



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: July 21st, 2021

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:21am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, July 21st, 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Ann Flahaven
- Steve Hauswedell
- Les Nath
- David Thiner
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Core Sik
- Rick Wakefield
- Dennis Welgraven
- Dan Wildermuth

Members on phone: Sherri Thompson

Members absent: Joan Jagt
Steve Schulze

Staff present:

Carol Biren	Kristin Deacon
Sarah Kirchner	Cindy Nelson
Tanlee Noomen	Nancy Walker
Beth Wilms	

Staff present by phone: Monica Christianson

C. **Consent Agenda –**

Vice Chairperson Wildermuth asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Wildermuth asked if there were any changes to be made to the June 16th, 2021 Board Minutes. Motion made by Sanow second by Welgraven: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.

D. **Introduce New Staff:**

Director Wilms indicated that due to COVID-19 the Agency would not be introducing new staff in person. Slide show presentation was provided for the following new staff: DeLani Jorgensen, Case Aide, Ivanhoe; Ryan Lubke, Info Technology Specialist, Marshall; Amanda Lanners, Office Support Specialist, Pipestone; Addie Miller, County Agency Social Worker (Adoption), Marshall.

E. **Employee Recognition:**

Director Wilms indicated due to COVID-19 staff are not present to accept recognition. Slide show presentation was shown for the following employees: Angie Frisk, 5 years, Social Worker (CMH), Marshall; Chris Hoss, 5 years, Social Worker (CPS), Pipestone; Carla Nieuwboer, 5 years, Office Support Specialist, Luverne; Deb Werpy, 5 years, Office Support Specialist, Marshall; Jessica Hieronimus, 15 years, Child Support Officer, Luverne.

F. **Financial –**

Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. The month of June started out with a beginning balance in checking of \$2,526,703 and ended at \$7,821,876. All HS levy funding has been received and no-account transfers were made in June. Kirchner stated she is working with E.J. on investment options. Currently earning 40 basis points in checking which will help offset service charges. Bremer savings is at about .02% interest and Magic is at .03% - .04% interest. Looking at a 3-month CD at .50%. The Agency ended June with an overall cash and investment balance of \$10,354,544. When excluding the designated funds, the ending balance for the month was \$9,137,228, which is up about \$2,300,000 from last year at this time. The self-insurance fund was at \$970,211 as of June 30th, 2021. As of today, that fund balance is \$1,026,249. Fund Balances: Fund 01 (PH) \$2,797,102.25 Fund 05 (HS) \$6,304,125.80. the Agency had our audit exit meeting with Melody from the OSA and our 2020 audit is now in the final review stage. The Agency is confident that the written finding for negative fund balances will fall off for our 2021 audit. Also, our number of months to cover expenses continues to grow. Melody will be doing the full board exit presentation hopefully next month. Now looking at the numbers from a budget perspective. Ending June Public Health was four percent over budget for revenues. PH was four percent under budget for expenditures. Ending June Human Services was two percent over budget for revenues having received the first half of levy funding. HS was three percent under budget for expenditures again. The Agency is working on finalizing the preliminary 2022 budget and will be presenting that at board for approval next month. Kirchner also stated that she had reached out to MCIT and the Agency will not get a discount for staff taking the Defensive Driving course. Motion by Anderson second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.

G. **Caseload –**

Chairperson Wildermuth asked if there were any comments or concerns about the caseload. Commissioner requests documentation on trends leading up to higher out-of-home placements.

H. **Discussion/Information –**

None

I. **Decision Items –**

None

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:21am.

Approved Date 8/18/21

Authorized *Don Wildermuth*
Chairperson, Human Services Board

Tanlee Hays
Recording Secretary, Human Services Board

Attest: *[Signature]*
Director