



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: May 19, 2021

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened 9:04am

Adjourned 9:27am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 19th, 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of Allegiance was said.

Members present:

- Rick Anderson
- Greg Burger
- Steve Hauswedell
- Les Nath
- David Thiner
- Jim Salfer
- Charles Sanow
- Corey Sik
- Sherri Thompson
- Rick Wakefield
- Dennis Welgraven

Members on phone: Lois Schmidt

Members absent:

- Jeane Anderson
- Carol Ann Flahaven
- Joan Jagt
- Steve Schulze

Staff present:

| | |
|----------------|----------------|
| Carol Biren | Kristin Deacon |
| Sarah Kirchner | Cindy Nelson |
| Tanlee Noomen | Ann Orren |
| Nancy Walker | Beth Wilms |

Staff present by phone: Monica Christianson

C. **Consent Agenda –**

Chairperson Wildermuth asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Wildermuth asked if there were any changes to be made to the April 21st, 2021 Board Minutes. Motion made by Sanow second by Salfer: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.

D. **Introduce New Staff:**

Director Wilms stated due to COVID-19 staff are not present for introduction. Slide show was presented for Board members to introduce new staff. Ashlee Zuehlsdorf, Office Support Specialist, Redwood Falls; Deann Holland, Public Health Educator, Marshall; Faith Hennen, Public Health Nurse, Marshall; Taalyr Egeness, County Agency Social Worker (CPS), Pipestone; Taylor Hardwick, County Agency Social Worker (AMH), Marshall.

E. **Employee Recognition:**

Director Wilms indicated due to COVID-19 staff are not present to accept recognition. Slide show presented to Board members listing staff with years of recognition. Katie Hatch, 5 years, Social Worker (CPS), Redwood Falls; Sheri Hauschild, 5 years, Social Worker (APS), Ivanhoe; Justine Heinis, 5 years, Social Worker (CAC/CADI/BI), Marshall; Melissa Kidrowski, 5 years, Public Health Nurse, Redwood Falls; Cathy Michaels, 15 years, Social Worker (AMH), Pipestone; Jackie Johnson, 20 years, Social Worker (Licensing), Marshall.

F. **Financial –**

Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. The month of April started out with a beginning balance in checking of \$798,406 and ended at \$2,388,061. This includes \$1,000,000 transferred from savings on April 7th, 2021, and \$2,000,000 transferred from MAGIC on April 23rd, 2021. The Agency ended April with an overall cash and investment balance of \$4,926,907.49. When excluding the designated funds, the ending balance for the month was \$3,680,901, which is up about \$1,500,000 from last year at this time. The self-insurance fund was at \$973,311 as of April 30th, 2021. As of today, that fund balance is \$ 932,522. Fund Balances: Fund 01 (PH) \$2,394,881.79 Fund 05 (HS) \$1,286,019.28. Kirchner stated the Agency has not seen a positive Human Services fund balance for April since 2016. If we see HS levy funding from a couple of counties late in May, we will stay positive and avoid breaking statute and a written audit finding. Now looking at the numbers from a budget perspective. Ending April Public Health was 2 percent under budget for revenues. PH was 4 percent under budget for expenditures. Waiting on claimed grant funding and Kirchner stated she had clearly overestimated earnings on investments this year. Ending April Human Services was 15 percent under budget for revenues. The first half of county contributions should come in late May – early June. When factoring in the guaranteed levy funding we would be running about 2 percent under budget for revenues. HS was again 2 percent under budget for expenditures. Kirchner said she was hoping to have the preliminary audit work wrapped up this week. OSA will send to the main office for review. Moving into 2022 budget planning process. Kirchner requested to have a Finance Committee meeting in the next month. It was decided that meeting would take place after the Board meeting set for June 16th, 2021. Motion by Nath second by Sik: To move the financials to the Governing Board. Motion carried unanimously.

G. **Caseload –**

Chairperson Wildermuth asked if there were any comments or concerns about the caseload. Director Wilms stated that 10 of our out-of-home placement kids were discharged.

H. **Discussion/Information –**

None

I. **Decision Items –**

None

Chairperson ^{Wildermuth} ~~Si~~ asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:27am.

Approved Date 10.11.2021

Authorized *Don Wildermuth*
Chairperson, Human Services Board

Tanya Harris
Recording Secretary, Human Services Board

Attest: *Beckmire*
Director