



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 16th, 2021

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:01am

Adjourned: 9:37am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 16th, 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Carol Ann Flahaven
Steve Hauswedell
Les Nath
David Thiner
Charles Sanow
Sherri Thompson
Rick Wakefield
Dennis Welgraven
Dan Wildermuth

Members on phone:

Lois Schmidt

Members absent:

Greg Burger
Joan Jagt
Steve Schulze
Corey Sik

Staff present:

Carol Biren	Megan Boerboom
Michelle Buysse	Sarah Kirchner
Cindy Nelson	Tanlee Noomen
Nancy Walker	Beth Wilms

Staff present by phone:

Monica Christianson

C. **Consent Agenda –**

Chairperson Wildermuth asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Wildermuth asked if there were any changes to be made to the May 19th, 2021 Board Minutes. Motion made by Sanow second by Nath: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.

D. **Introduce New Staff:**

Director Wilms indicated that due to COVID-19 the Agency will present new staff through a slide show. Slide show was presented with the new staff: Sara McCabe, County Agency Social Worker (CMH), Pipestone; Marissa Brown, County Agency Social Worker (LTC), Redwood Falls; Megan Amundson, County Agency Social Worker (CPS), Marshall.

E. **Employee Recognition:**

Director Wilms indicated due to COVID-19 staff recognition will be done via a slide show presentation. Alexandra Dvorak, 1 year, Social Worker (CPS), Marshall; Emily Geise, 1 year, Social Worker (CPS), Redwood Falls; Theresa Klingbile, 1 year, Eligibility Worker, Redwood Falls; Amber Schottenbauer, 1 year, Eligibility Worker, Redwood Falls; Marjorie Pankonen, 30 years, Child Support Officer, Pipestone; Marie Meyers, 35 years, Public Health Nursing Supervisor, Redwood Falls.

F. **Financial –**

Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. The month of May started out with a beginning balance in checking of \$2,388,061 and ended at \$2,526,703. No account transfers were made in the month of May and no Human Services levy funding was received. The Agency ended May with an overall cash and investment balance of \$5,077,191. When excluding the designated funds, the ending balance for the month was \$3,715,187, which is up about \$1,700,000 from last year at this time. The self-insurance fund was at \$1,025,293 as of May 31st, 2021. As of today, that fund balance is \$927,158. Fund Balances: Fund 01 (PH) \$2,704,232.84 Fund 05 (HS) \$1,010,954.13. The Agency has not seen a positive Human Services fund balance for April and/or May since 2016. Kirchner mentioned earlier this does not include any levy funding in the month of May. Looking at the numbers from a budget perspective. Ending May Public Health was three percent over budget for revenues after receiving quarter two levy funding from four counties in May. Public Health was four percent under budget for expenditures which is the same as last month. Ending April Human Services was 16 percent under budget for revenues. The Agency has had levy funding come in from Redwood and Murray Counties in the last couple of weeks. When factoring in the guaranteed levy funding for five months we would be running at 55 percent which would make it 13 percent over budget for revenues. Human Services was three percent under budget for expenditures. Kirchner stated she has started shifting from audit to preliminary budgeting for 2022. Met with Enterprise for fleet planning for 2022 and are looking at swapping out another six of our 2016 vehicles in 2022. Due to ordering delays, this request will most likely be brought to board this fall since shipping is running 20 to 30 weeks out from the time of ordering. The Agency is hoping to get the Ford Eco Sports in September or October this year that was ordered

in January of 2021. The good news is that factory order pricing should be comparable to this year. Motion by Sanow second by Welgraven: To move the financials to the Governing Board. Motion carried unanimously.

G. Caseload –

Chairperson Wildermuth asked if there were any comments or concerns about the caseload. Director Wilms indicated that the jump in NON IVD Collections was from a couple estates that have been collected. No other questions mentioned.

H. Discussion/Information –


1. Megan Boerboom, Circle Coordinator, came forward to update the Board on the Circle Program. The Circle program has been providing services for ten years. Megan then went over the information provided in the Board packets. The difference between Mappings and Family Group Decision Making. Discussion on Circle Sentencing which helps youth that have done something negative in the community to right their wrong. These Circles usually consist of community and family members, and also the person or persons that were affected by the negative behavior. Once the youth has completed the Circle program their legal charges are dismissed from their record. Family/Community Circles are meant for families who potentially have conflict to discuss frustrations, challenges, and next steps. Other Circles provided are foster parent, and parenting where groups of people that need an area to discuss frustrations, challenges, success stories, with people of the like situations.

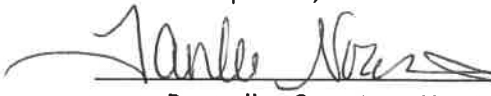
I. Decision Items –

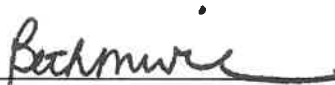
None

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:37am.

Approved Date 7/21/21

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director