



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: March 17, 2021

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:52am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, 17th 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of Allegiance was said.

Members present:

Rick Anderson
Steve Hauswedell
Les Nath
David Thiner
Jim Salfer
Charles Sanow
Rick Wakefield
Dennis Welgraven
Dan Wildermuth

Members present by phone:

Sherri Thompson
Corey Sik
Lois Schmidt

Members absent:

Jeane Anderson
Greg Burger
Carol Ann Flahaven
Joan Jagt
Steve Schulze

Staff present:

Carol Biren	Michelle Buysse
Sarah Kirchner	Cindy Nelson
Tanlee Noomen	Nancy Walker
Beth Wilms	

Staff present by phone:

Monica Christianson

- C. **Consent Agenda –**
Chairperson Wildermuth asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Wildermuth asked if there were any changes to be made to the February 17th, 2021 Board minutes. Motion made by Sanow second by Nath: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.
- D. **Introduce New Staff:**
Slide Show presented. Staff not present due to COVID-19.
Toni Lecy, Office Support Specialist, Marshall.
- E. **Employee Recognition:**
Slide show presented. Staff not present due to COVID-19.
Alexandra Erie, 1 year, Social Worker (CAC/CAD/BI), Luverne; Andrea Henning, 1 year, Social Worker (LTC), Redwood Falls; Nicole Sobolik, 1 year, Social Worker (Adults MH/CD), Luverne; Makayla Voge, 1 year, Social Worker (LTC), Slayton; Sarah Weinkauf, 1 year, Office Support Specialist, Pipestone; Amy Johnson, 5 years, Social Worker (Ap), Pipestone; Tanlee Noomen, Health & Human Services Aide, Slayton; Jackie Wilson, 5 years, Social Worker (CPS), Marshall; Tara VanderSteen, 10 years, Child Support Officer, Luverne; Cindy Nelson, 30 years, Social Services Division Director, Marshall.
- F. **Financial –**
Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. The month of February started out with a beginning balance in checking of \$1,680,602 and ended at \$1,223,640. The Agency ended February with an overall cash & investment balance of \$7,775,541. When excluding the designated funds, the ending balance for the month was \$6,023,304, which is up about \$2,200,000 from last year at this time. The self-insurance fund was at \$1,443,581 as of February 28th, 2021. A reinsurance of about \$323,000 came out of this fund on 3/1/2021. As of today, that fund balance is \$1,104,000.00. Fund Balances: Fund 01 (PH) \$2,595,490.74 Fund 05 (HS) \$3,427,813.26. Now looking at the numbers from a budget perspective. Ending February Public Health was three percent over budget for revenues. PH was 1 percent under budget for expenditures. Ending February Human Services was six percent under budget for revenues. HS was one percent under budget for expenditures. Q1 claiming will be coming up after this month and is due April 20th at the latest. Agency wide expenses exceeded revenues by \$1,281,261.38 for February. Motion made by Nath second by Welgraven: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.
- G. **Caseload –**
Chairperson Sik asked if there were any comments or concerns about the caseload. Director Wilms stated they have remained static. No further questions.

H. **Discussion/Information –**

Michelle Buysse, Social Services Supervisor, came forward to give an update to the Board on out-of-home placements. Buysse explained that finding placements have been hard during COVID. The unit have been doing family group decision making and mapping. Mapping is to help the worker with difficult cases. Making is to help the family identify a family member or someone else to keep the child safe. Discussion on misconceptions of out-of-home placements. The Agency does not have the authority to remove a child from a home, that is ultimately up to the Judge. Discussion on CIRCLE program for new Board members. Buysse discussed the cost of out-of-home placements in documents that were given in the Board packet.

I. **Decision Items –**

None

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:52am.

Approved Date 4/21/2021

Authorized Don Wildermuth 4/21/2021
Chairperson, Human Services Board

Janice Gomez
Recording Secretary, Human Services Board

Attest: Beckmire
Director