



Southwest Health and Human Services
Board Agenda
Wednesday March 17, 2021
Commissioners Room
Government Center, 2nd Floor
Marshall
9:00 a.m.

HUMAN SERVICES

- A. Call to Order

- B. Pledge of Allegiance

- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 2/17/2021 Board Minutes

- D. Introduce New Staff:
 - Toni Lecy, Office Support Specialist, Marshall

- E. Employee Recognition:
 - Alexandra Erie, 1 year, Social Worker (CAC/CADI/BI), Luverne
 - Andrea Henning, 1 year, Social Worker (LTC), Redwood Falls
 - Nicole Sobolik, 1 year, Social Worker (Adults MH/CD), Luverne
 - Makayla Voge, 1 year, Social Worker (LTC), Slayton
 - Sarah Weinkauf, 1 year, Office Support Specialist, Pipestone

HUMAN SERVICES (cont.)

- Amy Johnson, 5 years, Social Worker (AP), Pipestone
- Tanlee Noomen, 5 years, Health & Human Services Aide, Slayton
- Jackie Wilson, 5 years, Social Worker (CPS), Marshall
- Tara VanderSteen, 10 years, Child Support Officer, Luverne
- Cindy Nelson, 30 years, Social Services Division Director, Marshall

F. Financial

G. Caseload

	<u>02/21</u>	<u>02/20</u>	<u>01/21</u>	<u>12/20</u>
Social Services	3,641	3,660	3,586	3,601
Licensing	417	440	419	419
Out-of-Home Placements	155	175	156	153
Income Maintenance	13,067	10,981	12,955	12,893
Child Support Cases	3,101	3,206	3,118	3,113
Child Support Collections	\$684,984	\$731,710	\$667,610	\$728,297
Non IV-D Collections	\$142,594	\$122,089	\$113,843	\$235,903

H. Discussion/Information

1. Out of Home Placements-Michelle Buysse

I. Decision Items

- 1.

COMMUNITY HEALTH

J. Call to Order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 2/17/2021 Board Minutes

L. Financial

COMMUNITY HEALTH (cont.)

M. Caseload	<u>02/21</u>	<u>01/21</u>	<u>12/20</u>
WIC	N/A	1985	2014
Family Home Visiting	19	11	6
PCA Assessments	8	10	8
Managed Care	232	177	196
Dental Varnishing	0	0	0
Refugee Health	0	2	0
Latent TB Medication Distribution	2	2	3
Water Tests	82	115	110
FPL Inspections	23	19	14
Immunizations	2,039	1058	26
Car Seats	18	6	2

- N. Discussion/Information
1. COVID update- Carol Biren

- O. Decision Items
1.

GOVERNING BOARD

- P. Call to Order

- Q. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 2/17/2021 Board Minutes

- R. Financial

GOVERNING BOARD (cont.)

S. Human Resources Statistics

	<u>02/21</u>	<u>02/20</u>	<u>01/21</u>	<u>12/20</u>
Number of Employees	230	234	231	229
Separations	2		5	0

T. Discussion/Information

1.

U. Decision Items

1. Amy Johnson, County Agency Social Worker, probationary appointment (6 months), no change in rate of pay, effective 3/15/2021
2. Heather Bowman, Eligibility Worker, probationary appointment (12 months), \$18.69 per hour, effective 3/15/2021
3. Faith Hennen, Public Health Nurse, probationary appointment (12 months), \$26.73 per hour, effective 4/12/2021
4. Lori Matthys, Eligibility Worker, probationary appointment (12 months), \$18.69 per hour, effective 3/29/2021
5. Resolution Authorization for Human Resources to Refill Replacement Positions
6. Personnel Policy #2 Conditions of Employment
7. Request for County Agency Social Worker-Children's Mental Health
8. Donations:
 - a. Dorrine Berg donated quilts for individuals in need
 - b. Blue Ribbon 4-H Club in Luverne donated backpacks, small duffel bags and draw string bags to the foster care program
9. Contracts

V. Adjournment

Next Meeting Dates:

- **Wednesday, April 21, 2021 – Marshall**
 - **Commissioner Orientation following SWHHS Board meeting**
- **Wednesday, May 19, 2021 – Marshall**
- **Wednesday, June 16, 2021 – Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **February 28, 2021**

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$1,680,602
RECEIPTS		
Monthly Receipts	2,377,928	
County Contribution	62,118	
Interest on Savings	183	
TOTAL MONTHLY RECEIPTS		2,440,230
DISBURSEMENTS		
Monthly Disbursements	2,897,192	
TOTAL MONTHLY DISBURSEMENTS		2,897,192
ENDING BALANCE		\$1,223,640

REVENUE

Checking/Money Market	\$1,223,640
SS Benefits Checking	\$3,000
Bremer Savings	\$2,892,682
Great Western Bank Savings	\$75,513
Investments - MAGIC Fund	\$3,560,706

ENDING BALANCE **\$7,755,541**

February 2020 Ending Balance

\$5,244,836

DESIGNATED/RESTRICTED FUNDS

Agency Health Insurance	\$1,443,581
LCTS Lyon Murray Collaborative	\$165,350
LCTS Rock Pipestone Collaborative	\$46,227
LCTS Redwood Collaborative	\$76,341
Local Advisory Council	\$738

February 2020 Ending Balance

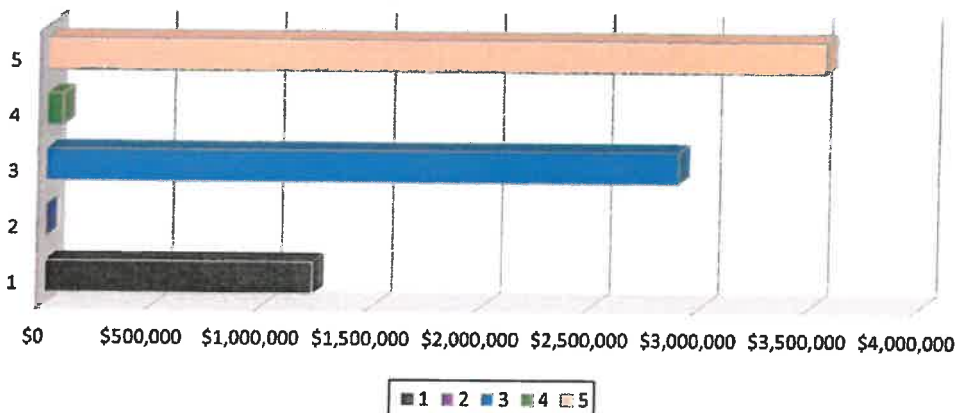
\$1,108,165

AVAILABLE CASH BALANCE **\$6,023,304**

February 2020 Ending Balance

\$3,823,935

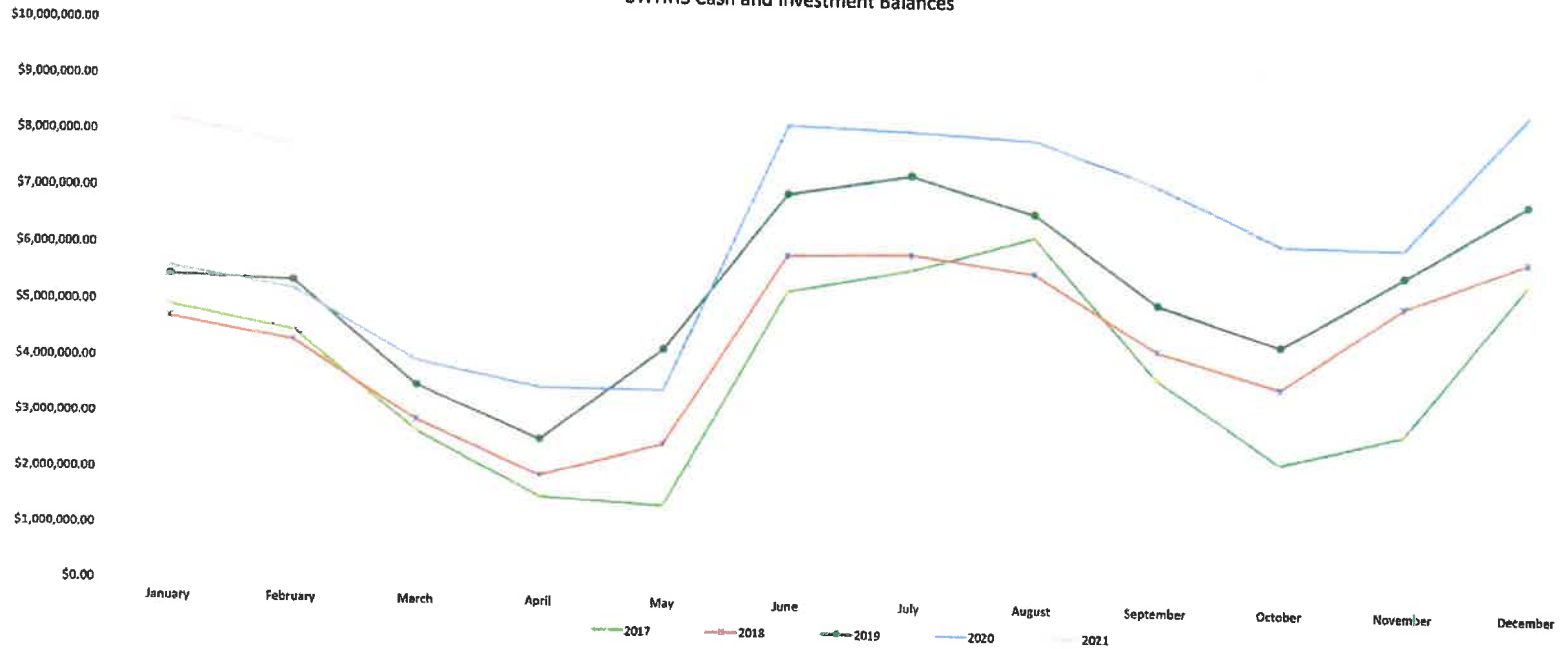
REVENUE DESIGNATION



SWHHS
Total Cash and Investment Balance by Month - All Funds

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$4,926,902.34	\$4,524,066.02	\$2,727,751.26	\$1,578,173.97	\$1,451,585.61	\$5,337,553.73	\$5,754,867.08	\$6,366,554.57	\$3,893,362.07	\$2,417,547.50	\$2,962,222.15	\$5,684,746.63	\$3,988,778.58
2018	\$4,721,044.88	\$4,333,938.53	\$2,935,770.10	\$1,965,449.62	\$2,570,090.71	\$5,977,407.40	\$6,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.56	\$5,252,398.36	\$6,085,908.40	\$4,481,140.24
2019	\$5,468,300.08	\$5,390,753.05	\$3,560,027.40	\$2,614,293.54	\$4,269,080.30	\$7,062,814.89	\$7,420,076.79	\$6,778,561.83	\$5,219,902.01	\$4,511,324.16	\$5,788,830.92	\$7,097,094.23	\$5,431,754.93
2020	\$5,612,100.09	\$5,244,836.41	\$3,999,085.28	\$3,557,399.16	\$3,544,281.51	\$8,279,950.83	\$8,206,914.72	\$8,087,152.70	\$7,320,202.93	\$6,302,908.56	\$6,288,111.05	\$8,683,761.65	\$6,260,975.41
2021	\$8,213,250.83	\$7,755,540.80											\$7,984,395.72

SWHHS Cash and Investment Balances

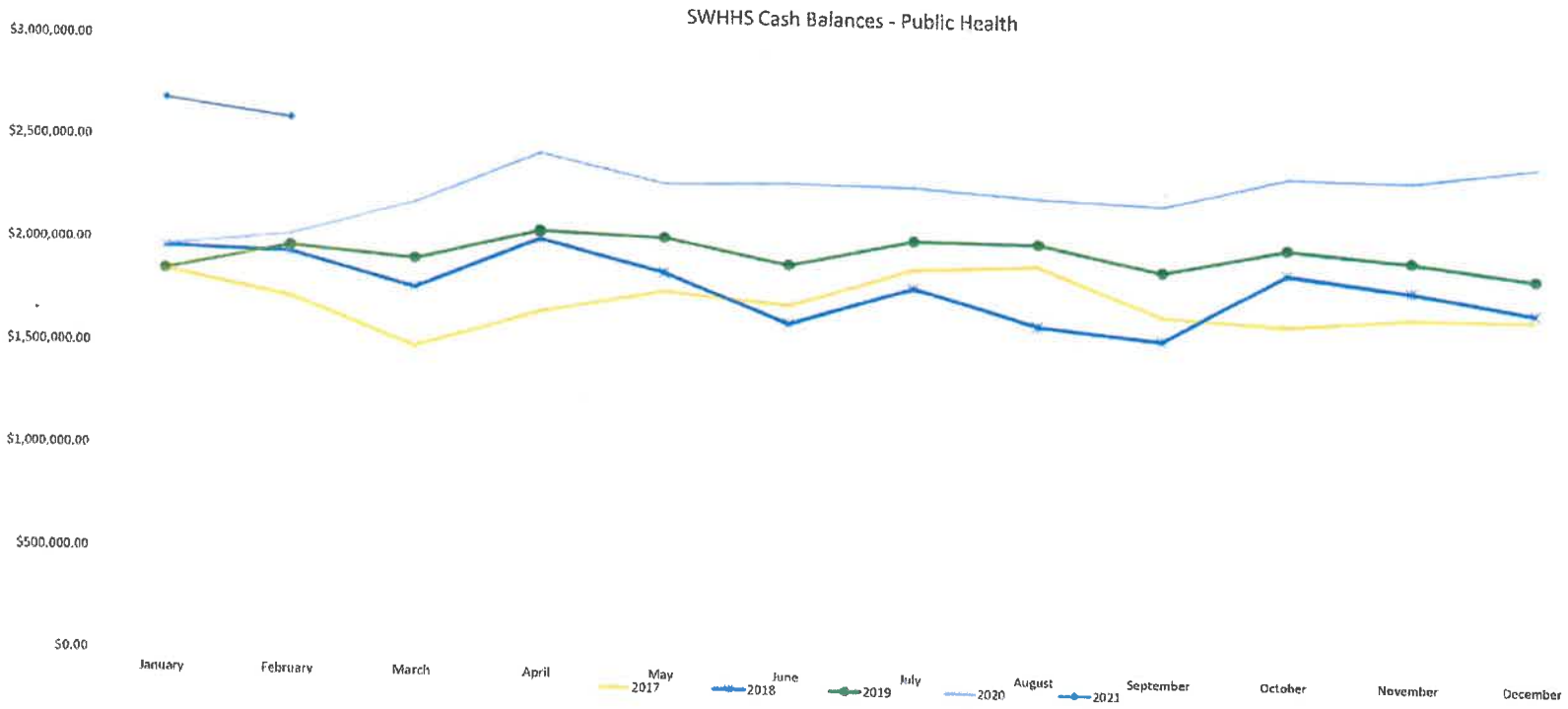


6

SWHHS
Total Cash and Investment Balance by Month - Public Health Services

	January	February	March	April	May	June	July	August	September	October	November	December
2017	\$1,847,930.47	\$1,726,483.73	\$1,494,923.91	\$1,667,703.90	\$1,778,696.76	\$1,720,044.88	\$1,903,354.71	\$1,930,710.27	\$1,695,805.50	\$1,683,861.45	\$1,709,269.13	\$1,709,425.15
2018	\$1,962,214.72	\$1,943,637.75	\$1,780,822.98	\$2,023,315.56	\$1,870,382.57	\$1,833,344.06	\$1,816,127.45	\$1,643,850.72	\$1,584,218.99	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,628.66	\$2,443,036.94	\$2,302,678.55	\$2,314,814.13	\$2,307,089.45	\$2,261,644.38	\$2,236,196.53	\$2,383,533.05	\$2,377,097.32	\$2,458,002.48
2021	\$2,686,372.79	\$2,595,490.74										

Average for Year
\$1,737,349.16
\$1,813,230.15
\$1,974,715.22
\$2,272,723.97
\$2,640,931.77

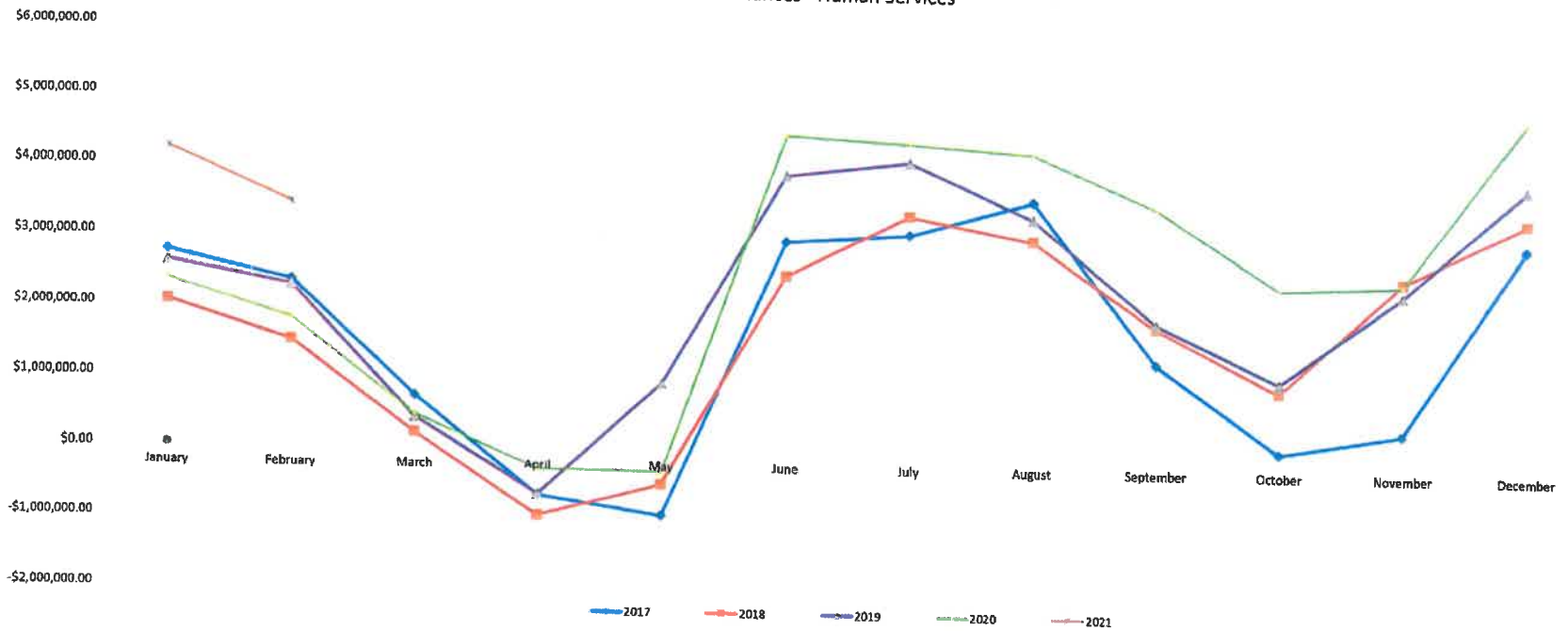


7

SWHHS
Total Cash and Investment Balance by Month - Human Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$2,721,514.18	\$2,337,060.47	\$710,988.71	-\$678,564.48	-\$945,146.15	\$2,972,035.68	\$3,096,420.77	\$3,593,641.96	\$1,322,585.71	\$84,999.25	\$377,552.55	\$3,035,263.95	\$1,552,362.72
2018	\$2,027,812.89	\$1,484,259.33	\$191,366.90	-\$965,731.97	-\$501,975.29	\$2,490,788.49	\$3,357,738.65	\$3,035,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,063.22	\$1,619,364.83
2019	\$2,581,063.09	\$2,265,158.91	\$405,973.82	-\$661,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$1,895,296.62	\$1,080,003.92	\$2,347,069.20	\$3,881,423.86	\$2,174,266.46
2020	\$2,332,934.55	\$1,794,776.37	\$446,580.09	-\$301,075.40	-\$322,039.73	\$4,477,838.46	\$4,384,474.68	\$4,260,536.62	\$3,518,651.39	\$2,410,104.32	\$2,492,480.39	\$4,846,662.00	\$2,528,493.65
2021	\$4,187,134.17	\$3,427,813.26											\$3,807,473.72

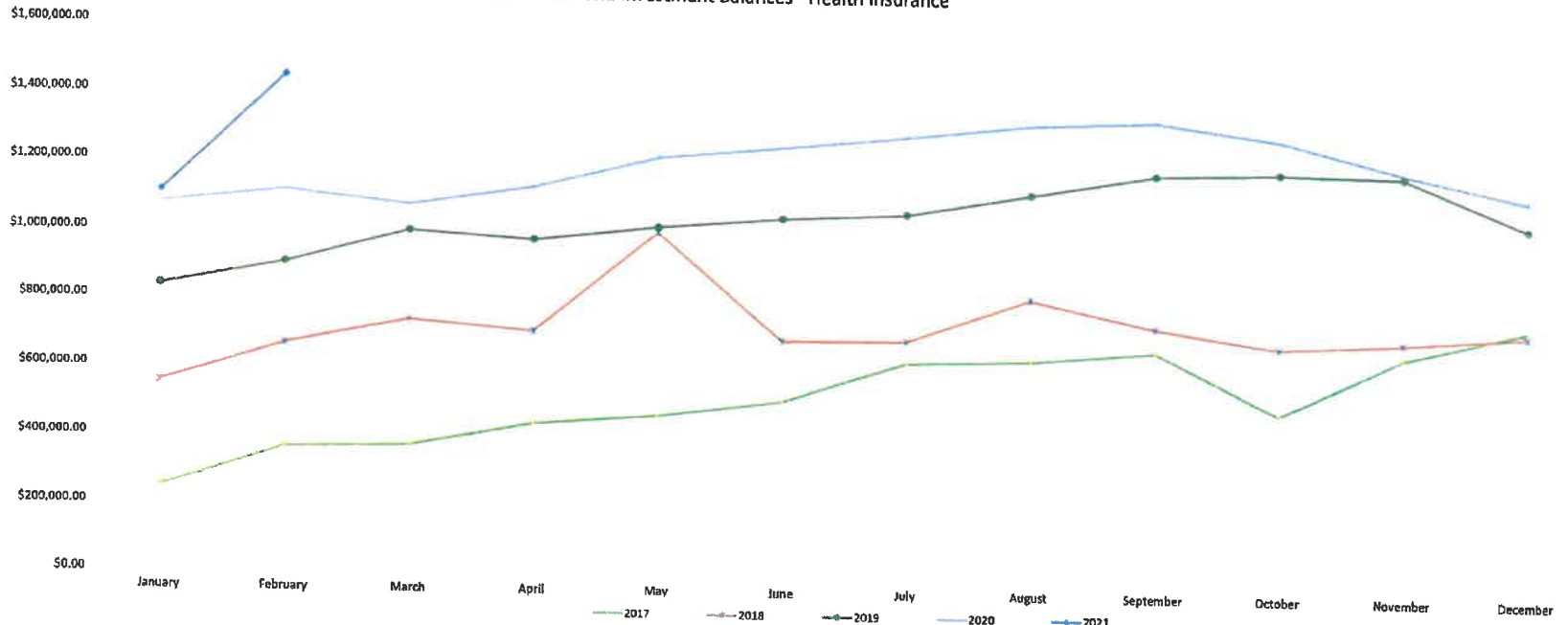
SWHHS Cash Balances - Human Services



SWHHS
Total Cash Balance by Month - Health Insurance

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2017	\$243,431.96	\$360,090.41	\$369,063.91	\$436,168.38	\$465,168.83	\$514,005.00	\$629,735.43	\$640,875.17	\$673,434.33	\$497,527.63	\$665,075.30	\$753,857.36	\$520,702.81
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.54	\$709,870.88	\$736,904.37	\$727,502.48
2019	\$830,786.86	\$898,632.50	\$996,671.64	\$973,046.88	\$1,015,393.62	\$1,046,007.99	\$1,064,138.10	\$1,127,623.68	\$1,189,707.87	\$1,200,976.08	\$1,195,846.02	\$1,051,604.82	\$1,049,203.01
2020	1,070,978.00	1,108,164.79	1,071,726.42	1,126,237.51	1,216,443.58	1,252,789.13	1,289,386.59	1,328,430.70	1,343,792.01	1,297,527.65	1,206,581.80	1,132,234.63	\$1,203,691.07
2021	1,103,507.67	1,443,581.40											\$1,273,544.54

SWHHS Cash and Investment Balances - Health Insurance



b

SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER

FEBRUARY 2021

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				1,680,602.38
02/01/21	10057	Disb		25,535.86	1,655,066.52
02/02/21	43356-43402	Deposit	59,809.01		1,714,875.53
02/03/21	10058	Disb		12,995.50	1,701,880.03
02/05/21	112179-112210	Disb		7,632.41	1,694,247.62
02/05/21	8824 ACH	Disb		114.40	1,694,133.22
02/05/21	112211-112281	Disb		162,581.67	1,531,551.55
02/05/21	8825-8871 ACH	Disb		79,786.82	1,451,764.73
02/05/21	VOID 109350	Disb		(92.52)	1,451,857.25
02/05/21	VOID 111447	Deposit		(48.30)	1,451,905.55
02/05/21	43403-43458	Deposit	325,710.73		1,777,616.28
02/08/21	10059	Disb		44,530.60	1,733,085.68
02/08/21	10060	Disb		533.25	1,732,552.43
02/09/21	43459-43484	Deposit	171,004.92		1,903,557.35
02/08/21	10061	Disb		48,526.10	1,855,031.25
02/12/21	112282 - 112316	Disb		5,515.34	1,849,515.91
02/12/21	8872 - 8872 ACH	Disb		59.40	1,849,456.51
02/12/21	112317- 112385	Disb		114,344.29	1,735,112.22
02/12/21	8873- 8903 ACH	Disb		204,593.29	1,530,518.93
02/12/21	9626-9646	Payroll		134,271.69	1,396,247.24
02/12/21	68291-68543 ACH	Payroll		523,470.51	872,776.73
02/12/21	43485-43534	Deposit	1,017,851.38		1,890,628.11
02/16/21	43535-43552	Deposit	46,264.08		1,936,892.19
02/16/21	10062	Disb		53,761.55	1,883,130.64
02/18/21	10063	Disb		12,663.30	1,870,467.34
02/19/21	112386-112473	Disb		13,320.50	1,857,146.84
02/19/21	8904-8905 ACH	Disb		297.00	1,856,849.84
02/19/21	112474-112672	Disb		115,153.99	1,741,695.85
02/19/21	8906-8916 ACH	Disb		4,941.00	1,736,754.85
02/19/21	112673-112675	Disb		594.77	1,736,160.08
02/19/21	112766-112818	Disb		157,566.06	1,578,594.02
02/19/21	8917-8932 ACH	Disb		112,793.46	1,465,800.56
02/19/21	43553-43606	Deposit	86,211.71		1,552,012.27
12/30/20	10064 \$73.10	Disb		0.00	1,552,012.27
02/19/21	10065	Disb		320.33	1,551,691.94
02/22/21	10066	Disb		12,741.41	1,538,950.53
02/22/21	10067	Disb		31,225.97	1,507,724.56
02/23/21	43607-43639	Deposit	314,432.40		1,822,156.96
02/24/21	10068	Disb		1,639.15	1,820,517.81
02/25/21	transfer from SS acct	Deposit	12,104.67		1,832,622.48
02/26/21	9647-9667	Payroll		133,589.95	1,699,032.53
02/26/21	68544-68798 ACH	Payroll		513,239.03	1,185,793.50
02/26/21	112676-112732	Disb		14,229.43	1,171,564.07
02/26/21	8933-8936 ACH	Disb		685.64	1,170,878.43
02/26/21	112733-112764	Disb		107,269.08	1,063,609.35
02/26/21	8945-8952 ACH	Disb		53,130.38	1,010,478.97
02/26/21	112765 VOID (unused)	Disb		0.00	1,010,478.97
02/26/21	112819-112856	Disb		191,865.26	818,613.71
02/26/21	8937-8944 ACH	Disb		937.92	817,675.79
02/26/21	112857-112858	Disb		876.55	816,799.24
02/26/21	43640-43733	Deposit	406,840.65		1,223,639.89
					1,223,639.89
					1,223,639.89
	balanced 3/1/21 js	TOTALS	2,440,229.55	2,897,192.04	

Checking - SS Beneficiaries
 Savings - Bremer
 Savings - Great Western
 Investments - Magic Fund

3,000.00
2,892,682.44
75,512.66
3,560,705.61

TOTAL CASH BALANCE

7,755,540.60

Southwest Health and Human Services

Treasurer's Cash Trial Balance

As of 02/2021

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund				
	2,457,990.79			
Receipts		246,870.45	738,936.52	
Disbursements		100,128.04 -	146,019.47 -	
Payroll		237,612.77 -	455,417.10 -	
Fund Total		90,870.36 -	137,499.95	2,595,490.74
5 Human Services Fund				
	410	General Administration		
	309,915.58 -			
Receipts		55,999.79	114,046.15	
Disbursements		55,352.19 -	100,145.69 -	
Payroll		6,937.49 -	15,892.90 -	
Dept Total		6,289.89 -	1,992.44 -	311,908.02 -
5 Human Services Fund				
	420	Income Maintenance		
	744,487.98			
Receipts		726,163.56	1,177,923.20	
Disbursements		376,172.47 -	706,812.29 -	
Payroll		324,399.52 -	659,579.46 -	
Dept Total		25,591.57	188,468.55 -	556,019.43
5 Human Services Fund				
	431	Social Services		
	7,886,764.87			
Receipts		757,547.07	1,797,479.73	
Disbursements		115,076.42 -	291,482.64 -	
SSIS		688,887.93 -	1,278,781.36 -	
Payroll		712,152.96 -	1,417,784.78 -	
Dept Total		758,570.24 -	1,190,569.05 -	6,696,195.82
5 Human Services Fund				
	461	Information Systems		
	3,474,762.68 -			
Receipts		3,730.00	8,942.36	
Disbursements		226.50 -	226.50 -	
Payroll		23,468.44 -	46,447.15 -	
Dept Total		19,964.94 -	37,731.29 -	3,512,493.97 -

Southwest Health and Human Services

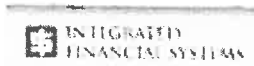
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3/9/21 8:29AM

Treasurer's Cash Trial Balance

As of 02/2021

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		51,969.00	51,969.00	
Disbursements		51,969.00-	51,969.00-	
Dept Total		0.00	0.00	0.00
Fund Total	4,846,574.59	759,233.50-	1,418,761.33-	3,427,813.26
61 Agency Health Insurance				
	1,132,234.63			
Receipts		544,882.04	752,049.70	
Disbursements		204,808.31-	440,702.93-	
Fund Total		340,073.73	311,346.77	1,443,581.40
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	152,747.88			
Receipts		25,258.00	25,258.00	
Disbursements		0.00	12,656.34-	
Dept Total		25,258.00	12,601.66	165,349.54
Fund Total	152,747.88	25,258.00	12,601.66	165,349.54
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	43,882.53			
Receipts		5,314.00	5,464.00	
Disbursements		0.00	3,120.00-	
Dept Total		5,314.00	2,344.00	46,226.53
Fund Total	43,882.53	5,314.00	2,344.00	46,226.53
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	54,493.79			
Receipts		21,847.00	21,847.00	
Dept Total		21,847.00	21,847.00	76,340.79

Southwest Health and Human Services



SRK
3/9/21 8:29AM

Treasurer's Cash Trial Balance

As of 02/2021

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Fund Total	54,493.79	21,847.00	21,847.00	76,340.79
77 Local Advisory Council	477	Local Advisory Council		
	738.34			
Dept Total		0.00	0.00	738.34
Fund Total	738.34	0.00	0.00	738.34
All Funds	8,688,662.55			
Receipts		2,439,580.91	4,693,915.66	
Disbursements		903,732.93 -	1,753,134.86 -	
SSIS		688,887.93 -	1,278,781.36 -	
Payroll		1,304,571.18 -	2,595,121.39 -	
Total		457,611.13 -	933,121.95 -	7,755,540.60

11

Southwest Health and Human Services

RM-Stmt of Revenues & Expenditures

As Of 02/2021

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2021 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	270,108.75-	1,080,435.00-	25	17
INTERGOVERNMENTAL REVENUES	13,224.00-	103,169.50-	166,000.00-	62	17
STATE REVENUES	38,979.04-	39,167.38-	809,158.00-	5	17
FEDERAL REVENUES	160,916.19-	253,633.21-	1,219,989.00-	21	17
FEES	33,671.12-	72,517.78-	492,480.00-	15	17
EARNINGS ON INVESTMENTS	29.33-	55.89-	9,000.00-	1	17
MISCELLANEOUS REVENUES	8.47-	241.71-	6,600.00-	4	17
TOTAL REVENUES	246,828.15-	738,894.22-	3,783,662.00-	20	17
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	17
PAYROLL AND BENEFITS	237,570.47	455,374.80	2,907,923.00	16	17
OTHER EXPENDITURES	100,128.04	146,019.47	875,739.00	17	17
TOTAL EXPENDITURES	337,698.51	601,394.27	3,783,662.00	16	17

Southwest Health and Human Services

RM-Stmt of Revenues & Expenditures

As Of 02/2021

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2021 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	62,118.38-	510,594.59-	11,606,176.00-	4	17
INTERGOVERNMENTAL REVENUES	0.00	7,066.00-	79,045.00-	9	17
STATE REVENUES	277,302.45-	496,750.79-	5,583,843.00-	9	17
FEDERAL REVENUES	950,685.07-	1,378,701.39-	7,631,653.00-	18	17
FEES	102,970.78-	376,932.47-	2,502,600.00-	15	17
EARNINGS ON INVESTMENTS	404.03-	543.41-	35,700.00-	2	17
MISCELLANEOUS REVENUES	145,868.99-	265,665.71-	1,217,400.00-	22	17
TOTAL REVENUES	1,539,349.70-	3,036,254.36-	28,656,417.00-	11	17
EXPENDITURES					
PROGRAM EXPENDITURES	1,006,931.58	1,804,001.71	11,778,488.00	15	17
PAYROLL AND BENEFITS	1,066,310.81	2,125,803.83	14,121,360.00	15	17
OTHER EXPENDITURES	225,340.81	525,210.15	2,756,569.00	19	17
TOTAL EXPENDITURES	2,298,583.20	4,455,015.69	28,656,417.00	16	17

16

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					17
			Expend.	2,279.74	7,262.08	0.00	0	17
			Net	2,279.74	7,262.08	0.00	0	17
930 PROGRAM	Administration		Revenue	7,261.77-	277,588.05-	1,137,835.00-	24	17
			Expend.	30,770.42	57,447.07	749,494.00	8	17
			Net	23,508.65	220,140.98-	388,341.00-	57	17
410 DEPT	General Administration	Totals:	Revenue	7,261.77-	277,588.05-	1,137,835.00-	24	17
			Expend.	33,050.16	64,709.15	749,494.00	9	17
			Net	25,788.39	212,878.90-	388,341.00-	55	17
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	1,090.56-	1,490.56-	19,680.00-	8	17
			Expend.	31,687.43	33,395.89	16,932.00	197	17
			Net	30,596.87	31,905.33	2,748.00-	1,161-	17
103 PROGRAM	Follow Along Program		Revenue	2,414.06-	2,414.06-	27,324.00-	9	17
			Expend.	2,127.63	5,184.79	31,786.00	16	17
			Net	286.43-	2,770.73	4,462.00	62	17
110 PROGRAM	TANF		Revenue	63,938.00-	63,938.00-	127,876.00-	50	17
			Expend.	0.00	0.00	127,911.00	0	17
			Net	63,938.00-	63,938.00-	35.00	182,680-	17
130 PROGRAM	WIC		Revenue	85,308.00-	139,501.00-	450,000.00-	31	17
			Expend.	29,357.00	64,511.65	565,284.00	11	17
			Net	55,951.00-	74,989.35-	115,284.00	65-	17
140 PROGRAM	Peer Breastfeeding Support Program		Revenue	5,623.00-	5,623.00-	38,088.00-	15	17
			Expend.	1,551.62	3,306.80	38,088.00	9	17
			Net	4,071.38-	2,316.20-	0.00	0	17
210 PROGRAM	CTC Outreach		Revenue	0.00	0.00	262,270.00-	0	17
			Expend.	12,814.98	26,888.01	271,515.00	10	17
			Net	12,814.98	26,888.01	9,245.00	291	17
270 PROGRAM	Maternal Child Health - Title V		Revenue	6,047.19-	15,777.28-	240,000.00-	7	17
			Expend.	12,434.00	19,447.45	249,833.00	8	17
			Net	6,386.81	3,670.17	9,833.00	37	17

7

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdq	% of Year
280 PROGRAM	MCH Dental Health		Revenue	0.00	0.00	1,600.00-	0	17
			Expend.	0.00	502.04	16,171.00	3	17
			Net	0.00	502.04	14,571.00	3	17
285 PROGRAM	MCH Blood Lead		Revenue					17
			Expend.	260.33	343.01	0.00	0	17
			Net	260.33	343.01	0.00	0	17
295 PROGRAM	MCH Car Seat Program		Revenue	101.80-	352.96-	30,000.00-	1	17
			Expend.	2,057.38	4,054.27	33,832.00	12	17
			Net	1,955.58	3,701.31	3,832.00	97	17
300 PROGRAM	Case Management		Revenue	30,108.20-	65,009.70-	428,000.00-	15	17
			Expend.	25,162.18	45,511.80	392,306.00	12	17
			Net	4,946.02-	19,497.90-	35,694.00-	55	17
330 PROGRAM	MNChoices		Revenue	0.00	0.00	134,000.00-	0	17
			Expend.	9,181.82	20,967.99	173,361.00	12	17
			Net	9,181.82	20,967.99	39,361.00	53	17
603 PROGRAM	Disease Prevention And Control		Revenue	12,638.68-	12,795.47-	130,742.00-	10	17
			Expend.	5,844.11	12,471.30	240,078.00	5	17
			Net	6,794.57-	324.17-	109,336.00	0-	17
660 PROGRAM	MIIC		Revenue					17
			Expend.	0.00	0.59	0.00	0	17
			Net	0.00	0.59	0.00	0	17
481 DEPT	Nursing	Totals:	Revenue	207,269.49-	306,902.03-	1,889,580.00-	16	17
			Expend.	132,478.48	236,585.59	2,157,097.00	11	17
			Net	74,791.01-	70,316.44-	267,517.00	26-	17
483 DEPT	Health Education							
500 PROGRAM	Direct Client Services		Revenue	25.41-	25.41-	500.00-	5	17
			Expend.	109.59	702.53	24,110.00	3	17
			Net	84.18	677.12	23,610.00	3	17
510 PROGRAM	SHIP		Revenue	8,809.77-	8,809.77-	224,631.00-	4	17
			Expend.	10,086.37	19,764.23	224,631.00	9	17
			Net	1,276.60	10,954.46	0.00	0	17
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	1,077.84-	10,155.00-	11	17
			Expend.	681.52	702.27	10,155.00	7	17
			Net	681.52	375.57-	0.00	0	17

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	1,159.61-	10,155.00-	11	17
			Expend.	741.74	794.15	10,155.00	8	17
			Net	741.74	365.46-	0.00	0	17
550 PROGRAM	P&I Grant		Revenue	0.00	27,586.24-	189,326.00-	15	17
			Expend.	9,892.09	17,533.92	189,326.00	9	17
			Net	9,892.09	10,052.32-	0.00	0	17
551 PROGRAM	Pipestone Drug Free Communities		Revenue					17
			Expend.	192.01	299.03	0.00	0	17
			Net	192.01	299.03	0.00	0	17
900 PROGRAM	Emergency Preparedness		Revenue	0.00	0.00	92,580.00-	0	17
			Expend.	10,200.09	16,213.78	112,634.00	14	17
			Net	10,200.09	16,213.78	20,054.00	81	17
905 PROGRAM	COVID-19 Pandemic		Revenue	0.00	377.06-	0.00	0	17
			Expend.	18,901.25	44,354.98	0.00	0	17
			Net	18,901.25	43,977.92	0.00	0	17
906 PROGRAM	COVID-19 Vaccination Planning Grant		Revenue	553.78-	553.78-	0.00	0	17
			Expend.	103,481.61	163,142.21	0.00	0	17
			Net	102,927.83	162,588.43	0.00	0	17
483 DEPT	Health Education	Totals:	Revenue	9,388.96-	39,589.71-	527,347.00-	8	17
			Expend.	154,286.27	263,507.10	571,011.00	46	17
			Net	144,897.31	223,917.39	43,664.00	513	17
485 DEPT	Environmental Health		Revenue					
			Expend.					
			Net					
800 PROGRAM	Environmental		Revenue	17,940.93-	108,324.43-	201,900.00-	54	17
			Expend.	9,905.43	20,647.15	247,925.00	8	17
			Net	8,035.50-	87,677.28-	46,025.00	190-	17
809 PROGRAM	Environmental Water Lab		Revenue	4,967.00-	6,490.00-	27,000.00-	24	17
			Expend.	5,799.44	12,135.30	58,135.00	21	17
			Net	832.44	5,645.30	31,135.00	18	17
830 PROGRAM	FDA Standardization Grant		Revenue					17
			Expend.	2,178.73	3,809.98	0.00	0	17
			Net	2,178.73	3,809.98	0.00	0	17
485 DEPT	Environmental Health	Totals:	Revenue	22,907.93-	114,814.43-	228,900.00-	50	17
			Expend.	17,883.60	36,592.43	306,060.00	12	17
			Net	5,024.33-	78,222.00-	77,160.00	101-	17

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u>	<u>% of</u>
							<u>Bdqt</u>	<u>Year</u>
1 FUND	Health Services Fund	Totals:	Revenue	246,828.15-	738,894.22-	3,783,662.00-	20	17
			Expend.	337,698.51	601,394.27	3,783,662.00	16	17
			Net	90,870.36	137,499.95-	0.00	0	17

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				17
			Expend.	6,289.89	1,992.44	67,663.00	3
			Net	6,289.89	1,992.44	67,663.00	3
410 DEPT	General Administration	Totals:	Revenue				17
			Expend.	6,289.89	1,992.44	67,663.00	3
			Net	6,289.89	1,992.44	67,663.00	3
420 DEPT	Income Maintenance						
600 PROGRAM	Income Maint Administrative/Overhez		Revenue	49,240.87-	186,040.63-	3,696,370.00-	5
			Expend.	111,283.19	246,433.00	1,511,007.00	16
			Net	62,042.32	60,392.37	2,185,363.00-	3-
601 PROGRAM	Income Maint/Random Moment Payro		Revenue				17
			Expend.	191,716.36	398,196.21	2,627,726.00	15
			Net	191,716.36	398,196.21	2,627,726.00	15
602 PROGRAM	Income Maint FPI Investigator		Revenue	12,622.00-	12,622.00-	130,000.00-	10
			Expend.	9,643.53	19,257.18	130,000.00	15
			Net	2,978.47-	6,635.18	0.00	0
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	4,378.28-	7,945.72-	65,200.00-	12
			Expend.	5,389.76	5,543.31	65,000.00	9
			Net	1,011.48	2,402.41-	200.00-	1,201
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	326.00-	647.00-	15,000.00-	4
			Expend.	0.00	0.00	11,250.00	0
			Net	326.00-	647.00-	3,750.00-	17
620 PROGRAM	General Asst (GA)/General Relief/Buri		Revenue	6,235.08-	14,036.62-	22,500.00-	62
			Expend.	21,995.77	69,091.16	351,000.00	20
			Net	15,760.69	55,054.54	328,500.00	17
630 PROGRAM	Food Support (FS)		Revenue	125,957.00-	138,425.40-	524,000.00-	26
			Expend.	136.52	136.52	4,500.00	3
			Net	125,820.48-	138,288.88-	519,500.00-	27
640 PROGRAM	Child Support (IVD)		Revenue	139,690.63-	257,935.94-	1,633,247.00-	16
			Expend.	88,327.61	184,037.44	1,208,445.00	15
			Net	51,363.02-	73,898.50-	424,802.00-	17

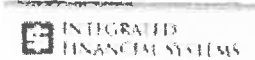
Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
650 PROGRAM	Medical Assistance (MA)		Revenue	387,713.70-	560,269.89-	3,307,000.00-	17	17
			Expend.	272,079.25	443,696.93	2,335,000.00	19	17
			Net	115,634.45-	116,572.96-	972,000.00-	12	17
420 DEPT	Income Maintenance	Totals:	Revenue	726,163.56-	1,177,923.20-	9,393,317.00-	13	17
			Expend.	700,571.99	1,366,391.75	8,243,928.00	17	17
			Net	25,591.57-	188,468.55	1,149,389.00-	16-	17
431 DEPT	Social Services							
700 PROGRAM	Social Service Administrative/Overhea		Revenue	429,331.98-	813,018.20-	11,070,414.00-	7	17
			Expend.	225,464.88	512,202.49	3,012,985.00	17	17
			Net	203,867.10-	300,815.71-	8,057,429.00-	4	17
701 PROGRAM	Social Services/SSTS		Revenue					17
			Expend.	599,510.34	1,195,005.17	7,683,444.00	16	17
			Net	599,510.34	1,195,005.17	7,683,444.00	16	17
710 PROGRAM	Children's Social Services Programs		Revenue	120,481.01-	243,533.82-	1,844,998.00-	13	17
			Expend.	297,369.55	593,738.63	3,916,675.00	15	17
			Net	176,888.54	350,204.81	2,071,677.00	17	17
711 PROGRAM	YIP Grant (Circle)-Dept of Public Safet		Revenue	5,597.35-	5,597.35-	28,404.00-	20	17
			Expend.	1,360.18	2,705.78	28,404.00	10	17
			Net	4,237.17-	2,891.57-	0.00	0	17
712 PROGRAM	CIRCLE Program		Revenue	0.00	0.00	5,000.00-	0	17
			Expend.	1,050.18	1,717.21	28,000.00	6	17
			Net	1,050.18	1,717.21	23,000.00	7	17
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	7,755.00-	8,090.54-	54,100.00-	15	17
			Expend.	967.23	2,576.38	54,100.00	5	17
			Net	6,787.77-	5,514.16-	0.00	0	17
715 PROGRAM	Children Waivers		Revenue	709.63-	15,009.34-	170,000.00-	9	17
			Expend.					17
			Net	709.63-	15,009.34-	170,000.00-	9	17
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	3,894.15-	3,894.15-	41,780.00-	9	17
			Expend.	7.83	7.83	41,780.00	0	17
			Net	3,886.32-	3,886.32-	0.00	0	17
717 PROGRAM	Family Assmt Response Grant/Discr F		Revenue	0.00	6,831.00-	46,796.00-	15	17
			Expend.	1,586.80	2,606.54	46,796.00	6	17
			Net	1,586.80	4,224.46-	0.00	0	17

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u>	<u>% of</u>
							<u>Bdgt</u>	<u>Year</u>
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	6,690.00-	6,690.00-	32,125.00-	21	17
			Expend.	0.00	104.74	32,125.00	0	17
			Net	6,690.00-	6,585.26-	0.00	0	17
720 PROGRAM	Child Care/Child Protection		Revenue	1,050.00-	1,600.00-	22,000.00-	7	17
			Expend.	581.00	581.00	42,600.00	1	17
			Net	469.00-	1,019.00-	20,600.00	5-	17
721 PROGRAM	CC Basic Slide Fee/Cty Match to DHS		Revenue	1,860.00-	3,967.00-	37,325.00-	11	17
			Expend.	0.00	3,611.00	43,365.00	8	17
			Net	1,860.00-	356.00-	6,040.00	6-	17
722 PROGRAM	Child Care/MFIP		Revenue	71.00-	71.00-	0.00	0	17
			Expend.					17
			Net	71.00-	71.00-	0.00	0	17
726 PROGRAM	MFIP/SW MN PIC		Revenue	773.00-	2,033.00-	12,000.00-	17	17
			Expend.					17
			Net	773.00-	2,033.00-	12,000.00-	17	17
730 PROGRAM	Chemical Dependency		Revenue	46,831.89-	57,546.31-	358,500.00-	16	17
			Expend.	71,472.95	84,197.95	546,500.00	15	17
			Net	24,641.06	26,651.64	188,000.00	14	17
741 PROGRAM	Mental Health/Adults Only		Revenue	45,193.81-	134,610.90-	1,353,885.00-	10	17
			Expend.	143,082.93	275,641.55	1,775,024.00	16	17
			Net	97,889.12	141,030.65	421,139.00	33	17
742 PROGRAM	Mental Health/Children Only		Revenue	31,644.72-	101,385.25-	939,138.00-	11	17
			Expend.	142,525.79	259,212.54	2,177,722.00	12	17
			Net	110,881.07	157,827.29	1,238,584.00	13	17
750 PROGRAM	Deveopmental Disabilities		Revenue	19,256.31-	99,703.68-	908,351.00-	11	17
			Expend.	16,158.48	31,129.49	368,851.00	8	17
			Net	3,097.83-	68,574.19-	539,500.00-	13	17
760 PROGRAM	Adult Services		Revenue	32,981.21-	204,301.45-	1,421,284.00-	14	17
			Expend.	11,346.66	15,730.70	85,700.00	18	17
			Net	21,634.55-	188,570.75-	1,335,584.00-	14	17
765 PROGRAM	Adult Waivers		Revenue	3,366.08-	89,536.81-	885,000.00-	10	17
			Expend.	3,572.58	7,219.85	148,000.00	5	17
			Net	206.50	82,316.96-	737,000.00-	11	17

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u>	<u>% of</u>
		<u>Totals:</u>	<u>Revenue</u>				<u>Bdgt</u>	<u>Year</u>
431 DEPT	Social Services			757,487.14-	1,797,419.80-	19,231,100.00-	9	17
			<u>Expend.</u>	1,516,057.38	2,987,988.85	20,032,071.00	15	17
			<u>Net</u>	758,570.24	1,190,569.05	800,971.00	149	17
461 DEPT	Information Systems							
0 PROGRAM	...		<u>Revenue</u>	3,730.00-	8,942.36-	32,000.00-	28	17
			<u>Expend.</u>	23,694.94	46,673.65	312,755.00	15	17
			<u>Net</u>	19,964.94	37,731.29	280,755.00	13	17
461 DEPT	Information Systems	<u>Totals:</u>	<u>Revenue</u>	3,730.00-	8,942.36-	32,000.00-	28	17
			<u>Expend.</u>	23,694.94	46,673.65	312,755.00	15	17
			<u>Net</u>	19,964.94	37,731.29	280,755.00	13	17
471 DEPT	LCTS Collaborative Agency							
702 PROGRAM	LCTS		<u>Revenue</u>	51,969.00-	51,969.00-	0.00	0	17
			<u>Expend.</u>	51,969.00	51,969.00	0.00	0	17
			<u>Net</u>	0.00	0.00	0.00	0	17
471 DEPT	LCTS Collaborative Agency	<u>Totals:</u>	<u>Revenue</u>	51,969.00-	51,969.00-	0.00	0	17
			<u>Expend.</u>	51,969.00	51,969.00	0.00	0	17
			<u>Net</u>	0.00	0.00	0.00	0	17
5 FUND	Human Services Fund	<u>Totals:</u>	<u>Revenue</u>	1,539,349.70-	3,036,254.36-	28,656,417.00-	11	17
			<u>Expend.</u>	2,298,583.20	4,455,015.69	28,656,417.00	16	17
			<u>Net</u>	759,233.50	1,418,761.33	0.00	0	17
FINAL TOTALS	1,001 Accounts		<u>Revenue</u>	1,786,177.85-	3,775,148.58-	32,440,079.00-	12	17
			<u>Expend.</u>	2,636,281.71	5,056,409.96	32,440,079.00	16	17
			<u>Net</u>	850,103.86	1,281,261.38	0.00	0	17

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2020			

2021	Adult Services	Children's Services	Total Programs
January	2581	586	3167
February	2626	598	3224
March			0
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
Average	2604	592	533

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	153	319	2623
2021												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2021	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	10	339	12	0	274	34	883	16	253	447	313	2581
February	10	349	12	0	276	40	896	16	269	444	314	2626
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	10	344	12	0	275	37	890	16	261	446	314	434

Children's - Social Services Caseload

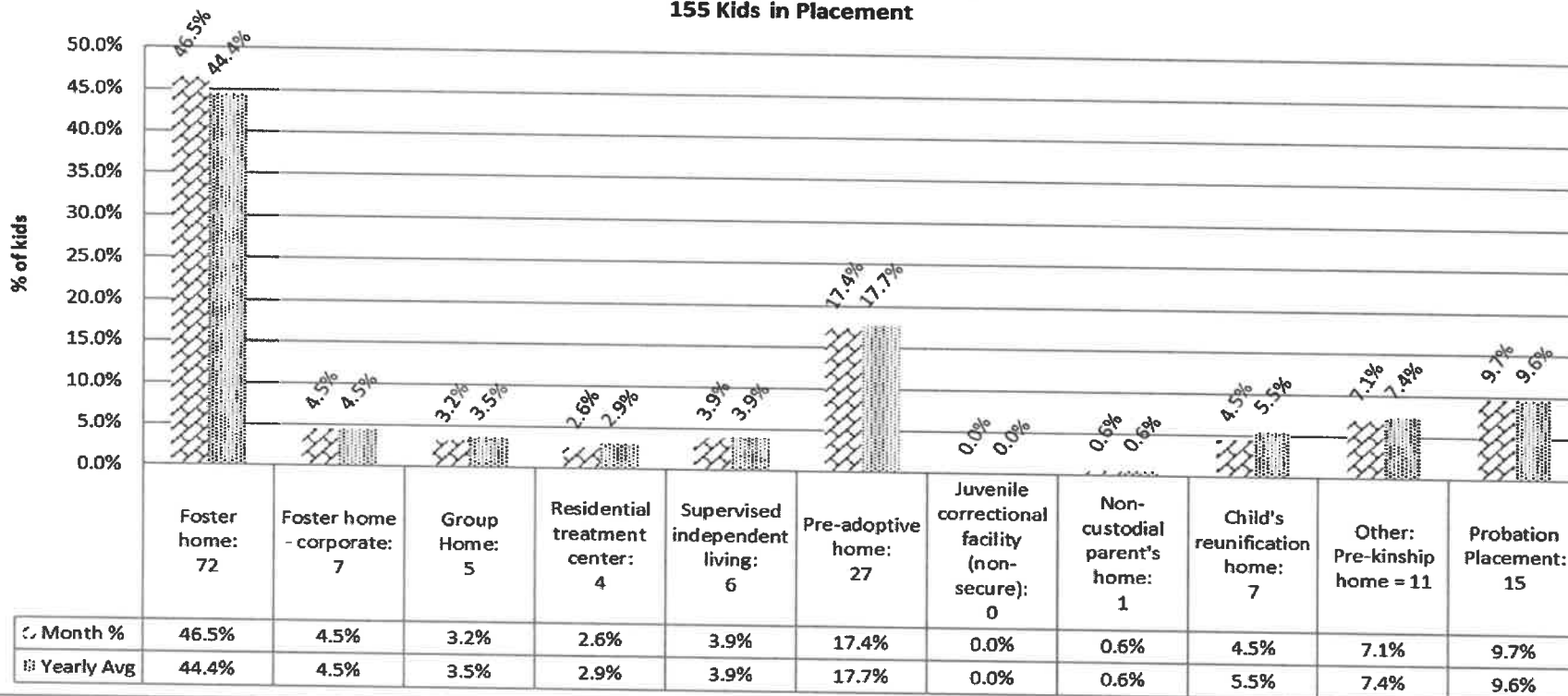
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021												

2021	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	18	33	0	12	56	181	173	87	0	0	26	586
February	18	36	0	12	56	179	177	85	0	0	35	598
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	18	35	0	12	56	180	175	86	0	0	31	99

2021 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Average	2020 Average
Lincoln	4	4											4	4
Lyon	41	42											42	43
Murray	10	10											10	8
Pipestone	19	18											19	24
Redwood	66	65											66	67
Rock	16	16											16	16
Monthly Totals	156	155	0	0	0	0	0	0	0	0	0	0		

February 2021 - Placements by Category
155 Kids in Placement



February 2021: Total kids in placement = 155

Total of 5 Children entered placement

2	Lyon	Foster Home
1	Murray	Foster Home
2	Redwood	Foster Home

Total of 6 Children were discharged from placement (discharges from previous month)

2	Lyon	Child's Reunification Home
1	Lyon	Pre-kinship Home
1	Murray	Group Home
1	Pipestone	Child's Reunification Home
1	Redwood	Probation

NON IVD COLLECTIONS
FEBRUARY 2021

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	4,378
TANF (MFIP/DWP/AFDC)	05-420-610.5803	326
GA	05-420-620.5803	6,235
FS	05-420-630.5803	120
CS (PI Fee, App Fee, etc)	05-420-640.5501	338
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	57,509
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	9,853
OOH/FC Recovery	05-431-710.5803	41,747
CHILDCARE		
Licensing	05-431-720.5502	650
Corp FC Licensing	05-431-720.5505	1,050
Over Payments	05-431-721&722.5803	71
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	2,714
Detox Fees	05-431-730.5520	6,047
SUD Treatment	05-431-730.5523	2,006
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	7,978
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	1,571
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		142,594

KIDS IN OUT OF HOME PLACEMENT - BY PROGRAM

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021 YTD Average	2020 Average	2019 Average	2018 Average
Child Protection	77	73											75	91	103	104
Child Welfare	20	18											19	22	33	29
Children's Mental Health	4	4											4	5	7	11
A/G	40	45											43	32	18	26
Probation	15	15											15	12	11	8
Monthly Totals	156	155	0	0	0	0	0	0	0	0	0	0				

KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021 YTD Average	2020 Average	2019 Average	2018 Average
Lincoln	4	4											4	4	6	9
Lyon	41	42											42	43	44	44
Murray	10	10											10	8	10	12
Pipestone	19	18											19	24	25	16
Redwood	66	65											66	67	68	80
Rock	16	16											16	16	20	16
Monthly Totals	156	155	0	0	0	0	0	0	0	0	0	0				

EFC Placements & Costs

2018

19 youth in placement

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD TOTALS
(1880) EFC/SIL	\$ 10,303.17	\$ 6,916.46	\$ 9,276.03	\$ 9,507.44	\$ 4,664.35	\$ 12,890.74	\$ -	\$ 22,423.61	\$ 6,326.30	\$ 10,926.04	\$ 10,141.46	\$ 9,407.69	\$ 112,783.29

2019

18 youth in placement

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD TOTALS
(1880) EFC/SIL	\$ 12,105.25	\$ 5,812.67	\$ 15,826.23	\$ 3,980.18	\$ 10,280.51	\$ 13,573.20	\$ 8,633.41	\$ 11,214.13	\$ 10,037.49	\$ 5,187.37	\$ 13,941.72	\$ 9,447.92	\$ 120,040.08

2020

12 youth in placement

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD TOTALS
(1880) EFC/SIL	\$ 10,376.98	\$ 7,998.78	\$ 8,343.63	\$ 7,564.77	\$ 6,998.93	\$ 7,394.27	\$ 6,119.49	\$ 6,689.49	\$ 6,473.70	\$ 6,518.23	\$ 7,262.50	\$ 6,992.15	\$ 88,732.92

2021

7 youth in placement

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD TOTALS
(1880) EFC/SIL	\$ 9,069.15	\$ 7,035.13											\$ 16,104.28



2021 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Immun	Car Seats
'12 Avg	1857	48	15	187	81						
'13 Avg	2302	37	21	211	90						
'14 Avg	2228	60	25	225	112	6	30				
'15 Avg	2259	86	23	238	112	12	36				
'16 Avg	2313	52	22	265	97	12	27				
'17 Avg	2217	47	22	290	56	9	25				
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20
'20 Avg	2008	27	8	224	-	-	6	129	34	21	7

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
11/20	2000	10*	6	158*	0	0	1	124	11	16	8	0
12/20	2014	6*	8	196*	0	0	3	110	14	26	2	88
1/21	1985	11*	10	177*	0	2	2	115	19	2	6	958
2/21		19*	8*	232*	0	0	2	82	23	35	18	2004
3/21												
4/21												
5/21												
6/21												
7/21												
8/21												
9/21												
10/21												
11/21												
12/21												

*Includes telehealth visits

Member _____ introduced the following Resolution and moved its adoption:

AUTHORIZATION FOR HUMAN RESOURCES TO FILL REPLACEMENT POSITIONS

WHEREAS, throughout the year there will be positions vacated at Southwest Health and Human Services,

and

WHEREAS, the Executive Team thoroughly vets each vacancy prior to recommending replacement.

NOW, THEREFORE, BE IT RESOLVED, the Southwest Health and Human Services Joint Governing Board appoints the authority to the Executive Team to refill replacement positions when a vacancy occurs in 2021 without additional approval from the Southwest Health and Human Services Joint Governing Board providing that the position is vetted by the Executive Team, is in the current year's budget and is not a new position.

BE IT FURTHER RESOLVED, this is an annual appointment to come before the Southwest Health and Human Services Joint Governing Board.

The motion for the adoption of the foregoing Resolution was duly seconded by _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted on _____.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

EFFECTIVE DATE: 01/01/11

REVISION DATE: 10/21/15; 11/16/16; 04/18/18; 01/01/2020; 03/18/2020;03/17/2021

AUTHORITY: Southwest Health and Human Services Joint Governing Board

--CONDITIONS OF EMPLOYMENT--

Electronic copies of the Personnel Policies ~~shall be~~ are available for employees through SharePoint in each office. Employees ~~shall~~ will be responsible for reviewing and ~~and abiding by~~ following the terms of the Personnel Policies.

Section 1 - Workweek

- a. The standard workweek for full time employees ~~shall~~ will be 8:00 a.m. to 4:30 p.m. daily, 37.5 hours per workweek. The Agency's workweek ~~is declared to~~ will be a seven consecutive day period ~~commencing~~ starting on Monday and ending on Sunday.

Section 2 - Working Hours

- a. Standard working hours ~~shall~~ will be seven and one-half (7.5) hours daily, five (5) days a week. Immediate supervisors may require employees to work other schedules based on the nature of their ~~assignments~~ work.
- b. Employees who work a standard seven and one-half (7.5) hour day are entitled to one (1) fifteen (15) minute break before noon and one (1) fifteen (15) minute break in the afternoon which ~~shall~~ will be paid.
- c. One (1) hour unpaid lunch breaks are to be taken between 11:00 a.m. and 2:00 p.m. The office will remain open during the noon hour with staggered lunch ~~hours~~ breaks by the employees.
- d. Neither coffee breaks nor lunch ~~hours~~ breaks can be saved up to earn comp time if they are not taken by the employee. ~~The only time~~ lunch hours ~~breaks~~ may be reduced to 30 minutes is during flex time, with supervisor approval, or when an employee is ~~authorized~~ allowed to make up work time that was lost due to a ~~snow storm~~ inclement weather.

Section 3 – Employee Definitions

- a. Probationary Period – All newly hired or rehired employees will serve an initial one-year probationary period. During the initial probationary period, an employee who is promoted or reassigned to another job classification ~~shall~~ will serve the secondary probation concurrently with the initial probation. ~~Employees hired prior to 1/1/2020 and successfully completing their initial probationary period will receive a 1% increase.~~

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

~~During the~~ During the first year of employment with the agency, ~~during which the employee shall will~~ receive orientation and new employee training. For employees promoted to a new position, the probationary period ~~shall will~~ be six (6) months. For employees promoted to a supervisory position, the probationary period ~~shall will~~ be twelve (12) months.

- b. During the probationary period, the employee ~~shall will~~ receive a ~~heightened amount of increased~~ supervision and ~~additional frequent~~ performance evaluations. Completion of probation ~~shall will~~ not change the at-will nature of employment.
- c. Regular Employment - An employee who has completed their probationary employment and is ~~scheduled on a regular or regular part-time basis~~ employee. Regular employees are not temporary or intermittent employees.
- d. Temporary/Intermittent - A temporary employee is a person hired for a specific period of time or on an intermittent basis with specific duties not to exceed six months. A temporary employee is paid only for hours worked and does not receive benefits, vacation/medical leave, or paid holidays.

Section 4 – Exempt and Non-Exempt Employees

- a. Employees are classified by the Federal Fair Labor Standards Act as either exempt or non-exempt.
- b. ~~Southwest Health and Human Services Governing Board shall adopt job descriptions Human Resources will determine which classifications are which shall state whether a position is exempt or non-exempt. The position of Director shall be exempt.~~

Exempt Employees

- 1. All exempt employees must complete an electronic timesheet for the purposes of public accountability. The timesheet must reflect actual hours worked and leave time taken each week. The timesheet must be submitted by the employee to their supervisor for review and approval at the end of each payroll period.
- 2. All comp time earned and taken must have prior authorization by their supervisor. ~~If an exempt employee works more than 40 hours in a week, overtime worked can be liquidated through comp time.~~ Exempt employees will not be paid for overtime unless authorized by Southwest Health and Human Services Governing Board action for unusual, infrequent situations.

Non-Exempt Employees

- 1. All non-exempt employees must complete an electronic timesheet. The timesheet must reflect actual hours worked and leave time taken each week.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

The timesheet must be submitted by the employee to their supervisor for review and approval at the end of each payroll period.

2. Employees ~~shall~~ will not work unauthorized hours over 40 hours per week. The maximum number of hours that should be worked in any week is 37.5 hours.
3. If a non-exempt employee is requested to work more than 40 hours in a week, overtime ~~must~~ will be paid at 1 1/2 times the regular hourly rate of pay. ~~The basis for overtime will be the number of hours actually worked. Vacation, medical, leave without pay, holiday, and comp taken shall not be included when calculating overtime hours. All overtime must have prior authorization by the supervisor, and director. Authorization will be by form AG#006. After completion, this form shall be attached to the time sheet and forwarded to the supervisor for signature. See Section 6.~~
4. ~~Failure to follow this Personnel Policy can result in disciplinary action.~~

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Section 5 – Compensatory (Comp) Time

- a. The agency will keep records of any authorized accrued comp time.
- b. Comp time earned must have prior supervisory approval, ~~however if~~ the circumstances do not allow for prior approval staff must immediately follow up to ~~obtain~~ get supervisory approval. Comp time taken must be approved in advance by the employee's immediate supervisor. Hourly staff who have earned comp time may be asked to work adjust down to 37.5 hours depending on their schedule and the work assigned.
- c. The ~~maximum accumulation accrual~~ of comp time, eligibility for comp time, and other applicable overtime payment requirements will be governed by the Fair Labor Standards Act, as amended, the collective bargaining agreement or applicable Agency policies.
- d. Comp time will be earned and taken in 30 minute increments ~~at a minimum~~. Once earned, employees ~~shall~~ will not be required to use compensatory time until they have reached 17.5 hours at which time they may be asked to work adjust to insure they do not exceed 22.5 hours. In the event an employee may go into overtime status for the week they may also be asked to work adjust.

The ~~balance~~ of comp time at the end of the payroll period ~~shall~~ will never be more than 22.5 hours. Time in excess of 22.5 hours at the end of a payroll period will be lost to exempt employees. For non-exempt employees, the time in excess of 22.5 hours at the end of a payroll period ~~shall~~ will be paid out to the employee at the employee's regular rate of pay. Comp time carried forward from a previous payroll period will not be lost.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

Section 6 – Overtime

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- a. All overtime must have prior written authorization by the supervisor. ~~In addition, staff must complete form AG#006.~~
- b. Only actual hours worked ~~shall~~ will be counted towards overtime. Vacation, medical leave without pay, holiday, and comp taken will not be included when calculating overtime hours.
- c. Failure to follow this Personnel Policy can result in disciplinary action.

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Section 7 - Flex Time

- a. There are circumstances when deviation from regular service hours (aka flextime) will be considered for an employee. The below CRITERIA must be met BEFORE any deviation from the regular work schedule may be considered or ~~authorized~~ approved. Said criteria are as follows:
 - 1. Client service and the operation of the unit/division and department must continue to be efficient and effective.
 - 2. There must be no negative impact on co-workers or interference with inter-divisional activities or operations.
- b. If employees wish to work a flex schedule, they must follow the process determined by the unit supervisor. All schedules are subject to supervisory approval. It may be necessary for the supervisor to make some adjustments in the requests to ensure adequate coverage ~~of the agency~~.
- c. During the hours between 8:00 a.m. and 4:30 p.m. whenever an employee is absent from the office due to their flex schedule or other leave time, it should be shown as "flex" or "personal leave" on their Outlook calendar.
- d. It is anticipated that with good effort at scheduling, the need for comp time should be reduced. The scheduled work week cannot be more than 37.5 hours.
- e. The longest day that will be scheduled is 9.5 hours, except when a work event dictates a longer day such as but not limited to trainings, client appointments, or travel. The number of hours of vacation or medical leave taken will be the number of hours scheduled to work on that specific day. Coffee breaks are to be 15 minutes in length with one in the morning and one in the afternoon. The ~~minimum~~ shortest lunch break will be one-half hour.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

- f. The supervisor may require a person on a flex time schedule to return to standard work hours at the supervisor's discretion.
- g. ~~It is not permissible to utilize.~~ Staff may not schedule a four-day flex time schedule during a holiday week. Employees will work 7.5 hours per day during these holiday weeks, except when a work event dictates a longer day such as but not limited to trainings, client appointments, or travel.
- h. It is not permissible to flex a Friday and the following Monday.
- i. Upon notice of resignation, that employee will not work a flex schedule for the last 2 weeks of the employee's employment with the agency.

Section 8 - Inclement Weather

- a. If adverse weather conditions ~~necessitate~~ cause the closing of any or all of the Southwest Health and Human Services offices, the Director or designee ~~shall~~ will start initiate the Dial My Calls program. Staff ~~shall~~ will keep the agency up to date with their current contact information so that they can receive notifications through Dial My Calls.
- b. If any or all of the Southwest Health and Human Services offices are closed because of weather conditions, employees based in the office(s) that are closed will be paid for the time that the office is closed. When an employee is on vacation or medical leave and the office is officially closed, vacation or medical leave ~~shall~~ will not be deducted as such. **No comp time or overtime will be authorized on days the agency has closed due to adverse weather conditions.**
- c. If Southwest Health and Human Services offices remain open and the employee is not present for work the employee will contact their supervisor and the front desk of their base office. ~~¶~~ The employee must either make up the time that same week or take vacation or comp time. If the employee does not have available vacation or comp time and fails to make up the time then missed time will be leave without pay. ~~However,~~ it is at the employee's discretion whether ~~or not~~ to report for work on days when adverse weather conditions would jeopardize their safety and well-being.
- d. Employees requesting to make up time must immediately upon return to work make those arrangements with their supervisor. Supervisors will consider computer system availability and workload when approving these types of requests.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

Section 9 - Paychecks

- a. Salaries will be paid on a bi-weekly basis (every other Friday). If a pay date falls on a holiday, payment will be made the day prior. ~~However, if it affects the current operating budget, then payment will be made the next working day.~~
- b. All Southwest Health and Human Services employee payroll checks will be by direct deposit unless a written objection from the employee is received.

Section 10 - Fringe Benefits

- a. Pursuant to annual policy and budgetary action by the Southwest Health and Human Services Governing Board, such fringe benefits as the Southwest Health and Human Services Governing Board may determine appropriate, including insurance, vacation time, and medical leave, may be offered to employees. Fringe benefits may be increased, decreased, or eliminated at any time by action of the Southwest Health and Human Services Governing Board, and such action ~~shall~~ will apply to all current and future employees unless the Governing Board specifically adopts a policy stating otherwise.
- b. Agency fringe benefits are:
 - ~~Group Health/Dental Insurance~~
 - Long Term Disability Insurance
 - Life Insurance
 - Flexible Spending Account
 - Vacation Leave
 - Medical Leave
 - PERA
 - Short Term Disability
 - Identity Theft Protection/Legal Shield
 - Critical Illness, Accident and Hospitalization
- c. ~~Health, dental, long term disability, and life insurance.~~ All insurances for full-time eligible employees commences ~~with~~ on the first day of the month following thirty (30) days of employment.
- d. Agency ~~fringe benefits.~~ insurance benefits are available only for probationary and regular employees who work an average of 30 or more hours per week.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

- e. The agency pays all administrative fees related to flexible spending accounts, flexible spending debit cards, and VEBA/Health Savings accounts. The agency will also pay the cost for the basic life premium and the long term disability insurance premium.
- f. Pay Status Employees are those employees who are absent and are using earned vacation, medical, or bereavement leave. This shall also include any employee who is absent who has not used more than 37.5 hours of approved leave without pay in a calendar year.
- g. Non-Pay Status Employees are those employees who have used more than 37.5 hours of leave without pay. (Examples: educational leave, medical leave without pay in excess of FMLA leave entitlement).
- h. Holiday pay, medical leave, and vacation leave shall ~~will~~ be earned by all part-time and full-time employees in non-pay status (as per the definition in section g) on a prorated basis with the exception when leave without pay is due to an FMLA (Family Medical Leave Act) event then employees will receive the full holiday. The amount of leave earned is based upon the number of hours worked during the pay period. Vacation and medical leave shall ~~will~~ be rounded to the nearest half-hour.
- i. Temporary Employees do not receive fringe benefits.
- j. Probationary Employees are eligible for holiday, vacation, and medical leave.
- k. VEBA/Health Savings Account Contributions
 - 1. Employees who opt for a health insurance policy with a VEBA or Health Savings account, contributions to the VEBA/Health Savings account will be semi-monthly.
- l. Retiring employees who:
 - 1. Were employed by Lincoln, Lyon, and Murray Human Services (LLMHS) and were employed by that agency prior to August 22, 2005 and worked continuously for LLMHS through December 31, 2010 with no break in service; and
 - 2. Were hired by the EMPLOYER effective January 1, 2011 with no break in service and are employed on a full-time basis with the EMPLOYER; and
 - 3. Are receiving a disability benefit or PERA annuity, or have met age and service requirements necessary to receive a PERA annuity;
 - Shall be entitled to receive 4% per year of service toward the employee's

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 2**

(dependents are excluded) health and dental single insurance premium, including their years of service at LLMHS.

- This amount shall not exceed 100% nor shall the total amount exceed the amount paid by Southwest Health and Human Services on behalf of their employees. Payment of this amount will be discontinued if the employee's share of the premium(s) is not paid within the deadline set by the EMPLOYER. Payment shall also be discontinued when the employee becomes eligible for Medicare or if the employee obtains employment where single health insurance is available at no cost to the employee.
- Employees hired after August 22, 2005 by Lincoln, Lyon, and Murray Human Services are not eligible for retirement health insurance benefits. No employees hired by the EMPLOYER who were not employed by LLMHS are entitled to retirement health insurance benefits.

Section 11 - Licensure as a Condition of Employment

- a. Employees who require statutory licensure, or state operator's licensure in order to legally fulfill the requirements of their employment, must maintain such licensure in order to remain in the employ of the Agency.



Position Request Form

Ag 081 04 18

SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

SECTION 2: New Position Information

New Position Title: Children’s Mental Health Social Worker **Division/Unit:** Children’s Mental Health

New Position Replacement Permanent Temporary Promotion
 Is Funding Budgeted for This Position? Yes, Budgeted No, Not Budgeted

Desired hire date: March **FTE Requested:**1.0

*Attached additional sheets if necessary.

1. What will the essential functions performed by this position include?

The primary purpose of this position is to provide Rule 79 case management services for severely emotionally disturbed children and their families. This location of this case management position is in Slayton.

“Case management services’ means activities that are coordinated with the family community support services and are designed to help the child with severe emotional disturbance and the child’s family obtain needed mental health services, social services, educational services, health services, vocational services, recreational services, and related services in the areas of volunteer services, advocacy, transportation, and legal services. Case management services include assisting in obtaining a comprehensive diagnostic assessment, developing an individual family community support plan, and assisting the child and the child’s family in obtaining needed services by coordination with other agencies and assuring continuity of care. Case managers must assess and reassess the delivery, appropriateness, and effectiveness of services over time.” -Statute 245.4871, subd. 3

2. Why are you recommending this position be authorized?

SWHHS currently has 7 CMH case managers covering 6 counties. One CMH case manager is based in Pipestone, one in Rock, one in Murray, two in Redwood and two in Lyon county. Staff based in Lyon County cover services provided in Lincoln County.

The Murray County staff person has submitted her resignation and her last day is scheduled to be April 2, 2021.

Murray county CMH staff provide case management services for Murray and Pipestone Counties.

Currently the average caseload size for CMH staff is 12, with another 22 pending referrals (staff are in the process of contacting these families to inquire about their interest in receiving services and verifying eligibility for the service). The CMH caseload size is currently low due to COVID-19. COVID has caused a variety of difficulties for case managers

and families using the service. Caseload numbers have decreased slightly, however, the complexity and demands of the cases have increased. Due to COVID, mental health services have been limited and Zoom contacts are substituted for face to face contact. For many of the families we serve this level of service is not sufficient and has led to increased family stress and conflict.

DHS recommends a maximum caseload of 15 cases. Eliminating the CMH staff in Murray county would increase caseload sizes for multiple staff and cause them to be well above the recommendation of 15 cases. Once average caseload sizes exceed 15, monthly targeted case management rates and reimbursement is decreased.

3. What alternatives to hiring a new position have been considered?

If the Murray county CMH position is not filled the CMH supervisor and staff would need to take on additional cases, resulting in increased caseloads. Not filling the position would also increase travel time and decrease time spent with case management tasks, as staff based in other counties would have to cover Murray and Pipestone county cases, travelling further to conduct face to face visits.

4. Please indicate how this position will be funded? Check all that apply.

- 100% Levy
- Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement
- Other [Click or tap here to enter text.](#)

County Agency Social Worker CP - \$60,759 - \$95,877 (salary, fica, pera and insurance contribution)

TCM reimbursement would be approximately \$79,200 for a new CMH case manager (estimate determined with a caseload of 10, caseload would likely be higher).

CMH TCM payments are \$660 a month for PrimeWest and MA, \$650 a month for BCBS.

5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.

None

6. What is the Return of Investment (ROI)?

Maintaining our current targeted case management reimbursement level; if the position is not replaced monthly reimbursements would likely be reduced due to decreased case management rates.

Case managers provide support for families when dealing with the stresses of mental health issues. We provide parents with the connection needed to meet the mental health needs of the child and family. By addressing the child's mental health needs we improve family relationships and family functioning, leading to healthy and productive family units. These improvements assist in preventing out-of-home placements and ultimately save county dollars.

7. What would the impact be to your customers and the community if this position is not authorized?

If the position is not authorized the quality of services provided to our consumer would be reduced, as caseload sizes would increase. Increased caseload sizes result in decreased quality case management services, as there is less time to devote to each family/child.

With increased caseload sizes we would also receive a reduction in our CMH TCM amount, decreasing the amount of monthly reimbursement to the agency.

8. How does this position support the core mission of your department?

By aiding families in meeting the mental health needs of their children. Children's Mental Health staff assist families in connecting to the services they need to improve the functioning of the identified child and whole family. Once connected to service providers, staff continue to support and educate families, monitor services and assess the changing needs of the family. By providing mental health services early we aim to prevent deterioration of the family and the need for out of home placements such as residential and hospital levels of care.

SECTION 3: Signatures

Completed by: Christine Versaevel Date: 3-5-21

Division Director Signature: Cindy Nelson Date: 3-7-21

Director Signature:  Date: 3.9.21

MARCH 2021
GRANTS ~ AGREEMENTS ~ CONTRACTS
for Board review and approval

Bud's Bus Service (Reading, MN) – 01/01/21 – 12/31/21; Transportation for DD clients, \$21.20 per one way trip (\$1 increase) (renewal).
Fiscal Note: 2020 \$18,592; 2019 \$25,715; 2018 \$30,370; 2017 \$31,955

Southwest Regional Development Commission (SRDC)(Slayton, MN) – 02/17/21 – 03/26/21; Technical assistance contract for assistance in writing a grant application for the MN Positive Community Norms Initiative in Redwood Falls (this grant would be similar to the P&I grant or the Drug Free Communities grant); \$100/per hour up to a maximum of \$2,000 for services (NEW).
Fiscal Note: NEW grant application

Signatures None
 Signatures Partial
 Signatures Completed



SOUTHWEST HEALTH & HUMAN SERVICES

Southwest Health and Human Services (SWHHS) is a multi-county agency committed to strengthening individuals, families and communities by providing quality services in a respectful, caring and cost-effective manner.

Commissioner Training

April 21, 2021 noon-2:00pm

(Following SWHHS Board meeting)

Lunch provided

Southwest Health and Human Services

607 W. Main

Marshall, MN 56258

Commissioner's Room

Lyon County Government Center

Comprehensive overview of Southwest and Health and Human Services history, structure, budget, services, and top priorities. A great opportunity to ask questions and learn more about the agency and services delivered. Leadership from many disciplines will be present.

Please RSVP by Friday April 7, 2021 to monica.christianson@swmhhs.com