



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: February 17, 2021  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:00am  
Adjourned: 9:23am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, February 17th, 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Wildermuth. The Pledge of Allegiance was said.

Members present: Rick Anderson  
Greg Burger  
Steve Hauswedell  
Les Nath  
David Thiner  
Jim Salfer  
Charles Sanow  
Rick Wakefield  
Dennis Welgraven  
Dan Wildermuth

Members present by phone: Lois Schmidt  
Sherri Thompson

Members absent: Jeane Anderson  
Carol Ann Flahaven  
Joan Jagt  
Steve Schulze  
Corey Sik

Staff present: Carol Biren Sarah Kirchner  
Cindy Nelson Tanlee Noomen  
Ann Orren Nancy Walker  
Beth Wilms

Staff Present by phone: Monica Christianson

C. **Consent Agenda –**

Chairperson Wildermuth asked if there were any additions to agenda. Chairperson Wildermuth added the appointment of the recording secretary. No conflict of interest. Chairperson Wildermuth asked if there were any changes to the January 20<sup>th</sup>, 2021 Board minutes. Motion made by Sanow second by Burger: To approve the complete agenda with addition and Board minutes as presented. Motion carried unanimously.

Appointment of Recording Secretary- Director Wilms gave the recommendation of Tanlee Noomen. Motion made by Anderson second by Nath: To appoint Tanlee Noomen as the Recording Secretary. Motion carried unanimously.

D. **Introduce New Staff:**

Not present due to COVID-19. Director Wilms listed new staff. Venessa Arneson, Child Support Officer, Redwood Falls; Mary Jo Bose, Public Health Nurse, Pipestone.

E. **Employee Recognition:**

Not present due to COVID-19. A power point was presented for staff to be recognized in January and February 2021. Director Wilms list staff: Angie Beyenhof, 5 years, Office Support Specialist, Luverne; Kayla Kruger, 5 years, Social Worker (CW), Luverne; Ashley VanOverbeke, 5 years, Financial Services Supervisor, Marshall.

F. **Financial –**

The month of January started out with a beginning balance in checking of \$2,152,849 and ended at \$1,680,701. The receipts include the 1<sup>st</sup> quarter of PH levy funding. The Agency ended January with an overall cash and investment balance of \$8,213,251. When excluding the designated funds, the ending balance for the month was \$6,873.507, which is up about \$2,500,000 from last year at this time. The self-insurance fund was at \$1,103,508 as of January 31<sup>st</sup>, 2021. The fund is up \$32,530 from last year at this time. As of today, that fund balance is \$1,066,347.00. Fund Balances: Fund 01 (PH) \$2,686,373 Fund 05 (HS) \$4,187,134. Now looking at the numbers from a budget perspective. Ending January Public Health was 5 percent over budget for revenues. The Agency has received the 1<sup>st</sup> quarter of PH levy funding and licensing fees which included a credit from last year due to COVID. PH was 1 percent under budget for expenditures. Ending January Human Services was 3 percent under budget for revenues. HS was on budget for expenditures. Agency wide expenses exceeded revenues by \$431,157.52 for January. Motion by Nath second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.

G. **Caseload –**

Chairperson Wildermuth asked if there were any comments or concerns about the caseload. Director Wilms went through caseload detail provided in the Board packet.

H. **Discussion/Information –**  
None

I. **Decision Items –**  
None

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:23am.

Approved Date 3/17/2021

Authorized *Don Wildermuth*  
Chairperson, Human Services Board

*Janet Row*  
Recording Secretary, Human Services Board

Attest: *Beckmire*  
Director