31AM

TREASURER'S CASH TRIAL BALANCE

As of 09/2021

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		0.00	73,259.00	
Disbursements		0.00	87,500.00-	
Dept Total		0.00	14,241.00-	40,252.79
Fund Total	54,493.79	0.00	14,241.00-	40,252.79
77 Local Advisory Council	477 Local Advisory Council			
	738.34			
Disbursements		0.00	60.00-	
Dept Total		0.00	60.00-	678.34
Fund Total	738.34	0.00	60.00-	678.34
All Funds	8,688,662.55			
Receipts		1,767,751.85	26,486,448.96	
Disbursements		964,506.41-	8,264,820.32-	
SSIS		556,516.01-	6,054,224.06-	
Payroll		1,346,732.65-	12,259,689.94-	
Journal Entries		0.00	2,000,000.00-	
Total		1,100,003.22-	2,092,285.36-	6,596,377.19

Southwest Health and Human Services



LMD
10/7/21 4:39PM

TRIAL BALANCE REPORT
As of 09/2021

Report Basis: Cash

Page 2

1 Health Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
-----Assets-----				
1001 Cash in Bank - Checking	2,457,990.79	39,619.08-	109,660.35	2,567,651.14
1090 Investments	0.00	0.00	320,000.00	320,000.00
Total Assets	2,457,990.79	39,619.08-	429,660.35	2,887,651.14
---Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	2,457,990.79-	0.00	0.00	2,457,990.79-
2885 Revenue Control	0.00	244,344.88-	3,102,285.13-	3,102,285.13-
2887 Expenditure Control	0.00	283,963.96	2,672,624.78	2,672,624.78
Total Fund Balance	2,457,990.79-	39,619.08	429,660.35-	2,887,651.14-
Total Liabilities and Balance	2,457,990.79-	39,619.08	429,660.35-	2,887,651.14-
410 General Administration				
-----Assets-----				
Total Assets	0.00	0.00	0.00	0.00
---Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
Total Fund Balance	0.00	0.00	0.00	0.00
Total Liabilities and Balance	0.00	0.00	0.00	0.00
1 Health Services Fund	0.00	0.00	0.00	0.00

Southwest Health and Human Services



LMD
10/7/21 4:39PM

TRIAL BALANCE REPORT
As of 09/2021

Report Basis: Cash

Page 3

5 Human Services Fund

Account		<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
410	General Administration				
	-----Assets-----				
1001	Cash In Bank - Checking	309,915.58 -	27,684.58 -	105,275.87 -	415,191.45 -
	Total Assets	309,915.58 -	27,684.58 -	105,275.87 -	415,191.45 -
	---Liabilities and Balance----				
	Liabilities				
2090	Due To Flexible Plan Employees	321.28	0.00	710.95	1,032.23
	Total Liabilities	321.28	0.00	710.95	1,032.23
	Fund Balance				
2850	Assigned for Software Purchases	64,377.00	0.00	0.00	64,377.00
2881	Unassigned Fund Balance	245,217.30	0.00	0.00	245,217.30
2887	Expenditure Control	0.00	27,684.58	104,564.92	104,564.92
	Total Fund Balance	309,594.30	27,684.58	104,564.92	414,159.22
	Total Liabilities and Balance	309,915.58	27,684.58	105,275.87	415,191.45
420	Income Maintenance				
	-----Assets-----				
1001	Cash In Bank - Checking	744,487.98	282,875.71 -	93,399.95 -	651,088.03
1090	Investments	0.00	0.00	580,000.00	580,000.00
	Total Assets	744,487.98	282,875.71 -	486,600.05	1,231,088.03
	---Liabilities and Balance----				
	Liabilities				
	Total Liabilities	0.00	0.00	0.00	0.00
	Fund Balance				
2881	Unassigned Fund Balance	744,487.98 -	0.00	0.00	744,487.98 -
2885	Revenue Control	0.00	605,136.77 -	7,036,676.28 -	7,036,676.28 -
2887	Expenditure Control	0.00	888,012.48	6,550,076.23	6,550,076.23
	Total Fund Balance	744,487.98 -	282,875.71	486,600.05 -	1,231,088.03 -
	Total Liabilities and Balance	744,487.98 -	282,875.71	486,600.05 -	1,231,088.03 -
431	Social Services				
	-----Assets-----				

Southwest Health and Human Services



LMD
10/7/21 4:39PM

TRIAL BALANCE REPORT
As of 09/2021

Report Basis: Cash

Page 4

5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
1001 Cash In Bank - Checking	7,886,764.87	714,662.57-	1,845,970.95-	6,040,793.92
1090 Investments	0.00	0.00	1,100,000.00	1,100,000.00
1205 County Advances - MFIP (Chippewa Cty)	111,139.47	0.00	0.00	111,139.47
Total Assets	7,997,904.34	714,662.57-	745,970.95-	7,251,933.39
---Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	7,997,904.34-	0.00	0.00	7,997,904.34-
2885 Revenue Control	0.00	618,285.44-	12,897,521.76-	12,897,521.76-
2887 Expenditure Control	0.00	1,332,948.01	13,643,492.71	13,643,492.71
Total Fund Balance	7,997,904.34-	714,662.57	745,970.95	7,251,933.39-
Total Liabilities and Balance	7,997,904.34-	714,662.57	745,970.95	7,251,933.39-
461 Information Systems				
-----Assets-----				
1001 Cash In Bank - Checking	3,474,762.68-	21,409.33-	176,285.63-	3,651,048.31-
Total Assets	3,474,762.68-	21,409.33-	176,285.63-	3,651,048.31-
---Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	3,474,762.68	0.00	0.00	3,474,762.68
2885 Revenue Control	0.00	2,479.00-	37,155.31-	37,155.31-
2887 Expenditure Control	0.00	23,888.33	213,440.94	213,440.94
Total Fund Balance	3,474,762.68	21,409.33	176,285.63	3,651,048.31
Total Liabilities and Balance	3,474,762.68	21,409.33	176,285.63	3,651,048.31
471 LCTS Collaborative Agency				
-----Assets-----				
1001 Cash In Bank - Checking	0.00	0.00	1.00	1.00
Total Assets	0.00	0.00	1.00	1.00
---Liabilities and Balance-----				

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 09/2021

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2021 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	810,326.25-	1,080,435.00-	75	75
INTERGOVERNMENTAL REVENUES	1,347.00-	124,526.50-	166,000.00-	75	75
STATE REVENUES	41,544.75-	629,940.55-	809,158.00-	78	75
FEDERAL REVENUES	159,316.90-	1,081,250.18-	1,219,989.00-	89	75
FEES	42,123.18-	454,871.09-	492,480.00-	92	75
EARNINGS ON INVESTMENTS	6.96-	201.47-	9,000.00-	2	75
MISCELLANEOUS REVENUES	6.09-	1,169.09-	6,600.00-	18	75
TOTAL REVENUES	244,344.88-	3,102,285.13-	3,783,662.00-	82	75 7% over
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	75
PAYROLL AND BENEFITS	250,165.97	2,137,378.66	2,907,923.00	74	75
OTHER EXPENDITURES	33,797.99	535,246.12	875,739.00	61	75
TOTAL EXPENDITURES	283,963.96	2,672,624.78	3,783,662.00	71	75 4% under

Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 09/2021

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2021 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	12,539.37 -	7,014,768.99 -	11,606,176.00 -	60	75
INTERGOVERNMENTAL REVENUES	0.00	48,088.50 -	79,045.00 -	61	75
STATE REVENUES	530,040.09 -	4,271,645.12 -	5,583,843.00 -	77	75
FEDERAL REVENUES	645,380.05 -	5,813,638.38 -	7,631,653.00 -	76	75
FEES	184,518.05 -	1,782,503.96 -	2,502,600.00 -	71	75
EARNINGS ON INVESTMENTS	336.57 -	1,607.56 -	35,700.00 -	5	75
MISCELLANEOUS REVENUES	146,912.92	1,244,408.84 -	1,217,400.00 -	102	75
TOTAL REVENUES	1,225,901.21 -	20,176,661.35 -	28,656,417.00 -	70	75 5% under
EXPENDITURES					
PROGRAM EXPENDITURES	1,040,053.11	8,784,692.68	11,778,488.00	75	75
PAYROLL AND BENEFITS	1,110,587.16	10,118,577.81	14,121,360.00	72	75
OTHER EXPENDITURES	121,893.13	1,813,611.31	2,756,569.00	66	75
TOTAL EXPENDITURES	2,272,533.40	20,716,881.80	28,656,417.00	72	75 3% under

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					75
			Expend.	921.54	32,031.88	0.00	0	75
			Net	921.54	32,031.88	0.00	0	75
930 PROGRAM	Administration		Revenue	59.38 -	840,402.35 -	1,137,835.00 -	74	75
			Expend.	61,618.24	347,512.06	749,494.00	46	75
			Net	61,558.86	492,890.29 -	388,341.00 -	127	75
410 DEPT	General Administration	Totals:	Revenue	59.38 -	840,402.35 -	1,137,835.00 -	74	75
			Expend.	62,539.78	379,543.94	749,494.00	51	75
			Net	62,480.40	460,858.41 -	388,341.00 -	119	75
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	1,297.96 -	10,744.94 -	19,680.00 -	55	75
			Expend.	1,056.90	10,306.35	16,932.00	61	75
			Net	241.06 -	438.59 -	2,748.00 -	16	75
103 PROGRAM	Follow Along Program		Revenue	0.00	20,198.85 -	27,324.00 -	74	75
			Expend.	1,797.06	19,581.08	31,786.00	62	75
			Net	1,797.06	617.77 -	4,462.00	14 -	75
110 PROGRAM	TANF		Revenue	0.00	127,876.00 -	127,876.00 -	100	75
			Expend.	80.52	89,647.29	127,911.00	70	75
			Net	80.52	38,228.71 -	35.00	109,225 -	75
130 PROGRAM	WIC		Revenue	23,920.00 -	426,127.00 -	450,000.00 -	95	75
			Expend.	41,408.28	347,006.71	565,284.00	61	75
			Net	17,488.28	79,120.29 -	115,284.00	69 -	75
140 PROGRAM	Peer Breastfeeding Support Program		Revenue	0.00	15,467.00 -	38,088.00 -	41	75
			Expend.	72.07	13,679.04	38,088.00	36	75
			Net	72.07	1,787.96 -	0.00	0	75
210 PROGRAM	CTC Outreach		Revenue	21,405.41 -	122,150.30 -	262,270.00 -	47	75
			Expend.	16,345.03	136,360.23	271,515.00	50	75
			Net	5,060.38 -	14,209.93	9,245.00	154	75
270 PROGRAM	Maternal Child Health - Title V		Revenue	28,256.21 -	97,485.16 -	240,000.00 -	41	75
			Expend.	12,738.25	95,988.93	249,833.00	38	75
			Net	15,517.96 -	1,496.23 -	9,833.00	15 -	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
280 PROGRAM	MCH Dental Health		Revenue	0.00	0.00	1,600.00 -	0	75
			Expend.	0.00	558.36	16,171.00	3	75
			Net	0.00	558.36	14,571.00	4	75
285 PROGRAM	MCH Blood Lead		Revenue					75
			Expend.	1,049.27	2,327.76	0.00	0	75
			Net	1,049.27	2,327.76	0.00	0	75
295 PROGRAM	MCH Car Seat Program		Revenue	573.15 -	3,681.40 -	30,000.00 -	12	75
			Expend.	2,902.46	28,030.78	33,832.00	83	75
			Net	2,329.31	24,349.38	3,832.00	635	75
300 PROGRAM	Case Management		Revenue	29,698.79 -	292,456.54 -	428,000.00 -	68	75
			Expend.	22,481.50	211,005.18	392,306.00	54	75
			Net	7,217.29 -	81,451.36 -	35,694.00 -	228	75
330 PROGRAM	MNChoices		Revenue	9,436.69 -	127,257.43 -	134,000.00 -	95	75
			Expend.	17,021.14	120,518.07	173,361.00	70	75
			Net	7,584.45	6,739.36 -	39,361.00	17 -	75
603 PROGRAM	Disease Prevention and Control		Revenue	17,968.16 -	80,132.44 -	130,742.00 -	61	75
			Expend.	26,073.17	111,401.54	240,078.00	46	75
			Net	8,105.01	31,269.10	109,336.00	29	75
660 PROGRAM	MIIC		Revenue					75
			Expend.	419.99	2,788.39	0.00	0	75
			Net	419.99	2,788.39	0.00	0	75
481 DEPT	Nursing	Totals:	Revenue	132,556.37 -	1,323,577.06 -	1,889,580.00 -	70	75
			Expend.	143,445.64	1,189,199.71	2,157,097.00	55	75
			Net	10,889.27	134,377.35 -	267,517.00	50 -	75
483 DEPT	Health Education		Revenue					
			Expend.					
			Net					
500 PROGRAM	Direct Client Services		Revenue	85.18 -	1,346.33 -	500.00 -	269	75
			Expend.	374.95	1,980.18	24,110.00	8	75
			Net	289.77	633.85	23,610.00	3	75
510 PROGRAM	SHIP		Revenue	0.00	102,349.64 -	224,631.00 -	46	75
			Expend.	15,783.72	130,343.40	224,631.00	58	75
			Net	15,783.72	27,993.76	0.00	0	75
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	2,089.26 -	10,155.00 -	21	75
			Expend.	202.03	2,047.58	10,155.00	20	75
			Net	202.03	41.68 -	0.00	0	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	1,922.00 -	10,155.00 -	19	75
			Expend.	98.14	1,522.16	10,155.00	15	75
			Net	98.14	399.84 -	0.00	0	75
550 PROGRAM	P&I Grant		Revenue	0.00	132,073.48 -	189,326.00 -	70	75
			Expend.	0.00	105,739.61	189,326.00	56	75
			Net	0.00	26,333.87 -	0.00	0	75
551 PROGRAM	Pipestone Drug Free Communities		Revenue					75
			Expend.	7,539.98	29,186.11	0.00	0	75
			Net	7,539.98	29,186.11	0.00	0	75
900 PROGRAM	Emergency Preparedness		Revenue	0.00	31,355.48 -	92,580.00 -	34	75
			Expend.	7,243.88	111,449.51	112,634.00	99	75
			Net	7,243.88	80,094.03	20,054.00	399	75
905 PROGRAM	COVID-19 Pandemic		Revenue	0.00	32,879.86 -	0.00	0	75
			Expend.	18,811.56	121,834.17	0.00	0	75
			Net	18,811.56	88,954.31	0.00	0	75
906 PROGRAM	COVID-19 Vaccination Planning Grant		Revenue	102,933.84 -	450,656.83 -	0.00	0	75
			Expend.	5,757.12	407,890.51	0.00	0	75
			Net	97,176.72 -	42,766.32 -	0.00	0	75
483 DEPT	Health Education	Totals:	Revenue	103,019.02 -	754,672.88 -	527,347.00 -	143	75
			Expend.	55,811.38	911,993.23	571,011.00	160	75
			Net	47,207.64 -	157,320.35	43,664.00	360	75
485 DEPT	Environmental Health		Revenue					
			Expend.					
			Net					
800 PROGRAM	Environmental		Revenue	1,371.00 -	124,806.43 -	201,900.00 -	62	75
			Expend.	17,870.50	131,977.54	247,925.00	53	75
			Net	16,499.50	7,171.11	46,025.00	16	75
809 PROGRAM	Environmental Water Lab		Revenue	7,339.11 -	55,826.41 -	27,000.00 -	207	75
			Expend.	4,296.66	55,984.10	58,135.00	96	75
			Net	3,042.45 -	157.69	31,135.00	1	75
830 PROGRAM	FDA Standardization Grant		Revenue	0.00	3,000.00 -	0.00	0	75
			Expend.	0.00	3,926.26	0.00	0	75
			Net	0.00	926.26	0.00	0	75
485 DEPT	Environmental Health	Totals:	Revenue	8,710.11 -	183,632.84 -	228,900.00 -	80	75
			Expend.	22,167.16	191,887.90	306,060.00	63	75
			Net	13,457.05	8,255.06	77,160.00	11	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund	Totals:	Revenue	244,344.88-	3,102,285.13-	3,783,662.00-	82	75
			Expend.	283,963.96	2,672,624.78	3,783,662.00	71	75
			Net	39,619.08	429,660.35-	0.00	0	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					75
			Expend.	27,684.58	104,564.92	67,663.00	155	75
			Net	27,684.58	104,564.92	67,663.00	155	75
410 DEPT	General Administration	Totals:	Revenue					75
			Expend.	27,684.58	104,564.92	67,663.00	155	75
			Net	27,684.58	104,564.92	67,663.00	155	75
420 DEPT	Income Maintenance							
600 PROGRAM	Income Maint Administrative/Overhea		Revenue	5,580.89 -	2,234,499.85 -	3,696,370.00 -	60	75
			Expend.	92,404.69	1,004,027.36	1,511,007.00	66	75
			Net	86,823.80	1,230,472.49 -	2,185,363.00 -	56	75
601 PROGRAM	Income Maint/Random Moment Payro		Revenue					75
			Expend.	209,996.57	1,903,906.19	2,627,726.00	72	75
			Net	209,996.57	1,903,906.19	2,627,726.00	72	75
602 PROGRAM	Income Maint FPI Investigator		Revenue	3,546.00	51,622.00 -	130,000.00 -	40	75
			Expend.	136.78	86,637.29	130,000.00	67	75
			Net	3,682.78	35,015.29	0.00	0	75
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	5,780.58 -	41,410.89 -	65,200.00 -	64	75
			Expend.	5,303.79	44,879.65	65,000.00	69	75
			Net	476.79 -	3,468.76	200.00 -	1,734 -	75
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	1,490.69 -	5,776.67 -	15,000.00 -	39	75
			Expend.	0.00	1,238.90	11,250.00	11	75
			Net	1,490.69 -	4,537.77 -	3,750.00 -	121	75
620 PROGRAM	General Asst (GA) / Burials		Revenue	310.07 -	27,925.70 -	22,500.00 -	124	75
			Expend.	18,430.00	260,059.97	351,000.00	74	75
			Net	18,119.93	232,134.27	328,500.00	71	75
630 PROGRAM	Food Support (FS)		Revenue	12,052.00 -	409,052.98 -	524,000.00 -	78	75
			Expend.	457.55	1,365.54	4,500.00	30	75
			Net	11,594.45 -	407,687.44 -	519,500.00 -	78	75
640 PROGRAM	Child Support (IVD)		Revenue	41,685.65 -	1,064,057.93 -	1,633,247.00 -	65	75
			Expend.	82,150.88	826,417.74	1,208,445.00	68	75
			Net	40,465.23	237,640.19 -	424,802.00 -	56	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
650 PROGRAM	Medical Assistance (MA)		Revenue	541,782.89 -	3,202,154.26 -	3,307,000.00 -	97	75
			Expend.	479,132.22	2,421,543.59	2,335,000.00	104	75
			Net	62,650.67 -	780,610.67 -	972,000.00 -	80	75
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	0.00	176.00 -	0.00	0	75
			Expend.					75
			Net	0.00	176.00 -	0.00	0	75
420 DEPT	Income Maintenance	Totals:	Revenue	605,136.77 -	7,036,676.28 -	9,393,317.00 -	75	75
			Expend.	888,012.48	6,550,076.23	8,243,928.00	79	75
			Net	282,875.71	486,600.05 -	1,149,389.00 -	42	75
431 DEPT	Social Services		Revenue	208,538.34	0.00	0.00	0	75
			Expend.					75
			Net	208,538.34	0.00	0.00	0	75
0 PROGRAM	...		Revenue					
			Expend.					
			Net					
700 PROGRAM	Social Service Administrative/Overhea		Revenue	52,027.53 -	7,127,992.82 -	11,070,414.00 -	64	75
			Expend.	177,931.27	1,995,013.21	3,012,985.00	66	75
			Net	125,903.74	5,132,979.61 -	8,057,429.00 -	64	75
701 PROGRAM	Social Services/SSTS		Revenue					75
			Expend.	600,641.04	5,595,472.48	7,683,444.00	73	75
			Net	600,641.04	5,595,472.48	7,683,444.00	73	75
710 PROGRAM	Children's Social Services Programs		Revenue	127,939.51 -	1,522,200.83 -	1,844,998.00 -	83	75
			Expend.	257,893.34	2,690,830.99	3,916,675.00	69	75
			Net	129,953.83	1,168,630.16	2,071,677.00	56	75
711 PROGRAM	YIP Grant (Circle)-Dept of Public Safet		Revenue	0.00	17,884.23 -	28,404.00 -	63	75
			Expend.	1,423.48	15,804.54	28,404.00	56	75
			Net	1,423.48	2,079.69 -	0.00	0	75
712 PROGRAM	CIRCLE Program		Revenue	0.00	5,000.00 -	5,000.00 -	100	75
			Expend.	1,099.45	8,673.29	28,000.00	31	75
			Net	1,099.45	3,673.29	23,000.00	16	75
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	0.00	29,157.54 -	54,100.00 -	54	75
			Expend.	3,332.12	24,755.17	54,100.00	46	75
			Net	3,332.12	4,402.37 -	0.00	0	75
715 PROGRAM	Children Waivers		Revenue	30,591.45 -	149,202.90 -	170,000.00 -	88	75
			Expend.					75
			Net	30,591.45 -	149,202.90 -	170,000.00 -	88	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	0.00	10,273.34 -	41,780.00 -	25	75
			Expend.	563.42	571.25	41,780.00	1	75
			Net	563.42	9,702.09 -	0.00	0	75
717 PROGRAM	Family Assmt Response Grant/Discr F		Revenue	7,019.40 -	43,315.00 -	46,796.00 -	93	75
			Expend.	377.15	12,393.73	46,796.00	26	75
			Net	6,642.25 -	30,921.27 -	0.00	0	75
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	0.00	18,694.00 -	32,125.00 -	58	75
			Expend.	259.66	9,378.80	32,125.00	29	75
			Net	259.66	9,315.20 -	0.00	0	75
720 PROGRAM	Child Care/Child Protection		Revenue	1,250.00 -	15,500.00 -	22,000.00 -	70	75
			Expend.	0.00	961.00	42,600.00	2	75
			Net	1,250.00 -	14,539.00 -	20,600.00	71 -	75
721 PROGRAM	CC Basic Slide Fee/Cty Match to DHS		Revenue	1,909.00 -	20,834.58 -	37,325.00 -	56	75
			Expend.	7,228.00	35,253.43	43,365.00	81	75
			Net	5,319.00	14,418.85	6,040.00	239	75
722 PROGRAM	Child Care/MFIP		Revenue	0.00	71.00 -	0.00	0	75
			Expend.					75
			Net	0.00	71.00 -	0.00	0	75
726 PROGRAM	MFIP/SW MN PIC		Revenue	989.00 -	9,696.00 -	12,000.00 -	81	75
			Expend.					75
			Net	989.00 -	9,696.00 -	12,000.00 -	81	75
730 PROGRAM	Chemical Dependency		Revenue	9,038.23 -	221,636.73 -	358,500.00 -	62	75
			Expend.	22,463.92	240,006.19	546,500.00	44	75
			Net	13,425.69	18,369.46	188,000.00	10	75
740 PROGRAM	Mental Health (Both Adults & Childrer		Revenue	0.00	93.95 -	0.00	0	75
			Expend.					75
			Net	0.00	93.95 -	0.00	0	75
741 PROGRAM	Mental Health/Adults Only		Revenue	87,170.80 -	787,900.21 -	1,353,885.00 -	58	75
			Expend.	144,456.37	1,621,204.69	1,775,024.00	91	75
			Net	57,285.57	833,304.48	421,139.00	198	75
742 PROGRAM	Mental Health/Children Only		Revenue	128,996.30 -	620,235.84 -	939,138.00 -	66	75
			Expend.	81,255.51	1,062,708.06	2,177,722.00	49	75
			Net	47,740.79 -	442,472.22	1,238,584.00	36	75

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
750 PROGRAM	Developmental Disabilities		Revenue	119,663.44 -	587,046.83 -	908,351.00 -	65	75
			Expend.	15,523.37	175,751.83	368,851.00	48	75
			Net	104,140.07 -	411,295.00 -	539,500.00 -	76	75
760 PROGRAM	Adult Services		Revenue	113,910.71 -	1,029,527.84 -	1,421,284.00 -	72	75
			Expend.	4,531.42	52,716.63	85,700.00	62	75
			Net	109,379.29 -	976,811.21 -	1,335,584.00 -	73	75
765 PROGRAM	Adult Waivers		Revenue	146,318.41 -	681,258.12 -	885,000.00 -	77	75
			Expend.	13,968.49	101,997.42	148,000.00	69	75
			Net	132,349.92 -	579,260.70 -	737,000.00 -	79	75
431 DEPT	Social Services	Totals:	Revenue	618,285.44 -	12,897,521.76 -	19,231,100.00 -	67	75
			Expend.	1,332,948.01	13,643,492.71	20,032,071.00	68	75
			Net	714,662.57	745,970.95	800,971.00	93	75
461 DEPT	Information Systems		Revenue	2,479.00 -	37,155.31 -	32,000.00 -	116	75
0 PROGRAM	...		Expend.	23,888.33	213,440.94	312,755.00	68	75
			Net	21,409.33	176,285.63	280,755.00	63	75
461 DEPT	Information Systems	Totals:	Revenue	2,479.00 -	37,155.31 -	32,000.00 -	116	75
			Expend.	23,888.33	213,440.94	312,755.00	68	75
			Net	21,409.33	176,285.63	280,755.00	63	75
471 DEPT	LCTS Collaborative Agency		Revenue	0.00	205,308.00 -	0.00	0	75
702 PROGRAM	LCTS		Expend.	0.00	205,307.00	0.00	0	75
			Net	0.00	1.00 -	0.00	0	75
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	0.00	205,308.00 -	0.00	0	75
			Expend.	0.00	205,307.00	0.00	0	75
			Net	0.00	1.00 -	0.00	0	75
5 FUND	Human Services Fund	Totals:	Revenue	1,225,901.21 -	20,176,661.35 -	28,656,417.00 -	70	75
			Expend.	2,272,533.40	20,716,881.80	28,656,417.00	72	75
			Net	1,046,632.19	540,220.45	0.00	0	75
FINAL TOTALS	1,082 Accounts		Revenue	1,470,246.09 -	23,278,946.48 -	32,440,079.00 -	72	75
			Expend.	2,556,497.36	23,389,506.58	32,440,079.00	72	75
			Net	1,086,251.27	110,560.10	0.00	0	75

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2020			

2021	Adult Services	Children's Services	Total Programs
January	2581	586	3167
February	2626	598	3224
March	2620	588	3208
April	2657	569	3226
May	2711	551	3262
June	2711	529	3240
July	2737	527	3264
August	2714	521	3235
September	2741	551	3292
October			0
November			0
December			0
Average	2678	558	3235

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	453	319	2623
2021												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2021	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	10	339	12	0	274	34	883	16	253	447	313	2581
February	10	349	12	0	276	40	896	16	269	444	314	2626
March	10	352	12	0	280	40	898	15	259	446	308	2620
April	10	353	12	0	269	46	918	15	291	445	298	2657
May	10	360	13	0	265	47	931	15	325	446	299	2711
June	10	365	14	0	266	54	920	14	321	444	303	2711
July	9	368	14	0	270	58	945	13	306	446	308	2737
August	8	371	14	0	269	58	942	12	286	446	308	2714
September	8	368	14	0	274	58	937	12	321	447	302	2741
October												0
November												0
December												0
	9	358	13	0	271	48	919	14	292	446	306	2609

Children's - Social Services Caseload

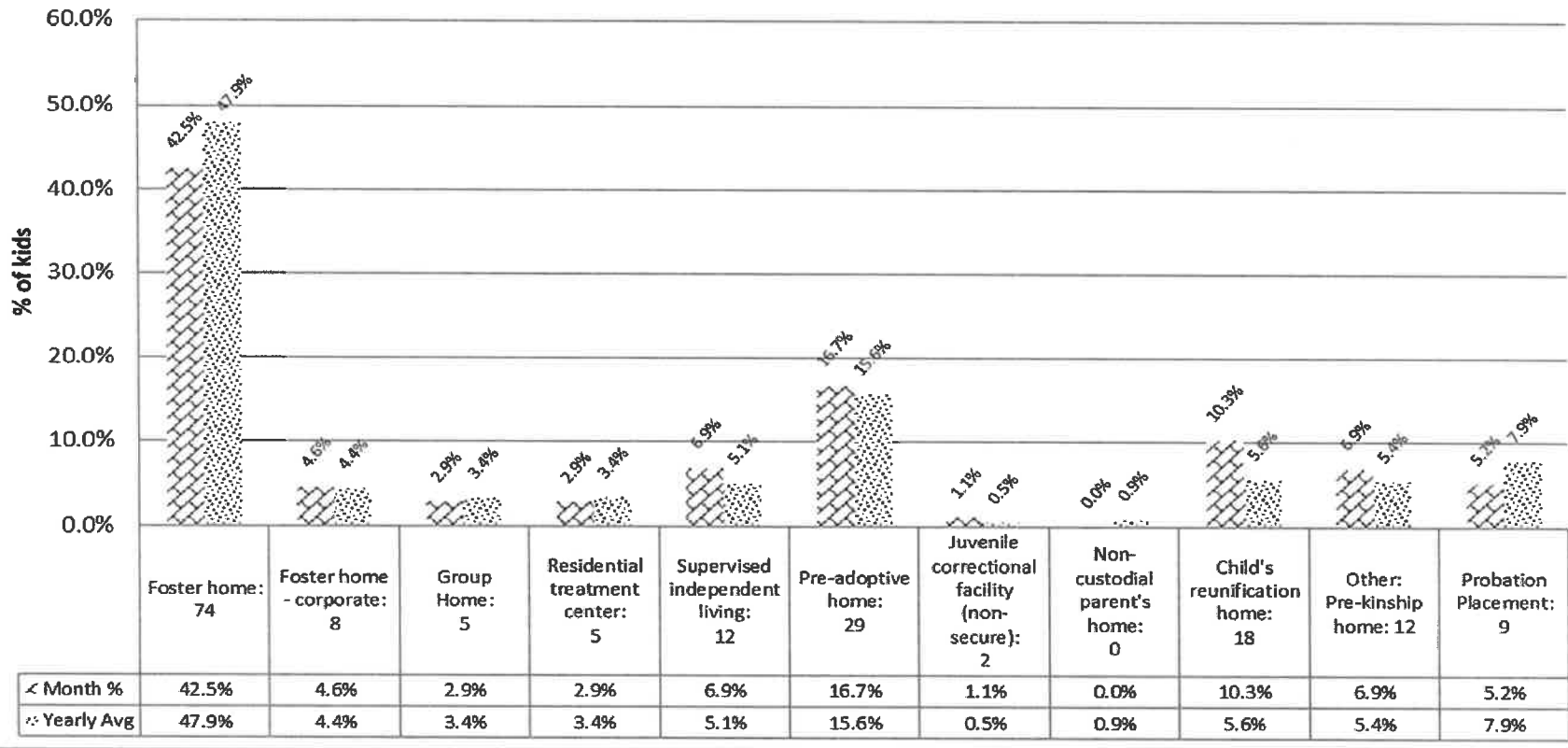
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021												

2021	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	18	33	0	12	56	181	173	87	0	0	26	586
February	18	36	0	12	56	179	177	85	0	0	35	598
March	20	40	0	12	58	166	177	86	0	0	29	588
April	21	34	0	13	56	162	161	90	0	0	32	569
May	21	33	0	13	56	165	145	84	0	1	33	551
June	22	33	0	13	58	153	142	87	0	0	21	529
July	23	34	0	13	60	154	130	85	0	0	28	527
August	24	35	0	13	60	166	137	86	0	0	25	546
September	24	34	0	13	61	160	145	81	0	0	33	551
October												0
November												0
December												0
	21	35	0	13	58	165	154	86	0	0	29	591

2021 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Average	2020 Average
Lincoln	4	4	4	5	6	6	8	9	9				6	4
Lyon	41	42	44	52	54	54	54	51	57				50	43
Murray	10	10	10	10	10	11	16	16	16				12	8
Pipestone	19	18	17	18	18	21	21	21	22				19	24
Redwood	66	65	61	68	65	64	65	60	60				64	67
Rock	16	16	13	14	14	15	15	15	10				14	16
Monthly Totals	156	155	149	167	167	171	179	172	174	0	0	0		

September 2021 - Placement by Category
174 Kids in Placement



September 2021: Total kids in placement = 174

Total of 12 Children entered placement

5	Lyon	Foster Home
1	Lyon	Foster Home-Corporate
5	Redwood	Foster Home
1	Redwood	Probation

Total of 10 Children were discharged from placement (discharges from previous month)

3	Redwood	Child's Reunification Home
1	Redwood	ADOPTED
1	Redwood	Probation
1	Redwood	Non-custodial parent home
2	Rock	Group Home
2	Rock	ADOPTED

NON IVD COLLECTIONS
SEPTEMBER 2021

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	5,781
TANF (MFIP/DWP/AFDC)	05-420-610.5803	1,491
GA	05-420-620.5803	310
FS	05-420-630.5803	52
CS (PI Fee, App Fee, etc)	05-420-640.5501	578
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	29,993
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	4,712
OOH/FC Recovery	05-431-710.5803	7,662
CHILDCARE		
Licensing	05-431-720.5502	850
Corp FC Licensing	05-431-720.5505	400
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	2,466
Detox Fees	05-431-730.5520	1,508
SUD Treatment	05-431-730.5523	3,893
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	7,773
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	0
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		67,469

Enter the county's unique ID number **41SWH351**

Contact Information

COUNTY/CONSORTIUM NAME

Southwest Health and Human Services (SWHHS): Lincoln, Lyon, Murray, Pipestone, Redwood and Rock

PLAN YEAR	CONTACT PERSON	TITLE
2022-2023	Kathryn Herding	Eligibility Supervisor

ADDRESS	CITY	STATE	ZIP CODE	PHONE NUMBER
607 West Main Street	Marshall	MN	56258	507-537-6747

EMAIL ADDRESS (where correspondence related to this form will be sent)	CONFIRM EMAIL ADDRESS
Kathryn.Herding@swmhhs.com	Kathryn.Herding@swmhhs.com 

Note: Please review the 2022-2023 MFIP Biennial Service Agreement Bulletin for more details before you complete this document.

A. Needs Statement

1. Identify challenges in financial assistance services that are prohibiting you from properly MFIP/DWP families in your community.

Keeping current on ever changing policies and procedures. Dealing with multiple systems. St changes/shortages. No local or in person training.

98

2. Identify challenges in employment services that are prohibiting you from properly serving MFIP/DWP families in your community.

The BIGGEST challenges facing the E & T staff include:

1. Customers with Limited English speaking skills and the number of ESL hours available by ABE locally.
2. The barriers that the customers are bring to the table. A large number of customers are very hard to serve, and r special services. For example: child protection, mental health, chemical health and assistance in applying for social se
3. Lack of Childcare. In general daytime childcare is hard to find for infants, but odd hour childcare, sick childcare an third shift childcare are impossible. Childcare in the smaller town is impossible to find.
4. Public transportation to get customers to and from second and third shifts does not exist in SW Minnesota, making customer working in food production, healthcare, and the casino.
5. Small town issues related to customers having a "reputation" and businesses being unwilling to hire them.
6. Limited culturally specific resources available for specialized services (culturally specific mental health, IQ test, and

88

3. Identify the strengths in your community that you are most proud of that benefit MFIP/DI

1. Friendliness and willingness of community members to assist (community leaders of color l valuable assistance to our customers, plus other members as well).
2. We have worked real hard to strengthen our relationships with employers to enhance oppo our customers (hiring, work experience, volunteer experience).
3. We continue to develop and grow our local community partners, who are working together same mutual goals.
4. We have worked to develop short term entry level training programs that are available to l participants in high demand occupations that are also Career Pathways if they so choose (CNA to LPN and RN).

A. Needs Statement (continued)

4. What strengths and resources do you have available to address the needs of your participants?

Please **check all** the resources available to participants in your service area and check whether the resource is available via financial or employment services "in-house" or from a partner organization (county resources with developed connections and/or an external community resource or both). If you lack sufficient resources in your area, check the Resource Gaps column if there are some resource sources. Add any "other" resources that you consider necessary.

MFIP Resources	Partner Resources	Community Resources	Resource Gaps	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ABE/GED
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Adult/elder services
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Career planning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Childcare funds
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chemical health services
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Computer lab access
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Credit counseling/financial literacy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	English Language Learner (ELL)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food shelf
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Housing assistance
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job club
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job development
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job placement
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job retention
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Job search workshops
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mental health services
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-the-job training program
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Post-secondary education planning
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Short-term training
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supported work / paid work experience
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Transportation assistance (gas cards, bus cards)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vehicle repair funds
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Volunteer opportunities
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Youth program
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other

5. County Program Contact Information

Please name contacts for the following programs if different from the contact on the cover page. You only need to give a person's phone and email once.

MFIP EMPLOYMENT SERVICES STAFF CONTACT NAME

PHONE NUMBER

EMAIL ADDRESS

Carrie Bendix

507-476-2188

cbendix@swmnpic.org

A. Needs Statement (continued)**6. Employment Services Provider(s) Information**

Statute 256J.50, subdivision 8: Each county, or group of counties working cooperatively, shall make available to participant at least two employment and training service providers as defined under Minnesota Statutes, section 256J.49, subdivision 1. Counties contracting with CareerForce Centers that use multiple employment and training services or that offer multiple services under a collaborative effort and can document that participants have choice among employment and training services designed to address specialized needs.

List your current employment services provider(s) and check the respective box to indicate which population served. If a CareerForce Center is the only employment services provider, list the multiple employment and training services among which participants have choice. Section G of this form addresses provider choice.

NAME		ADDRESS	
Southwest Minnesota Private Industry Council, Inc.		607 West Main Street, Marshall, MN 56258	
CONTACT PERSON	PHONE NUMBER	EMAIL	
Mary Mulder	507-476-4055	mmulder@swmnpic.org	
Population Served	<input checked="" type="checkbox"/> MFIP ES	<input checked="" type="checkbox"/> DWP ES	<input checked="" type="checkbox"/> FSS
		<input checked="" type="checkbox"/> Teen Parents	<input checked="" type="checkbox"/> 200% FPG

B. Service Models

Minnesota Family Investment Program (MFIP) and the Diversionary Work Program (DWP)

1. Do you have culturally specific employment services for different racial/ethnic groups?

No Yes *Check all that apply.*

- African American
 African immigrant
 Asian American
 Asian immigrant
 American Indian
 Hispanic/Latino
 Other

2. What strategies do you use for hard-to-engage participants? *Check all that apply.*

- Home visits
 Sanction outreach services
 Incentives
 Off-site meeting opportunities
 Other SPECIFY: Interpreters, volunteer opportunities

3. What types of job development do you do? *Check all that apply.*

- Sector job development
 Individual job development
 Other

4. Do you have an ongoing job development partnership or sector based job development with community employers to help participants with employment?

No Yes *Check all activities employers provide.*

- Interview opportunities
 Job skills training
 Job placement
 Job shadowing
 On-site
 Work experience
 Helps plan training programs
 Other

5. Do you provide job retention services to employed participants while they are receiving MFIP?

No Yes *Check all that apply.*

- Available to assist with issues that develop on the job
 Financial planning
 Soft skills training
 Mentoring
 Transportation
 Personal contact with the employee
 HOW OFTEN? Based on need
 Other

How long do you provide job retention services?

Less than 3 months
 3-6 months
 7-12 months
 More than one year

6. Do you provide job advancement services to employed participants?

No Yes *Check all that apply.*

- Career laddering
 Networking
 Coaching/mentoring
 Ongoing job search
 Education/training
 Other

7. Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?

No Yes *Check all that apply.*

- Pathways to Prosperity (P2P)
 Work Keys
 National Career Readiness Certificate (NCRC)
 Other SPECIFY: Career Scope, CASAS Assessment

B. Service Models (continued)

Family Stabilization Services (FSS)

1. Do you have professionals available to assist with FSS cases?

No Yes *Check all that apply*

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Adult Mental Health professional | <input checked="" type="checkbox"/> Psychologist | <input checked="" type="checkbox"/> Adult Rehabilitation Mental Health Services (ARMHS) worker |
| <input checked="" type="checkbox"/> Public Health Nurse | <input checked="" type="checkbox"/> Chemical Health professional | <input checked="" type="checkbox"/> Social Worker |
| <input checked="" type="checkbox"/> Children's Mental Health professional | <input checked="" type="checkbox"/> Vocational Rehabilitation worker | <input type="checkbox"/> Other |

2. Do you make referrals for children of FSS participants?

No Yes *Check all that apply*

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Children's Mental Health Services | <input checked="" type="checkbox"/> Public Health Nurse home visiting services | <input checked="" type="checkbox"/> Child Wellness Check-ups |
| <input checked="" type="checkbox"/> Women, Infants and Children Program (WIC) | <input checked="" type="checkbox"/> Other SPECIFY: <u>Youth programing offered through the SW MN PIC</u> | |

3. Are any of these services for children offered to non-FSS families?

No Yes

Services for families no longer on MFIP/DWP but under 200% of Federal Poverty Guideline

1. Do you provide services to families recently receiving MFIP/DWP or families at risk of receiving MFIP or diversionary work program but are under 200% of the Federal Poverty Guideline (FPG)?

No Yes *Check all the services that apply*

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> ABE/ELL Classes | <input checked="" type="checkbox"/> Job retention services | <input checked="" type="checkbox"/> Child care | <input checked="" type="checkbox"/> Referral to other programs |
| <input checked="" type="checkbox"/> Computer Lab Access | <input checked="" type="checkbox"/> Support Services | <input checked="" type="checkbox"/> GED | <input checked="" type="checkbox"/> Training/Job Skills Classes |
| <input checked="" type="checkbox"/> Job postings | <input checked="" type="checkbox"/> Other SPECIFY: <u>Free computers, and computers are also available or training purposes</u> | | |

2. Do you serve families not recently on MFIP/DWP that are under 200% of the Federal Poverty Guideline (FPG)?

No Yes

DESCRIBE

Yes, services depend on the customer need's. The PIC is a leader in the MN CareerForce System.

3. Do you provide services to Non-Custodial Parents (NCPs) that are under 200% of the Federal Poverty Guideline (FPG)?

No Yes

B. Service Models (continued)

Minnesota Family Investment Program (MFIP) Services for Teen Parents

1. Are there specialized workers who work primarily with teens (for example, child care worker provides child care resources to teens only)?

No Yes *Check all that apply for each age group*

Minors (under age 18)	Age 18/19	
<input type="checkbox"/>	<input type="checkbox"/>	Financial worker
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Employment service worker
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Social worker (Social Services)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Public health nurse
<input type="checkbox"/>	<input type="checkbox"/>	Child care worker
<input type="checkbox"/>	<input type="checkbox"/>	Child protection worker
<input type="checkbox"/>	<input type="checkbox"/>	Other job role

2. Is there a single point of contact for teens, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services? Respond for each age group separately. If yes for an age group, check the one position that serves this function within that age group.

No Yes

Minors (under age 18)

- Financial worker
- Employment service worker
- Social worker (Social Services)
- Public health nurse
- Child care worker
- Child protection worker
- Other job role

Age 18/19

- Financial worker
- Employment service worker
- Social worker (Social Services)
- Public health nurse
- Child care worker
- Child protection worker
- Other job role

3. Does your county have an active partnership with the local public health agency to get teen parents enrolled and engaged in public health nurse home visiting services? *Check one for each age group.*

Minors (under age 18)

- Yes, mandatory
- Yes, voluntary
- No

Age 18/19

- Yes, mandatory
- Yes, voluntary
- No

C. Measures

Performance Measures

1. Performance-based funding is determined by a service area's annualized Self-Support Index value. Review the information links in this section to see the effect of performance on funding and reporting, based on Statute 256J.626, subdivision 7.

Each year a bonus to a service area's Consolidated Fund allocation will be based on its performance on the Self-Support Index from the previous April to March year.

The **three-year Self-Support Index (S-SI)**: This measure starts with all adults receiving MFIP or DWP cash assistance and tracks what percentage of them, three years later, are no longer receiving family cash assistance or are working an average of 30 hours a week if still receiving cash assistance. Those who left MFIP after reaching 60 counted months and those who left due to a 10 percent sanction are only counted as a success if they worked an average of 30 hours per week in their last month of eligibility. Those who began receiving Supplemental Security Income (SSI) after family cash assistance ended. To provide fair comparisons across service areas, DHS calculates a "Range of Expected Performance" for the S-SI that is based on local caseload characteristics and economic conditions. The service area's Self-Support Index value is whether the service area was above, within, or below its expected performance.

The S-SI and Range are annualized for the four quarters in the April through March year ending in the reporting year before the current year. See the annualized report on the MFIP Reports page on the DHS website for 2021 <https://edocs.dhs.state.mn.us/lfsc/DHS-4651H-ENG>. A service area with an annualized S-SI "above" its customized Range of Expected Performance for 2021 received a 2.5 percent bonus added to its Consolidated Fund allocation for calendar year 2022.

[Minnesota Family Investment Program 2021 Annualized Self-Support Index \(PDF\)](#)

If your service area is receiving a bonus, congratulations! Please share a success strategy here:

NA

If your service area performed "above" or "within," you can go to item 2.

If your service area performed "below" for two consecutive years, you will have to **negotiate a multi-year improvement plan** with the commissioner. If no improvement is shown by the end of the multiyear plan, the next year's allocation must be decreased by 2.5 percent, to remain in effect until the service area performs within or above its Range of Expected Performance.

C. Measures (continued)

Racial/Ethnic Disparities

2. A **racial/ethnic disparity** is defined as a one-year Self Support Index that is five or more percentage points lower for a non-white racial/ethnic group than for the white group of MFIP/DWP-eligible adults in the county or consortium. The report "The Annual Summaries for counties of the Self Support and Work Participation performance measures" <https://edocs.dhs.state.mn.us/lfs/Server/Public/DHS-4214AG-ENG> on the MFIP Reports page includes a list of service areas that have a racial/ethnic disparity requiring action. (If your county has a disparity but data are missing for quarters with cell size too small to report, contact benjamin.jaques-leslie@state.mn.us to get the unpublished counts and percentage gaps.)

[MFIP Performance Measures by Racial/Ethnic or Immigrant Group, and by County or Tribal Provider July - September 2020 \(PDF\)](#)

If your county or consortium is *not* in the list, skip the following question.

What strategies and action steps for each of the groups with disparities do you plan for the coming biennium to reduce these disparities?

We are working hard to bridge the racial/ethnic disparities in southwest Minnesota. At our CareerForce in Marshall (Lyon Co.) we have a bi-lingual (Spanish/English) front desk/resource room person and we also have a new MFIP Career Counselor that was just hired for Lyon County, who is Hispanic and bi-lingual (Spanish/English). We are also working to expand the number of written materials/resources translated in other languages and have that available to customers.

Additionally, staff recently finished the Intercultural Development Inventory and corresponding equity training that was provided by the Diversity Council and more training sessions are being planned. We will also do a complete review of cases involving Hispanic participants and will work to identify other culturally specific strategies we can provide that will lead to a higher SSI for this population.

D. Program Monitoring/Compliance

1. What procedures do you have in place to ensure that program funds are being used appropriately as directed in law? *Check all that apply.*

- Budget control procedures for approving expenditures
- Cash management procedures for ensuring program income is used for permitted activities
- Internal policies around use of funds, i.e. participant support services
- Other

2. What procedures do you have in place to ensure program policies are followed and applied accurately? *Check all that apply.*

- Case consultation
- Sample case review by workers
- Sample case review by supervisors
- Other

If your service area has not made changes to your random drug testing policy since the last BSA, go to Section E.

3. What procedures/policies do you have in place for administering random drug tests of convicted drug felons on MFIP as required by Minnesota Statutes, section 256J.26, subdivision 1?

- Written policy within the MFIP unit
- Coordination with Corrections
- Currently establishing new policy/procedure(s)
- Other

E. Collaboration and Communication with Others

1. How many employment services front-line staff are employed in your county or consortium?

11

How many employment services front-line staff in your county or consortium have MAXIS access?

11

How many managers/supervisors have MAXIS access?

1

2. Describe the process your service area uses to identify and resolve discrepancies between MAXIS and WF1 data in areas such as Family Stabilization Services coding, employment/hours, sanction status, etc.

The ES provider and County Staff conduct regular coordination meetings (minimum-monthly) to review current cases and determine if the date reflected in both MAXIS and WF1 match. ES staff are provided monthly reports from DEED and the reports are utilized during the coordination meetings with the counties to assure that all cases are accounted for, and that the data is accurate.

When discrepancies are identified, personnel from both the county and ES make the identified corrections on the appropriate data base (MAXIS or WF1).

In addition, status update forms are exchanged on an as needed basis (daily if necessary) to coordinate communication between both the county and the ES providers to assure that information, changed the status, and other relevant information is shared as quickly as possible, allowing for "real-time" updating of the data bases and client files.

EDS is used by the provider for clients forms, and soon WF1 Connect will be used. Training taking place in September for the ES provider.

F. Emergency Services

1. Does your county provide emergency or crisis services from your Consolidated Fund?

No Yes

If your service area has made changes to your emergency services policy since the last BSA, submit your emergency/crisis policy. If no changes have been made, submit the following statement:
No changes have been made.

G. Other

Administrative Cap Waiver

Minnesota Family Investment Program (MFIP) allows counties to request a waiver of the MFIP administrative cap (currently at 7.5%) for providing supported employment, uncompensated work or community work experience program for a major segment of the county's MFIP population. Counties that are operating such a program may request up to 15% administrative costs.

If your county is interested in applying for the waiver for the coming biennium, please complete the following four questions.

1. Describe the activity(s) you will provide.

N/A

3997

2. Explain the reasons for the increased administrative cost.

4000

3. Describe the target population and number of people expected to be served.

4000

4. Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.

G. Other (continued)

Addendum for Unpaid Work Experience Activities

If your county is providing unpaid work experience activities for MFIP participants and you don't already have an Injury Protection Plan (IPP) in place, please click on eDocs to find any IPP forms that may be needed. Email the completed form to tria.chang@state.mn.us

Provider Choice

Does your county:

- Have at least two employment and training services providers. Go to Section H.
- Have a CareerForce center that provides multiple employment and training services, offers multiple services options under a collaborative effort and can document that participants have choice among employment and training services designed to meet specialized needs. Go to Section H.
- Intend to submit a financial hardship request.

G. Other (continued)**Financial Hardship Request**

FINANCIAL HARDSHIP - Exception to Choice of Employment Service Providers Requirement

MFIP provisions require counties to make a choice of at least two employment service providers available to participants unless a workforce center is being utilized (Minnesota Statutes, section 256J.50, subdivision 8). Counties may request an exception if this requirement results in a financial hardship (Minnesota Statutes, section 256J.50, subdivision 9).

A financial hardship is defined as a county's inability to provide the minimum level of service for all programs if a disproportionate amount of the MFIP consolidated fund must be used to cover the costs of purchasing employment services from two providers instead of the cost of contracting with a workforce center.

To request approval of a financial hardship exception from the choice of provider requirement, please provide the following information:

1. If the county had a choice of providers in calendar year 2019, describe:
 - factors that have changed which indicate a financial hardship
 - why the hardship is expected to persist in the near future and
 - the magnitude of the hardship, which makes limiting delivery of employment services the best financial option for the county.

2000

2. Summarize options explored by the county, including use of other partners in a workforce center or other community agency such as a Community Action Program or a technical college. The summary should also include:
 - major factors which prevent the county from utilizing these options and include a cost analysis of each option considered
 - the process used to determine the cost of other options (RFP or other county process).

2000

3. If the county proposes to directly deliver MFIP employment services, provide a budget and staffing plan that clearly indicates how consolidated funds will not be used to supplant county funds. The description should include information about what steps will be taken to ensure that county staff have the experience and skills to deliver employment services.

H. Budget

Click on the link below to review your service area's 2020 MFIP allocation and Federal Funding Sources:

[MFIP Consolidated Fund \(PDF\)](#)

In the budget table, indicate the amount and percentage for each item listed for the budget line items for calendar years 2022
Also note:

- Refer to the 2022-23 Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) Guidelines Bulletin s "Allowable Services under MFIP Consolidated Fund."
- Total percent must equal 100.
- MFIP administration is capped at 7.5 percent unless the county is approved for an administrative cap waiver. To apply for th administrative cap waiver, respond to the questions in Section G under Administrative Cap Waiver.
- The percentage of Employment Services DWP budget should be significantly less than, the Employment Services MFIP budg
- Income maintenance administration is reasonable in comparison to the whole budget.
- Ensure the Emergency Assistance/Crisis Services plan is included if funds are allocated.
- If "other" is used, briefly state or describe the line item. "Other" expenditures include any costs that are not related to admi DWP or Emergency program services or atypical costs. All services must be an allowable service under the MFIP Consolidat
- Email Brandon Riley at brandon.riley@state.mn.us, if you need assistance or have questions with the budget section.

2022 Budget

Budgeted Amount	Percent	Line Items
150,555.00	19.42%	Employment Services (DWP)
351,295.00	45.32%	Employment Services (MFIP)
80,000.00	10.32%	Emergency Services/Crisis Fund
58,129.00	7.50%	Administration (cap at 7.5%)
135,079.00	17.43%	Income Maintenance Administration
	0.00%	Incentives (Include the total amount of funds budgeted for participant incentives but don't include su
	0.00%	Under 200% Services
	0.00%	Capital Expenditures
	0.00%	Other 1
	0.00%	Other 2
\$775,058.00	100.00%	Total

2023 Budget

Budgeted Amount	Percent	Line Items
150,555.00	19.42%	Employment Services (DWP)
351,295.00	45.32%	Employment Services (MFIP)
80,000.00	10.32%	Emergency Services/Crisis Fund
58,129.00	7.50%	Administration (cap at 7.5%)
135,079.00	17.43%	Income Maintenance Administration
	0.00%	Incentives (Include the total amount of funds budgeted for participant incentives but don't include su
	0.00%	Under 200% Services
	0.00%	Capital Expenditures

Certifications and Assurances

Public Input

Prior to submission, did the county solicit public input for at least 30 days on the contents of the agreement?

No Yes

Was public input received?

No Yes

If received but not used, please explain.

41

Assurances

It is understood and agreed by the county board that funds granted pursuant to this service agreement will be expended for the purposes outlined in Minnesota Statutes, section 256J; that the commissioner of the Minnesota Department of Human Services (hereafter "DHS") has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available to DHS; that the county shall make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for state and federal funding for services within the limits of available funding; and that the county agrees to operate MFIP in accordance with state and federal law and guidance from the department.

Counties may use the funds for any allowable expenditures under subdivision 2, including case management outlined in Minnesota Statutes, section 256J.

This allocation is funded with 8% state funds and 92% federal TANF funds and paid quarterly.

Federal funds. Payments are to be made from federal funds. If at any time such funds become unavailable, this Agreement shall be terminated immediately upon written notice of such fact by STATE to County. In the event of such termination, County shall be reimbursed for payment, determined on a pro rata basis, for services satisfactorily performed.

1. **Pass-through requirements.** County acknowledges that, if it is a subrecipient of federal funds under this Agreement, County is subject to certain compliance obligations. County can view a table of these obligations in the Health and Human Services Grant Statement, Exhibit 3 on page II-3. To the degree federal funds are used in this contract, STATE and County agree to comply with the pass-through requirements, including each Party's auditing requirements as stated in 2 C.F.R. § 200.332 (Requirements for pass-through) and 2 C.F.R. §§ 200.501-521 (Subpart F – Audit Requirements). Counties (and all tiers of sub grantees) must comply with the Management and Budget (OMB) Uniform Grant Guidance, Code of Federal Regulations, title 2, subtitle A, chapter II, part 200, (including modifications) in the administration of all DHS federally funded grants. https://www.ecfr.gov/cgi-bin/text-idx?tpl=/eTitle02/2cfr200_main_02.tpl. General Terms and Conditions for the Administration of Children & Families awards can be found at <https://www.hhs.gov>, and are incorporated into this agreement by reference. Terms and Conditions specific to TANF awards can be found here: TANF Official Terms & Conditions for State and Territories (April 2021) ([hhs.gov](https://www.hhs.gov)), and are incorporated into this agreement by reference.

2. County:

Southwest Health and Human Services (SWHHS): Lincoln, Lyon, Murray, Pipestone, Redwood and Rock

- 4. Federal Award Identification Number (FAIN): 2201MNTANF and 2301MNTANF
- 5. Federal Award Date: October 1, 2022 (projected) (The date of the award to the MN Dept. of Human Services.)
- 6. Period of Performance: Start date: **January 1, 2022**. End date: **December 31, 2023**.
- 7. Budget period start and end date: January 1, 2022 – December 31, 2023
- 8. Amount of federal funds:
 - A. Total Amount Awarded to DHS for this project: \$103,290,000 (projected)
 - B. Total Amount Awarded by DHS for this project to county named above: See Budget Table in Section H of this Agreement
- 9. Federal Award Project description: Temporary Assistance for Needy Families (TANF)
- 10. Name:
 - A. Federal Awarding Agency: Administration for Children and Families
 - B. MN Dept. of Human Services (DHS)
 - C. Contact information of DHS's awarding official: Jovon Perry, Jovon.perry@state.mn.us
- 11. CFDA Number & Name: Payments are to be made from federal funds obtained by STATE through Catalog of Federal Domestic Assistance (CFDA) No. 93.558 (TANF)
- 12. Is this federal award related to research and development? Yes No
- 13. Indirect Cost Rate for this federal award is: up to 15% (including if the *de minimis* rate is charged.)
- 14. Closeout terms and conditions for this federal award: County shall close-out its use of funds under this agreement by complying with the closeout procedures in 2 C.F.R. § 200.343. County's obligations shall not end until all close-out requirements are completed. Tangible personal property purchased with federal funds can be found here: Property Guidance | The Administration for Children and Families (hhs.gov)

Service Agreement Certification

Checking this box certifies that this 2022-2023 MFIP Biennial Service Agreement has been prepared as required and approved by the county board(s) under the provisions of Minnesota Statutes, section 256J. In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

DATE OF CERTIFICATION	NAME (CHAIR OR DESIGNEE)	COUNTY
<input type="text"/>	<input type="text"/>	<input type="text"/>
MAILING ADDRESS	CITY	STATE
<input type="text"/>	<input type="text"/>	<input type="text"/>

If your county agency is unable to complete your BSA by October 15, 2021 you will need to request an extension by clicking on the button below. Please provide additional information about why you were not able to complete this agreement.

Save or Submit

To save your work, click the 'Save Form for Later' button. Your information will be saved, and you may finish the form later.
To submit your information to DHS, click the 'Submit Final Form' button.



2021 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Immun	Car Seats
'12 Avg	1857	48	15	187	81						
'13 Avg	2302	37	21	211	90						
'14 Avg	2228	60	25	225	112	6	30				
'15 Avg	2259	86	23	238	112	12	36				
'16 Avg	2313	52	22	265	97	12	27				
'17 Avg	2217	47	22	290	56	9	25				
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20
'20 Avg	2008	27	8	224	-	-	6	129	34	21	7

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
11/20	2000	10*	6*	158*	0	0	1	124	11	16	8	0
12/20	2014	6*	8*	196*	0	0	3	110	14	26	2	88
1/21	1985	11*	10*	177*	0	2	2	115	19	2	6	958
2/21	1985	19*	8*	232*	0	0	2	82	23	35	18	2004
3/21	1956	8*	10*	228*	0	2	2	111	20	22	5	2425
4/21	1910	10*	8*	183*	0	0	1	136	35	26	5	1726
5/21	1892	12*	4*	175*	0	1	2	137	33	15	4	237
6/21	1905	13*	11	211*	0	1	0	178	81	12	9	128
7/21	1881	10*	10	197*	0	0	2	185	57	21	7	40
8/21	1901	21*	14	173*	0	0	1	198	48	20	7	13
9/21		27*	1	153	0	5	0	123	47	31	15	9
10/21												
11/21												
12/21												

*Includes telehealth visits



Position Request Form

SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

SECTION 2: New Position Information

New Position Title: County Program Specialist

Division/Unit: Public Health

New Position Replacement Permanent Temporary Promotion

Is Funding Budgeted for This Position? Yes, Budgeted No, Not Budgeted

Desired hire date: immediate

FTE Requested: 1.0

1. What will the essential functions performed by this position include?

We are proposing that this position would be a County Program Specialist (CPS) vs a Health and Human Services (HHS) Aide.

This position will perform:

PH invoices/program grant budgets/reporting

Nightingale Notes (NN/billing software) reporting

Acuity/NN (vaccine clinic scheduling/reporting)

PH Annual Reporting to MDH

Annual financial reporting to MDH

Community Health Assessment/Community Health Improvement Plan/Performance Management

For the next 2 years, coordinate the logistical piece of vaccine clinics (correspondence, location, staffing, supplies, etc)

2. Why are you recommending this position be authorized?

The services/duties listed above are mandated.

There is no back-up for many of the duties the CPS does. Our current CPS took over some responsibilities of the previous HHS Planner (Krista Kopperud). This position was not replaced and is no longer in the budget.

In the interim she also took over the HHS Aide (Tanlee Noomen) and Director of Business Management (Sarah Kirchner) PH invoicing/grant reporting. This is temporary, but creates an urgency to not delay the process.

If this change is approved, we're proposing PH would take all of the PH invoices/grant reporting when the Director of Business Management is hired due to other duties assigned to that position.

This will be a cost savings for Human Services.

This will be 90% grant funded until December 31, 2023 and 70% grant funded in 2024 and on-going.

3. What alternatives to hiring a new position have been considered?

We could fill as a HHS Planner, but that would have an impact on the Human Services budget and is also a higher pay grade. The duties of this position seem to align more as a CPS, rather than a Planner.

With Public Health's financial status, the past positions not filled and the increase in PH workload, it made sense to shift some of the work from HS to PH.

4. Please indicate how this position will be funded? Check all that apply.

- 100% Levy
- Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement
- Other:

Health and Human Services Aide: \$18.69-\$31.93/\$48,557-\$78,296 (salary, PERA, FICA and insurance)

County Program Specialist: \$26.03-\$35.35/\$65,042-\$85,966(salary, PERA, FICA and insurance)

Cost difference from HHS Aide to County Program Specialist - \$16,486

Cost shift from HS to PH = \$24,278 (savings for HS/increase cost for PH)

Total increased cost for PH = \$40,764

2022 and 2023

%Federal _____ % State _____ % County 10% %Other 0% %Grant 90%

2024

%Federal _____ % State _____ % County 30% %Other 0% %Grant 70%

5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.

There was an increase to our LPH grant (\$131,000+/year). Some funds from this will be used for this position. For the years 2022 and 2023, COVID funding will be used for 50% of this position.

What is the ROI?

Public Health prevention saves \$4 for every \$1 spent.

COVID vaccinations are needed to prevent further spread of the disease as well as assist in ending the pandemic.

6. What would the impact be to your customers and the community if this position is not authorized?

If this position is not filled, we would need to shift duties to nurses or health educators to complete the duties. This in turn would result in less services provided to our clients and the community.

Having two similar positions creates redundancy and continuity of duties, in case of staff vacancies.

7. How does this position support the core mission of your department?

This position aligns with our Strategic Plan and SWHHS's Community Health Improvement Plan. These preventative services improve the health of our communities.

SECTION 3: Signatures

Completed by: _____ **Carol Biren and Ann Orren** _____ Date: **10/8/2021**

Division Director Signature: _____ **APPROVED**
By Carol Biren at 2:05 pm, Oct 12, 2021 _____ Date: _____

Director Signature: _____ **APPROVED**
By Beth Wilms at 2:50 pm, Oct 12, 2021 _____ Date: _____

Recommendations from the Insurance Committee for 2022

Health Insurance

The overall funding will increase by 7% for 2022. This is funding at expected claims. The vendor remains Preferred One. Below are the full rates current:

Current

	Low	Mid	High	HSA
Employee Internal Funding Rate	\$851.93	\$761.89	\$612.90	\$537.51
Employee+Sp Internal Funding Rate	\$1,874.24	\$1,682.77	\$1,348.37	\$1,182.52
Employee+Child(ren) Internal Funding Rate	\$1,533.47	\$1,379.81	\$1,103.21	\$967.52
Family Internal Funding Rate	\$2,555.78	\$2,294.68	\$1,838.69	\$1,612.53

Proposed

Employee Internal Funding Rate	\$911.57	\$815.22	\$655.80	\$575.14
Employee+Sp Internal Funding Rate	\$2,005.44	\$1,800.56	\$1,442.76	\$1,265.30
Employee+Child(ren) Internal Funding Rate	\$1,640.81	\$1,476.40	\$1,180.43	\$1,035.25
Family Internal Funding Rate	\$2,734.68	\$2,455.31	\$1,967.40	\$1,725.41

Other Insurances

Dental

Renewal with Standard came in at a 38% increase. Recommend going with Principal at a 7% increase. This insurance is employee paid.

Below are the full rates:

Employee \$36.74

Employee + Spouse \$69.30

Employee + Children \$93.26

Family \$125.81

Life

Renewal with Sun Life came in at a 9% increase. RFP was conducted as per statute. Reviewed other quotes, however, recommend staying with Sun Life. Additional life for employee and spouse can be increased up to \$500,000 and \$250,000 respectively. In addition, dependent life will be increased to \$10,000. Employer pays for the \$50,000 basic life for staff. Any additional coverage is employee paid.

Long Term Disability

Renewal with Madison National came in at a 0% increase. RFP was conducted as per statute. Sun Life came in at a -7% decrease. Recommend going with Sun Life. This is an employer paid benefit.

Short Term Disability

Renewal with Sun Life came in at a 4% increase. Recommending moving from a 29/29 elimination period to a shorter 14/14 elimination period. Cost would be based on age and level selected. This insurance is employee paid.

Vision

Renewal with Avesis came in at a 5% increase. Recommending staying with Avesis but moving to the Enhanced Plan Design. This insurance is employee paid. Below are the rates:

Employee \$6.61

Employee + Spouse \$13.01

Employee + Children \$13.66

Family \$17.90

Critical Illness, Accident, Hospitalization, Identity Theft, and Legal Shield no change to rates. These insurances are all employee paid.

Insurance Incentives

Staff who have a preventive **physical** exam between 10/1/2020-09/30/2021 will be eligible for a \$20.00 per month reduction in their insurance premium in 2022. Staff who do not incur a cost for insurance (single \$6550 plan) will have those dollars put in either a Health Savings account or medical flex account. 136 staff have turned in forms as of 10/8/21.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

EFFECTIVE DATE: 01/01/11

REVISION DATE: 05/15/13; 02/15/17; 09/20/17; 10/17/18; 01/16/19;
09/18/19;07/21/21;10/20/21

AUTHORITY: Southwest Health and Human Services Joint Governing Board
Minnesota Statute 375.171

--CREDIT CARD POLICY--

Section 1 – Purpose

- a. The purpose of this policy is to provide user information to those employees who have been approved by the Southwest Health and Human Services Governing Board to do business for Southwest Health and Human Services (SWHHS) using a credit card issued in the agency's name. It is the intent that through the use of the agency credit card, the agency will benefit from the credit card's cash back program and it will reduce costs associated with processing manual warrants.

Section 2 - Authority to Establish

- a. The Governing Board may authorize the use of an agency credit card make purchases on behalf of the agency. Only those individuals identified and approved by the Governing Board and this policy will hold an agency credit card. A purchase by credit card must otherwise comply with all statutes, rules or agency policy applicable to agency purchases.

Section 3 – Authorization

- a. Southwest Health and Human Services Governing Board approval is necessary for an employee to obtain a credit card.
- b. Schedule A indicates all approved cardholders by the Southwest Health and Human Services Governing Board. Approved cardholders will be determined based on location, program and position.
- c. The ~~Fiscal Manager~~ Director of Business Management may suspend an approved cardholder's credit card after consultation with the Executive Director. Examples of reasons to suspend include but are not limited to suspicion of fraudulent use, leave of absence, cardholder request, change of duties or etc.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- d. The Southwest Health and Human Services Governing Board may review credit card use randomly. If it is determined that credit card use is not in the best interest of Southwest Health and Human Services, they may at anytime, and without notice cancel credit card use privileges.

Section 4 – Controls

- a. The Southwest Health and Human Services Governing Board will approve or deny any request for a credit card.
- b. All existing purchasing policies apply to purchases made on a credit card.
- c. All itemized receipts must be obtained by the person using the card and presented to accounting for reconciliation of the billing, no later than 1 (one) week after the transaction takes place with the appropriate supervisor sign off along with additional required documentation (i.e. staff development form, SS 009 Social Service Request for Payment or etc.).
- d. It will be the responsibility of the ~~Fiscal Manager~~ Director of Business Management or designated Accounting Technician to cancel a lost card immediately and to notify the Director and the Southwest Health and Human Services Governing Board of the same.
- e. Supervisors are authorized to charge items that are eligible up to \$ 3,000. Any items exceeding \$ 3,000 will require Southwest Health and Human Governing Board approval. Line staff who are cardholders must have prior approval from their supervisor for any charge.
- e. The Board authorizes a credit card limit of \$75,000, with varying individual cardholder limits based on department or program needs.
- f. All cardholders are required to sign a Credit Card Use Acknowledgement form and route to the ~~Fiscal Manager~~ Director of Business Management.
- g. When a cardholder separates from SWHHS, it is the cardholder's responsibility to turn in their agency credit card to the ~~fiscal manager~~ Director of Business Management.

Section 5 - Eligible Uses of the Credit Card

- a. The credit card may be used to:
 - Guarantee and pay for hotel rooms for conferences, meeting attendance, or client related travel.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- Purchase supplies and/or materials when purchase of the items by credit card is more time and cost efficient than if purchased by a county warrant (i.e. on line purchases/to reduce sales tax paid).
- Any expenses that meet public purpose and where credit card payments are accepted without fees.
- Out of state travel related to a client and/or approved by the Southwest Health and Human Services Governing Board.
- Food items when purchased as part of employee recognition, trainings, etc. where a meal is provided by the agency or as part of the service delivery (i.e. Circle Program) or for clients we serve when necessary.
- To ensure proper safeguarding of the agency credit card, no credit card information shall be saved to any website (i.e. Walmart, Amazon, or etc.).

Section 6 - Ineligible Uses of the Credit Card

- a. The credit card may not be used for:
 - Personal purchases. Absolutely no personal use of the card is allowed.
 - Gratuities and individual staff meals eligible for reimbursement. Use Form AG#100 or AG#101.
 - Gasoline for any personal vehicle.
 - Cash advances.
 - Alcoholic beverages.
- b. Any unallowable expenses charged on a card will be the responsibility of the employee making the purchase to payback to SWHHS. . Payment is expected to be made back to SWHHS, immediately following notification.
- c. If a staff person makes an ineligible purchase(s) or fails to provide the required documentation, the following will occur:
 1. First offense – Staff person’s immediate supervisor is notified.
 2. Second offense – Staff person’s card is suspended for 90 (ninety) days.
 3. Third offense – Staff person is removed as an authorized user of the agency’s credit card.

Section 7 - Monthly Reconciliation

- a. Each month the accounting technician will be sent the monthly billing statement. It is the personal responsibility of the cardholder to ensure that the proper itemized receipts are turned into accounting, along with any required documentation .

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- b. ~~The Fiscal Supervisor~~ Director of Business Management and/or accounting technician will reconcile the monthly statement with all original receipts and documentation.
- c. ~~The Fiscal Manager~~ Director of Business Management and Accounting Technician will have access to the credit card activity for monthly reconciliation.
- d. No fees or interest charged by the credit card company because of late payments due to untimely submission of records to accounting will be paid from county funds. The cardholders will be personally responsible for those fees if they appear on the billing for their department.

Schedule A

Authorized Cardholders

Name	Title	Location
Beth Wilms	Director	Marshall – 1 st Floor
Ann Orren	Health Educator Supervisor	Marshall – 2 nd Floor
Cindy Nelson	SS Division Director	Marshall – 1 st Floor
Christine Versaevel	SS Supervisor – Children	Marshall – 1 st Floor
Kristin Malin	SS Supervisor – Children	Marshall – 1 st Floor
Sandy Isaackson	SS Supervisor – Adults	Marshall – 1 st Floor
Craig Wilson	Social Worker – SELF Program	Marshall – 1 st Floor
Monica Christianson	Office Services Supervisor	Marshall – 1 st Floor
Chris Cauwels	Network Systems Administrator	Marshall – 1 st Floor
Michelle Buysse	SS Supervisor – Children’s	Marshall – 1 st Floor
Debra Werpy	Office Support Specialist, Senior	Marshall – 2 nd Floor
Mandy Holzapfel	SS Supervisor – Children	Redwood Falls
Dawn Hagen	Office Support Specialist, Senior	Redwood Falls
Stacy Strand	SS Supervisor – Adult	Redwood Falls
Emilie Potter	SS Supervisor – Children’s	Redwood Falls
Stacy Jorgensen	SS Supervisor – Adults	Pipestone
Ashley Gustafson	Public Health Educator	Pipestone
Nancy Walker	Deputy Director	Luverne
Dawn Anderson	Case Aide – Children	Luverne
Erin Klumper	SS Supervisor – Children	Slayton
Jennifer Nelson	Public Health Educator	Slayton
Tanlee Noomen	HHS Aide	Slayton
Lisa Przymus	Eligibility Worker	Ivanhoe

Formatted: Superscript

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**



|
|



**Postal Composition Summary for:
SOUTHWEST HEALTH & HUMAN SERVICES**

Account Information			
Account Address:	1091 N Hiawatha Ave PIPESTONE, MN 56164-2286	Report Date:	10/6/2021
Mailing Machine:	IN-700	Last Data Upload:	8/25/2021
Meter Serial #:	11259994	Sales Rep:	Naomi Busby
		Data Status:	Actual Activity (365 Days)

Mail Type	Last Year (Jan/20 - Dec/20)		Rolling Year (Jul/20 - Jun/21)	
	Pieces #	Postage \$	Pieces #	Postage \$
Postcards	24	\$8	_____	_____
Letters	6,493	\$3,383	6,284	\$3,310
Flats (Large Envelopes)	1,224	\$1,961	1,217	\$1,951
Flat Rate Envelopes	_____	_____	9	\$72
Flat-Rate Boxes	1	\$8	1	\$8
Packages	63	\$460	42	\$311
International Mail	_____	_____	_____	_____
Manual Entry	788	\$534	990	\$552
Unknown / Other	_____	_____	_____	_____
Total	8,593	\$6,354	8,542	\$6,196

Mail Class	Letters - Rolling Year		Flats - Rolling Year	
	Pieces #	Postage \$	Pieces #	Postage \$
First-Class Mail® Single	6,284	\$3,310	1,217	\$1,951
First-Class Mail® Presort	_____	_____	_____	_____
First-Class Mail® Auto	_____	_____	_____	_____
USPS Marketing Mail™	_____	_____	_____	_____

Accountable Mail – Rolling Year	Pieces #	Postage \$
Certified Mail™ <i>without</i> Return Receipt	27	\$131
Certified Mail™ <i>with</i> Return Receipt	10	\$71
Electronic Return Receipt Savings Estimate*		\$12

This document contains confidential and proprietary information of Quadiant, Inc. Any copying, dissemination, distribution or use of this document is strictly prohibited without the express written prior consent of Quadiant, Inc.

**Postal Composition Summary for:
SOUTHWEST HEALTH & HUMAN SERVICES**

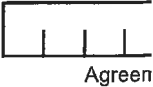
Shipping Class	Envelopes - Rolling Year		Boxes - Rolling Year	
	Pieces #	Postage \$	Pieces #	Postage \$
First-Class Mail® Parcel	Not Applicable	Not Applicable	_____	_____
Priority Mail®	Not Applicable	Not Applicable	42	\$311
Priority Mail® Flat Rate	9	\$72	1	\$8
Priority Mail® Express	Not Applicable	Not Applicable	_____	_____
Priority Mail® Exp. Flat Rt.	_____	_____	Not Applicable	Not Applicable
Retail Ground™	Not Applicable	Not Applicable	_____	_____
Other	Not Applicable	Not Applicable	_____	_____
CBP Eligible**	9	\$72	42	\$311
CBP Savings Estimate		\$5		\$24

*Does not include substantial process improvements and time savings

**Number of Priority Mail®, Priority Mail® Express and First-Class Mail® Parcel items that qualify for USPS® Commercial Base Pricing discounts but were mailed at retail rates.

Note: This Postal Composition Summary is based upon your actual mailing system usage. Rolling Year activity represents an annual snapshot for the period indicated. The completeness and accuracy of this report depends upon the availability of data for the full snapshot period. If your system was placed into service during this period or did not upload usage data by the close of the snapshot period, an annual usage estimate was calculated from the available data indicated by the number of days in the parentheses. You can view your most current mailing system activity online at Myquadiant.com.

State and Local Fair Market Value Lease Quote



Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Tax ID # (FEIN/TIN)

Southwest Health and Human Services

273107061

Sold-To: Address

1091 N Hiawatha Ave, Pipestone, MN, 56164-2286, US

Sold-To: Contact Name

Sold-To: Contact Phone #

Sold-To: Account #

Charles Sanow

(507) 530-4806

0018464831

Bill-To: Address

607 W Main St Ste 200, Marshall, MN, 56258-3171, US

Bill-To: Contact Name

Bill-To: Contact Phone #

Bill-To: Account #

Bill-To: Email

0011304236

Ship-To: Address

1091 N Hiawatha Ave, Pipestone, MN, 56164-2286, US

Ship-To: Contact Name

Ship-To: Contact Phone #

Ship-To: Account #

0018464831

PO #

Quote Expiration Date

2022-01-11

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROPSERIES	SendPro P Series
1	AZCG	SendPro P2000 Basic (145/70LPM)
1	AZBE	SendPro P Series Mono Print Module
1	MSD1	10in Color Touch Display
1	MW90007	SendPro P Series Drop Stacker
1	1FWW	10lb Interfaced Weighing Feature
1	MW96000	Weighing Platform
1	APA1	50 Dept Analytics
1	CAAA1	Bronze Cost Accounting for P Series
1	MW97182	Wireless LAN Adapter
	APAS	Sendpro P2000/500W GCS Identifier
1	4W00	Connect+ /SendPro P Series Meter
1	MF1C	

1	M9SS	Mailstream IntelliLink Services 2
1	T6CS	Receiving - Standard
1	APKE	SendPro P Receiving Feature
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	APKF	SendPro P Shipping Feature Access
1	STDSL	Standard SLA-Equipment Service Agreement (for SendPro P Series)

Your Payment Plan

Initial Term: 36 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
36	\$ 463.00	\$ 1,389.00

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Attached
- Purchase Power® transaction
- Purchase Power® transaction

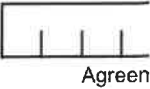
*Does not include any applicable sales, use, or property taxes which will be billed separately.

Sales Information

Ariel Garcia	ariel.garcia@pb.com
Account Rep Name	Email Address

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate contract issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.

State and Local Fair Market Value Lease Quote



Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
Southwest Health and Human Services	273107061

Sold-To: Address

1091 N Hiawatha Ave, Pipestone, MN, 56164-2286, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Charles Sanow	(507) 530-4806	0018464831

Bill-To: Address

607 W Main St Ste 200, Marshall, MN, 56258-3171, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
		0011304236	

Ship-To: Address

1091 N Hiawatha Ave, Pipestone, MN, 56164-2286, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
		0018464831

PO #	Quote Expiration Date
	2022-01-11

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROPSERIES	SendPro P Series
1	AZCG	SendPro P2000 Basic (145/70LPM)
1	AZBE	SendPro P Series Mono Print Module
1	MSD1	10in Color Touch Display
1	MW90007	SendPro P Series Drop Stacker
1	1FWW	10lb Interfaced Weighing Feature
1	MW96000	Weighing Platform
1	APA1	50 Dept Analytics
1	CAAA1	Bronze Cost Accounting for P Series
1	MW97182	Wireless LAN Adapter
	APAS	Sendpro P2000/500W GCS Identifier
1	4W00	Connect+ /SendPro P Series Meter
1	MF1C	

1	M9SS	Mailstream IntelliLink Services 2
1	T6CS	Receiving - Standard
1	APKE	SendPro P Receiving Feature
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	APKF	SendPro P Shipping Feature Access
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 376.00	\$ 1,128.00

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction
- Purchase Power® transaction

**Does not include any applicable sales, use, or property taxes which will be billed separately.*

Sales Information

Ariel Garcia	ariel.garcia@pb.com
Account Rep Name	Email Address

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate contract issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.

BUSINESS CASE

Southwest Health and Human Services

Prepared for: Southwest Health and Human Services

Proposal date: **October 06, 2021**

Valid until: **November 06, 2021**

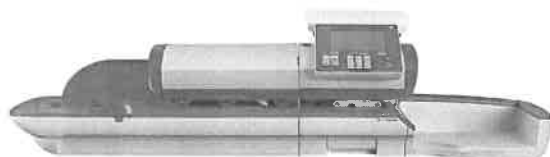
Submitted by: **Naomi Busby**
Account Executive
605-940-4655
n.busby@quadiant.com



Financial Considerations



iX-7 Mailing System



- Intuitive user interface that includes a color touchscreen and time-saving shortcut keys
- Meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements
- Adjustment-free automatic feeding of postcards, letters or large envelopes up to 5/8" thick
- Dependable envelope sealing that secures the contents of your mail pieces
- Reach productivity levels as high as 140 metered letters per minute



Financial Considerations

Product Summary

- **iX-7 AF Postage system with 10 lb weight platform and line conditioner**

Example Cost Summary		
01	36-month lease with 10 lb weight platform	\$355.70
02	Monthly Meter rental	included
03	Equipment maintenance billed annually	included
04	Freight, delivery, & installation	included
Total Monthly Cost		\$355.70



Financial Considerations

Product Summary

- **iX-7 AF Postage system with 10 lb weight platform and line conditioner**

Example Cost Summary		
01	63- month lease with 10 lb weight platform	\$288.90 per month
02	Monthly Meter rental	included
03	Equipment maintenance	included
04	Freight, delivery, & installation	included
Total Monthly Cost		\$288.90



Testimonials

Various industries – Quadi^{ent} customers tell an independent third party what they think about us:

NEOPOST CUSTOMER SATISFACTION RATING

Brian Roehery, a Processing Coordinator Undergraduate Admissions Operations at Columbia University, would be very likely to recommend Neopost for this reason:

“Working with Quadi^{ent} is as smooth as silk!”

Source: Brian Roehery, Processing Coordinator Undergraduate Admissions Operations, Columbia University



✓ 5/5 Stars | Published Jan 21, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

NEOPOST CUSTOMER SATISFACTION RATING

Annette Hernandez, a Facilities Manager at Gulf Breeze Management SVC of Southwest FL, would be very likely to recommend Neopost for this reason:

“With Quadi^{ent}, I receive top-notch service from both our sales representative and our technician.”

Source: Annette Hernandez, Facilities Manager, Gulf Breeze Management SVC of Southwest FL



✓ 5/5 Stars | Published Jan 21, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

NEOPOST CUSTOMER SATISFACTION RATING

Tim Quimette, a Mail & Print Services Manager at Western New England College, would be very likely to recommend Neopost for this reason:

“Quadi^{ent} has excellent products and customer service.”

Source: Tim Quimette, Mail & Print Services Manager, Western New England College



✓ 5/5 Stars | Published Jan 21, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

NEOPOST CUSTOMER SATISFACTION RATING

Daniel Otto, a CFO at Farmer & Mechanics Mutual Insurance Company of WV, would be very likely to recommend Neopost for this reason:

“The product and machines work well and the service response times are good. Our sales rep is outstanding.”

Source: Daniel Otto, CFO, Farmer & Mechanics Mutual Insurance Company of WV



✓ 5/5 Stars | Published Jan 7, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

NEOPOST CUSTOMER SATISFACTION RATING

Beverly Whitesel, an Executive Assistant & Compliance Officer at Oak Hammock at the University of Florida, would be very likely to recommend Neopost for this reason:

“We have 2 pieces of equipment from Quadi^{ent} and both have been a great asset to our operation.”

Source: Beverly Whitesel, Executive Assistant & Compliance Officer, Oak Hammock at the University of Florida



✓ 5/5 Stars | Published Jan 11, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

QUADI^{ENT} CUSTOMER SATISFACTION RATING

Y Acuna, an Utility Billing Manager at City of Leon Valley, would be very likely to recommend Quadi^{ent} for this reason:

“Quadi^{ent} provides excellent service and products!”

Source: Y Acuna, Utility Billing Manager, City of Leon Valley



✓ 5/5 Stars | Published Feb 5, 2019 | ID: 486-373-482

https://www.techniques.com/.../customer-satisfaction-ratings/...

Quadiant at a Glance

quadiant

Capabilities



LOCAL PARTNER

200+ U.S. locations providing unmatched accessibility and responsiveness.



EXPERTISE

8 billion interactions facilitated annually.



PROVEN RESULTS

96% customer satisfaction rate. \$1.2B sales in 2018, 44% from North America.



BACKED BY THE EXPERTS

Gartner, Forrester, and Aspire.



EXPERIENCE

Market-leading technology for 95 years. 800,000 customers across 90 countries.



GLOBAL REACH

5,600 employees in 32 countries.

Portfolio



Customer Experience Management



Business Process Automation



Mail-Related Solutions



Parcel-Related Solutions

Business Impact

We deliver measurable process improvements to advance your key business objectives including:



Customer Engagement

Improve acquisition, satisfaction and retention



Risk Mitigation

Enhance security and regulation compliance



Revenue Growth

Increase sales, market share and profit



Expense Control

Maximize productivity and reduce costs

quadi7ent

Questions?

Thank You!

An official website of the United States government Here's how you know



Some Reports Seeing Runtime Error Show Details Oct 13, 2021

Extended Downtime Planned - Friday 15 Oct 21 Show Details Oct 13, 2021



Search e.g. 1606N020Q02

Select Domain All Domains +

Filter By -

Keywords

"Pitney Bowes" x

Federal Organizations

Enter Code or Name ...

Status ^

Active

Inactive

Showing 1 - 25 of 787 results

W074--PITNEY BOWES INC-NEW PO ISSUED FOR FUNDING M Maintenance 612-C19291 Mail Meter Rental and Maintenanc

Notice ID: 36C26121AP1715

IAW FAR 5.101 this notice is to advise the public that the VHA's Network Cont Office 21 is awarding a proposed contract action exceeding \$25000...

Awardee PITNEY BOWES INC. (001161793)

Department/Ind.Agency	Subtier	Offi
VETERANS AFFAIRS, DEPARTMENT OF	VETERANS AFFAIRS, DEPARTMENT OF	261 OFI

INTENT TO SOLE SOURCE - PITNEY BOWES

Notice ID: IHS2021SS001

The Navajo Area Indian Health Service, Chinle Service Unit (CSU), which con: the Chinle Comprehensive Health Care Facility intends to award

Extended Downtime Planned - Friday 15 Oct 21 Show Details
Oct 13, 2021



Home Search Data Bank Data Services Help

Search

e.g. 1606N020Q02



Select Domain All Domains +

Filter By -

Keywords

Federal Organizations

Enter Code or Name ...

Status

Active

Inactive

Reset

Showing 1 - 25 of 4,463,265 results

92 CES Monaco Firewall J&A

Notice ID: FA462021P0068

Please see attached J&A for details.

Department/Ind.Agency	Subtier	Office
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	FA46

Tape Library Upgrade

Notice ID: 12805B21P0182

Award notice - Solicitation 12805B21Q0255

Awardee
KELYN TECHNOLOGIES, INC. (801153698)

Department/Ind.Agency	Subtier	Office
AGRICULTURE, DEPARTMENT OF	AGRICULTURAL RESEARCH SERVICE	USD/ PROI

FY21-25114 Precision Electronic Load



Order Form Number: Q1179517
Valid Until:

Zoom Video Communications Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA
Email: seiko.tran@zoom.us

Billed To Customer: Southwest Health and Human Services Contact Name: Charlie Sanow 607 West Main Street., Suite 100 Marshall, Minnesota 56258, United States Email Address: itadmin@swmhhs.com Phone: 5075376747	Sold To Customer: Southwest Health and Human Services Contact Name: Charlie Sanow 607 West Main Street., Suite 100 Marshall, Minnesota 56258, United States Email Address: itadmin@swmhhs.com Phone: 5075376747
Auto Renew: Yes Initial Paid Subscription Term: 12 Month Renewal Subscription Term: 12 Month Paid Period Start Date: 11/15/2021	Billing Method: Email Currency: USD Payment Method: Other Payment Term: Net 30

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by Zoom Terms of Service found at <http://www.zoom.us/terms> (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern).

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Standard Biz Annual	Annual	150	USD 179.90	USD 26,985.00

(Before Taxes)	
Annual Payment:	USD 26,985.00

Payment Schedule Summary (Before Taxes)
First Payment: USD 26,985.00
Annual Recurring Payment: USD 26,985.00 (At the beginning of the Second Year)

Other Terms & Notes
<p>Named Host - means any licensed host who may host an unlimited number of meetings during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a license) will not exceed 300 per meeting. Named Host license may not be shared or used by anyone other than the individual to whom the Named Host license is assigned.</p> <p>Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly thereafter for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term.</p> <p>All prices shown for Zoom and Zoom Phone services are exclusive of indirect taxes (e.g., U.S. state and local taxes, VAT, GST, and HST or any other consumption taxes), digital taxes and environmental taxes to the extent they apply.</p> <p><i>Professional Services, if purchased, will be presented in a separate Order Form.</i></p>

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:
Print Name:
Date:
Zoom Service Effective Date: 11/15/2021
PO # (If Applicable):
VAT # (If Applicable):

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to purchase-orders@zoomus.zendesk.com. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.



Some Reports Seeing Runtime Error [Show Details](#)

Oct 13, 2021

Extended Downtime Planned - Friday 15 Oct 21 [Show Details](#)

Oct 13, 2021



[Home](#)

[Search](#)

[Data Bank](#)

[Data Services](#)

[Help](#)

Search

e.g. 1606N020Q02



Select Domain
All Domains



Filter By



Keywords

Zoom



Federal Organizations

Enter Code or Name



Status



Active

Inactive

Reset

Showing 1 - 25 of 87 results

Repair Communications Facility 1435

Notice ID: FA283521C0001

This solicitation is for a new Stand Alone Construction Contract to repair the Communications Facility at Hanscom AFB. All work will be done I

...

Department/Ind.Agency
DEPT OF DEFENSE

Subtier
DEPT OF THE AIR FORCE

Offi
FA
PZI

Small Business Webinar "How to do Business with GSA"

Notice ID:

General Services Administration (GSA), Office of Small and Disadvantaged B Utilization (OSDBU) is hosting a Webinar - "How to do Busine

...

Department/Ind.Agency
GENERAL SERVICES

Subtier
GENERAL SERVICES

OCTOBER 2021

GRANTS ~ AGREEMENTS ~ CONTRACTS

Board Review and Approval

- DPS Toward Zero Deaths (TZD) Safe Roads – Lincoln & Pipestone Counties – 10/01/21 to 09/30/22;** Grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$16,931.27 (renewal).
Fiscal Note: FFY2021 \$17,340; FFY2020 \$17,541
- DPS Toward Zero Deaths (TZD) Safe Roads – Lyon & Redwood Counties – 10/01/21 to 09/30/22;** Grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$16,931.27 (renewal).
Fiscal Note: FFY2021 \$17,300; FFY2020 \$17,537; FFY2019 \$17,009
- MDH Statewide Health Improvement Program (SHIP) – 11/01/20 to 10/31/25;** Amendment of the SHIP master grant that provides program services that target reducing obesity and tobacco usage in MN; Year 2 \$224,631 (renewal).
Fiscal Note: 2021 \$224,631
- Bethany Christian Services – 07/01/21 to 01/01/22;** Contract that will provide parenting skills and children’s home based therapy to minimize family disruption; \$125/hour plus travel time and mileage (NEW).
Fiscal Note: NEW
- Morris Electronics Inc. (Morris, MN) – 01/01/22 – 12/31/22;** Contract to provide computer and technical support on as needed basis, \$80/hour (no change) (renewal).
Fiscal Note: 2020 \$70,627; 2019 \$36,659; 2018 \$25,153; 2017 \$6,083
- Redwood County Collaborative – Joint Powers Agreement revised to update current member names and language (updated).**
Fiscal Note:

- Signatures None**
- Signatures Partial**
- Signatures Completed**